

White Hall Middle School

Student Handbook 2020-2021

Home of the Bulldogs



Les Davis, Principal
davisl@whitehallsd.org

Doug Dorris, Superintendent

WHITE HALL ALMA MATER

For our school, our alma mater,
dear old White Hall High,

We shall bring thee highest honor,
as in years gone by.

And for thee we'll ere fight onward,
victory proclaim!

White Hall High, our alma mater,
hail to thy dear name.

Bulldogs
(School Mascot)

Black & White
(School Colors)

**White Hall Middle School Parent-Student Handbook
Statement of Responsibility**

Student Name (Please Print)

Grade

Date

This handbook contains the White Hall School District's discipline and procedural policies for all White Hall School District schools. These policies will be enforced. Parents and students should read them carefully. Please contact the building principal or assistant principal if clarification is needed.

Students in violation of the school rules will have disciplinary action taken against them. As a minimum, disciplinary action may consist of a student conference or from one (1) hour to fifteen (15) hours of detention for less severe violations of the rules. For more severe violations, the school will suspend a student for a minimum of one (1) day to ten (10) days with the maximum disciplinary action being a recommendation to the superintendent for the expulsion of the student for the remainder of the year. The exact consequences are determined by the seriousness and frequency of disciplinary infractions.

State law (**Arkansas Code 6-18-502**) requires documentation that parents and students have received copies of these policies. The statement below, when signed and dated by student and parent/guardian, provides that documentation and will become part of the student's file. Any student who fails to return this signed form within one week may be excluded from classes until the form is returned.

We have received a copy of White Hall Middle School's student discipline and attendance policies. We understand that these policies will be enforced.

We understand that all students will participate in the state mandated Smart Core Curriculum beginning with the seventh-grade class unless we waive our child's right to participate. In such case of a waiver, our child will be required to participate in the Core Curriculum. If you choose to sign a waiver or reversal form, contact your child's counselor.

We have received a copy of the White Hall School District's Student Handbook containing Attendance, Absences, Cell Phone Use, Food Service Pre-payment-Meal Charges/Alternative Meals, Discipline, Communicable Diseases and Parasites, Equal Educational Opportunity, Homeless Students, Homework, Search, Seizure and Interrogations, School Lunch Substitutions, Student Medication, Smart Core/Core Curriculum and Graduation Requirements, Suspension, Parent Involvement, Physical Examination or Screenings, Procedural Policies, Prohibited Conduct, Retention, Weapon and Dangerous Instruments. We understand that these policies will be enforced. AR code §6-18-502(e); §6-18-503; §6-18-222(a)(b)(c)(d); §6-18-209; §6-18-201; §6-18-202; §6-18-207; §6-18-208; §6-15-902; §6-18-223; §9-28-205(d).

Student Signature

Date

Parent/Guardian Signature

Date

SMARTCORECURRICULUM

Name of Student: _____
Name of Parent/Guardian: _____
Name of District: _____
Name of School: _____

Smart Core is Arkansas's college- and career- ready curriculum for high school students. College and career readiness in Arkansas means that students are prepared for success in entry-level, credit-bearing courses at two-year and four-year colleges and universities, in technical postsecondary training, and in well-paid jobs that support families and have pathways to advancement. To be college and career ready, students need to be adept problem solvers and critical thinkers who can contribute and apply their knowledge in novel contexts and a variety of situations. Smart Core is the foundation for college and career-readiness. All students should supplement additional rigorous coursework within their career focus.

Parents or guardians may waive the right for a student to participate in Smart Core and instead to participate in the Core curriculum. The parent must sign the separate Smart Core Waiver Form to do so.

SMART CORE CURRICULUM

English – 4 units

- English 9th grade
- English 10th grade
- English 11th grade
- English 12th grade or Transitional English 12

Mathematics-4 units (or 3 units of math & 1 flex unit of Computer Science*) At least one unit must be taken in Grade 11 or Grade 12.

- Algebra I (or Algebra A & Algebra B - Grades 7-8 or 8-9)
 - Geometry (or Geometry A & Geometry B - Grades 8-9 or 9-10)
 - Algebra II
 - Fourth Math –as approved by ADE or approved *Computer Science
 - **Science –3 units with lab experience from the list below (or 2 units with lab experience and 1 flex unit of Computer Science*)**
 - Biology
 - Physical Science, Chemistry, and/or Physics
- (All students must have 1 unit in Biology, IB Biology, DESE Biology, DESE Approved Biology Honors, or Concurrent Credit Biology.)*

Social Studies – 3 units

- Civics - ½ unit
- World History - 1 unit
- U.S. History - 1 unit
- other social studies – ½ unit

Oral Communications – ½ unit

Physical Education – ½ unit

Health and Safety – ½ unit

Economics – ½ unit (may be counted toward Social Studies or Career Focus)

Fine Arts – ½ unit

Career Focus – 6 units

***Computer Science – (flex unit)** A unit of Computer Science and Mathematics, Essentials of Computer Programming, AP

Computer Science, or IB Computer Science may replace the 4th math unit requirement or the 3rd Science Requirement. Two distinct units of the computer science courses listed above may replace the 4th math unit requirement and the 3rd Science Requirement. If the 4th Math requirement and the 3rd Science requirement have been met through other coursework, any of the computer science courses listed above may be used for career focus credit.

Beginning with the entering 9th grade class of 2014 – 2015 school year, each high school student shall be required to take at least one digital learning course for credit to graduate. (Act 1280 of 2013)

By signing this form, I acknowledge that I have been informed of the requirements and implementation of the Smart Core Curriculum and am choosing the Smart Core Curriculum for my child.

Parent/Guardian Signature

Date

School Official Signature

Date

**SMART CORE WAIVER FORM
(GRADUATING CLASS OF 2016 & AFTER)**

Name of Student: _____
Name of Parent/Guardian: _____
Name of District: _____
Name of School: _____

Smart Core is Arkansas's college- and career- ready curriculum for high school students. College and career readiness in Arkansas means that students are prepared for success in entry-level, credit-bearing courses at two-year and four-year colleges and universities, in technical postsecondary training, and in well-paid jobs that support families and have pathways to advancement. To be college and career ready, students need to be adept problem solvers and critical thinkers who can contribute and apply their knowledge in novel contexts and a variety of situations. Smart Core is the foundation for college and career-readiness. All students should supplement additional rigorous coursework within their career focus.

Failure to complete the Smart Core Curriculum for graduation *may* result in negative consequences such as conditional admission to college and ineligibility for scholarship programs.

Parents or guardians may waive the right for a student to participate in Smart Core and instead to participate in the Core curriculum. The parent must sign the separate Smart Core Waiver Form to do so. By signing this Smart Core Waiver Form, you are waiving your student's right to Smart Core and are placing him or her in the Core Curriculum.

CORE CURRICULUM

English – 4 units

- English 9th grade
- English 10th grade
- English 11th grade

- English 12th grade or Transitional English 12

Mathematics – 4 units (or 3 units of math and 1 unit of Computer Science*)

- Algebra I (or Algebra A & Algebra B - each may be counted as one unit of the 4-unit requirement)
- Geometry (or Geometry A & Geometry B - each may be counted as one unit of the unit requirement) (All math units must build on the base of algebra & geometry knowledge and skills.)

Science – 3 units (or 2 units with lab experience and 1 unit of Computer Science*)

- Biology - 1 unit (All students must have 1 unit in Biology, IB Biology, DESE Biology, DESE Approved Biology Honors, or Concurrent Credit Biology.)
- Physical Science, Chemistry, or Physics – at least 1 unit
- other DESE approved science

Social Studies – 3 units

- Civics - ½ unit
- World History - 1 unit
- U.S. History - 1 unit
- other social studies – ½ unit

Oral Communications – ½ unit

Physical Education – ½ unit

Health and Safety – ½ unit

Economics – ½ unit (may be counted toward Social Studies Career Focus)

Fine Arts – ½ unit Career Focus – 6 units

***Computer Science – (optional)** A flex unit of Computer Science and Mathematics, Essentials of Computer Programming, AP Computer Science, or IB Computer Science may replace the 4th math requirement or the 3rd science requirement. Two distinct units of the computer science courses listed above may replace the 4th math requirement and the 3rd science requirement. If the 4th math requirement and the 3rd science requirement have been met through other coursework, any of the computer science courses listed above may be used for career focus credit. (Comparable concurrent credit may be substituted where applicable.)

Beginning with the entering 9th grade class of the 2014 – 2015 school year, each high school student shall be required to take at least one digital learning course for credit to graduate. (Act 1280 of 2013)

By signing this form, I acknowledge that I have been informed of the requirements and implementation of the Smart Core Curriculum and am choosing to waive the Smart Core curriculum for my child. I understand the potential negative consequences of this action as outlined on this form.

Parent/Guardian Signature: _____ **Date:** _____

School Official Signature: _____ **Date:** _____

**Division of Elementary and Secondary Education— May
14, 2016**

SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASS OF 2020

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are eighteen (18) years of age or older, sign a *Smart Core Waiver Form* to not participate. While Smart Core is the default option, a *Smart Core Information Sheet* and a *Smart Core Waiver Form*¹ will be sent home with students prior to their enrolling in seventh (7th) grade, or when a seventh (7th) through twelfth (12th) grade student enrolls in the district for the first time and there is not a signed waiver form in the student's permanent record. This policy is to be included in student handbooks for grades six (6) through twelve (12) and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the deadline for them to sign and return the waiver form.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum **providing** they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing paths.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents as part of the annual school district support plan development process to determine if changes need to be made to better serve the needs of the district's students. The superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all the following means:⁴

- Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
- Discussion of the Smart Core curriculum and graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for informing the public on this matter;
- Discussions held by the school's counselors with students and their parents; and/or
- Distribution of a newsletter(s) to parents or guardians of the district's students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district's annual professional development shall include the training required by this paragraph.

To the best of its ability, the District shall follow the requirements covering the transfer of course credit and graduation set forth in the Interstate Compact on Educational Opportunity for Military Children for all students who meet the definition of "eligible child" in Policy 4.2—ENTRANCE REQUIREMENTS.

GRADUATION REQUIREMENTS

The number of units' students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of twenty-two (22) units is required for graduation for a student participating in either the Smart Core or Core curriculum. In addition to the twenty-two (22) units required for graduation by the Division Elementary and Secondary Education (ADE), districts may require an additional units to graduate. The additional required units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

All students must receive a passing score on the Arkansas Civics Exam to graduate.

Digital Learning Courses

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format. In addition to the other graduation requirements contained in this policy, students are required to take at least one (1) digital learning course for credit while in high school.

Personal and Family Finance

In tenth (10th), eleventh (11th), or twelfth (12th) grade, all students shall receive credit in a course covering the Personal and Family Finance Standards.

SMART CORE: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (½) unit

Mathematics: four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)

- 1) Algebra I or Algebra A & B* which may be taken in grades 7-8 or 8-9;
- 2) Geometry or Geometry A & B* which may be taken in grades 8-9 or 9-10;
*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for meeting the **graduation** requirement, but only serve as one unit each toward fulfilling the **Smart Core** requirement.

3) Algebra II; and

4) The fourth unit may be either:

- A math unit approved by DESE beyond Algebra II; or
- A computer science flex credit may be taken in the place of a fourth math

credit. Natural Science: a total of three (3) units with lab experience chosen from

One unit of Biology; and either:

Two units chosen from the following three categories (there are acceptable options listed by the ADE for each):

- Physical Science;
- Chemistry;
- Physics; or
One unit from the three categories above and a computer science flex credit may be taken in the place of a third science credit.

Social Studies: three (3) units

- Civics - one-half (½) unit
- World History - one unit
- American History - one unit
- Other social studies – one-half (½) unit

Physical Education: one-half (½) unit

Note: While one-half (½) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (½) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (½) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

A student who completes at least seventy-five (75) clock hours of documented community service in grades nine (9) through twelve (12) at any certified service agency or a part of a service-learning school program shall receive one (1) Career Focus credit.

