

Maine School Administrative District 11

REGULAR MEETING

Merle E. Peacock, Jr. Board Room

Thursday, May 7, 2015

7:00 p.m.

PRESENT: Chair Becky Fles, Candace Avery, Carrie Boudway (7:10), Debra Couture, Katherine Chadwick, Michael Dovinsky, Penny Poolman, Patricia Hopkins, Superintendent, Andrea Disch, Business Manager

STUDENT MEMBERS: Mariah Lang, Cassie Trask

ABSENT: Amber Carr, Marc Cone, Joseph Gould, Eric Jermyn

Chair Fles declared a quorum present and called the meeting to order at 7:02 PM.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

REVIEW AND APPROVAL OF AGENDA /MINUTES

VOTED: Director Dovinsky motioned approval of the agenda as amended, seconded by Director Avery.
8,138 – 0
2 – 0 Student

Motion carried.

VOTED: Director Chadwick motioned to approve the minutes of the April 2nd Regular School Board Meeting and the April 13th Special School Board Meeting, seconded by Director Poolman.
8,138 – 0
2 – 0 Student

Motion carried.

RECOGNITION AND CELEBRATIONS

- Tom Landberg, GRMS Assistant Principal /Athletic Director, received the “2015 Excellence in Middle School Athletic Administration” Award from the Maine Interscholastic Athletic Administrator Association (MIAAA).
- GAHS Senior, Emma Hickey, shared her video “Drop The Gender Mask” for which she received the 2015 Schlossloerger Outstanding Student of the Year.

- Gretchen Nickerson, Grade 4 Teacher, Helen Thompson School, selected “2015 Kennebec County Teacher of the Year.”
- GAHS Senior, Kelsey Barrett, selected “2015 State of Maine Youth of the Year” by the Boys and Girls Clubs of America.

CORRESPONDENCE

- Letter of Retirement received from Paul Whalen, Math Teacher, Gardiner Area High School
- Letter of Retirement received from Marianne White, Grade 4 Teacher, Helen Thompson School
- Letter of Retirement received from Sharon Scheirer, Literacy Specialist, Laura E. Richards School
- Letter of Retirement received from Pauline Renfroe, Payroll Specialist, Superintendent’s Office

COMMITTEE REPORTS

- A. Curriculum Committee – *No Meeting*.
- B. Dropout Prevention Committee – At its April 7th meeting, the Committee discussed current District Attendance Trends and further discussed resources shared. The Dropout Prevention Committee plans to schedule its next meeting in June to discuss the following:
- Future Meeting Dates (2015 – 2016)
 - Action Plan
 - Professional Development
 - Suggestions for implementation
- C. Educational Plan Committee – *No Meeting*.
- D. Finance Committee – At its April 7th meeting, the Finance Committee continued its discussion of the FY 2016 District Budget. At the conclusion of its meeting, the Committee voted unanimously to recommend the Board approve the District Budget at \$22,771,000.00.
- E. Negotiations Committee – *No Meeting*.
- F. Policy Committee – At its February 5th meeting, the Committee discussed and moved the following policies:

VOTED: Director Poolman motioned to move the following policies as written, seconded by Director Bechard:

9,287 – 0

2 – 0 Student

2nd Reading

KLGA	Relations with School Resource Officers and Law Enforcement Authorities
KLGA-R	School Resource Officer /Law Enforcement Administrative Procedure

Motion carried.

G. Relations by Objective Committee – *No Meeting*

H. Gardiner Area High School Student Representative Report

- AP Exams
- Prom, May 23rd
- GAHS Class Day, June 11th
- GAHS Graduation, June 13th

GENERAL INFORMATION

A. The following GAHS Extra-Curricular Appointments have been approved:

- Chris McLaughlin, Baseball Volunteer
- Ginger Shaw, Softball Volunteer
- Mark St. Amand, Softball Volunteer

B. The following GRMS Extra-Curricular Appointments have been approved:

- Gary Goodheart, Track Coach

C. Helen Thompson School, Grade 5 field trip to Boston Museum of Science

NOMINATIONS

VOTED: Director Couture motioned to approve the following nominations (items A – E) as recommended by the
9,287 – 0 Superintendent, seconded by Director Avery.
2 – 0 Student

Motion carried.

