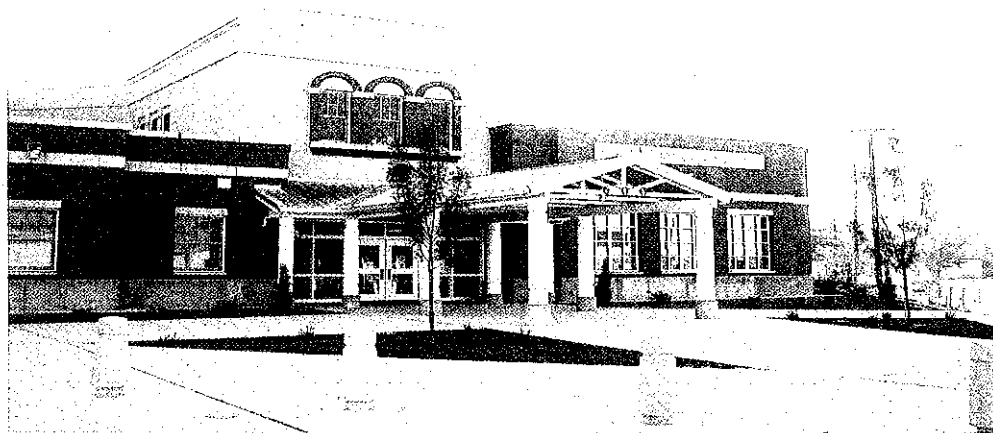


Parent and Student Manual for:

Central Elementary



2020-2021

We Soar in Academics and Character!

School Contact Information:

505-966-1200 Fax: 505-966-1250

600 Picard Ave.

Belen, NM. 87002

Principal: Emily Layman

Email address: laymane@beleneagles.org

Central Elementary Mission:

At Central Elementary we promote college and career readiness by building relationships and providing a safe and positive learning environment.

Daily Schedule

8:40 am Student drop-off lane open

8:45 am Buses arrive

8:55 am Tardy bell

8:40—9:00 am Breakfast in the classroom

11:00—12:40 pm Lunches in the classrooms on a staggered schedule

3:25 pm Dismissal on a staggered schedule

3:35 pm Buses Depart

Welcome to Central Elementary!

As we begin the 2020-2021 school year during the Covid-19 pandemic, we face many challenges and have many unknowns about the various factors that will affect school. Be assured that safety for all on campus will be of utmost concern and that we will implement the recommended practices for health and safety measures and procedures. We will honor and uphold the Re-entry plan of the Belen Consolidated School district. The following passage that is referenced in the district's re-entry plan will be our guiding principles.

“Belen Consolidated Schools want to ensure the safety, health, and well-being of our students and families during the COVID-19 pandemic. Belen Consolidated Schools want to ensure every student, during the COVID-19 pandemic, is in a safe environment, supported, and provided continuous learning opportunities. We will engage with students in-person and online. We will provide resources and materials for teaching content and skills.”

The main ideas we will operate under in order to implement safety measures in our school community are the following:

- All staff and students must wear a face covering all day and wear it properly (covering the mouth and nose)
- implement and monitor social distancing
- see that there are minimal transitions for students
- keep the same group of students together and not mix groups of students
- stagger times for traveling in the building
- not allow groups to congregate in common areas
- emphasize personal and hygiene practices.

This parent and student manual will provide you a clearer picture of what school will look like in terms of particular school areas and activities. The following pages provide information specific to the daily school operations, business matters, and rules. It should be understood that changes and/or additions to this document may occur as the school year progresses, and if so, parents will be notified. If you have any questions, please call or visit the school.