CORE: Sixteen (16) units

English: four (4) units – 9th 10th 11th and

12th Oral Communications: one-half (½)

unit Mathematics: four (4) units

- Algebra or its equivalent* - 1 unit
 - Geometry or its equivalent* - 1 unit
 - All math units must build on the base of algebra and geometry knowledge and skills.
 - (Comparable concurrent credit college courses may be substituted where applicable)
 - A computer science flex credit may be taken in the place of a math credit beyond Algebra I and Geometry
- *A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units

- at least one (1) unit of biology or its equivalent; and

Two units chosen from the following three categories:

- Physical Science;
- Chemistry;
- Physics; or

One unit from the three categories above and a computer science flex credit may be taken in the place of a third science credit.

Social Studies: three (3) units

- Civics one-half (½) unit
- World history, one (1) unit
- American History, one (1) unit
- Other social studies – one-half (½) unit

Physical Education: one-half (½) unit

Note: While one-half (½) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (½) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (½) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements. *Legal References: Standards for Accreditation 9.03 – 9.03.1.9, 14.02; DESE Guidelines for the Development of Smart Core Curriculum Policy; DESE Rules Governing Distance and Digital Learning; Smart Core Informed Consent Form 2017; Smart Core Waiver Form 2017; A.C.A. § 6-4-302; A.C.A. § 6-16-149; A.C.A. § 6-16-150; A.C.A. § 6-16-1406;*

A student who completes at least seventy-five (75) clock hours of documented community service in grades nine (9) through twelve (12) at any certified service agency or a part of a service-learning school program shall receive one (1) Career Focus credit. 2017.

The Smart Core Information Sheet and the Smart Core Waiver Forms are available at <http://arsba.org/policy> resources and on the ADE website.

For students to receive the community service learning (CLS) credit, the district must have completed and submitted a CLS plan to ADE. In addition, a partner site application must be approved by both the district's board of directors and by the State Board if an organization the District has partnered with, rather than a District employee, is responsible for certifying a student's hours of service. Districts who do not intend to submit a CLS plan should not include this language.

Legal References: Standards for Accreditation 1-C.2, 1-C.2.1, 1-C.2.2, 1-C.2.3
ADE Guidelines for the Development of Smart Core Curriculum Policy
ADE Rules Governing Distance and Digital Learning
Smart Core Information Sheet 2018
Smart Core Waiver Form 2018; Commissioner's Memo LS-18-082;
A.C.A. § 6-4-302; A.C.A. § 6-16-149; A.C.A. § 6-16-150; A.C.A. § 6-16-1406;

White Hall School District
Parent and Family Engagement Plan
2020-2021

Parent, Family and Community Engagement Plan members and White Hall School Board understand the importance of involving parents and the community in promoting higher student achievement and collaboration between the district and those it serves.

The White Hall District, in collaboration with district and community stakeholders, has committed to a cohesive plan that targets four goals at the district and school level: communication, technology, social-emotional needs, and intervention.

Communication: The Covid 19 pandemic will limit the face to face time that parents and schools have utilized in the past. The committee determined that a system of communication will be used that involves using digital formats for meetings, use of the district website and Facebook page, postal services, and phone calls.

Technology: Providing teacher and parent training in the use of technology programs that will be used in the 20-21 school year. The district's new website will include how-to videos for accessing and using computer programs and devices.

Social-Emotional: School counselors and mental health service plans address our students' return to school.

Intervention and Academic Progress: Teachers and parents on each campus will work together to address academic deficits that may be identified from time away from onsite instruction.

Literacy instruction will be a continued focus for all students. Students support plans include procedures for student intervention teams and frequent discussions of student data through professional learning communities.

Each school in the district, in collaboration with parents, develops a Parental Involvement Plan, which includes programs and practices that enhance parental involvement and reflect the specific needs of our students and their families.

The district will offer flexible meeting times and encourage parent participation by scheduling activities during the morning and evening, in order to maximize the opportunities for parents to participate in school-related activities.

Each district campus will develop and use the School-Parent Compact.

Building Staff Capacity through Training and Technical Assistance

White Hall School District teachers use digital resources to build a library of lessons. The lessons will be utilized to prepare students and parents for pivoting home. Teachers receive ongoing training in digital programs and apps that expand their knowledge in lesson development and implementation.

The principal of each school designates one certified staff member to serve as a parent facilitator. The district pays the facilitator. The facilitator conducts an annual parent survey to improve school effectiveness. The survey results are compiled and shared with building staff and parents.

Two hours of parental involvement training is required on a rotational year schedule.

Building Parent Capacity

Technology sessions are available for parents to address access to apps, google classroom, google meet, district website, and the Bulldog Virtual school program. Parent communication will include an explanation of instructional data results includes, Renaissance data, formative assessment data, and ACT ASPIRE data.

District media specialists provide a guided document for parents on apps, software, google and troubleshooting.

Each campus has a parent resource library that provides guidance documents on child rearing practices, academic strategies, and community support agencies.

Reservation and Evaluation

The Parental Engagement plan is evaluated on the school level through surveys and the use of allotted funds to support students and their family's needs.

Ready for Learning meetings, Parental Engagement meetings, parent surveys, and phone calls document the progress towards meeting the district's four goals.

OBJECTION TO PHYSICAL EXAMINATIONS OR SCREENING

(Not to be completed if the parent/guardian or a student eighteen year or older has no objection to the Physical Examination or Screenings listed below)

I, the undersigned, being a parent or guardian of a student, or a student eighteen (18) years of age or older, hereby note my objection to the physical examination or screening of the student named below.

Physical examination or screening being objected to:

___ Vision test

___ Hearing test

___ Scoliosis test

___ Other, please specify _____

___ Non-emergency, invasive physical examination as defined in Policy 4.41 41 (*“Invasive Physical Examinations” is defined in federal law as any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body”.*)

Comments:

Name of student (Printed)

Signature of parent (or student, if 18 or older)

(Date form was filed (To be completed by office personnel))

STUDENT ELECTRONIC DEVICE and INTERNET USE AGREEMENT

(Signature Required for All Students)

Student's Name (Please Print) _____ Grade Level _____
School _____ Date _____

The White Hall School District agrees to allow the student identified above ("Student") to use the district's technology to access the Internet under the following terms and conditions which apply whether the access is through a District or student owned electronic device (as used in this Agreement, "electronic device" means anything that can be used to transmit or capture images, sound, or data):

1. **Conditional Privilege**: The Student's use of the district's access to the Internet is a privilege conditioned on the Student's abiding to this agreement. No student may use the district's access to the Internet whether through a District or student owned electronic device unless the Student and his/her parent or guardian have read and signed this agreement.

2. **Acceptable Use**: The Student agrees that he/she will use the District's Internet access for educational purposes only. In using the Internet, the Student agrees to obey all federal and state laws and regulations. The Student also agrees to abide by any Internet use rules instituted at the Student's school or class, whether those rules are written or oral.

3. **Penalties for Improper Use**: If the Student violates this agreement and misuses the Internet, the Student shall be subject to disciplinary action.

1st Offense – Access to Computer Use Denied

2nd Offense – Refusal to reinstate Access to the Network and or Internet

3rd Offense – Suspension

4. **"Misuse of the District's access to the Internet" includes, but is not limited to, the following:**

- a. using the Internet for other than educational purposes;
- b. gaining intentional access or maintaining access to materials which are "harmful to minors" as defined by Arkansas law;
- c. using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
- d. making unauthorized copies of computer software;
- e. accessing "chat lines" unless authorized by the instructor for a class activity directly supervised by a staff member;
- f. using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
- g. posting anonymous messages on the system;
- h. using encryption software;
- i. wasteful use of limited resources provided by the school including paper;
- j. causing congestion of the network through lengthy downloads of files;
- k. vandalizing data of another user;
- l. obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
- m. gaining or attempting to gain unauthorized access to resources or files;
- n. identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
- o. invading the privacy of individuals;
- p. divulging personally identifying information about himself/herself or anyone else either on the Internet or in an email unless it is a necessary and integral part of the student's academic endeavor. Personally, identifying information includes full names, address, and phone number.
- q. using the network for financial or commercial gain without district permission;
- r. theft or vandalism of data, equipment, or intellectual property;
- s. attempting to gain access or gaining access to student records, grades, or files;
- t. introducing a virus to, or otherwise improperly tampering with the system;
- u. degrading or disrupting equipment or system performance;
- v. creating a web page or associating a web page with the school or school district without proper authorization;
- w. providing access to the District's Internet Access to unauthorized individuals;
- x. failing to obey school or classroom Internet use rules; or
- y. taking part in any activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the district or any of its schools.
- z. Installing or downloading software on district computers without prior approval of the technology director or his/her designee.

5. **Liability for debts:** Students and their cosigners shall be liable for all costs (debts) incurred through the student's use of the computers or access to the Internet including penalties for copyright violations.

6. **No Expectation of Privacy:** The Student and parent/guardian signing below agree that if the Student uses the Internet through the District's access, that the Student waives any right to privacy the Student may have for such use. The Student and the parent/guardian agree that the district may monitor the Student's use of the District's Internet Access and may also examine all system activities the Student participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system. The District may share such transmissions with the Student's parents/guardians.

7. **iPad Usage Rules:**

1. Do Not change the background
2. Do Not rearrange the icons in any way
3. If the student MUST take a picture, make sure it is DELETED when returned to media specialist
4. Students assigned an iPad to use will be solely responsible for the iPad and its content.
5. Anything changed, inappropriate, or broken will be linked back to you and payment or consequences will apply.
6. All computer usage rules stated in the computer usage forms and this handbook apply.

8. **No Guarantees:** The District will make good faith efforts to protect children from improper or harmful matter which may be on the Internet. At the same time, in signing this agreement, the parent and Student recognize that the District makes no guarantees about preventing improper access to such materials on the part of the Student.

9. **Signatures:** We, the persons who have signed below, have read this agreement and agree to be bound by the terms and conditions of this agreement.

Student's Signature: _____ Date _____

Parent/Legal Guardian Signature: _____ Date _____

OBJECTION TO PUBLICATION OF DIRECTORY INFORMATION

(Not to be completed if the parent/guardian or student eighteen years or older has no objection to the Publication of Directory Information listed below)

I, the undersigned, being a parent of a student, or a student eighteen (18) years of age or older, hereby note my objection to the disclosure or publication by the White Hall School District of directory information, as defined in Policy No. 4.13 (Privacy of Students' Records), concerning the student named below. The district is required to continue to honor any signed opt-out form for any student no longer in attendance at the district.

I understand that the participation by the below-named student in any interscholastic activity, including athletics and school clubs, may make the publication of some directory information unavoidable, and the publication of such information in other forms, such as telephone directories, church directories, etc., is not within the control of the District.

I understand that this form must be filed with the office of the appropriate building principal within ten (10) school days from the beginning of the current school year or the date the student is enrolled for school for the District to be bound by this objection. Failure to file this form within that time is a specific grant of permission to publish such information.

I object and wish to deny the disclosure or publication of directory information as follows:

1. Deny disclosure to military recruiters _____
2. Deny disclosure to Institutions of postsecondary education _____
3. Deny disclosure to Potential employers _____
4. Deny disclosure to all public and school sources _____

Selecting this option will prohibit the release of directory information to the three categories listed above along with all other public sources (such as newspapers), **AND** result in the student's directory information **not** being included in the school's yearbook and other school publications.

1. Deny disclosure to all public sources _____

Selecting this option will prohibit the release of directory information to the first three categories listed above along with all other public sources (such as newspapers), but permit the student's directory information **to be included** in the school's yearbook and other school publications.