A. 2ND YEAR PROBATIONARY CONTRACTS

- Jennifer Chick, Language Arts Teacher (50%), Gardiner Area High School
- Emily Collins, World Language Teacher, Gardiner Area High School
- Katherine Collins, World Language /Social Studies Teacher, Gardiner Area High School
- Marlene Scheuchzer, Science Teacher, Gardiner Area High School
- Rite Tran, Special Education Teacher (Math), Gardiner Area High School
- Amelia Palin, Guidance Counselor, Gardiner Regional Middle School
- Kaitlin Toto, Language Arts Teacher, Gardiner Regional Middle School
- Rebecca Allen, Elementary Teacher, River View Community School
- Stephanie Dickson, Elementary Teacher, TC Hamlin School
- Casandra Dyer, Special Education Teacher, Laura E. Richards School
- Kenneth Estabrook, Elementary Teacher, River View Community School
- Stephanie Hewitt, Elementary Teacher, Pittston Consolidated School
- Alyssa Lazaro, Elementary Teacher, Helen Thompson School

- Stephanie Luiz, Elementary Teacher, Laura E. Richards School
- Tavia Lunt, Elementary Teacher, Helen Thompson School
- Tamia Welch, Elementary Teacher, TC Hamlin School
- Kristin Martin, School Nurse, Elementary

B. 3RD YEAR PROBATIONARY CONTRACTS

- Kim Backus, Math Teacher, Gardiner Area High School
- Taryn Peaslee, Special Education Teacher, Gardiner Area High School
- Carol Rizzo, Math Teacher, Gardiner Area High School
- Justin Stewart, Science Teacher, Gardiner Area High School
- Jordan Lancaster, Elementary Teacher, Laura E. Richards School
- Arenda LeBourdais, Elementary Teacher, Helen Thompson School
- Stephanie Nadeau, Physical Education Teacher, Elementary
- Juliet Shagoury, Elementary Teacher, Helen Thompson School
- Julie Hallett, School Nurse, Elementary

C. CONTINUING CONTRACTS

- Jennifer Boudreau, Math Teacher, Gardiner Area High School
- Andrea Creamer, World Language Teacher, Gardiner Area High School
- Andrew Dean, Social Studies Teacher, Gardiner Area High School
- Robert Munzing, Video Production Teacher, Gardiner Area High School
- Angela Gaudreau, Elementary Teacher, Pittston Consolidated School

D. ADMINISTRATORS – 1 YEAR CONTRACT

- Donna Tardif, Principal, Pittston Consolidated School
- Susan Shepherd, Teaching Principal, TC Hamlin School
- Linda Sergent, Director Child Nutrition Services

E. ADMINISTRATORS – 2 YEAR CONTRACT

- Katherine Joseph, Director of Curriculum and Instruction
- Andrea Vintinner – Disch, Business Manager
- Margaret Long, Director of Special Services
- Juan Lavalle – Rivera, Assistant Director of Special Services
- Teresa McGuire, Director of Instructional Technology
- Jonathan Stonier, Director of Operations
- Diann Bailey, Adult and Community Education Director
- Chad Kempton, Principal, Gardiner Area High School
- Jacqueline Pare, Assistant Principal, Gardiner Area High School
- Stephan Ouellette, Assistant Principal /Athletic Director, Gardiner Area High School
- Todd Sanders, Principal, Gardiner Regional Middle School
- Thomas Landberg, Assistant Principal /Athletic Director, Gardiner Regional Middle School

F. TEACHER – NEW HIRE

- Leslie Thibeault, Special Education Teacher, Pittston Consolidated School

VOTED: Director Couture motioned to approve the Superintendent's nomination of Leslie Thibeault, Special Education Teacher, Pittston Consolidated School.
 9,287 – 0
 2 – 0 Student

Motion carried.

OLD BUSINESSA. SIEMENS PERFORMANCE CONTRACT UPDATE

The Superintendent informed the Board that a meeting was held with Siemens to kick off the Performance Contract. Tom Seekins informed the District of recent developments with Efficiency Maine, specifically their ability to fund efficiency incentives. While Efficiency Maine is hopeful its funding will be restored, they are unable to provide a date of when it might occur. Based on the Efficiency Maine conversation, the group agreed to postpone all of the lighting projects. It was stated during the meeting the District had received award notification in the amount of \$128,541 from Efficiency Maine for its system wide building and boiler retrofit project.