2020-2021 Central Elementary Staff Roster

Anglada, Theresa	Bilingual Resource Teacher
Carrillo-Lovato, Melodie	5 th gr. Teacher
Castillo, Paula	Art Teacher (shared with Rio Grande)
Chavez, Erica	5 th gr. Resource Teacher
Cooke, Roberta	5 th gr. Teacher
Cordova, Elizabeth	4 th gr. Resource Teacher
Cordova, James	4 th gr. Teacher
Cruz, Themise	5 th gr. Teacher
Flores, Savannah	Library Tech.
Gonzales, Aubrianna	Music Teacher (shared with Rio Grande)
Gutierrez, Mary	IEP Facilitator (shared with H.T. Jaramillo)
Hawkes, Jamie	Library Tech. Assistant
Hedrick, Debra	6 th gr. Teacher
Helms, Melissa	Educational Assistant
Law, Jessica	4 th gr. Teacher
Maynes, Laura	Secretary
Mendez, Oralia	Custodian
Morris, Frances	4 th gr. Teacher
Orphal, Kaitlin	6 th gr. Teacher
Romero, Abel	PE Teacher (shared with La Promesa)
Saiz, Nancy	Educational Assistant
Saiz, Rosemary	Educational Assistant
Salazar, Tamera	6 th gr. Teacher
Sanchez, Francisca	Clerical Assistant
Sisk-Layman, Emily	Principal
Tapia, Mike	Counselor
Welch-Mosimann, Gwendolyn	6 th gr. Teacher
Zamora, Christopher	Custodian
DeMmon, Karen & Madrid, Virginia	Nurses
Mendez, Rocio	Cafeteria Manager
Hester, Sara	Cafeteria Cashier
Hollar, MaryJane	Cook
Jurado, Rita	Cook

Expectations for Hybrid and Remote Learning

The Public Education Department of New Mexico requires that students participate in 5.5 hours of instruction per day in either Hybrid or Remote Learning models. Therefore, parents will be required to ensure their student is actively learning 5.5 hours each school day (27.5 hours per week).

****If you are unable to meet any of the below expectations please contact the school administrator.**

- During the Hybrid Learning model, students will attend school two days each week, so it is very important that students are not absent. Attendance will be recorded for the two days your child is assigned, either Mon/Tues. or Thurs/Fri.
- Attendance Coaches will be in contact with parents regarding any attendance concerns.
- Direct instruction will be provided on the two days of in-school learning and further instructions and content will be provided to guide students in their learning on the remaining days of remote learning for the rest of the week.
- In the Hybrid Learning model, attendance will be monitored through student participation in remote learning the other 3 days of the week.

The Instructional Day for BOTH the Hybrid Model and Remote-Only Learners:

- 5.5 hours of learning per day will use textbooks, workbooks, notebooks, Schoology, etc.:
 - 90 minutes of ELA (Reading, Writing)
 - 60 minutes of Math
 - 2.5 hours of a mixture of science, social studies, art, music, PE, and social emotional lessons.
 - Grades will be based on mastery of standards.
 - Through use of computer/laptop/tablet/phone:
 - ✓ Daily login to Schoology
 - ✓ Participation in “live” lessons is preferred when offered.
 - ✓ View recorded lessons when offered within 24 hours.
 - ✓ Submitting assignments according to teacher(s) deadlines.
 - If the student does not have a device:
 - ✓ A schedule/agenda of assignments and readings will be provided with copies of handouts, worksheets, textbooks, notebooks, workbooks, etc.

- Students will need home support, so parents/guardians are highly encouraged to participate in all lessons and monitor that their child is keeping up with completion of all assignments as required by teachers' due dates.
- Teachers will establish virtual "office hours" and parents are highly encouraged to contact their child's teacher with any questions, concerns, and to check with the teacher on their child's progress.
- In order for teachers to regularly "check-in" on students, it is very important that parents provide correct contact information like phone numbers and email addresses.
 - Parents and families need to download the Belen Schools app in order to receive notifications.
 - Teachers may use other messaging systems like "Class Dojo, Class Tag, or Remind."
- Remote-only students (those who are learning from home all week), are expected to "check-in" and contact their teacher DAILY.
 - Phone call, email, or message through Schoology

Instructional Materials:

4th grade Math: "My Math" with online support

4th grade ELA: "Ready Common Core"

5th grade Math: "My Math" with online support

5th grade ELA: "Ready Common Core"

6th grade Math: "Envisions" with online support

6th grade ELA: "Ready Common Core"

- "Zoom" and "Microsoft Teams" may be used to deliver lessons and conference with small groups of students and or individually with students.
- Additional resources and links will be posted on the school webpage.