Name of student (Printed)

Signature of parent (or student, if 18 or older)

Date form was filed (To be filled in by office personnel)

MEDICATION ADMINISTRATION CONSENT FORM

(Complete this form for Doctor Prescribed Medication only. Do not complete this consent form for the administration of Tylenol, Benadryl, or Antacids)

Student's Name (Please Print) _____

This form is good for school year 2020-2021. This consent form must be updated anytime the student's medication order changes and renewed each year and/or anytime a student changes schools.

Medications, including those for self-administration, must be in the original container and be properly labeled with the student's name, the ordering provider's name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, it's possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings.

I hereby authorize the school nurse, or designee, to administer the following medications to my student:

Name of medication _____

Name of physician or dentist (if applicable) _____

Dosage _____

Instructions for administering the medication _____

Other instructions _____

I hereby authorize _____ to administer the above medication to my student in the unavailability of the school nurse at school in accordance with the above medication administration instructions.

I acknowledge that the District, its Board of Directors, and its employees shall be immune from civil liability for damages resulting from the administration of medications in accordance with this consent form.

Parent or legal guardian signature _____ Date _____

MEDICATION SELF-ADMINISTRATION CONSENT FOR

(Complete this Self-Administration Consent Form only if the student carries an inhaler or epi-pen)

Student's Name (Please Print) _____

This form is good for school year 2020-2021. This consent form must be updated anytime the student's medication order changes and renewed each year and/or anytime a student changes schools.

The following must be provided for the student to be eligible to self-administer rescue inhalers and/or auto-injectable epinephrine. Eligibility is **only** valid for this school for the current academic year.

1. a written statement from licensed a health-care provider who has prescriptive privileges that he//she has prescribed the rescue inhaler and/or auto-injectable epinephrine for the student and that the student needs to carry the medication on his/her person due to a medical condition;
2. the specific medications prescribed for the student;
3. an individualized health care plan developed by the prescribing health-care provider containing the treatment plan for managing asthma and/or anaphylaxis episodes of the student and for medication use by the student during school hours; and
4. a statement from the prescribing health-care provider that the student possesses the skill and responsibility necessary to use and administer the asthma inhaler and/or auto-injectable epinephrine.

If the school nurse is available, the student shall demonstrate his/her skill level in using the rescue inhalers and/or auto-injectable epinephrine to the nurse.

Rescue inhalers and/or auto-injectable epinephrine for a student's self-administration shall be supplied by the student's parent or guardian and be in the original container properly labeled with the student's name, the ordering provider's name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, it's possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings.

Students who self-carry a rescue inhaler or an epinephrine auto-injector shall also provide the school nurse with a rescue inhaler or an epinephrine auto-injector to be used in emergency situations.

My signature below is an acknowledgment that I understand that the District, its Board of Directors, and its employees shall be immune from civil liability for injury resulting from the self-administration of medications by the student named above.

Parent or legal guardian signature _____ Date _____

GLUCAGON ADMINISTRATION CONSENT FORM
(Complete this consent form only if the student is diabetic)

Student's Name (Please Print) _____

This form is good for school year 2020-2021. This consent form must be updated anytime the student's medication order changes and renewed each year and/or anytime a student changes schools.

The school has developed a Section 504 plan acknowledging that my child has been diagnosed as suffering from diabetes. The 504 plan authorizes the school nurse or, in the absence of the nurse, trained volunteer district personnel, to administer Glucagon in an emergency to my child.

I hereby authorize the school nurse or, in the absence of the nurse, trained volunteer district personnel designated as care providers, to administer Glucagon to my child in an emergency. Glucagon shall be supplied to the school nurse by the student's parent or guardian and be in the original container properly labeled with the student's name, the ordering provider's name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings.

I acknowledge that the District, its Board of Directors, its employees, or an agent of the District, including a healthcare professional who trained volunteer school personnel designated as care providers shall not be liable for any damages resulting from his/her actions or inactions in the administration of Glucagon in accordance with this consent form and the 504 plan.

Parent or legal guardian signature _____ Date _____

EPINEPHRINE EMERGENCY ADMINISTRATION CONSENT FORM
(Complete this consent form only if the student must carry an epi-pen)

Student's Name (Please Print) _____

This form is good for school year 2020-2021. This consent form must be updated anytime the student's medication order changes and renewed each year and/or anytime a student changes schools.

My child has an IHP developed under Section 504 of the Rehabilitation Act of 1973 which provides for the administration of epinephrine in emergency situations. I hereby authorize the school nurse or other school employee certified to administer auto-injectable epinephrine in emergency situations when he/she believes my child is having a life-threatening anaphylactic reaction.

The medication must be in the original container and be properly labeled with the student's name, the ordering provider's name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings.

Date of physician's order _____

Circumstances under which Epinephrine may be administered _____

Other instructions _____

I acknowledge that the District, its Board of Directors and its employees shall be immune from civil liability for damages resulting from the administration of auto-injector epinephrine in accordance with this consent form, District policy, and Arkansas law.

Parent or legal guardian signature _____ Date _____

FOOD SERVICE PREPAYMENT

(Complete this form and return to the Classroom Teacher.)

Meal Charges

The district does not provide credit for students to charge for meals, a la carte, or other food and beverage items available for purchase in the school food service areas, with one exception, the district allows elementary students (K-5) only to charge up to \$25.00 when money is unavailable and the student would have to miss meal service. Meals, a la carte, or other food and beverage items may be purchased by either providing payment for the items at the time of receipt or by having a prepaid account with the District that may be charged for the items. Parents or students choosing to do so may pay in advance for meals, a la carte, or other food and beverage items through any of the following methods:

- Submitting cash or check payment to the student's homeroom teacher and/or cafeteria aide;
- Depositing funds through the District's online service;

A student's parents will be contacted by authorized District personnel regarding a student's prepaid account balance to inform them the student's account is low. Parents are contacted by phone and/or by a letter with the student's balance amount thus preventing the student's balance reaching zero.

Alternative Meals

The District provides alternative meals at no cost to students whose accounts do not have enough funds to purchase a meal. Alternative meals are available for lunch. The District will notify a student's parents when the student has received an alternative meal. The alternative meals provided to students are available as a sack lunch.

Students, who submit proper documentation from a licensed physician to receive a meal substitution for a Special Needs Medical Diet in accordance with Policy 4.50 — SCHOOL LUNCH SUBSTITUTIONS, shall receive the same type of substitution for an alternative meal.

A copy of this policy must be communicated in writing at least once to all households at the start of each school year and to households of students who transfer to the school during the school year. Some suggestions on communication methods are to include a copy of the policy in:

- Student enrollment materials;
- Print versions of student handbooks; or
- Notification methods on applying for free or reduced-price meals.

The United States Department of Agriculture (USDA) does not consider providing a copy of this policy only in electronic format to satisfy the communication requirement.

A written copy of this policy must be provided to all staff responsible for policy enforcement. This includes:

- A. School food service professionals;
- B. Staff involved in notifying families of low prepaid account balances;
- C. School social workers;
- D. School nurses; and
- E. The LEA homeless student liaison.

By signing this form, I acknowledge that I have been informed of the requirements stated in this Food Service Prepayment, Meal Charges, and Alternative Meals Policy.

Parent/Guardian Signature: _____ Date: _____

(Return this form to your student's school)

White Hall School District
Student Health Information Sheet

Student Name _____ Birthdate _____ Grade/Teacher _____

Doctor's Name _____ Dentist's Name _____

Emergency Contacts:

1) Name: _____ Number: _____ Relationship to student: _____

2) Name: _____ Number: _____ Relationship to student: _____

3) Name: _____ Number: _____ Relationship to student: _____

4) Name: _____ Number: _____ Relationship to student: _____

Has your child had the chicken pox? ___ No ___ Yes If no, has your child had the chicken pox shot? _____

Is your child **CURRENTLY UNDER THE CARE OF A DOCTOR** for any of the following conditions? If yes, is your child taking medication, and if so please list all medications.

MEDICAL CONDITION

MEDICATION LIST

(√ Check Yes or No)		Medical Condition	(If yes, list Medications)
NO	YES	ADD/ADHD	
NO	YES	Asthma	
NO	YES	Diabetes	
NO	YES	Migraines	
NO	YES	Heart Condition	
NO	YES	Seizures	

Any other health condition not mentioned above? _____

Will your child need to take medication during school hours? ___ No ___ Yes

Allergies: Does your child use an epi-pen for allergies to: Bee Stings ___ No ___ Yes; Food ___ No ___ Yes

If your child has food allergies, please list what foods _____

If your child has asthma or life-threatening allergies, any medication prescribe by the child's physician must be kept in the Nurse's Office for immediate use. (Examples: inhaler or epi-pen). The student may also carry an inhaler and/or epi-pen, if you wish, when all appropriate paperwork has been completed, and signed by parents and physicians. Please see White Hall School District Medication Policy.

All medication must be brought to school by a parent/guardian. Students are NOT to transport medications on the bus. Do NOT bring any medication to school without speaking to the nurse. No medicines will be administered without required paperwork completed by parents and physicians and on file in the Nurse's Office. Medications must be brought in their original container, all prescription medications must be labeled for the student, with directions noted. Medications brought in zipper bags will not be accepted. Please see White Hall School District Medication Policy for complete policy information.

OVER ☒☒

Has your child ever had a major illness? ___No___ Yes Please specify illness _____

Has your child ever had a major injury? ___No___ Yes Please specify injury _____

Has your child ever had a major surgery? ___No___ Yes Please specify surgery _____

Will your child use any special equipment while at school (wheelchair, walker, protective headgear, glucometer, hearing aids, etc.)? ___No___ Yes. If yes, what kind of equipment? _____

If it becomes medically necessary, in the opinion of the school nurse, I give my permission for the following non-prescription medication(s) be given to my child if needed during school hours. Dosage will be as directed on the label.

Tylenol (acetaminophen) may be given for temperature 100 or higher, headache, mild pain. ___No___ Yes

Benadryl may be given for allergic reactions. Parents will be notified to pick up student ___No___ Yes

Antacids (Tums) may be given for complaint of upset stomach. ___No___ Yes

These medications will be supplied by the school. Please see the White Hall School District Medication Policy, Tylenol Policy, and Benadryl Policy for complete information regarding these medications. The Medication Policy will instruct parents on what to do if your child may need another medication.

Please list any additional health related information or comments _____

Health information must be updated annually or as changes occur in health conditions or treatment.

By signing below, I acknowledge the above information to be correct, and staff may call the emergency contacts listed on this form. I give my permission for staff to be notified of my child's health information as deemed necessary by the Health Services Personnel. As the parent or guardian, it is my responsibility to be aware of district policies concerning medications, contagious illness, etc.

Date: _____ Parent/Guardian Signature: _____

HOME SCHOOLED STUDENTS' LETTER OF INTENT TO PARTICIPATE IN AN EXTRACURRICULAR ACTIVITY

Student's Name (Please Print) _____

Parent or Guardian's Resident Address Street _____ Apartment _____

City _____ State _____ Zip Code _____

Student's Date of Birth _____ Last Grade Level Student Completed _____

Student has demonstrated academic eligibility by obtaining a verifiable minimum test score of the 30th percentile or better in the previous 12 months on the Stanford Achievement Test Series, Tenth Edition, or another nationally recognized norm-referenced test approved by the State Board of Education. _____

Name of test, Date taken, and score achieved _____

Extracurricular activity (ies) the student requests to participate in _____

Course(s) the student requests to take at the school _____

Proof of identity _____

Date Submitted _____

Parent's Signature _____

White Hall Middle School G Suite for Education Account



White Hall Middle School has established a G Suite for Education account to support teaching and learning and to allow for easy sharing of documents, file storage, and connectivity within our school and classrooms. This software will allow students and teachers to create, collaborate, and share documents, spreadsheets, presentations, websites, calendars, and more, allowing for flexible access from any computer - both at home and school - with internet access and a web browser. While G Suite for Education provides for greatly enhanced flexibility over traditional desktop software, it also allows student to work in a safe, protected environment in a private domain. While all documents are stored online, no one outside our district can access them. We are excited to offer G Suite as it represents an important step towards developing a 21st century approach to curriculum and learning. We will be joining over 8 million other students and teachers that are already using Suite at schools around the world. These tools will support the high levels of collaboration that are required in today's classroom to prepare students with the communication and collaboration skills they're going to need.