B. SMARTER BALANCE OPT-OUT UPDATE

Katie Joseph, Director of Instruction, provided an update of the Smarter Balanced Assessment testing including the number of parents who have exercised their right to opt out of the assessment. The Board was reminded federal rules require 95 percent of students, within a school, must take the assessment, for a school to receive federal funding. Currently, all of the District's schools fall below the required 95 percent. It was stated the Maine Department of Education is unable to provide guidance as how the federal government will respond to schools falling below the required 95 percent.

Below are the current percentages, by school, of students taking the MEA/Smarter Balance Assessment

School	% Taking Assessment	% Opt Out
TC Hamlin School	89.29%	10.71%
River View Community School	91.40%	8.60%
Helen Thompson School	76.92%	23.08%
Pittston Consolidated School	92.24%	7.76%
Gardiner Regional Middle School	91.25%	8.75%
Gardiner Area High School	34.21%	65.76%
District Total	81.53%	18.47%

NEW BUSINESS

- A. VOTE TO AUTHORIZE AMENDMENTS TO M.S.M.A. UNEMPLOYMENT COMPENSATION DECLARATION OF TRUST
- B. VOTE TO AUTHORIZE AMENDMENTS TO M.S.M.A. WORKERS' COMPENSATION DECLARATION OF TRUST
- C. VOTE TO AUTHORIZE AMENDMENTS TO M.S.M.A. DENTAL INSURANCE DECLARATION OF TRUST AND INDEMNITY AGREEMENT
- D. VOTE TO AUTHORIZE AMENDMENTS TO M.S.M.A. GROUP INSURANCE DECLARATION OF TRUST AND INDEMNITY AGREEMENT

VOTED: Motion by Director Avery to authorize the following as written, seconded by Director Couture:

9,287 – 0

2 – 0 Student

- That the Vote entitled, "Vote to Authorize Amendments to M.S.M.A. Unemployment Compensation Declaration of Trust" be adopted in form presented and that a copy of said Vote be filed with the minutes of this meeting.
- That the Vote entitled, "Vote to Authorize Amendments to M.S.M.A. Workers' Compensation Insurance Declaration of Trust and Indemnity Agreement" be adopted in form presented to this meeting and that a copy of said Vote be filed with the minutes of this meeting.
- That the Vote entitled, "Vote to Authorize Amendments to M.S.M.A. Dental Insurance Declaration of Trust and Indemnity Agreement" be adopted in form presented to this meeting and that a copy of said Vote be filed with the minutes of this meeting.
- That the Vote entitled, "Vote to Authorize Amendments to M.S.M.A. Group Insurance Declaration of Trust" be adopted in form presented to this meeting and that a copy of said Vote be filed with the minutes of this meeting.

Motion carried.

E. CONSIDERATION TO CREATE A PAINTING CLUB AT GARDINER AREA HIGH SCHOOL

GAHS Principal, Chad Kempton, provided a brief overview for a painting club at Gardiner Area High School. It was stated funding for the club is not being requested at this time.

VOTED: Motion by Director Avery, to approve for the creation of a painting club at Gardiner Area High School, seconded by Director Bechard.

9,287 – 0

2 – 0 Student

Motion carried.

REPORTS – EDUCATIONAL /ADMINISTRATIVE*A. BOARD CHAIR REPORT*

- *Superintendent Evaluation – The Board Chair asked that the Board consider using a condensed evaluation form to evaluate the Superintendent. After discussion regarding the process and condensed form, the Board agreed the condensed form would be used this year.*
- *National School Board Association Conference*
- *Day at the State House – May 27, 2015*
- *End of the Year Celebration – The Board Chair stated that due to changes in testing, the District will no longer be able to recognize students at the End of the Year Celebration. After discussion, the Board decided that each building would hold an End of Year Celebration to recognize students and retiring staff members.*

B. SUPERINTENDENT REPORT

- *Student Representative*
The Superintendent and Student Representatives met with the Sophomore Class as they continue the process of electing a new Student Board Representative to replace Student Representative, Mariah Lang, who will be graduating in June.
- *School Resource Officer*
Effective September 1st, Office David Tims will be the School Resource Officer replacing Officer Marcus Niedner.
- *Adult Education Graduation*
Adult Education Graduation has been scheduled for Wednesday, June 3, 2015 @ 6:00 pm.
- *MSAD 11 School Budget Meeting*
The Annual School Budget Meeting has been scheduled for Tuesday, May 26, 2015 @ 6:00 pm in the Gardiner Area High School Gymnasium.

