

Maine School Administrative District No. 11

150 Highland Avenue
Gardiner, ME 04345

Patricia Hopkins
Superintendent of Schools

Phone: 207-582-5346
Fax: 207-582-8305
www.msad11.org

Katherine Joseph
Director of Curriculum & Instruction

MERLE E. PEACOCK, JR. BOARD ROOM
REGULAR MEETING
June 2, 2016
7:00 p.m.

- I. Introduction
 - A. Board Members
 - B. Administrative Staff
 - C. The Pledge of Allegiance
 - D. Public Comments for Items Not on the Agenda
- II. Review and Approval of Agenda/Minutes
 - A. Prioritization of items and alteration of the established agenda format sequence as needed
 - B. Approval of Agenda
 - C. Approval of Minutes of Previous Meetings: Special School Board Meeting – April 28, 2016 and Regular School Board Meeting – May 5, 2016
- III. Recognition and Celebrations
 - A. Cassie Trask, Student Representative
- IV. Correspondence
 - A. Retirement letter from Linda McNickles, Administrative Assistant/Registrar, Gardiner Area High School
- V. Committee Reports – Vote
 - A. Curriculum Committee – no meeting
 - B. Dropout Prevention Committee - May 19, 2016
 - C. Educational Plan Committee – no meeting
 - D. Finance Committee – no meeting
 - Budget Hearing – Tuesday, May 31, 2016
 - E. Negotiations Committee
 - F. Policy Committee – no meeting

1st Reading
Policies:
 - None

2nd Reading
Policies:
 - None

Job Descriptions:

- None

G. Relations by Objective Committee – no meeting

H. Student Representatives

I. Student Wellness Committee – May 25, 2016

VI. General Information

- A. Boston Museum of Science, Grade 5 Helen Thompson School - June 9, 2016
- B. Rebecca Zagwyn, reassigned from School Nutrition Worker (2 hours), Pittston Consolidated School to the School Nutrition Worker (5 hours) at Pittston Consolidated School.
- C. Erna Fitzherbert, reassigned from School Nutrition Worker (5.5 hours) at Gardiner Regional Middle School to School Nutrition Worker (4 hours) at Teresa C. Hamlin School

VII. Nominations

- A. Stacia Duncklee, Grade 3 Teacher, Helen Thompson School - \$37,435.87

VIII. Old Business

- A. None

IX. New Business

- A. Gardiner Area High School's Senior Engineering class presentation
- B. Proposal to create an afterschool Film Club at Gardiner Area High School
- C. Nomination of Student Representative to a 2 year term – 2016-2018
- D. Grant permission for the Superintendent to issue Teacher contracts (June, July and August).

X. Reports

- A. Board Chair
 - School Law for Board Members, Drummond Woodsum Program – June 30, 2016
- B. Superintendent
 - Staff Recognitions for Retirees
 - U. S. Department of Education Communication Regarding Civil Rights
 - Class Day – June 9, 2016 at 7:45 a.m., Gardiner Area High School
 - Graduation – June 11, 2016 at 6:30 p.m., Augusta Civic Center
 - Central Office – summer hours

XI. Executive Session

- A. To Discuss the Education Technician/Administrative Assistant Agreement, 1 M.R.S.A 405 (6)(D)
- B. To Discuss the Custodial Association Agreement, 1 M.R.S.A. 405 (6)(D)
- C. To Discuss the Superintendent's Contract/Evaluation, 1 M.R.S.A 405 (6)(A)

XII. Adjournment

Maine School Administrative District 11

SPECIAL BOARD MEETING

Merle E. Peacock, Jr. Board Room

Thursday, April 28, 2016

6:00 p.m.

Present: Rebecca Fles, Chair, Michael Bechard, Carrie Boudway, Kathy Chadwick, Michael Dovinsky, Jennifer Garvin, Joseph Gould, Penny Poolman, Patricia Hopkins, Superintendent

Absent: Eric Jermyn, Vice Chair, Marc Cone, Deb Couture, Michael Gammon

Other: Todd Sanders, Principal Gardiner Regional Middle School

Mrs. Hopkins called the meeting to order at 6:00 p.m. and declared a quorum present.

VOTED: Motion by Mrs. Fles, seconded by Mr. Gould to go into Executive Session at 8 – 0 6:00 p.m. to discuss the re-admission of a student, pursuant to 1 MRSA § 405 (6)(B). The Board reconvened at 6:17 p.m.

VOTED: Motion by Mr. Gould, seconded by Mr. Bechard that the student under 8 – 0 consideration be readmitted to school effective immediately, and that the Superintendent provide the parents and the student with the Board's written findings and conclusion.

The meeting adjourned at 6:18 p.m.

