

4.1.2 School Attendance Areas and In-District Transfers

Attendance Zones

School attendance areas shall be recommended by the Superintendent and approved by the School Board for each school in the District.

Students shall attend the school in their assigned attendance area. Exceptions to this requirement may only be considered if the student is approved for an in-district transfer.

In-District Transfers

Parents may request a transfer to another school within the District by completing the In-District transfer form online. Transfers will be considered when space is available. When determining whether space is available, the receiving principal will consider the following:

1. Time of year the request is made;
2. Lack of space in the attendance zone school; and
3. Whether capacity has reached ninety percent (90%).
 - a. Ninety percent (90%) capacity in a grade is a reasonable guide, but should be considered in conjunction with the first two consider.

If space is available, the second criteria to be considered by the receiving principal is the reason for the request as stated on the In-District Transfer form. Acceptable reasons include the following:

1. If the family moved out of the attendance area;
2. Family hardship;
3. Personal;
4. Rezoning;
5. Specific curriculum or instructional opportunities that is not available at the attendance zone school.

If the transfer is approved, the District does not provide transportation. In some cases, the transfer may be approved on a trial basis. If the transfer is denied for a reason other than lack of capacity, a written appeal may be sent to the General Counsel. Principals, with the approval of the Superintendent or his/her designee, may revoke a transfer due to discipline problems, tardiness, lack of attendance, lack of cooperation, etc.

The Superintendent may approve or deny any request for transfer and may transfer students from one attendance area to another due to issues including space, staff, programs, etc.

Participation In Competitive Interscholastic Activities

Students who are approved for an in-district transfer may be eligible to participate in interscholastic activities based on the following conditions:

1. The student's transfer must be approved prior to Labor Day of the current school year.

2. A student who is approved for a transfer and who has been a member of an athletic team at his/her home school may not participate in the same sport at the receiving school during the current same defined sport season.

Parents will acknowledge on the In-District Transfer form that the reason for the request is not based on their student's participation in AAA regulated activities such as athletics, band, or choir.

Date Adopted: 6/14/22