	Mon.	Tues.	Wed.	Thurs.	Fri.
IN-SCHOOL (Hybrid) Breakfast and lunch in the classroom	Hybrid Group A <u>Direct Instruction:</u> *90 Min. ELA *60 Min. Math *30 Min. ELA Intervention *30 Min. Math Intervention Specials (art, PE, library)	Hybrid Group A <u>Direct Instruction:</u> *90 Min. ELA *60 Min. Math *30 Min. ELA Intervention *30 Min. Math Intervention Specials (art, PE, library)	Teachers and Staff: *Professional development *Grade level collaboration *Prep *Virtual Office Hours	Hybrid Group B <u>Direct Instruction:</u> *90 Min. ELA *60 Min. Math *30 Min. ELA Intervention *30 Min. Math Intervention Specials (art, PE, library)	Hybrid Group B <u>Direct Instruction:</u> *90 Min. ELA *60 Min. Math *30 Min. ELA Intervention *30 Min. Math Intervention Specials (art, PE, library)
AT HOME (Hybrid) 5.5 hours each day	Hybrid Group B <u>Practice/Application:</u> *Schology *My Math or Envisions Math books *Ready Common Core books for ELA *other print materials *Istation	Hybrid Group B <u>Practice/Application:</u> *Schology *My Math or Envisions Math books *Ready Common Core books for ELA *other print Materials *Istation	Hybrid Groups A and B Continued Practice and Application: may include science, social studies, and Social Emotional Learning Students check-in with their teacher during Office Hours	Hybrid Group A <u>Practice/Application:</u> *Schology *My Math or Envisions Math books *Ready Common Core books for ELA *other print materials *Istation	Hybrid Group A <u>Practice/Application:</u> *Schology *My Math or Envisions Math books *Ready Common Core books for ELA *other print materials *Istation

	<p>*Direct Instruction will be the same content for both Hybrid Groups</p> <p>*Practice and Application will be the same content for both Hybrid Groups</p> <p>*Students check-in with their teacher during Office Hours as needed</p> <p>*Grades will be determined by mastery of standards with assessments and graded work. Work must be submitted on time to receive credit. Failure to submit assignments will impact grades.</p>		
<p>FULL REMOTE AT HOME</p> <p>5.5 hours each day</p> <p>27.5 hours per week</p>	<p>Expectations</p> <ul style="list-style-type: none"> ● Login into Schoology EVERYDAY <ul style="list-style-type: none"> ○ Participation in “live” lessons is preferred when offered. ○ View recorded lessons when offered within 24 hours. ○ Submit assignments according to teacher’s daily deadlines ● Communicate with teacher by phone, email, messaging systems (Class Dojo, etc.) EVERYDAY. ● If you have NO INTERNET ACCESS, your school work will need to be picked up every WED. with your meals. At that time, you will also turn in the previous week’s work to be graded. (Unless you can submit it in electronically with the teacher’s expectations and deadlines.) ● Grades will be determined by mastery of standards with assessments and graded work. Work must be submitted on time to receive credit. ● Failure to submit assignments will impact grades. 	<p>Access the Direct Instruction and Content:</p> <ul style="list-style-type: none"> *Schoology—live videos and recorded videos *Schedule of activities and assignments *My Math or Envisions Math books *Ready Common Core books for ELA *other print materials *Istation *One PE and One Art lesson 	<p>Practice and Application:</p> <ul style="list-style-type: none"> *Schoology *My Math or Envisions Math books *Ready Common Core books for ELA *other print materials *Istation *One PE and One Art lesson

Increased Cleaning Procedures and Safety Pre-Cautions:

