

**OGLALA LAKOTA COUNTY SCHOOL BOARD
REGULAR MEETING
TUESDAY, JUNE 23, 2020
BATESLAND BOARD ROOM**

MINUTES

The Oglala Lakota County School Board held their regular monthly meeting on Tuesday, June 23, 2020 in the School Board Conference Room at Batesland, South Dakota, also via tele-conference. President Laticia DeCory called the meeting to order at 3:07 p.m.

Members present: Ms. Laticia DeCory, President (via tele-conference)
Mr. Todd O'Bryan (via tele-conference)
Mr. Chuck Conroy
Mr. Tom Conroy

Member excused: Ms. Debbie Blue Bird, Vice President

Others present: Dr. Anthony Fairbanks, Superintendent
Sophia Conroy, Business Manager
Connie Kaltenbach, Director of Curric/Instruct/Assessment(tele-conf)
Oi Zephier, Director of Personnel (via tele-conference)
Cindy Keegan, Director of Special Education (via tele-conference)
Danielle Walking Eagle, Federal Programs Director (via tele-conf)
Stephanie Eisenmenger, Lakota Tech High School Principal (tele-conf)
Mary Jo Fairhead, Batesland School Principal (via tele-conference)
Brian O'Connor, Red Shirt School Principal (via tele-conference)
Melvin Sierra, Virtual High School Principal (via tele-conference)
Robert Sullivan, Technology Director
Jesse Trueblood, Director of Security (via tele-conference)
Beverly Bertram, OLCEA President/Wolf Creek Teacher (tele-conf)
Julia Yellow Cloud, Food Services Director
Karen Bush, Administrative Assistant
Patti Nelson, Executive Assistant
Jennifer Sierra, Rockyford Principal (via tele-conference)
Ray Rothe, Rockyford Principal (via tele-conference)
Toby Morris, Financial Consultant/Daugherty Financial (tele-conf)
Jake Schluckebier, Scull Construction (via tele-conference)
Jerry Eisenbraun, Upper Deck Architects (via tele-conference)
Steve Ivey, Scull Construction (via tele-conference)
Joey Vrooman, Casey Peterson & Associates (via tele-conference)
Mike Hickey, School Attorney (via tele-conference)

All actions recorded in these minutes were by unanimous vote unless otherwise noted.

0393. Approval of Agenda

Motion by C. Conroy, seconded by O'Bryan to approve the agenda, as presented. Motion carried. (Attachment A)

0394. Conflict of Interest

Superintendent Fairbanks reported no conflicts of interest reported by school board members.

0395. Approval of Minutes

Motion by C. Conroy, seconded by T. Conroy to approve regular meeting minutes of May 26, 2020, and special meeting minutes of May 28, 2020. Motion carried.

0396. Reports

The school board reviewed and acknowledged reports from principals and administrators.

0397. Citizens

There were no citizens in attendance requesting to address the board.

0398. Employee Insurance Renewal

Lyla Caspers, Insurance Agent for Wellmark Blue Cross/Blue Shield Insurance Company, provided information regarding cost increases and rates for the 2020-21 school year for employees of the school district.

0399. Construction Proposal Requests

Mr. Toby Morris, Financial Consultant, Jerry Eisenbraun with Upper Deck Architects, and Jake Schluckebier, of Scull Construction, presented the following Proposal Requests regarding WC Elementary and CTE High School Construction projects. as follows:

Wolf Creek Elementary

- | | |
|---|------------|
| 1) WC Elem Proposal Request #011R – Boiler Relief Piping | \$6,133.00 |
| 2) WC Elem Proposal Request #028 – Heat Trace for Chiller | \$360.00 |
| 3) WC Elem Proposal Request #029 – Reconciliation | |
| (\$137,536.18) | |

CTE High School

- | | |
|--|------------|
| 1) CTE Proposal Request #008R – New I.T. Office | \$6,633.00 |
| 2) CTE Proposal Request #012 – Kitchen Serving Line | |
| (\$9,841.76) | |
| 3) CTE Proposal Request #013 – Site Lighting Revisions | \$3,690.00 |
| 4) CTE Proposal Request #014 – Time Clock | No Cost |

- 5) CTE Proposal Request #017 – Omit Casework Workroom 168 (\$2,801.00)
- 6) CTE Proposal Request #018 – Install 2” LP Gas Line No Cost
- 7) CTE Proposal Request #019 – Gym Water Coolers No Cost

0400. CTE High School

Toby Morris, Financial Consultant, provided financial updates in regard to the Lakota Technical High School construction project.

0401. OLCSD 2020 Graduation Schedules

Superintendent Fairbanks updated the school board regarding ongoing discussion among administrators in regard to recognizing and presenting OLCSD graduate students with diplomas.

Administrators have been working together to host a graduation celebration for each of the OLCSD schools the week of Monday, June 29, 2020. Events will be held in respective school district parking lots, beginning at 10:00 a.m. Acceptable space for social distancing will be provided. COVID-19 safety measures will be adhered to. A drive-through meal will also be provided to families of graduates.

0402. Parent Survey

Discussion was held in regard to a Parent Survey, developed by administration, in an effort to obtain parental input regarding details of the 2020-21 school start-up schedule. Discussion was held in regard to August 13, 2020 being the proposed school start date. This item will be added to the Action portion of the Agenda.

