

Cooperstown Central School District

COVID-19 Testing Plan/Contact Tracing Plan

COVID-19 Testing

Cooperstown Central School District complies with CDC guidance, and we do not conduct COVID-19 testing or require testing or antibody testing of students or staff members. The decision of whether a test needs to be conducted should be determined by a healthcare provider or the local department of health.

If you need a COVID-19 test, please contact your health care provider. You may also visit <https://coronavirus.health.ny.gov/find-test-site-near-you> to find out more about COVID-19 testing in our area.

COVID-19 Contact Tracing

Cooperstown Central School District cooperates with state and local health department contact tracing. We assist the Otsego public health departments in knowing who may have had contact at school with a confirmed case by:

- Keeping accurate attendance records of students and staff members;
- Ensuring student schedules are up to date;
- To every extent possible, limiting visitors to each building's screening trailer. When visitors must enter the building, they will be required to complete a log which includes
 - date, time, and where in the school they visited; and
 - assisting the DOH in tracing all contacts of the individual at school in accordance with the protocol, training, and tools provided through the New York State Contact Tracing Program.
- Maintaining confidentiality as required by federal and state laws and regulations.

Note: *School staff should not try to determine who is to be excluded from school based on contact without guidance and direction from the local department of health.*

The CCSD Reopening Plan has written protocol that complies with DOH and CDC guidance for the return to school of students and staff following a positive screen for COVID-19 symptoms, illness, or diagnosis of confirmed case of COVID-19 or following quarantine due to contact with a confirmed case of COVID-19. Return to school will be coordinated with the local health department.

The Cooperstown Central School District collaborates with our local health department to determine the parameters, conditions or metrics (e.g., increased absenteeism or increased illness in school community) that will serve as early warning signs that positive COVID-19 cases may be increasing beyond an acceptable level.

The Cooperstown Central School District administrators will consider closing school if absentee rates impact the ability of the school to operate safely. Cooperstown Central School District may choose to modify operations prior to closing to help mitigate a rise in cases. Cooperstown Central School District will consult our medical director and/or the local department of health when making such decisions.

Return to School after Illness

The Cooperstown Central School District will follow the most current CDC guidance for allowing a student or staff member to return to school after exhibiting symptoms of COVID-19.

COVID-19 Protocols (please see page reference in the Cooperstown Central School District Reopening Plan – August 17 Update)

- COVID-19 Signs of Illness 41
- Screening Protocol for Visitors 42
- Health Screening Questionnaire for Visitors 43
- Screening Protocol for Staff 44
- Health Screening Questionnaire for Staff 45
- Screening Protocol for Students 46
- Health Screening Questionnaire for Visitors 47
- COVID-19 Symptom Confirmation Protocol for Visitors 48
- COVID-19 Symptom Confirmation Protocol for Staff 49
- COVID-19 Symptom Confirmation Protocol for Students 50
- Vulnerable/High Risk Group Protocol 60

- COVID-19 Scenarios 65

- **Employee/Student Has Tested Positive for COVID-19**
Employee/Student is to remain quarantined and may return to work/school **if**:
 - 10 days have passed since employee/student exhibited symptoms or since they tested positive if they are asymptomatic; **and**
 - at least 24 hours have passed since employee/student had a fever ($\geq 100.0^{\circ}\text{F}$) without the use of fever reducing medications; **and**
 - at least 72 hour period where employee's/student's symptoms have improved

- **Employee/Student is Symptomatic and Has Had Close or Proximate Contact with Someone Who Has Tested Positive For COVID-19**
If employee/student is symptomatic, the employee/student is to remain quarantined and may return to work/school **if**:
 - 10 days have passed since employee/student exhibited symptoms; **and**
 - at least 24 hours have passed since employee/student had a fever ($\geq 100.0^{\circ}\text{F}$) without the use of fever reducing medications; **and**
 - at least 72 hours have passed where the employee's/student's symptoms have improved

- **Employee/Student is Symptomatic but Has Not Had Close or Proximate Contact with Person Who Has Tested Positive**
If employee/student is symptomatic, the employee/student is to remain quarantined and may return to work/school **if**:
 - 14 days of quarantine have been completed
 - or**
 - 10 days have passed since employee/student exhibited symptoms; **and**
 - at least 24 hours have passed since employee/student had a fever ($\geq 100.0^{\circ}\text{F}$) without the use of fever reducing medications; **and**
 - at least 72 hours have passed where the employee's/student's symptoms have improved

or

- the employee/student has been diagnosed with another condition and has a note from their healthcare provider indicating they are clear to return to work/school

or

- the employee/student has a negative test result

- **Employee/Student is Symptomatic and Has Had Close or Proximate Contact with Someone Awaiting Test Results**