- Throughout the day, surface cleaning in high traffic areas, common touch points, and common areas will be intensified.
- Each classroom will be outfitted with soap, water, disinfectant spray, and surface cleaner.
- Restrooms will be cleaned at scheduled points throughout the day.
- At the end of each day, the custodians will do a deep-cleaning of all classrooms, particularly all the high contact areas.
- Student desks will be cleaned out and wiped down at the end of each day.
- It is expected that teachers, staff, and students work together to support the custodial staff by helping to wipe down any community or high-touch area after each contact.
- Students and Staff will be encouraged to increase handwashing throughout the day. There will be sanitation stations in each classroom and common areas.
 - Hand washing with soap and water or use of hand sanitizer will be encouraged upon arrival at school, before and after breakfast and lunch, before and after recess, before and after specials classes and at the end of the day.
- Playground equipment will be roped off and contact sports during recess will not be allowed. Students will have time outside with their class on a staggered scheduled of recess.
 - **Students will not be allowed to bring baseballs, footballs, soccer balls or basketballs, etc. to school.**
- All staff and students will have their temperature checked before entry into the building.
- All staff and students must wear a face covering over their mouth and nose.
- Students will be provided with one reusable face mask.

Parents and Visitors:

- **Parents and family members will not be allowed to enter the building at any time.** If you need assistance, please call the school.

Items to Bring to School/Leave at Home:

To limit exposure, students should limit what they bring to school.

- **Backpacks will not be allowed, and students will not be allowed to share items. In place of a backpack, we recommend a reusable tote, as these can be easily washed. Clear plastic backpacks may also be an alternative as they can be easily wiped down.**
- **Students must wear a face covering daily, over their mouth and nose.** It is recommended to have a collection of 3-5 face masks and that they are washed frequently. ****Parents will be called to pick up their child if there is defiance of this rule.**
- **Students are encouraged to bring their own water bottles** as access to water fountains will not be available.
- **Students should bring a plastic pencil case** that can accommodate the items they will need for the day.
- **Students will not be able to leave items at school in cubbies or desks to avoid cross contamination.**

Arrival:

- **Students cannot arrive on campus prior to 8:40 am.**
- School buses are scheduled to arrive by 8:45 am.
- The north gate for student drop-off will be open at 8:40 am.
- **All students will be screened daily with the following questions before their temperature is taken:**
 - Do you have a fever?
 - Do you have a cough?
 - Do you have a sore throat?
 - Are you experiencing a shortness of breath?
 - Have you been in contact with someone with Covid?

- Anyone with a temperature of 100.3 or higher will be sent home immediately.
- Students who ride the bus will have their temperature checked before being allowed on the bus. Students who have 100.3 temp. or higher will not be allowed to ride the bus and must return home with their parent/guardian.
- Students who arrive by car will have their temperature checked before exiting the vehicle in the drop-off lane. Students who have 100.3 temp or higher will not be allowed at school and must leave with their parent/guardian.
- Students who walk to school, must enter the campus alongside the parent drive-through lane and will also have their temperature checked before entry. If their temperature is 100.3 or higher, they will be escorted to the nurse who will then contact parents to pick them up.
- All students will report directly to their classroom once they arrive each morning.

Important for Arrival:

****Students can not be dropped off at the front of the school.** All students need to enter via the drive-through gate. The gate will remain open from 8:40 am to 8:50 am.

****If your child arrives tardy or after the 8:50 am bell, a parent must accompany the student to the front door where their temperature will be checked and the student can be signed-in.**

Important for Dismissal:

- Classes will start to be dismissed at 3:25pm on a staggered scheduled.
- Buses will depart at 3:35 pm.
- The parent drive-through lane runs parallel to Ross St. You must access this lane by turning into the school off Picard Ave. and driving through the administrative parking lot. Please do not enter the pick-up lane from Ross Street as this causes a traffic delay.

Cross-walk information:

- Students who walk to and/or from school must remain on sidewalks at all times and cross only at designated crosswalks.
- Students who walk to and/or from school are still under the supervision of school employees and must follow all school rules.
- Students are expected to follow all directions and guidance provided by the crosswalk assistants.
- Any behavior incidents will be handled under the school discipline policies.

- Once students are on campus they will not be allowed to leave unless picked up by a parent and signed-out from the office.
- Students walking back and forth from McDonald's or anywhere else is not allowed.