What's included in G Suite?

- Google Calendar lets you create and share school or class calendars and events.
- Google Docs lets you create and share documents, spreadsheets, presentations, drawings and forms. You can also upload any file to Google docs and share it with others.
- Google Sites makes it easy to collect, share, and publish all types of content in a single website through easy embeds of Google docs, Calendars, videos and other media without HTML.
- Google Classroom allows teachers to easily share materials and assignments with students and provides a seamless workflow solution for students to turn in digital assignments and receive immediate feedback.

What are the benefits of G Suite and what's included?

- Anytime, anywhere access - Google Apps works in any browser on any computer, which means you can access your calendars, documents, and classwork from school or at home.
- No flash drives required with documents and files stored in Google Docs.
- Students can easily collaborate with students from other classes, buildings, schools, districts, or even different countries, working together on group projects.
- Teachers can be involved throughout the whole assignment process providing comments and feedback directly in the documents and are provided with additional ways to assess student learning.
- Students can develop an e-portfolio of work throughout their years at the school.
- Reluctant writers are more motivated.
- Teachers can provide discreet and effective differentiated instruction.

Your child's G Suite for Education account will be for school purposes only. Emphasis will be made that this account is not to be used for any social or entertainment purposes, and should only be used for school assignments. Your child's G Suite for Education account will be in the form of a White Hall School District email address. More information about G Suite for Education can be found at https://edu.google.com/k-12-solutions/g-suite/?modal_active=none.

If you have any questions, please do not hesitate to contact your child's teacher.

Date: _____

Student Name: _____

Parent/Guardian Name: _____

Phone Number: _____

_____ I give permission for my child to be assigned and use a White Hall School District G Suite for Education account.

_____ I do **NOT** give permission for my child to use G Suite for Education. I understand that because of my decision, my child will not be able to participate in some of the activities and assignments and may be given alternative assignments to complete.

Parent Signature X _____

* Access to a student's WHSD G Suite for Education account requires an active WHSD Google Account. The account will remain activated until the student is no longer a WHSD student or a parent request the account be deactivated in writing.

Children's Online Privacy Protection Act (COPPA)

COPPA applies to commercial companies and limits their ability to collect personal information from children under 13. By default, Google advertising is turned off for Apps for Education users. No personal student information is collected for commercial purposes. (COPPA <http://www.ftc.gov/privacy/coppafaqs.shtml>).

WHITE HALL SCHOOL DISTRICT

**DRUG TESTING POLICY & PROCEDURES
EXTRACURRICULAR ACTIVITIES**

Board Approved

July 2017

WHITE HALL SCHOOL DISTRICT

DRUG TESTING POLICY & PROCEDURES

Purpose

The White Hall School District recognizes that drug abuse is a significant health issue for students, detrimentally effecting the overall health, behavior, learning ability, reflexes, physical performance, and the total development of each individual. Our stakeholders are determined to help students by providing another incentive for them to say "NO". It is critical that educators and parents continually seek ways to implement effective programs that provide the appropriate actions to address and foster a drug free environment of our schools. White Hall School District wants to reassure parents, students, and the community that the health and academic progress of each of its students is the primary goal. Each student has the responsibility to a positive role model when representing White Hall School District. Drug abuse includes but is not limited to, the use of illegal drugs, alcohol, and the misuse of legal drugs and medications.

Definitions

Drug: Any substance considered illegal by the Arkansas Statutes or which is controlled by the Food & Drug Administration unless prescribed by a licensed physician and the misuse of legal drugs and medications.

Activity Program: Any activity that meets the guidelines of the Arkansas Activities Association and/or sponsored by White Hall School District.

School Year: From the first day of classes in the fall, unless the activity begins prior to the first day of classes, in which event, from the first day of practice through the last day of classes in the spring.

Testing Agency

The White Hall School District will choose a certified agency for the purpose of randomly selecting students consistent with the criteria set forth by the district, processing sample results, and maintaining privacy with respect to test results and related matters.

Prescription Medication

Students who are taking prescription medication may provide a copy of the prescription or a doctor's verification, which will be considered in determining whether a "positive" test has been satisfactorily explained. That documentation will be forwarded to the testing coordinator to consider the student's use of such medication to assure the accuracy of the result. Students who refuse to provide verification and test positive will be subject to the actions specified below for "positive tests".

Scope of Testing

The drug screening samples will be tested for illegal drugs and the misuse of prescription drugs. Student samples will not be screened for the presence of any substances other than illegal drug or for the existence of any physical condition other than drug intoxication. As a quality control measure, the school reserves the right to send any urine sample that appears unusual in color and/or consistency to a laboratory for testing and confirmation or non-confirmation.

Random Selection Criteria

All students who elect to participate in activity programs as previously defined will be entered into a pool for random selection.

Procedures For Students

Consent: Each student wishing to participate in any activity program and the student's custodial parent or guardian shall consent in writing to drug testing pursuant to White Hall School District's drug testing program. Written consent shall be in the form attached to this policy as **FORM A**. No student shall be allowed to participate in any activity program without such consent.

Parents may also request that their child be drug tested at the next available testing date at the parent's expense. (**FORM E**).

Student Selection: At the option of the district, all students in activity programs may be drug tested during the school year. In addition, random testing will be conducted a minimum of four (4) times during each semester. Selection for random testing will be by lottery drawing from a “pool” of all students participating in activity programs at the time of testing. A single test can be required by an administrator from a student for reasonable suspicion. The superintendent or designee shall take all reasonable steps to assure the integrity, confidentiality, and random nature of the selection process including, but not necessarily limited to, assuring that the names of all participating students are in the pool, assuring that the agency selecting the students has no way of knowingly choosing or failing to choose particular students for the testing, assuring that the identity of students drawn for testing is not known to those involved in the selection process, and assuring direct observation of the process by the least intrusive means possible while assuring brevity and privacy.

Sample Collection

Samples will be collected **within a two (2) hour time period** on the same day the student is selected for testing. If a student is absent on that day, the student may be tested upon the student’s return to school. A student who is notified and fails to report or fails to report immediately shall result in a positive screening, and will be subject to the actions specified below for a “positive test”. A student who reports, but refuses to submit a sample will be subject to the actions specified below for a “positive test”. If a student is unable to produce a sample, the student may be required to submit a hair sample. Students are responsible for any additional costs associated with hair sample testing. Otherwise, the student will remain at the testing facility until a sample can be produced.

If a student presents a “false” test (not meeting temperature requirement or added foreign substance to urine sample) will be subject to the actions specified below for a “positive test”.

Hair Sample Collection Procedure: The student’s hair is cut near the rear of the crown and as close to the scalp as possible. A sample of 100 strands and 1 inch in length is required.

Limited Access To Results

The results will be reported only to the superintendent or his/her designee(s).

Procedure In The Event Of A Positive Result

Whenever a student’s test result indicates the presence of illegal drugs or the misuse of legal or prescription drugs (“positive test”), the following procedures will take place.

If the sample tests positive, a custodial parent or legal guardian will be notified and a meeting will be scheduled with the superintendent or his/her designee(s), the student, the custodial parent or legal guardian, and the student’s principal and head coach or sponsor. **(FORM B)**

First Positive Result

For a positive result, the student will be placed on probation and not be allowed to participate in competitions or activities of White Hall School District for a period of twenty (20) school days. A student may not participate in ANY form of activity (practice or dressing out) during this probation period. The student will be recommended for counseling; if any charge is incurred, it will be the responsibility of the parents.

On day twenty-one (21), the student will be allowed to be retested (at the expense of the parent-guardian). If the retest results are found to be positive, this will count as the official second positive result. If the test results are found to be negative, the student will again become eligible for participation in activities sponsored by White Hall School District. However, the student must submit to a mandatory drug screen or lab test on a monthly basis at the expense of the parent/guardian for the next three consecutive months when school is in session. **(FORM B)**

Second Positive Result

A second positive result in the 24 month period following the first positive test will result in the student’s suspension from participating in activities for one calendar year (365). Because a student may not participate for 365 days, a positive result may result in a schedule change for elective classes. **(FORM C)**

Third Positive Result

For the third positive result, the student will be suspended from participating in activities sponsored by White Hall School District for the remainder of his/her enrollment with the school district. A third positive result will result in a change for elective classes. **(FORM D)**

Non-Punitive Nature of Policy

No student shall be penalized academically for testing positive for illegal drugs. The results of drug tests pursuant to this policy will not be documented in any student's academic records.

Other Disciplinary Measures

By accepting this policy, the district is not precluded from utilizing other disciplinary measures set forth in the Student Handbook. Likewise, this policy does not preclude the district from following its disciplinary procedure and resulting action when founded upon reasonable belief and suspicion that a student has participated in drug-related activities.

If a student exhibits physical manifestations in which administration determine to be as a result of drug or alcohol use, the student will be subject to the consequences listed in the Student Handbook.

Form A: (Request the Form from the District Athletic Director)

WHITE HALL SCHOOL DISTRICT
DRUG TESTING POLICY & PROCEDURES

Drug Testing for Extracurricular Activities

I understand that my performance as a participant and the reputation of my school are dependent, in part, on my conduct as an individual. I have read and understood the contents of the White Hall School District Drug Testing Policy. I hereby agree to accept and abide by the policies, standards, rules, and regulations set forth by the White Hall School District School Board and the sponsors for the activity in which I participate.

I also authorize White Hall School District to conduct a breath scan or urinalysis to test for drugs and/or alcohol use. I also authorize White Hall School District to conduct random tests during the current school year. I authorize the release of information concerning the results of such test to White Hall School District and to the parents and/or guardians of the student.

Permission to participate in Random Drug Testing

This shall be deemed consent pursuant to the Family Education Right to Privacy Act for the release of above information to the parties named above.

Student Printed Name

Signature

Legal Parent/Guardian Printed Name

Signature

Date: _____

Grade: _____

Sports: _____

Form B: (Request the Form from the District Athletic Director)

WHITE HALL SCHOOL DISTRICT
DRUG TESTING POLICY & PROCEDURES

Notification of Initial Violation of Drug Screen Testing Policy

I, _____, the custodial parent/guardian of _____, a student in the White Hall School District have been notified by officials of White Hall School District that (student's name) _____ has tested positive during the drug test administered under the provisions set by White Hall School District's Drug Testing Policy.

The student is hereby recommended for counseling. If any charge is incurred, it will be the responsibility of the parents. The student will also be placed on probation and not be allowed to participate in any form in activities sponsored by the White Hall School District for a period of twenty school days.

On day twenty-one, the student will be able to be retested (at the expense of the parent/guardian) under the guidelines set forth in the Drug Testing Policy. I, the custodial parent/legal guardian, understand that if the retest results are found to be negative, the so named student will again become eligible for participation in activities sponsored by White Hall School District. I also understand that the student must submit to a mandatory drug screen or lab test on a monthly basis at the expense of the parent/guardian for the next three consecutive months when school is in session.

If any of the subsequent test results are positive, the so named student will be suspended from participation in activities sponsored by White Hall School District for one calendar year. In addition to the suspension, the student will be immediately referred for professional counseling and rehabilitation at the expense of the parent/guardian.

Custodial Parent/Legal Guardian

School Official

Custodial Parent/Legal Guardian

Date

Form C: (Request the Form from the District Athletic Director)

WHITE HALL SCHOOL DISTRICT
DRUG TESTING POLICY & PROCEDURES

Notification of Second Positive Results of Drug Screen Test

I, _____ custodial parent/legal guardian of
_____ a student in the White Hall School District, was notified on
_____ (date) of the positive drug screen test results of the so named student by
_____ (School Official).

