

**Board of School Trustees Regular Meeting Minutes
Hamilton Community Schools
903 South Wayne Street
Hamilton, IN 46742**

Date Posted: July 13, 2020

Meeting Date: July 20, 2020

Meeting Time: 6:30 p.m.

Location: Board Room, Hamilton Jr./Sr. High School

***MEMORANDUM OF MEETING**

Those present representing the Hamilton Community Schools Board of School Trustees:

President, Mark Gould; Vice President, Jeremy Hill; Secretary, Stacy Shull; and Members: Jamy Merritt and Lee Stoy.

Absent: none

Representing the administration: none

Visitors in attendance were: Kathryn Bassett, KCP News and April Holden

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. Welcome and call to Order – Mr. Mark Gould at 6:30 p.m.
			2. Pledge of Allegiance – Mr. Anthony Cassel
JH	LS	5-0	3. Approval of the Consent Agenda REVISED – <i>MOTION NEEDED</i>
			4. Patron Participation – Mr. Mark Gould, President None
JH	LS	5-0	5. Consent Agenda REVISED – <i>MOTION NEEDED</i> a. Claims Docket b. Approval Minutes i. Regular Meeting, June 15, 2020 c. PERSONNEL REPORT <u>New Hires:</u> Garry May, Business Teacher, effective June 24, 2020 Quade Pike, Teacher Asst. Elem, effective July 15, 2020 Amanda Gondell, Teacher Asst. Elem, eff. June 2, 2020 Joyce Isley, Café Cashier, effective June 23, 2020 Stephanie Noyes, Elem Teacher, effective June 30, 2020 <u>Resignations/Retirements:</u> Mary Dutton, Elem Teacher/Retirement, June 24, 2020 Kim McNeal, Bus Driver/ Retirement, July 15, 2020

			<p>Jacklyn Faulkner, Teach Asst./Resignation, July 7, 2020 Karen Grime, Teacher Asst. /Resignation, July 20, 2020 Sandy Lynch, Café Helper /Resignation, July, 20,2020 <u>ECA Hire:</u> Garry May, HS Cross Country, effective July 9, 2020 Garry May, HS Head Track Coach, effective July 9, 2020 d. RECEIPT of FUNDS: none</p>
JH	LS	5-0	<p>6. New Business – <i>ACTION ITEMS</i></p> <p>i. Transfer Enrollment Requirements Recommend Board approval for the following grade level caps for consideration where transfer students are involved: Grades K-1: 50 per grade, Grades 2-5: 40 per grade, and Grades 6-12: 40 per grade. This would cap the elementary enrollment at 260 and Jr./Sr. High School enrollment capped at 280. These combined totals would allow for the corporation enrollment cap of 540. Academic needs would be met for the 2020-2021 school year with current staffing.</p> <p>ii. Permission to Advertise Annual Financial Report for Fiscal Year 2019 Recommended Board approval to publish the 2019 Annual Financial Report, between August 1-15, 2020.</p> <p>iii. Permission to Advertise 2020 Budget Recommended Board approve to advertise the required components of the 2020 budget, one time, in two publications.</p> <p>iv. Approval of Elementary Handbook Recommended the Board approve the 2020-2021 Elementary Student Handbook as presented.</p> <p>v. Recommendation for custodial position With the increase mitigation efforts due to the COVID-19 pandemic, we find it necessary to add a custodial position to maintain a safe and clean environment for our students and staff. This individual will clean lockers rooms, restrooms, cafeteria tables and high touch areas on a daily basis. Recommend the approval for an additional 205-day custodian position. This position will be paid, in part through the CARES Act Grant provided to the State of Indiana through Federal funding.</p> <p>vi. Hamilton Community Schools Reentry Plan Mr. Anthony Cassel shared the Hamilton Community Schools Reentry Plan summarizing information from a PowerPoint presentation. School Board members showed their support for this plan as presented.</p>
JH	SS	5-0	
JH	SS	5-0	
JH	LS	5-0	
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			<p>7. SUPERINTENDENT’S REPORT – Mr. Anthony Cassel</p> <ul style="list-style-type: none"> Main gym floor with new look has begun and will be completed later this month with two weeks needed to dry.

			<ul style="list-style-type: none"> • HVAC work continues on roofing project. • Pre-School and Kindergarten are registered at this time. • Grades 6 and 7 Orientation will be scheduled • 2020-21 Registration procedures will include the choice for parents to register by paper copy then drop-off forms at school or come into the school and register online August 29th and 30th. • Summer Feed Program has been a huge success average over 100 meals a day. • COVID-19 Return to School Plan has been put on the school's web page and parents have been notified via text message to look over the plans • Elementary school enrollment is up 11 students and the Jr./Sr. High School is also up by 2 students. • Principals and secretaries are back to work today. • Considering options to continue meals for students doing distance learning this upcoming school year.
			8. ADMINISTRATORS' REPORT Included in the Superintendent's report.
			9. TREASURER'S REPORT – Mrs. Brittany Taylor <ul style="list-style-type: none"> • Transferred \$22,026.40 from the Education Fund to the Cafeteria Fund. This amount was less than the approved amount of \$50,000.
			10. SCHOOL BOARD MEMBER COMMENTS No comments made.
			11. ADJOURNMENT by Mr. Gould at 7:17 p.m.

Monday, April 20, 2020 Meeting at 6:30 p.m.

Respectfully submitted,

Hamilton Community Schools
Board of School Trustees

Mark Gould, President

Jeremy Hill, Vice President

Stacy Shull, Secretary

Jamy Merritt, Member

Lee Stoy, Member