0403. Financial Report

Sophia Conroy, Business Manager, and Joey Vrooman, Financial Consultant, provided information and documents for the May, 2020 school district financial report. (Attachment B)

0404. CARES Budget

The Business Manager provided budget information regarding the CARES Budget and stated that the business office will be resubmitting an application for reimbursement under the CARES Act, of costs incurred by the school district during the COVID pandemic. The school board will be considering the budget for approval.

0405. Casey Peterson & Associates

The Business Manager presented a request to the school board to extend the contract with Casey Peterson & Associates through June 30, 2021 to provide support services to the business office.

0406. Virtual High School Handbook

Melvin Sierra, Virtual High School Principal, presented the 2020-21 Virtual High School Student Handbook, for the board's review.

0407. Human Resources Manual
 Oi Zephier, Director of Human Resources, presented a draft of the Human Resources Manual for the board's review.
0408. Special Education Comprehensive Plan
 Connie Kaltenbach, Director of Curriculum, Instruction & Assessment, addressed the Special Education Comprehensive Plan for 2020-21 submitted by Cindy Keegan, Special Education Director, for the school board's review.
0409. Executive Session
 Motion by T. Conroy, seconded by C. Conroy to go into executive session at 2:26 p.m. to discuss personnel. Motion carried.
 Motion by C. Conroy, seconded by T. Conroy to declare executive session ended at 4:46 p.m. and reconvened into regular session.
0410. Personnel
 Motion by C. Conroy, seconded by T. Conroy to approve personnel recommendations, as presented with the following edit: tabling the recommendations for CTE High School coaches salaries. Motion carried. (Attachment C)
0411. CTE Application No. 12
 Motion by O'Bryan, seconded by C. Conroy to approve Application No. 12 for the CTE High School construction project, in the amount of \$1,196,713.97. Motion carried. (Attachment D)
0412. Construction Pay Apps
 Motion by O'Bryan, seconded by T. Conroy to approve the following pay apps:
- Wolf Creek Elementary
- | | |
|---|----------------|
| 1) WC Elem Proposal Request #011R – Boiler Relief Piping | \$6,133.00 |
| 2) WC Elem Proposal Request #028 – Heat Trace for Chiller | \$360.00 |
| 3) WC Elem Proposal Request #029 – Reconciliation | (\$137,536.18) |
- CTE High School
- | | |
|---|---------------------|
| 1) CTE Proposal Request #008R – New I.T. Office | \$6,633.00 |
| 2) CTE High School Request #012 kitchen serving line | (\$9,841.76 credit) |
| 3) CTE Proposal Request #013 – Site Lighting Revisions | \$3,690.00 |
| 4) CTE Proposal Request #014 – Time Clock | No Cost |
| 5) CTE Proposal Request #017 – Omit Casework Workroom 168 | (\$2,801.00) |
| 6) CTE Proposal Request #018 – Install 2" LP Gas Line | No Cost |
| 7) CTE Proposal Request #019 – Gym Water Coolers | No Cost |
- Motion carried. (Attachment E)

0413. Financial Report
Motion by C. Conroy, seconded by O'Bryan to approve the school district monthly financial report, as presented, including the CARES Budget. Motion carried.
(Attachment F)
0414. Disbursements
Motion by T. Conroy, seconded by C. Conroy to approve all disbursements, as listed.
Motion carried. (Attachment G)
0415. Casey Peterson & Associates Contract
Motion by O'Bryan, seconded by C. Conroy to approve extending contract with Casey Peterson & Associates through June 30, 2021. Motion carried.
(Attachment H)
- 0416.. Policies
Superintendent Fairbanks requested the school board's approval of all policies presented for the 3rd and final reading, with the exception of item "a)" on the Agenda: Personnel Section 7.03.
Motion by T. Conroy, seconded by C. Conroy to approve all policies, with the exception of: #8. Item "a)" Personnel Section 7.03, regarding "completed background checks and drug test results," contingent upon school board approval, to go into effect July 1, 2020. The school board will receive documentation of this change to the policy at the next school board meeting.
Motion by T. Conroy, seconded by C. Conroy to approve all policies presented, contingent upon documentation at the next school board meeting. Motion carried, three voted yes, O'Bryan not voting.
0417. Human Resource Manual
The school board tabled the Human Resource Manual until a later date.
0418. Special Education Plan
Motion by C. Conroy, seconded by T. Conroy to approve the Special Education Comprehensive Plan for 1920-21, as submitted. Motion carried. (Attachment I)
0419. Parent Survey
Motion by C. Conroy, seconded by T. Conroy to approve authorizing administration to send out a survey to parents of OLCSD students regarding the opening of the 2020-21 school year. The survey will contain three options: 1) a traditional opening; 2) students attending on alternate days; or 3) all classes being offered on-line. Motion carried. (Attachment J)
0420. Consent Agenda Items
Motion by T. Conroy, seconded by C. Conroy to approve the consent agenda items, as follows:

- 1) July Regular School Board Meeting – Tuesday, July 28, 2020 at Batesland Board Room/Tele-Conference, beginning at 3:00 p.m.
- 2) July Annual Meeting – Tuesday, July 21, 2020 at Batesland Board Room/Tele-Conference, beginning at 3:00 p.m.

Motion carried.

0421. Adjournment

Motion by O'Bryan, seconded by T. Conroy to adjourn the meeting at 5:03 p.m. Motion carried.

Signed _____
Sophia Conroy, Business Manager

Approved by the School Board on the 28th day of July, 2020.

Signed _____
Laticia DeCory, President