At the time, I understood that the student would be on probation and not be allowed to participate in activities sponsored by White Hall School District for a period of 365 days. I understood that on day 366, at my own expense, I could request a second test administered under the guidelines set forth in the White Hall School District's Drug Testing Policy.

I, custodial parent/legal guardian of the so named student, was notified of the second positive test results on the date of _____ by _____ (School Official).

I understand that under the White Hall School District's Drug Abuse Policy, which I, the custodial/legal guardian consented to when I signed the consent form, the so named student will be suspended from activities sponsored by White Hall School District for one calendar year. I also understand that I should seek professional counseling and rehabilitation for the named student.

Custodial Parent/Legal Guardian

School Official

Custodial Parent/Legal Guardian

Date

Form D: *(Request the Form from the District Athletic Director)*

WHITE HALL SCHOOL DISTRICT
DRUG TESTING POLICY & PROCEDURES

Notification of Third Positive Result of Drug Screen Test

I, _____ custodial parent/legal guardian of
_____ a student in the White Hall School District, was notified on
_____ (date) of the positive drug screen test results of the so named student by
_____ (School Official).

At the time, I understood that the student will be suspended from participating in activities sponsored by White Hall School District for the remainder of his/her enrollment with the school district.

I, custodial parent/legal guardian of the so named student, was notified of the third positive test results on the date of
_____ by _____ (School Official).

I understand that under the White Hall School District's Drug Abuse Policy, which I, the custodial/legal guardian consented to when I signed the consent form, the so named student will be suspended from activities sponsored by White Hall School District for the remainder of his/her enrollment with school district. I also understand that I should seek professional counseling and rehabilitation for the named student.

Custodial Parent/Legal Guardian

School Official

Custodial Parent/Legal Guardian

Date

Form E: *(Request the Form from the District Athletic Director)*

WHITE HALL SCHOOL DISTRICT
DRUG TESTING POLICY & PROCEDURES

Parental Request for Drug Testing

I am requesting that my child be drug tested at the next testing date.

I understand that this will not be a random drawing (the student will be added to the random list) and that if my child tests positive they will fall under the rules of the random drug testing program (if involved in any activities sponsored by White Hall School District) and that I am responsible for any expense incurred.

Student Name

Grade

Custodial Parent/Legal Guardian

Date

DISCIPLINE

DISCIPLINE MAY VARY FROM WARNING TO RECOMMENDATION FOR EXPULSION
(AR CODE 6-18-502 AND 6-18-503)

SCHOOL DISRUPTION (Talking in class, Disturbing class, Mild Profanity, Running in Hall, etc.)	
First Offense	Minimum 3 days of Detention
Second Offense	Minimum 5 days of Detention
Third Offense	Student Sent Home Letter/Parent Conference
Fourth Offense	Minimum 5 days In-School-Suspension
Additional offenses will result in a suspension from school	
HORSEPLAY	
First Offense	Minimum 5 days of Detention
Second Offense	Minimum 3 days of ISS
Third Offense	Student Sent Home Letter/Parent Conference
Fourth Offense	Minimum 3 days In-School-Suspension
INSUBORDINATION (Failure to mind, disrespect)/Providing False Information (lying)	
First Offense	Minimum 5 days of Detention
Second Offense	Minimum 10 days of Detention
Third Offense	Student Sent Home Letter/Parent Conference
Fourth Offense	Minimum 5 days In-School-Suspension
Additional offenses will result in a suspension from school	
UNEXCUSED TARDIES	
Five Tardies	Minimum five (5) days of Detention
Ten Tardies	Minimum five (5) days In-School- Suspension
Fifteen Tardies	Minimum three (3) days Suspension
Students will receive a (3) day suspension for each (5) tardies over fifteen tardies	
MISCELLANEOUS VIOLATIONS (Failure to bring required materials to class) Ex: Not Returning Theme	
First Offense	Minimum 3 days of Detention
Second Offense	Minimum 5 days of Detention
Third Offense	Student Sent Home Letter/Parent Conference
Fourth Offense	Minimum 5 days In-School-Suspension
Additional offenses will result in a suspension from school	
THROWING OBJECTS	
First Offense	Minimum 5 days of Detention
Second Offense	Minimum 10 days of Detention
Third Offense	Minimum 3-day In-School Suspension
Additional offenses will result in a suspension from school	
FIGHTING	
First Offense	Minimum 3 days Suspension
Second Offense	Minimum 5 days Suspension
Third Offense	Minimum 10 days Suspension
Fourth Offense	Minimum 10 days Suspension
School Resource Officer will be notified in all fighting incidents. Disorderly Conduct Charges (A.C.A. 2-71-207)	

GANGS AND GANG ACTIVITY	
First Offense	Minimum 5 days In-School-Suspension
Second Offense	Minimum 10 days Suspension, Recommendation for Expulsion and Referred to Local Authorities
School Resource Officer will be notified in all incidents	
SMOKING OR SMOKELESS TOBACCO/ VAPING DEVICES	
First Offense	Minimum 5 days In-School-Suspension
Second Offense	Minimum 10 days In-School-Suspension
Third Offense	Minimum 3 days Suspension
Fourth Offense	Minimum 5 days Suspension
The possession of cigarette papers, lighters, and matches will also result in the same penalties. The School Resource Officer will be notified in all tobacco incidents Arkansas State Law – Smoking (A.C.A. 6-21-609)	
FORGERY	
First Offense	Minimum 5 days of Detention
Second Offense	Minimum 3 days In-School-Suspension
Third Offense	Minimum 3 days Suspension and Parent Notified
Fourth Offense	Minimum 5 days Suspension and Parent Notified
CHEATING ON TESTS, EXAMS, OR HOMEWORK	
First Offense	“ZERO” Parent Notification by the Teacher
Second Offense	” ZERO” Parent Notified by Principal/Assist Principal
Third Offense	” ZERO” 3days In-School-Suspension
COMPUTER VIOLATION	
First Offense	Minimum 5 Days of Detention
Second Offense	Minimum 10 Days of Detention
Third Offense	Minimum 5 days In-School Suspension
Fourth Offense	Minimum 10 days In-School Suspension
GAMBLING	
First Offense	Minimum 5 days of Detention
Second Offense	Minimum 3 days In-School Suspension/Parent Notified
Third Offense	Minimum 3 days Suspension
Fourth Offense	Minimum 10 days Suspension, Recommendation- Expulsion from School.
IMPROPER HALL PASS	
First Offense	Verbal Warning (Student Sent Back to Classroom)
Second Offense	Minimum 3 days of Detention
Third Offense	Minimum 5 days of Detention
Fourth Offense	Minimum 5 days In-School Suspension
FAILURE TO RETURN FORMS/PAY FINES, ETC.	
First Offense	Warning
Second Offense	Minimum 1-day Detention
Third Offense	Minimum 2-day Detention
Fourth Offense	Minimum 3-day Detention
Detention will be assigned for daily until forms are returned	
PHYSICAL ABUSE OR ASSAULT BY A STUDENT ON SCHOOL EMPLOYEE	

First Offense	Minimum 10 days Suspension, Recommendation for Expulsion and Referred to the Local Authorities
School Resource Officer will be notified in all assault incidents	
POSESSION OF OR UNDER THE INFLUENCE OF ALCOHOL OR ILLEGAL DRUGS	
First Offense	Minimum 10 days Suspension, Probation, Parent Notification
Second Offense	Minimum 10 days Suspension, Recommendation for Expulsion
POSESSION OF FIREARMS ON CAMPUS	
First Offense	Minimum 10 days Suspension and Recommended Expulsion for a period of not less than (1) one year
School Resource Officer will be notified in all firearms and weapon incidents	
WARNING! Illegal possession or use of prohibited weapons on school property or upon a school bus by a student shall result in suspension of driver's license (A.C.A 5-73-128)	
THEFT OR EXTORTION	
First Offense	Minimum 5 days In-School-Suspension
Second Offense	Minimum 5 days Suspension
Third Offense	Recommended for Expulsion
School Resource Officer will be notified in all theft incidents.	
TRUANCY (SKIPPING SCHOOL OR CLASS AND LEAVING CAMPUS WITHOUT PERMISSION)	
First Offense	Minimum 5 days In-School-Suspension
Second Offense	Minimum 10 days In-School-Suspension
Third Offense	Minimum 10 days In-School-Suspension
VANDALISM	
First Offense	Minimum 5 days In-School-Suspension, Parent/ Administration Conference and Recover Damage(s).
Second Offense	Minimum 5 days Suspension, Parent/Administration Conference and Recover Damage(s).
Third Offense	Recommended for Expulsion and Recover Damage(s).
The administration shall be authorized to sign a criminal complaint and to press charges against perpetrator of vandalism against school property.	
KNIFE, WEAPONS, DANGEROUS INSTRUMENTS AND CONTRABAND	
If a student uses or threatens to use any of the above-mentioned object or objects that might be considered a weapon to inflict physical injury to any person on school property or at school functions, he/she will be recommended for expulsion and may be referred to local authorities. (A.C.A. 6-18-202) (Gun -Free Schools Act of 1994: Act 567 of 1995; A.C.A. 5-73-102;5-73-104;5-73-108;5-73-119;5-73-120;5-73-122;6-21-608)	
First Offense	Minimum 10 days suspension
Second Offense	Recommended for expulsion
FAILURE OF A STUDENT TO NOTIFY SPONSOR/COACH THAT THE STUDENT IS LEAVING AN EVENT WITH PARENT (BALLGAME, CONCERT, ETC.)	
First Offense	Minimum 10-day detention
Second Offense	Minimum 5 days In-School-Suspension, and will Result in Removal from the Activity.
Untheorized USE OF CELL PHONE/BEEPERS/IPODS/LASER/ELECTRONIC DEVICES/ CAMERAS, ETC.	
First Offense	Minimum 5 days of Detention
Second Offense	Minimum 3 days In-School-Suspension (taking photo or video)
Third Offense	Minimum 3 days Suspension

Each offense after third offense will be 3 days suspension. Parents must pick up cell phone and/or any other device in the Principal's Office.

TEACHER HARRASSMENT-SEXUAL IN NATURE

First Offense Minimum 3 days Suspension

Second Offense Minimum 10 days Suspension Recommended for Expulsion

The information will not cover all the disciplinary problems that occur during the school year. It will serve as a model dealing with the various problems that occur during a school year.

