



Date: 08/21/2020

Topic: Positive Case of COVID-19 in District

Dear Collinsville parents, staff and community members:

Today, we received notification that a Collinsville Public School employee at the Collinsville High School has tested positive for COVID-19. While we must protect the privacy of the person involved, we believe it is best to communicate transparently with you so you can make well-informed decisions for your family.

We are working directly with county health officials to address this situation. It has been recommended we share the following [Guidelines for Exposure](#) with you.

COVID-19 is transmitted through person-to-person contact and through the exchange of respiratory droplets. As more cases are being confirmed across the state, including in our community, we must be vigilant. Symptoms of COVID-19 include fever, cough and shortness of breath. If you or any member of your family exhibit these symptoms, please contact your medical provider for advice immediately. Symptoms usually appear 2-14 days after exposure.

The CDC recommends the following best practices to help prevent the spread of COVID-19:

- Wash your hands often with soap and water for at least 20 seconds.
- Use alcohol-based hand sanitizer with at least 60% alcohol
- Avoid close contact with those who are sick.
- Cover your coughs and sneezes with a tissue or your sleeve.
- Avoid touching your eyes, mouth and nose.
- Disinfect frequently touched surfaces and objects.
- Stay at home when you are sick.
- Practice social distancing, leaving at least six feet between you and other people.
- Wear a cloth mask in public when you cannot social distance.

Our greatest priority is the safety of our students, staff and community members. It is important to remember that children are greatly influenced by the reactions of adults when facing difficult circumstances. I encourage everyone to remain calm and to be empathic and respectful to those affected. I have included a link to our COVID-19 Information page also on our website:

<https://www.collinsville.k12.ok.us/o/cps/page/covid-19-information--91>

To see the updated COVID-19 numbers in our district, please click on the “COVID-19 District-wide Count” link.

We are grateful for the opportunity to serve you and your family, especially as we face this challenging situation together. Thank you for your support of Collinsville Public Schools.

Sincerely,

*Lance West*

Lance West - Superintendent

Collinsville Public Schools