VOTED:
9,287 – 0

Motion by Director Avery, to go into executive session at 8:25 p.m. to discuss wage adjustments for the Business Manager and the Director of Curriculum and Instruction pursuant to 1 M.R.S.A. § 405(6)(A), seconded by Director Dovinsky. The Board reconvened at 9:05 p.m.

Motion carried.

VOTED:
8,138 – 1,149

Motion by Director Avery, for a one-time adjustment to the Business Manager's base salary in the amount of \$3,000 in order to bring the salary in line with the salaries of comparable Business Managers and to remove the language in reference to the Bachelor Degree from the Business Manager's contract, seconded by Director Chadwick.
(Director Couture voted in opposition)

Motion carried.

VOTED: Motion by Director Fles, for a one-time adjustment to the Director of Curriculum and Instruction's base salary in the amount of \$7,500 in order to bring the salary in line with the salaries of comparable Directors of Curriculum and Instruction, seconded by Director Poolman.
9,287 – 0

Motion carried.

VOTED: Motion by Director Avery, to go into executive session at 9:11 p.m. to discuss a personnel matter pursuant to 1 M.R.S.A. § 405(6)(D), seconded by Chair Fles. The Board reconvened at 9:15 p.m.
9,287 – 0

Motion carried.

VOTED: Motion by Director Avery, to approve a one year leave of absence as requested by Amy Shnur with the stipulation the District will be notified no later than March 1, 2016 of the employee's intent to return, seconded by Director Dovinsky.
9,287 – 0

Motion carried.

The Meeting adjourned at 9:19 p.m.

Attest a true record,

A handwritten signature in black ink, appearing to read "Patricia Hopkins", with a stylized flourish at the end.

Patricia Hopkins, Secretary

Vote to Authorize Amendments to M.S.M.A. Unemployment Compensation Declaration of Trust

Be it hereby voted as follows:

RESOLVED: That Maine School Administrative District No. 11 (the "District"), as a participant in the Maine School Management Association Unemployment Compensation Insurance Trust Fund (the "Fund"), hereby consents to certain amendments to the Fund's Declaration of Trust described in the attached document entitled Amendment of Declaration of Trust for Maine School Management Association Unemployment Compensation Trust Fund (the "Declaration of Trust Amendment");

RESOLVED: That the District be, and it hereby is, authorized to execute and deliver the Declaration of Trust Amendment, and any and all other documents and instruments as may be required from time to time to consummate the transactions contemplated by the Declaration of Trust Amendment, and that the execution, acknowledgment and delivery of such Trust Documents in the name of and on behalf of the District is hereby approved in all respects; and

RESOLVED: That Patricia Hopkins be, and hereby is, authorized to execute and deliver the Declaration of Trust Amendment and such other documents, certificates, agreements and instruments as may be reasonably required, and to perform such further and additional actions as may be necessary or convenient in order to effectuate the foregoing resolutions.

A true copy, attest:


Secretary

Maine School Administrative District No. 11

Vote to Authorize Amendments to M.S.M.A. Dental Insurance Declaration of Trust and Indemnity Agreement

Be it hereby voted as follows:

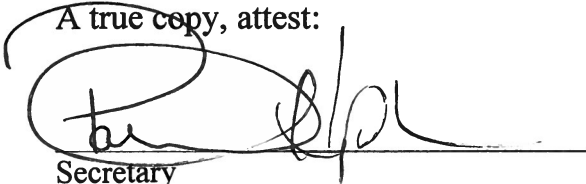
RESOLVED: That Maine School Administrative District No. 11 (the "District"), as a participant in the Maine School Management Association Dental Insurance Trust Fund (the "Fund"), hereby consents to certain amendments to the Fund's Declaration of Trust described in the attached document entitled Amendment of Declaration of Trust for Maine School Management Association Dental Insurance Trust Fund (the "Declaration of Trust Amendment");

RESOLVED: That the District, as a participant in the Fund hereby consents to certain proposed amendments to the Indemnity Agreement dated as of July 1, 1993 (the "Indemnity Agreement") under the Trust described in the attached document entitled First Amendment to Indemnity Agreement;

RESOLVED: That the District be, and it hereby is, authorized to execute and deliver the Declaration of Trust Amendment and the First Amendment to Indemnity Agreement, and any and all other documents and instruments as may be required from time to time to consummate the transactions contemplated by the Declaration of Trust Amendment and/or the First Amendment to Indemnity Agreement (collectively, the "Trust Documents"), and that the execution, acknowledgment and delivery of such Trust Documents in the name of and on behalf of the District is hereby approved in all respects; and

RESOLVED: That Patricia Hopkins be, and hereby is, authorized to execute and deliver the Trust Documents and such other documents, certificates, agreements and instruments as may be reasonably required, and to perform such further and additional actions as may be necessary or convenient in order to effectuate the foregoing resolutions.