DRESS CODE/BODY PIERCING

First Offense Verbal Warning by Administration (Student must correct before returning to class)

Second Offense Minimum 3 days of Detention

EACH OFFENSE WILL RESULT IN 3 DAYS DETENTION HALL

FAILURE TO DRESS OUT (P.E)

First Offense Verbal Warning by teacher

Second Offense Written Warning

Third Offense Minimum 3 days Detention Hall

Fourth Offense Minimum 5 days Detention Hall

Fifth Offense Required Parent Conference

Sixth Offense In-School-Suspension

EATING, DRINKING, GUM, ETC. (THIS INCLUDES CLASSROOMS AND HALLWAYS)

Each Offense Minimum 3 days Detention Hall

PUBLIC SHOW OF AFFECTION

First Offense Minimum 3 days Detention Hall

Second Offense Required Parent Conference

Third Offense Minimum 5 days In-School-Suspension

BULLYING

First Offense Minimum 1-day Suspension

Second Offense Minimum 3 days Suspension

Third Offense Minimum 5 days Suspension

Fourth Offense Minimum 7 days Suspension, and Recommended for Expulsion

CUTTING CLASS/ NOT IN DESIGNATED AREA/USING PROFANITY IN CLASSROOM

First Offense Minimum 5 days Detention Hall

Second Offense Minimum 3 days In-School-Suspension

Third Offense Minimum 5 days In-School-Suspension

Fourth Offense and Successive Offense Minimum 3 days Suspension

SEXUAL MISCONDUCT

First Offense Minimum 5 days In-School-Suspension

Second Offense Minimum 3 days Suspension

Third Offense Minimum 10 days Suspension and Recommended for Expulsion (A.C.A.6-18-502; 6-18-506; 6-18-222; 6-18-514; A.C.A 6-15-1005; 6-5-201; A.C. A6-21-609)

School Resource Officer will be notified in all sexual misconduct violations

BUS CONDUCT

First Offense (Minor)..... Warning by Administrator

First Offense (Major) Disciplinary Action by Administrator (May Include Removal from the Bus)	
Second Offense	Removal from the Bus (3 days)
Third Offense	Removal from the Bus (5 days)
Fourth Offense	Removal from the Bus (10 days)
Fifth Offense	Removal from the Bus (20 days)
Sixth Offense	Removal from Bus Remainder of the School Year
VERBAL ABUSE OF A SCHOOL EMPLOYEE	
First Offense	Minimum 5 days Suspension
Second Offense	Minimum 9 days Suspension
Third Offense	Minimum 10 days Suspension and Recommended for Expulsion
School Resource Officer will be notified	
REMOVED FROM ISS FOR BREAKING ISS RULES	
First Offense	Minimum 1-day Suspension
Second Offense	Minimum 3 days Suspension
Third Offense	Minimum 3 days Suspension
STUDENTS WHO DO NOT HAVE ID BADGE	
First Offense	Written Warning
Second Offense	250 word Theme
Third Offense	500 word Theme
Fourth and consecutive offenses 1 Day D-Hall	

**SCHEDULE FOR D-HALL & SUSPENSION DAYS
CONVERSION**

# DAYS DETENTION HALL	# DAYS OF IN-SCHOOL- SUSPENSION
1	1
2	1
3	2
4	2
5	3
6	3
7	3
8	4
9	4
10	4
11	5
12	5
13	5
14	5
15	5

White Hall Middle School understands that there is no way to list every possible violation that could occur. These guidelines are not all inclusive. Each violation will be reviewed on an individual basis by the administration and dealt with according to board policy.

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WHITE HALL SCHOOL
DISTRICT

Vision Statement

*The White Hall School District exists
to serve the needs and interests of each student
by providing quality educational programs
consisting of curricular and extracurricular
activities designed to strengthen and enhance
the quality of life.*

Mission Statement

*The White Hall School District will
promote the development of an
understanding of the world
and strive to instill in the students a
loyalty to the values of a free society.
Also, the district will continue to stress universal human
heritage, stimulate and promote ethical and physical
development, encourage creative thinking, and contribute
to the appreciation and advancement
of the arts and sciences*

STUDENT STANDARDIZED TEST INCENTIVES (6-12)

The following is a recommendation from District and School Administrators to reward students for their Academic Achievement and/or Growth on State Mandated Testing. Students will earn a School Business Day off on a day of their choice. The following criteria will be used to assist students to meet their goals to improve school attendance and academic achievement using data released in July for the 2020-2021 school year. Students in grades 6 through 12 will receive a School Business Day off on a day of their choice if they scored ready or above in 3 out of 4 areas on the ACT Aspire test and/or showed growth from the previous school year in 3 out of 4 areas on the ACT Aspire test.

Seniors will receive school business off, if they have a composite score of 19 or higher on the ACT test.

TO THE PARENTS AND STUDENTS OF THE WHITE HALL SCHOOL DISTRICT

The administration, faculty, and staff welcome you to White Hall Middle School. We intend to provide an atmosphere where learning experiences are a priority. This Student/Parent Handbook is published to inform you of the standards of behavior, common practices, rules and policies of the White Hall School District.

The White Hall School District Board of Directors has approved the policies set forth in these handbook pages. The policies are reviewed annually and are revised or updated as necessary. While an attempt has been made to include all appropriate policies and procedures, this document is not all-inclusive.

Students at White Hall Middle School are provided with an educational program that will help prepare them to be productive citizens. We believe that the difference between success and failure, in school and life itself, is effort and commitment. We also believe that every student should have access to a quality education, and that all students should be given the opportunity to maximize their potential academically and in our many co-curricular programs.

Students in violation of the school rules will have disciplinary action taken against them. As a minimum, disciplinary action may consist of a student conference or from one (1) hour to fifteen (15) hours of detention for less severe violations of the rules. For more severe violations, the school will suspend a student for a minimum of one (1) day to ten (10) days with the maximum disciplinary action being a recommendation to the superintendent for the expulsion of the student for the remainder of the year. The exact consequences are determined by the seriousness and frequency of disciplinary infractions.

Please reserve time to review this handbook. We urge you to keep it handy for a quick reference throughout the school year. If you have questions at any time, please contact any member of our administrative team.

Les Davis, Principal
Laura Dupuy, Secretary

James Kight, Assistant Principal
Morgan Riggins, Secretary

WHITE HALL MIDDLE SCHOOL

VISION STATEMENT

White Hall Middle School is dedicated to helping all students become productive citizens of a global society by providing quality educational opportunities.

MISSION STATEMENT

With the shared effort of students, parents, and faculty, White Hall Middle School will provide an environment that will encourage and motivate all students to learn the academic, technological, and life skills necessary to become responsible, productive citizens.

MOTTO

“MOTIVATION FOR EDUCATION”

NOTE: This handbook presents White Hall School District Board of Education policies and procedures current at the time the handbook went to press. However, because all policies and procedures are subject to the continuing evaluation process, the District reserves the right to make revisions at any time and without prior notice. Teachers may have different classroom sets of rules.

WHITE HALL SCHOOL DISTRICT Educational Philosophy and Goals

The White Hall School District exists to serve the needs and interests of each student by providing a quality educational program consisting of curricular and extracurricular activities designed to further enhance the strength of this nation and by exerting continuous efforts toward the improvement and enrichment of the quality of life.

The school district will promote the development of an understanding of the world and inculcate in the students a loyalty to the values of a free society. In addition, the district will continue to stress the universal human heritage, stimulate and encourage creative thinking, and contribute to the appreciation and advancement of the arts and sciences.

Through the educational program, all schools within the district will support each individual student's efforts:

- * To achieve mastery of basic competency skills in reading, mathematics, communications, and problem solving.
- * To expand intellectual development of learning skills for critical thinking and decision-making and to require independent study skills to facilitate continued learning throughout life.
- * To become economically self-reliant by developing respect for the dignity of work, acquiring job entry skills, and developing an understanding of the economic relationships between management of time, money, and personal resources.
- * To identify and clarify ethical, moral, and spiritual values necessary for becoming a responsible and humane citizen.
- * To develop an understanding of the political heritage and democratic principles of society and acquire a sense of responsibility to the American democracy.
- * To realize self-limitations and capabilities and develop insights into the unity and interrelatedness of knowledge.
- * To improve the quality of personal and professional technology-based decisions and participate in the transition from an industrialized society to a service and information age.

WHITE HALL SCHOOL POLICIES STUDENT RIGHTS, RESPONSIBILITIES AND LIMITATIONS

The school is a community and the rules and regulations of a school are the laws of the community. All those enjoying the rights of citizenship in the school community must also accept the responsibilities of citizenship. A basic responsibility of those who enjoy the rights of citizenship is to respect the laws of the community.

Students' rights are the same as those extended to any other citizen of the United States of America. Individual rights must be exercised carefully to preserve the rights of others. Students are responsible for the way they behave. For any actions committed outside the boundaries of acceptable behavior, students must accept the consequences. All students are protected by due process of law.

Administrators and teachers also have rights and duties. The teacher is required by law to maintain a suitable environment for learning, and administrators have the responsibility for maintaining and facilitating the educational program.

The principal is authorized to suspend students for cause up to 10 days. The Board of Education has the authority to expel students for cause for periods longer than ten (10) days.

The White Hall School District rules, regulations, and procedures are designed to protect all members of the educational community in the exercise of their rights and duties.

Bell Schedule

8:30 Pledge, Moment of Silence, Lunch Menu & Announcements

8:30 - 9:20 50 minutes 1st Period

9:25 - 10:15 50 minutes 2nd Period

10:20 - 11:10 50 minutes 3rd Period

11:10 - 11:40 1st LUNCH

11:45 – 12:45 60 minutes 4th Period

11:15 – 12:15 60 minutes 4th Period

12:15 - 12:45 2nd LUNCH

12:50 - 1:40 50 minutes 5th Period

1:45 – 2:35 50 minutes 6th Period

2:40 - 3:30 50 minutes 7th Period

People Who Will Help You



THE PRINCIPAL

The principal is the legal administrative head of the school and is in direct charge of organization, administration, supervision, and instruction in the school. The principal will help you with any problem you might have if you seek his help.

THE ASSISTANT PRINCIPAL

The assistant principal is in direct charge of student conduct, detention hall, and student supervision. The assistant principal will help you with any problem you might have if you seek his help.

THE TEACHERS

The teachers are specialists in the field in which they teach. They are eager to help you get the most from your classes and to help with any personal problems. They are also charged with carrying out the policies of the White Hall School Board. The teachers will help you with any problems you might have if you seek their help.

THE GUIDANCE COUNSELORS

The guidance counselors exist to serve the student. They will help with educational planning, interpretation of test scores, occupational information, scheduling, study helps, help with home, school, and/or social concerns, or any question the student would like to discuss with the counselors. Emergencies are handled immediately. Appointments can be scheduled with the counselors.

SCHOOL RESOURCE OFFICER (SRO)

The School Resource Officer is a full time White Hall Police Department police officer stationed at the school. The SRO serves as a resource person for students, school staff, and parents regarding law enforcement and other related matters. The SRO will also investigate any criminal activity that occurs on the campus.

In addition to the SRO officer, the School District employs a K-9 Officer Leo stationed in White Hall and has access to the K-9 Officer Boston at Redfield.

TEXTBOOK PRICE LIST 2020/2021

ENGLISH

Grammar	\$29.10
Literature	\$89.20

MATH

Vol.1 or Vol.2	\$10.00
Algebra I	\$63.47
7 th grade Glenco math accelerate pre-Algebra program	\$65.99

SCIENCE

Science 6 th	\$50.00
Life Science 7 th	\$62.00
Earth Science 8 th	\$62.00
General Science Work Book	\$11.47

HISTORY

Arkansas History	\$50.00
World Geography	\$79.00
U.S. History	\$75.00

WORKBOOKS

Science	\$ 5.00
Math	\$ 9.00
English	\$ 9.00



**WHITE HALL MIDDLE SCHOOL
POLICIES AND REGULATIONS**

ACADEMIC AWARDS

- A. All A's:
- B. All A's and/or B's

ACADEMIC COURSE ATTENDANCE BY PRIVATE AND HOMESCHOOLED STUDENTS

The District allows private school and home school students whose parents, legal guardians, or other responsible adult with whom the student resides are residents of the District to attend academic courses offered in grades 7-12. The District will place a list of courses that a private school or home school student may request to attend on its website by:

- 1. June 1 for courses to be offered during the Fall semester; and
- 2. November 1 for courses to be offered during the spring semester.

A private school or home school student who desires to attend one or more of the available academic courses shall submit a written request to attend the academic course(s) to the superintendent, or designee, no later than:

- a. August 1 for Fall semester courses; or
- b. December 1 for Spring semester courses.

The District permits a private school or home school student to attend a maximum of two courses per semester.

The District may reject a private school or home school student's request for attendance if the District's acceptance would:

- Require the addition of staff or classrooms;
- Exceed the capacity of a program, class, grade level, or school building;
- Cause the District to provide educational services the District does not currently provide; or
- Cause the District to be out of compliance with applicable laws and regulations regarding desegregation.

Requests to attend an academic course will be granted in the order the requests are received. Upon the receipt of a private or home school student's request to attend academic course(s), the District will date and time stamp the request for attendance. If a private school or home school student is denied attendance based on a lack of capacity and an opening in the requested course occurs prior to the start of the course, the District will use the date and time stamp on the request for attendance to determine the private school or home school student who will be notified of an opening in the requested course.