If employee/student is symptomatic, the employee/student is to remain quarantined and may return to work/school *if*:

- the test result for the other person comes back negative

or

- the employee/student has a negative test result;

or

- 10 days have passed since employee/student exhibited symptoms; *and*
- at least 24 hours have passed since employee/student had a fever ($\geq 100.0^{\circ}\text{F}$) without the use of fever reducing medications; *and*
- at least 72 hours have passed where the employee's/student's symptoms have improved

or

- the employee/student has been diagnosed with another condition and has a note from their healthcare provider indicating they are clear to return to work/school

- **Employee/Student Is Not Symptomatic But Did Have Close Or Proximate Contact With Person Who Has Tested Positive**

If the employee/student is not symptomatic, the employee/student is to remain quarantined and may return to work/school:

- after completing 14 days of self-quarantine; *or*
- the employee/student has had a negative test result after having had close or proximate contact with a person who has tested positive

Employees Only:

However, if the employee is deemed essential and critical for the operation or safety of the workplace, upon a documented determination by the District Superintendent in consultation with appropriate state and local health authorities, the exposed, asymptomatic employee may return to work so long as the employee adheres to the

following practices prior to and during their work shift, which should be monitored and documented by the employer and employee:

- Regular monitoring. While at work the employee must self-monitor for a temperature greater than or equal to 100.0 degrees Fahrenheit every 2 hours and symptoms consistent with COVID-19 under the supervision of the Health and Safety Coordinator; *and*
- Wear a mask: The employee must wear a face mask at all times while in the workplace for 14 days after last exposure; *and*
- Social distance: The employee must continue social distancing practices, including maintaining, at least, six feet of distance from others.
- Clean and disinfect workspaces: The employer must continue to regularly clean and disinfect all areas, such as offices, bathrooms, common areas, and shared electronic equipment.

- Maintain quarantine. The employee must continue to self-quarantine and self-monitor for temperature and symptoms when not at the workplace for 14 days after last exposure.

- **Employee/Student is Not Symptomatic and Has Had Close or Proximate Contact with Someone Symptomatic and Awaiting Test Results**

If the employee/student is not symptomatic, the employee/student is to remain quarantined and may return to work/school:

- after completing 14 days of self-quarantine; **or**
- the employee/student has a negative test result; **or**
- the person whom the employee/student had close or proximate contact with has a negative test result

Employees only:

However, if the employee is deemed essential and critical for the operation or safety of the workplace, upon a documented determination by the District Superintendent in consultation with appropriate state and local health authorities, the exposed, asymptomatic employee may return to work so long as the employee adheres to the following practices prior to and during their work shift, which should be monitored and documented by the employer and employee:

- Regular monitoring: While at work the employee must self-monitor for a temperature greater than or equal to 100.0 degrees Fahrenheit every 2 hours and symptoms consistent with COVID-19 under the supervision of the Health and Safety Coordinator; **and**
- Wear a mask: The employee must wear a face mask at all times while in the workplace for 14 days after last exposure; and
- Social distance: The employee must continue social distancing practices, including maintaining, at least, six feet of distance from others.
- Clean and disinfect workspaces: The employer must continue to regularly clean and disinfect all areas, such as offices, bathrooms, common areas, and shared electronic equipment.
- Maintain quarantine: The employee must continue to self-quarantine and self-monitor for temperature and symptoms when not at the workplace for 14 days after last exposure.

- **Employee/Student Has Traveled To A State Designated As Having Significant Community Spread**

Employees/students who travel to a designated state with significant community spread must

- notify their supervisor/principal of their travel plans including the state being traveled to, along with the departure and return date.

Notes: *If an employee/student has traveled from within one of the designated states with significant community spread, he/she must quarantine upon re-entering New York for 14 days from the last travel within such designated state.*

The requirements of the travel advisory do not apply to any individual passing through designated states for a limited duration (i.e., less than 24 hours) through the course of travel.

Examples of such brief passage include but are not limited to: stopping at rest stops for vehicles, buses, and/or trains; or lay-overs for air travel, bus travel, or train travel. Employees/ students may return to work/ school after completing 14 days of quarantine.