A true copy, attest:

A handwritten signature in black ink, appearing to be "Patricia Hopkins", written over a horizontal line.

Secretary

Maine School Administrative District No. 11

Vote to Authorize Amendments to M.S.M.A. Workers' Compensation Insurance Declaration of Trust and Indemnity Agreement

Be it hereby voted as follows:

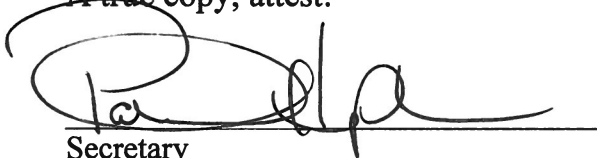
RESOLVED: That Maine School Administrative District No. 11 (the "District"), as a participant in the Maine School Management Association Workers' Compensation Insurance Trust Fund (the "Fund"), hereby consents to certain amendments to the Fund's Declaration of Trust described in the attached document entitled Amendment of Declaration of Trust for Maine School Management Association Workers' Compensation Insurance Trust Fund (the "Declaration of Trust Amendment");

RESOLVED: That the District, as a participant in the Fund and a party to the Workers' Compensation Trust Fund Indemnity Agreement dated May 7, 2015, (the "Indemnity Agreement") hereby consents to certain proposed amendments to the Indemnity Agreement described in the attached document entitled Amendment of Indemnity Agreement for Maine School Management Association Workers' Compensation Insurance Trust Fund ("Indemnity Agreement Amendments");

RESOLVED: That the District be, and it hereby is, authorized to execute and deliver the Declaration of Trust Amendment and the Indemnity Agreement Amendments, and any and all other documents and instruments as may be required from time to time to consummate the transactions contemplated by the Declaration of Trust Amendment and/or the Indemnity Agreement Amendments (collectively, the "Trust Documents"), and that the execution, acknowledgment and delivery of such Trust Documents in the name of and on behalf of the District is hereby approved in all respects; and

RESOLVED: That Patricia Hopkins be, and hereby is, authorized to execute and deliver the Trust Documents and such other documents, certificates, agreements and instruments as may be reasonably required, and to perform such further and additional actions as may be necessary or convenient in order to effectuate the foregoing resolutions.

A true copy, attest:



Secretary

Maine School Administrative District No. 11

Vote to Authorize Amendments to M.S.M.A. Group Insurance Declaration of Trust

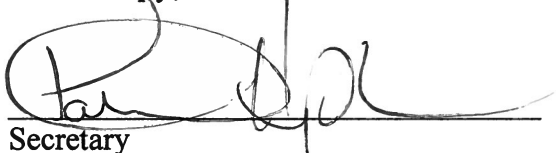
Be it hereby voted as follows:

RESOLVED: That Maine School Administrative District No. 11 (the "District"), as a participant in the Maine School Management Association Group Insurance Trust Fund (the "Fund"), hereby consents to certain amendments to the Fund's Declaration of Trust described in the attached document entitled Amendment of Declaration of Trust for Maine School Management Association Group Insurance Trust Fund (the "Declaration of Trust Amendment");

RESOLVED: That the District be, and it hereby is, authorized to execute and deliver the Declaration of Trust Amendment, and any and all other documents and instruments as may be required from time to time to consummate the transactions contemplated by the Declaration of Trust Amendment, and that the execution, acknowledgment and delivery of the Declaration of Trust Amendment in the name of and on behalf of the District is hereby approved in all respects; and

RESOLVED: That Patricia Hopkins be, and hereby is, authorized to execute and deliver the Declaration of Trust Amendment and such other documents, certificates, agreements and instruments as may be reasonably required, and to perform such further and additional actions as may be necessary or convenient in order to effectuate the foregoing resolutions.

A true copy, attest:

A handwritten signature in dark ink, appearing to be "Patricia Hopkins", written over a horizontal line.

Secretary

Maine School Administrative District No. 11