As part of the request to attend academic courses in the District, a private school or home school student shall:

- Indicate the course(s) the private school or home school student is interested in attending;
- If the course(s) the private school or home school student is interested in attending is being offered by the District in both a physical and a digital format, whether the private school or home school student intends to attend the physical course or the digital course;
- Agree to follow the District's discipline policies; and
- Submit immunization documentation required by Policy 4.57—IMMUNIZATIONS. In addition to the documentation methods provided in Policy 4.57, a home school student may submit a letter to the superintendent, or designee, stating an objection to immunizations and listing the immunizations the student has received, if any.

A private school or home school student who fails to attend an academic course by the eleventh (11) day of class shall be dropped from the course.

The responsibility for transportation of any private school or home school student attending academic courses in the District shall be borne by the student or the student's parents.

The opportunity provided to home school students under this policy is in addition to the opportunity provided in Policy 4.56.2—EXTRACURRICULAR ACTIVITY ELIGIBILITY FOR HOME SCHOOLED STUDENTS. *Legal References: A.C.A. § 6-15-509; A.C.A. § 6-18-232; A.C.A. § 6-18-702; A.C.A. § 6-47-401 et seq.; ADE Rules Governing Distance and Digital Learning; DESE Rules Governing Kindergarten Through 12th Grade Immunization Requirements in Arkansas Public Schools, Commissioner;s Memo COM-19-021*

ARKANSAS COMPREHENSIVE TESTING, ASSESSMENT AND ACCOUNTABILITY PROGRAM

(EVERY STUDENT SUCCEEDS ACT (ESSA): Arkansas Plan: www.ArkansasESSA.Org)

Every student attending an Arkansas public school shall participate in the statewide program of educational assessments required in Ark. Code Ann. §§ 6-15-419, 6-15-433, 6-15-2009 and established by the State Board. The assessments administered to Arkansas students are detailed below. Federal and state law, as well as State Board of Education

regulations, mandate testing for public school students in Arkansas. All students are expected to participate in state assessments. The laws and regulations require the administration of criterion-referenced tests (CRTs) and norm-referenced test (NRT). The Arkansas Department of Education has established a program of testing that focuses on measuring application of basic skills and problem-solving skills essential to the success of students in school.

The **ACT-Aspire** tests have been developed to measure achievement and will identify students who may need additional instruction in language arts, mathematics and science. Students, grades three (3) through ten (10), will be tested in the spring with the ACT-Aspire exams for Achievement and Growth in *English Language Arts (English, reading, writing); Mathematics; and Science (SQSS indicators)*.

If a student does not score at either the **E-Exceeds or R-Ready** levels on the examination, a **Student Success Plan (SSP)** will be developed for students scoring at **C-Close or N-Needs Support** levels. Parents/guardians are to review test results with the classroom teachers/building administrator, attend parent/teacher conferences, and provide input into the development of the **Student Success Plan (SSP)** as required by law.

A new developmentally appropriate assessment for *Grades K, 1 & 2* has been selected and shall be administered three (3) times throughout the school year. Students who show evidence of a substantial reading deficiency based on test scores, **at or below the 25% percentile**, shall be provided Intensive Reading Instruction by the school. An **Intensive Reading Improvement plan (IRI)** shall be developed for any student identified with a substantial reading deficiency. The IRI shall be developed by the teacher for use in remediation of the student. The remediation shall occur during the school day and shall supplement the daily core literacy classroom instruction. The IRI shall include periodic monitoring assessments based on student growth which leads to grade level performance. Student achievement in each of the five essential elements, *comprehension, phonics, fluency, phonemic awareness, and vocabulary*, shall be monitored monthly after the student completes the intervention and meets requirements. Thirty minutes daily is required either in small group or individually by a highly qualified teacher and/or paraprofessional. The IRI contains a description of the student's reading deficiency, a description of current services and a description of the interventions and instructional strategies that are designed to remediate the identified areas of reading deficiencies

The **ELPA21** Online Assessment for Grades K-12 shall be administered within the window, January-March. The English Language Proficiency Assessment for the 21st-Century (ELPA21) measures a student's growth in English language proficiency based on English Language Proficiency (ELP) Standards. It provides valuable information that informs instruction and facilitates academic proficiency in English to help make sure all ELs leave high school prepared for college and career success.

Alternate Assessment for Students with Significant Cognitive Disabilities will be assessed with **Dynamic Learning Maps** for 2018. Dynamic Learning Maps test English Language Arts, grades 3–10; *Math, grades 3–10*; and Science, grades 3–10 (SQSS indicator).

ACT Grade 11 measures achievement with the percent meeting ACT College Readiness in Reading, Math & Science Readiness Benchmarks. Additionally, the Advanced Placement (AP) exams are required for weighted credit and scheduled during the month of May.

ACT 35 of the 2nd Extraordinary Session does not allow students who score below proficient to opt out of the remediation program. Remedial instruction provided in grades kindergarten through twelve (K–12) may not be in lieu of English, mathematics, science, or social studies or other core subjects required for graduation. The district shall determine the extent of the required participation in remediation as set forth in the Student Success Plan (SSP). ACT 35 established that students in grades one through eight (1-8) and scoring **below E-Exceeds or C-Close** who do not participate in remedial programs developed by the schools, shall be retained.

Any student that has an Student Success Plan (SSP) and fails to remediate, but scores at the **E-Exceeds or R-Ready** levels on the criterion-referenced assessments, shall not be retained.

ANNOUNCEMENTS

School announcements will be made through a "daily bulletin" each morning read over the school intercom. A copy of the announcements will be posted in each hallway bulletin board.

ARRIVAL AT SCHOOL

- A. Bus arrival and departure is in the front of the building before and after school. Car riders will arrive and depart from the street adjacent to the courtyard (near the cafeteria) at the rear of the campus. Students who walk or ride a bicycle will arrive and depart from the front of the campus. Students who arrive or exit the campus at any other area will be considered as "being away from their assigned area" and will be subject to disciplinary action.
- B. Upon arrival at school in the mornings, students are to proceed to the courtyard area at the center of the campus and remain there until the first bell rings for admission to the building. Students are not to congregate around the doorways or in areas out of sight of the duty teachers. On extremely cold or rainy days, students will be permitted to enter the Auxiliary Gym at 8:00 A.M. Students are not to enter classroom buildings before school or during the lunch periods except to go to the office or media center on school business. Students must use the front door when going to the office or media center before the first bell in the mornings.
- C. After school, students will be allowed five (5) minutes to clear the building after the final bell. The school campus is off-limits after 4:00 P.M. except for a reasonable length of time after the end of a school sanctioned or sponsored activity.
- D. Students will be supervised on the White Hall Middle School campus from 8:00 A.M. until 4:00 P.M. students must go to the courtyard upon arrival to the campus. Students arriving for detention or tutoring should not arrive until 7:30 A.M. The detention hall and tutoring supervisors open the doors now.

ASSEMBLIES

Assemblies will be held whenever warranted but are not regularly scheduled. Books, notebooks, or other materials will not be brought to the assembly. Assemblies will be dismissed **only** by the principal.

ATTENDANCE POLICY (EXCUSED & UNEXCUSED ABSENCES)

The public schools of any school district in this state **shall** be open and free through completion of the secondary program to all persons between the ages of five (5) and twenty-one (21) years whose parents or legal guardians are domiciled in the district and to all persons between those ages who have been legally transferred to the district for education purposes. Foster children may be accepted as a transfer student under the provisions of policy 4.4, or participate under a school choice option and submit the required paperwork as required by the choice option.

If any student's Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan take precedence.

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction, which results in higher student achievement.

Absences for students enrolled in digital courses shall be determined by the online attendance and time the student is working on the course rather than the student's physical presence at school. Students who are scheduled to have a dedicated period for a digital class shall not be considered absent if the student logs the correct amount of time and completes any required assignments; however, a student who fails to be physically present for an assigned period may be disciplined in accordance with the District's truancy policy.

Excused Absences

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement to the principal or designees, upon his/her return to school, from the parent or legal guardian stating such reason. A written statement presented for an absence having occurred more

than three (3) school days prior to its presentation will not be accepted. Only 4 excused absences by a parent will be allowed per semester.

1. If a student's illness or attendance could jeopardize the health of other students, a maximum of four (4) such days are allowed per semester unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal.
2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by the student's faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal; or
7. Participation in an FFA, FHA, or 4-H sanctioned activity;
8. Participation in the election poll workers program for high school students.
9. Absences granted to allow a student to visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting.
10. The number of additional excused absences shall be at the discretion of the superintendent or designee.
11. Absences granted, at the Superintendent's discretion, to seventeen (17) year-old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and (12).

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.

It is the Arkansas General Assembly's intention that students having excessive absences be given assistance in obtaining credit for their courses. Excessive absences may however, be the basis for the denial of course credit, promotion, or graduation.

Work may not be made up for credit for unexcused absences **unless** the unexcused absences are part of a signed agreement as permitted by policy 4.7—ABSENCES. Out-of-school suspensions are unexcused absences.

Work missed while a student is expelled from school **may not** be made up for credit and students shall receive a zero for missed assignments.

Absences granted, at the Superintendent's discretion, to seventeen (17) year-old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and (12).

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.

It is the Arkansas General Assembly's intention that students having excessive absences be given assistance in obtaining credit for their courses. Excessive absences may however, be the basis for the denial of course credit, promotion, or graduation.

Unexcused Absences

Absences not defined above or not having an accompanying note from the parent or legal guardian, presented in the timeline required by this policy, shall be considered as unexcused absences. Students with eight (8) unexcused absences in a course in a semester shall not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has four (4) unexcused absences, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds eight (8) unexcused absences in a semester, the District shall notify the prosecuting authority and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law.

At any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, guardian, or person in loco parentis may petition the school or district's administration for special arrangements to address the student's unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement, which will include the conditions of the agreement and the consequences for failing to fulfill the agreement's requirements. The student, the student's parent, guardian, or person in loco parentis, and the school or district administrator or designee shall sign the agreement.

Students who attend in-school suspension shall not be counted absent for those days.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record. **Legal References:** A.C.A. § 6-4-302; A.C.A. § 6-18-209, A.C.A. § 6-18-220; A.C.A. § 6-18-222, A.C.A. § 6-18-229; A.C.A. § 6-18-231, A.C.A. § 6-18-507(g); A.C.A. § 7-4-116, A.C.A. § 9-28-113(f); A.C.A. § 27-16-701

Reporting Student Absences

A. When absent, the student's parent must contact the attendance office by phone at 870-247-2062 or by note. Notes must be turned in to the first period teacher who will send them to the office or students may put their medical notes, absentee notes, etc., in the basket on the receptionist's desk when they enter the building for first period.

B. Students who are absent from school without parental consent will be regarded as truant and discipline as follows:

(See additional information: (CLOSED CAMPUS POLICY)

1st Offense – Five (5) days In-School Suspension

2nd and Successive Offense- Ten (10) days In-School Suspension

C. Students who are absent from school because of disciplinary suspension will be issued an admit slip for admission to class. They must report to the office upon their return to school to obtain an admission slip.

D. An absence for any class will be recorded when a student misses 15 (fifteen) minutes or more of that class period.

E. Students who miss more than four (4) days in any class, regardless of documentation, will **not** be exempt from semester exams.

EXCEPTIONS to the RULE: 1.) Approved school business leave, of any kind, does not count against the exemption policy. 2.) In addition, if any student's IEP or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan takes precedence. Nothing in the above policy removes the possibility of school disciplinary action for truancy.)

BOOK BAGS

Backpacks will not be permitted unless the bag can fit in the locker or under the desk without complication when the backpack is full. Backpacks in classroom is left up to individual teachers.