****All students must have a transportation form completed. These forms will be sent out at the beginning of the school year and indicate whether your child will ride the bus to and/or from school, get dropped off and/or picked up from school, or walk to and/or from school. Please complete this form and return it to school ASAP. A written note or a phone call to the office must be made in order to allow your child to go home with another student. Please notify us during the school year if there are any changes in your child's transportation plans.**

Breakfast and Lunches:

- **Breakfast and Lunch will be served in the classroom.**
- All students are provided both breakfast and lunch each day free of charge and will be highly encouraged to eat.
- Students will be expected to help wipe down the classroom before and after meals and at their seating.
- **Students can bring their own lunch, but no sharing of any food is allowed. Also, keep in mind there is not access to a microwave.**
- **Snacks are not allowed. Do not bring "hot Cheetos", Soda, or any candy, treats, etc.**

Recess:

- **Recesses will be on a staggered schedule set by their teacher.**
- **Only one class at a time will be outside for recess.**
- **Masks must be worn during recess.**
- **Social distancing will be enforced.**

Art and Music Classes:

- 1st Semester we will participate in art classes.
- 2nd Semester we will participate in music classes.
- Schedule of classes is subject to change, but under the hybrid model, art classes will be held one session during each cohort (either Mon/Tues or Thur/Fri.)
- Art and Music classes will be held in the student's homeroom.
- Materials and supplies will not be shared.
- Homerooms will be wiped down before and after art/music classes.
- Students are expected to follow all school rules and PBS policies as they participate in these special classes.
- Students will receive grades based on their participation and efforts in these classes.

- Content and activities that are being taught and practiced during these classes will be communicated via the monthly school newsletter.

PE Classes:

- Classes will occur outside, weather permitting. If not, the gym will be used and social distancing practices will be implemented.
- Face coverings will need to be worn during PE if classes can not be held outside.
- Schedule of classes is subject to change, but under the hybrid model, PE will be held one session during each cohort (either Mon/Tues or Thur/Fri.)
- Students are expected to follow all school rules and PBS policies as they participate in these special classes.
- Students will receive grades based on their participation and efforts in these classes.
- Please make sure your child wears tennis shoes on their scheduled days of PE.
- Content and activities that are being taught and practiced during these classes will be communicated via the monthly school newsletter.

Library:

- The librarian will visit each homeroom for one “library” session during each cohort (either Mon/Tues. or Thurs/Fri.)
- Students will be allowed to check-out one book each week.
- Students will be highly encouraged to choose a book that is within their identified reading level.
- For safety pre-cautions, all books will be wiped down before and after each homeroom visit and books will “sit out” for a week before being available to check out again.

Attendance:

- Attendance will be taken each day of either cohort (Mon/Tues. or Thurs/Fri.)
- Students participating in the hybrid model are expected to be present for the 2 days of in-school learning and will be expected to log-in into “Schoology” the other 3 days during their remote learning.
- Students who are remote learning for the entire 5 days of school will be expected to log-in into “Schoology” every day for their attendance to be taken.
- Due to this modified school model, we emphasize that students **ATTEND FULLY** and that absences are limited. Please see that your child arrives on time and is not picked up early.

Attendance Information:

**Excused/verified absences may be those due to personal illness, scheduled appointments, family emergency, death in the family, religious commitment, or extenuating circumstances as agreed to by the Principal prior to the absence.

****A written note from the parent/legal guardian is needed for a student's absence to be considered excused. Documentation must be turned in within 24 hours of your child's return to school.**

****Absences documented through parent written notes will be accepted only five times for the school year. The discretion of the principal will be used on a case-by-case basis to determine whether an absence will be excused.**

****Any absences more than five will require a doctor's note.**

****Students who arrive 1 and half hours late or leave school 1 and half hours early will be recorded as a half-day absence.**

****The district Attendance Success Coach, Deborah Valenica, will be in contact with parents regarding any attendance concerns.**

Make-up Work:

If a student is going to be absent for 3 or more consecutive days, a parent may request homework through the office staff. The teacher will then have 24 hours to gather any homework/make-up work for the student.

A student has the same amount of school days as he/she was absent to complete and turn-in make-up work. When a student has knowledge of his/her absence prior to the absence it is their responsibility to request homework prior to that absence.