Respectfully submitted,

Patricia Hopkins
Secretary

M.S.A.D. #11 DROP-OUT PREVENTION COMMITTEE
MAY 19, 2016

Gardiner Regional Middle School Library
3:00pm

MEMBERS IN ATTENDANCE:

Joe Klofas
Alan Yuodsnukis
Gary Goodheart
Terri Lynn Pulley
RayeAnne DeSoto
Diann Bailey
Tom Landberg
Todd Sanders

AGENDA ITEMS:

SURVEY

- Group was divided into three groups
- Middle School and High Survey results were analyzed
- Common themes were discussed
- Impressed with the majority of positive feedback regarding the middle school and high school in M.S.A.D. #11

GOALS FOR 2015-2016

- Craft Mission Statement around truancy and absenteeism (common language for all admin to use)*
- Road Show (lots of interest) to other buildings*
- Survey K-5 in September*
- Second Book Study- Possible topics; Risk Factors, Connecting Home and School
- Board Presentation in October of the survey data
- List and Physical resources for Administration to have in their buildings
- Gather Absentee data from other schools (trends)
- Gather failure rates for grade levels (trends)
- Parent Informational evenings starting at elementary
- Staffing recommendations (social workers, volunteers)

- Look at outside community help
- First-day meeting with parents (parent expectations- “This is what we as a school expects from you.
~ BARR communication (Middle School)
- * - *Priorities*

SCHOOL BOARD PRESENTATION

- The committee would like to wait until all data (K-12) has been gathered before making any presentation to the board

NEXT MEETING:

Meetings for the 2016-2017 school year will be determined at the start of the school year

The committee members feel this year was very productive and look forward to the challenges moving forward

Maine School Administrative District No. 11

150 Highland Avenue
Gardiner, ME 04345

Patricia Hopkins
Superintendent of Schools

Phone: 207-582-5346
Fax: 207-582-8305
www.msad11.org

Katherine Joseph
Director of Curriculum & Instruction

MSAD #11
Wellness Committee Notes
May 25, 2016
2:30 pm

Present: Ari Bouse, Aimee Ellis, Pat Hopkins, Kristin Martin, Tara McAvoy, Kristy McNaughton, Karen Moody

1. The Committee spent the meeting preparing for the 5K 'Commit to be Fit' Run/Walk race
 - Friday, June 3, 2016 @ 6 pm.
 - Location – Begins and ends at the Gardiner Commons.
 - Pre-Registration numbers are low, but we are hearing that people plan to participate. A reminder will be sent to staff. The flyer and registration will be refreshed on the District website. Kristy will make an announcement at the high school.
 - On-line registration can be done through: <https://www.RunReg.com/commit-to-be-fit>
 - We need to re-emphasize the discounted rate for people who pre-register.
 - Karen Moody has approximately 7 people signed up to volunteer
 - Linda Sergent secured donations of water
 - Aimee Ellis has the bibs and pins.
 - Jennifer Boudreau (or her husband) has agreed to be our timer.
 - Karen Moody will provide the registration tables and chairs.
 - Pat Hopkins will bring petty cash and a change box.
 - Pat Hopkins will bring registration forms and pens.
 - Registration the day of the race will begin at 4:30 pm.
 - Team Registration – Individuals registering as a team (minimum of 5) will be charged a discounted rate of \$15/person. Other registration fees will be: \$20 pre-registration entry fee, \$15 entry fee if the individual took part in Couch to 5k, \$25 entry fee the day of the race.
2. Next meeting – Tuesday, June 14, 2016 @ 2:30 pm at the Central Office

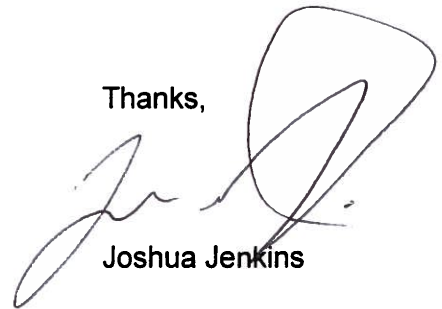
Dear Mr. Kempton,

I had briefly discussed with you an idea about starting an after school film club. I was pleased to discover that film studies are a strong part of the curriculum here and I'd like to contribute to that by giving students after school options to enjoy, discuss, and critique even more films. I would plan on showing some Rated "R" films and would require parents' permission upon joining.

My proposal is for the club to meet twice a month, on Thursday O Days, immediately after school for viewings. The club would conclude any get-togethers before or by 5 PM. Students would have to be in good academic standing to attend, although I wasn't looking to exclude students who haven't taken Film I or II. I have discussed this idea with Greg Helm and Steve Lerette to ensure they were ok with the idea and to cover what films they show so I don't step on their proverbial toes.

I haven't finalized a list of movies to show, although my plan is to begin with *Casablanca*. I hope this is sufficient for your needs!