Student Cell Phones:

- All student cell phones will be collected each morning by their teacher and kept locked in a secure area inside the classroom during the school day.
- Students are not allowed to carry their cell phones with them around campus, nor are they allowed to have them during specials classes, at lunch, and at recess.
- Student cell phones will be returned to each student at the end of the day prior to dismissal.
- If a cell phone is found out during the school day the following are the consequences:
 - First offence, student will receive a warning.
 - 2nd offence, the parent will need to pick it up from the teacher,
 - 3rd offence, parents will have to pick it up from the office and the phone will no longer be allowed on campus.
- Parents if you need to reach your student during the school day please call the office and a message will be delivered to your student.
- If you need to get a message to your child regarding after-school transportation plans please make sure to let the office know by 3:00 pm so that the office has enough time to notify your child

Dress Code:

Central Elementary follows the dress code which is outlined in the Belen Schools Student Management Handbook and is as follows:

Students are expected to dress in an appropriate manner at all times. Student dress may not present a health or safety hazard, violate municipal, county, or state law, or present a potential disruption of the educational process. A student's body needs to be appropriately and adequately covered. Clothing that is excessively revealing and/or excessively loose or tight is prohibited on school campus. The principal or her designee has final say in whether student attire is appropriate and meets district policy. Students with unacceptable clothing will be provided with alternative from what's available in the school's clothing bank or will be asked to call home for a change of clothes. Please see the district handbook for more specific examples of clothing that is unacceptable dress. In summary the dress code is as follows:

- Clothing must be free of violence, malicious behavior, offensive language, sexual innuendo, drugs, alcohol, tobacco, or anything gang related.
- Shirts may be sleeveless but must cover underarm area appropriately and extend to the end of shoulder. No "spaghetti" straps.
- Capris, shorts, skirts, dresses must at least extend to three inches above the kneecap.
- Pants must fit properly and be worn at the waist and secured with a belt if necessary.
- All shoes must be tied or securely fastened at all times. Flip flops and sporting equipment shoes such as cleats are not allowed.
- Open-toed shoes are allowed but must have a "back."

Grades and the School Grading Scale:

Central Elementary will implement and follow the district's grading scale with the following point values to be used with letter grades:

- A 90-100%
- B 80—89%
- C 70—79%
- D 60—69%
- F Below 60%

Grades are finalized every nine weeks, with there being a total of four grading periods during the school year. At the end of each 9-week period, report cards are sent home. Progress reports will be sent home at the half-way point of each grading period, (4 and half weeks into the grading period).

Parents can view their student's grade at anytime via the "PowerSchool Parent Portal" through the Belen Schools District website.

Please be in contact with your child's teacher with any concerns and/or questions regarding your child's grades.

Parent Contact Information:

Please make sure that Central Elementary has all of your current information regarding your home phone number, cell phone numbers, work phone number, physical address, and e-mail address. If at any time you need to update your contact information please call the school secretary so demographic information can be changed and/or added into PowerSchool, our student management system.

School Counselor:

Counseling services are available to all students for behavioral and emotional needs. Parents may request counseling services on a limited basis for their child by contacting their child's teacher or counselor. Parents wishing to make appointments with the counselor may do so by calling the school.

School Communication/News/Information:

Download the Belen Consolidated Schools App. To receive district and school notifications. Also visit the district and school's website www.beleneagles.org

Please look for our school newsletters which will be sent home near the beginning of each month. Classroom newsletters will be sent home monthly. Check out our "Facebook" page and like us!

Student Assistance Team (S.A.T.):

Our Student Assistance Team is an approach to help teachers, parents, and other school officials address individual student needs. A faculty member, counselor, principal, or parent can refer students to SAT for concerns with attendance, academics, and behavior. The SAT process is a collaborative effort to offer students and families assistance in order for students to achieve their potential. The team will determine timely interventions that can be implemented by the teacher, parent, and students along with a timeframe for monitoring progress. The team can help direct students and families towards programs offered within the school and community. Parent participation in SAT meetings is essential and required. Parents can be notified of a requested meeting by phone and/or written note.

Student Pick-Up/Leaving Early:

- Due to our current situation with a modified schooling, it is best that students attend each day fully.
- Please refrain from picking up your child early unless it is an emergency.
- Please see that any appointments are scheduled after the regular school day is completed.

- Parents must provide the office a signed list of persons that are permitted to pick up their child. Only those individuals with proper ID which match the listed people recorded in PowerSchool to pick up the child will be allowed.
- It is the parent's responsibility to notify the office of any changes in who is allowed to pick up their child.
- In situations where a certain individual is not allowed to pick up a student, official court custody papers must accompany those restrictions. Without these documents, signed by a court appointed judge, we cannot assist you with these restrictions. Office personnel will to the best of their ability, determine if said parent/adult is entitled to the custody of a child.

Positive Behavior Support (PBS): "Soaring to New Heights in Academics and Character"

Our school goal is to establish an atmosphere in which our students feel safe, successful, and happy; providing the maximum opportunity to grow in both academics and character. For this reason, Central Elementary follows a PBS framework of guiding principles which are outlined on the next page. Students will spend time learning and practicing the procedures and routines of our school. We will maintain ongoing communication with you regarding your child's behavior and work habits. We ask for your complete support in our efforts. If you perceive a problem or concern, please contact the teacher and try to resolve it in its infancy. It is our intent to provide resources and support in cooperation with each family. If a teacher's efforts toward helping the child to adjust are exhausted, the child will be referred to the principal's office and a progressive discipline system will begin, which is further described in Sections six through nine of the Belen Schools Student Management Handbook.

The following are expected behaviors at all school activities. This list is not an all-inclusive list; however, we have provided it as a guide.

1. Any non-educational items like "airpods" and other electronics, toys, trading cards, skates, skateboards, perfumes, nail polish, make-up, or items that might injure or disturb another person or the learning process need to be left at home. If items such as these are brought to school they will be taken away and only given back at the end of the day.
2. Students are to treat ALL adults with the utmost respect and follow all directions given.
3. No foul language allowed.
4. Follow PBS procedures.
5. There is no gum-chewing anywhere on campus, unless allowed by the teacher in the classroom only.
6. Show pride in yourself and our school by showing appropriate behavior at all times whether in class, cafeteria, halls, rest rooms, playground, busses, or art, music, library, and PE classes.

7. Students are expected to have proper behavior when using the rest rooms. Only one student per classroom will be permitted to use the restroom at one time, unless a teacher is supervising the entire class or a group of students.

Positive Behavior Support (PBS)



How We Practice Being Central Eagles:

Excellence

Accountability

Great Character

Lifelong Learning

Enthusiasm

Safety



Overview of Positive Behavior Support (PBS)

The students and staff of Central Elementary use a system of behavior management called Positive Behavior Support, or PBS for short. The basic idea is for each school to identify its core values, those qualities or traits that are considered essential for the successful operation of the school as a place for learning and personal development. At Central we think of ourselves as Eagles and using those letters, we have identified the following as our core values:

Excellence

- ❖ Go beyond what is expected
- ❖ Be a positive example of others

Accountability

- ❖ Be prepared
- ❖ Accept consequences without argument or complaint

Great character

- ❖ Be considerate
- ❖ Be respectful

Life-long learning

- ❖ Develop traits for success
- ❖ Be problem solvers

Enthusiasm

- ❖ Take pride in being a Central Eagle
- ❖ Be involved

Safety

- ❖ Follow the rules and procedures
- ❖ Take care of yourself and others

Using these qualities as our organizing principles, we have established procedures to be taught and practiced throughout our school. The key here is that if all students and staff members know what is expected of them and if procedures are consistently taught and followed by all, then our school becomes a safe, orderly place where learning of the highest quality can take place. It is important also to note that the **emphasis of the program is to acknowledge and reward positive behavior, which helps us to create a more caring, less punitive environment.**

Another key ingredient of PBS is the way in which our procedures are developed. Our PBS team meets regularly to discuss needed changes. We rely on the input of staff and students to guide our decisions and often ask for their comments and suggestions. We then use this feedback to improve our program. We welcome comments, questions, and suggestions from our community as well. Together, we will make Central an outstanding place to learn and grow!