Thanks,



Joshua Jenkins

To start in the fall of 2016

OK

No stipend expected, simply an after school activity.



74540*

School Law for Board Members

Sponsored by Maine School Management Association



Friday, June 30, 2016

Drummond Woodsum Conference Center | Portland, ME
8:30 AM - 2:30 PM (breakfast and lunch included)

Presenter



Dan Rose

Created specifically for School Board members and Superintendents, this workshop will give participants the tools needed to effectively deal with most school law situations that come before Boards, as well as insights on how to avoid the pitfalls that can undermine their educational goals.

Topics include:

- **Employment Issues:** Discussion of Maine employment law as it applies to all employees, including administrators
- **Collective Bargaining:** Assessment of the role of the Board and the Superintendent in regards to bargaining and grievances
- **Student Issues:** What you need to know about residency, discipline, and the Constitutional rights of students
- **Duties of School Boards and Superintendents:** Respective roles and responsibilities
- **Special Education:** Information to help you better understand the world of special education

Bring your questions! We have designed the agenda to allow plenty of time for questions and answers.

SchoolLaw.com
The Site Created Specifically for School Leaders
800.727.1941 | SchoolLaw.com | ServingSchools.com

SchoolLaw.com was developed by Drummond Woodsum, a law firm in Portland, Maine, Portsmouth and Manchester, New Hampshire, which has represented school districts for over 40 years. The firm's school law practice group is committed to providing the best possible representation of school districts and helping to improve the education of children by providing services school leaders need to do their jobs effectively. SchoolLaw.com developed as a natural extension of this service philosophy.

RECEIVED

DrummondWoodsum Program

School Law for Board Members

MAY 16 2016

MSAD#11

Friday, June 30, 2016

Drummond Woodsum Conference Center
Portland, ME

8:30 AM - 2:30 PM (breakfast and lunch included)

Created specifically for School Board Member/Superintendents, this workshop will give participants the tools needed to effectively address many school law situations that come before boards.

Attend School Law for Board Members and participate in in-depth discussions of employment issues; collective bargaining; student issues; duties of school boards and superintendents; and special education.

Led by Drummond Woodsum attorney **Dan Rose**, this workshop will address issues of critical importance that affect board members, superintendents and administrators. In addition, **Connie Brown**, Executive Director, Maine School Management Association (MSMA) and **Elaine Tomaszewski**, Associate Executive Director, MSMA, will be in attendance to share their thoughts on these important issues.

4 Easy Ways to Register

 **Online** schoollaw.com/events

 **Mail** PO Box 7570 DTS
Portland, ME 04112

 **Fax** 207.772.3627

 **Phone** Donna Swiderek
1.800.727.1941

Program Location

Drummond Woodsum Conference Center, 84 Marginal Way, Suite 600
Portland, ME 04101

Late Registrations

Walk-ins are welcome, space permitting. Please contact us at least 1 business day prior to the event. If we are able to accommodate walk-ins, payment (via check or credit card) is required upon check-in at the event.

Cancellations

Cancellations are subject to a non-refundable \$20.00 administrative fee. Substitutions are permitted. To receive a refund, your written cancellation must be received 7 or more business days prior to the event. Anything after that will not be eligible for a refund.

For the complete cancellation/refund policy, please visit us at schoollaw.com/event-cancellation-refund-policy/.

REGISTRATION FORM

School Law for Board Members

Workshop | June 30, 2016 | 8:30 AM - 2:30 PM | Conference Code #160617/1009

\$209 for first registrant, \$189 for each additional registrant from the same district (breakfast and lunch included)

Attendee Information:

School Unit _____

Name (as it should appear on the name badge) _____

Job Title _____

Address _____

E-Mail Address _____

Telephone _____ Fax _____

Payment can be made by check or credit card. Payment is required prior to the scheduled event.

Payment Options:

☐ Check enclosed (payable to SchoolLaw.com)

☐ Send me an invoice:

PO# _____

Billing or Invoice Address (if different from above)

Charge my ☐ MasterCard ☐ Visa ☐ AMEX

Card number _____

Name as it appears on card _____

Expiration date _____



Jackie Pare'
Assistant Principal

Gardiner Area High School

40 West Hill Road
Gardiner, ME 04345
207-582-3150

Chad Kempton
Principal



Steve Ouellette
Assistant Principal/
Athletic Director

May 20, 2016

Dear School Board Member,

You are cordially invited to join the Gardiner Area High School seniors, underclassmen, and faculty as we celebrate Class Day on Thursday, June 9, 2016 at 7:45 AM. We will recognize our seniors and their achievements on this important day.

It is our sincere hope that you will be able to attend this event and we look forward to seeing you.

Sincerely,

Chad Kempton
Principal