BULLYING (A.C.A. 6-18-514 and Act 115 of 2007)

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

A school principal or designee who receives a credible report or complaint of bullying shall promptly investigate the complaint or report and make a record of the investigation and any action taken because of the investigation.

Definitions:

Attribute means an actual or perceived personal characteristic including without limitation race, color, religion, ancestry, national origin, socioeconomic status, academic status, disability, gender, gender identity, physical appearance, health condition, or sexual orientation;

Bullying means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public-school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public-school employee is associated and that causes or creates actual or reasonably foreseeable:

1. Physical harm to a public-school employee or student or damage to the public-school employee's or student's property;
2. Substantial interference with a student's education or with a public-school employee's role in education;
3. A hostile educational environment for one (1) or more students or public-school employees due to the severity, persistence, or pervasiveness of the act; or
4. Substantial disruption of the orderly operation of the school or educational environment;

Electronic act means without limitation a communication or image transmitted by means of an electronic device, including without limitation a telephone, wireless phone or other wireless communications device, computer, or pager that results in the substantial disruption of the orderly operation of the school or educational environment.

Electronic acts of bullying are prohibited if the electronic act originated on school property or with school equipment, if the electronic act is directed specifically at students or school personnel and maliciously intended for disrupting school, and has a high likelihood of succeeding in that purpose;

Harassment means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment; and

Substantial disruption means without limitation that any one or more of the following occur because of the bullying:

1. Necessary cessation of instruction or educational activities;
2. Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
3. Severe or repetitive disciplinary measures are needed in the classroom or during educational activities;
4. Exhibition of other behaviors by students or educational staff that substantially interferes with the learning environment.

Cyber-bullying of School Employees is expressly prohibited and includes, but is not limited to:

1. Building a fake profile or website of the employee;
2. Posting or encouraging others to post on the Internet private, personal, or sexual information pertaining to a school employee;
3. Posting an original or edited image of the school employee on the Internet;
4. Accessing, altering, or erasing any computer network, computer data program, or computer software, including breaking into a password-protected account or stealing or otherwise accessing passwords of a school employee; making repeated, continuing, or sustained electronic communications, including electronic mail or transmission, to a school employee;
5. Making, or causing to be made, and disseminating an unauthorized copy of data pertaining to a school employee in any form, including without limitation the printed or electronic form of computer data, computer programs, or computer software residing in, communicated by, or produced by a computer or computer network;
6. Signing up a school employee for a pornographic Internet site; or
7. Without authorization of the school employee, signing up a school employee for electronic mailing lists or to receive junk electronic messages and instant messages.

Examples of "Bullying" may also include but are not limited to a pattern of behavior involving one or more of the following:

1. Sarcastic comments "compliments" about another student's personal appearance or actual or perceived attributes,
2. Pointed questions intended to embarrass or humiliate,
3. Mocking, taunting or belittling,
4. Non-verbal threats and/or intimidation such as "fronting" or "chesting" a person,
5. Demeaning humor relating to a student's race, gender, ethnicity or actual or perceived attributes,
6. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
7. Blocking access to school property or facilities,
8. Deliberate physical contact or injury to person or property,
9. Stealing or hiding books or belongings,
10. Threats of harm to student(s), possessions, or others,
11. Sexual harassment, as governed by policy 4.27, is also a form of bullying, and/or
12. Teasing or name-calling based on the belief/perception that an individual is not conforming to expected gender roles (Example: "Slut") or conduct or is homosexual, regardless of whether the student self-identifies as homosexual (Examples: "You are so gay." "Fag" "Queer").

Students are encouraged to report behavior they consider to be bullying; including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action, which if allowed to continue would constitute bullying, shall report the incident(s) to the principal. Parents or legal guardians may submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute bullying, to the principal. The principal shall be responsible for investigating the incident(s) to determine if disciplinary action is warranted. The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred. In addition to any disciplinary actions, the District shall take appropriate steps to remedy the effects resulting from bullying.

Notice of what constitutes bullying, the District's prohibition against bullying, and the consequences for students who bully shall be conspicuously posted in every classroom, cafeteria, restroom, gymnasium, auditorium, and school bus. Parents, students, school volunteers, and employees shall be given copies of the notice. Copies of this policy shall be available upon request. **Legal Reference** A.C.A. § 6-18-514, A.C.A. § 5-71-217

BUS CONDUCT

- A. School buses are operated by the White Hall School District as an accommodation to students and parents. Riding a bus is a privilege that must not be abused by daily bus riders or those riding a bus for a field trip.
- B. Students will load and unload buses in an orderly manner. Students may not enter any unattended bus parked on campus during the school day.
- C. Once a student boards the bus in the morning and only at that time does the student become the responsibility of the school district. Such responsibility shall end when the student is discharged at the regular bus stop at the close of the school day.
- D. Since the bus is an extension of the classroom, students are required to conduct themselves on the bus in a manner consistent with established standards for classroom behavior. When the student does not conduct himself/herself properly on a bus, the bus driver shall report such instances to the attention of the Assistant Principal. The Assistant Principal shall inform the parents of the misconduct and require their cooperation in controlling the student's behavior. The Assistant Principal shall also discipline students as deemed appropriate.
- E. A student who becomes a serious disciplinary problem on the school bus may have their transportation privileges suspended or terminated. In such cases, the parents of the children involved shall become responsible for transporting their children to and from school.
- F. Students will not be permitted to ride a bus other than their assigned bus without written approval of the principal.
- G. Students must remain seated while the school bus is moving (A.C.A 6-19-119)
- H. The district policy for students whose inappropriate behavior results in a bus discipline report will be as follow. Additional disciplinary action may be taken for rule violations according to the student handbook.

NUMBER OF REPORTS ACTIONS

First Incident (Minor)	Warning by Administrator
First Incident (Major)	Disciplinary action by Administrator (this may include removal from the bus)
Second Incident	Removal from the bus (3 days)
Third Incident	Removal from the bus (5 days)
Fourth Incident	Removal from the bus (10 days)
Fifth Incident	Removal from the bus (20 days)
Sixth Incident	Removal from the bus for the remainder of the school year

NOTE: Unauthorized entry of a school bus is a violation of state law. Only eligible students, persons employed by the district and school activity volunteers are allowed entry to a school bus. This is a Class B misdemeanor. A.C.A. 5-39-214.

See Appendix for additional bus/transportation information.

CAFETERIA/FOOD SERVICES PREPAYMENT

The district does not offer credit for food items purchased in the school cafeteria; payment for such items is due at the time the food items are received. Parents or students choosing to do so may pay weekly or monthly in advance for students' meals. Board Approved.

A computer program keeps track of student meals in the cafeteria. Each student is assigned a meal number at the beginning of the school year. The number is given to the attendant each day in the cafeteria line.

- A. Students will pay for meals during their first period class. Payment will be accepted for five (5) days or more. Students paying by the day must pay in the cafeteria before school each day. Applications for free or reduced lunches are available in the school office.
- B. Lunch fees for students, grades 6-7-8, are \$2.50 per day. Lunch fees for parents and guests are \$4.25 per day. Breakfast fees are \$1.50 per day for students and \$1.35 for adults. All students must pay for lunch and breakfast. Meals will not be charged at any time.
- C. Students are offered two choices in the cafeteria: the regular hot lunch or the sandwich line. One carton of milk is included with the meal. Additional milk may be purchased at the lunch counter for \$.30 per carton.
- D. Students who bring lunch from home are encouraged to take their lunch into the cafeteria. Milk is available for purchase at \$.30 per carton.
- E. Students are required to conduct themselves in an acceptable manner while having lunch in the cafeteria. Due to the large number of students having lunch in the cafeteria, everyone is encouraged to assist in keeping their area clean and neat by placing all waste products in the proper container provided.
- F. Students cannot trade, share, or give anyone food in the cafeteria. It is not permissible to take any food items from the cafeteria or to remain in the cafeteria to visit after eating lunch. Students should leave the cafeteria at least five minutes before the end of the lunch period.
- G. Students who do not plan to eat in the cafeteria should not enter the cafeteria. Students are to remain in the courtyard or in the cafeteria during the lunch period.
- H. No food/lunch may be dropped off for students during the school day.

CELL PHONES AND OTHER ELECTRONIC DEVICES (POSSESSION AND USE)

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden.

To protect the security of statewide assessments, no electronic device as defined in this policy shall be accessible by a student at any time during assessment administration unless specifically permitted by a student's individualized education program IEP or individual health plan, this means that when a student is taking an AESSA assessment, the student shall not have his/her electronic device in his/her possession. Any student violating this provision shall be subject to this policy's disciplinary provisions.

As used in this policy, "electronic devices" means anything that can be used to transmit or capture images, sound, or data. Misuse of electronic devices includes, but is not limited to:

1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor. Cell phones may not be used in the halls or restrooms at any time.
2. Permitting any audible sound to come from the device when not being used for reason #1 above;
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to record audio or video or to take photographs in locker rooms or bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.
6. Videoing, taking pictures, recording sound, or any data of students, school personnel, and school grounds and facilities.
7. Smart watches will not be allowed on campus.
8. Personal head phones or ear buds are not allowed on campus.

Use of an electronic device is permitted to the extent it is approved in a student's individualized education program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Before and after normal school hours, possession of electronic devices is permitted on the school campus. Cellphone use will be permitted from the time a student arrives on campus until the first bell at 8:23 A.M. Also, students will be allowed to use their cell phones during their lunch period in the courtyard and after they leave the building at 3:30. The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending. Cellphone privileges may be revoked by Principal at any time. The student and/or the student's parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated and disciplinary action will be taken for students violating this policy. Students have no right of privacy as to the content contained on any electronic devices that have been confiscated. A search of a confiscated device shall meet the reasonable individualized suspicion requirements of Policy 4.32—SEARCH, SEIZURE, AND INTERROGATIONS. The confiscated device will be held for parent/guardian pick-up with the following disciplinary action(s) taken:

- 1st offense – 5 days Detention Hall
- 2nd offense – 3 days In-School Suspension
- 3rd and successive offense – 3 days Suspension

*If there are any videos or pictures taken while the student is on campus, the first offense then becomes 3 days In-School Suspension instead of 5 days Detention hall. The second and successive offenses then becomes 3 days Suspension.

Students who use a school issued cell phones and/or computers for non-school purposes, except as permitted by the district's Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Students are forbidden from using school issued cell phones while driving any vehicle at any time. Violation may result in disciplinary action up to and including expulsion. ***Legal Reference:*** A.C.A. § 6-18-515, *ADE Test Administration Manual*

If during any violation of the cell phone policy, the student has engaged in any activity involving the use of the cell phone that is deemed vulgar, infringes on another person's rights, or used in any other illegal way, immediate and more severe disciplinary action will be imposed. Possession of a cell phone that is turned on during the instructional day, even though it may not belong to the student who is in possession, is still considered a violation of the district's cell phone policy by the student who is in possession of the phone.

If the administration determines a cell phone was used during the school day, while on the bus or on campus even though the cell phone was not confiscated, it is still a violation of the district's cell phone policy and the above guidelines for disciplinary action will result. If a student uses a communication device to contact an individual without the administration's knowledge and that individual or the student acknowledges that the contact was made, it is a violation of this policy and disciplinary action will result.

Some cell phones beep, even when they are turned off. If a student has ownership of this type of cell phone, the administration recommends that the cell phone be left at home, because disciplinary action will be taken by the

administration if the cell phone causes a distraction during instructional time even though the cell phone is in the off position.

Students may use a cell phone with the coach or sponsor's permission while attending or traveling to and from an extracurricular event. Students may not use school owned telephones on the campus except the one located at the receptionist's desk by the principal's office. The only exception would be using a school telephone with the teacher's permission following an extracurricular event. Disciplinary action will be taken for violating this rule.

All devices used for paging or communication via the internet/email, text messaging, Global Positioning Systems, etc. is included in this policy. The same disciplinary rules and regulations regarding cellular telephones also apply to these devices.

Any device used for playing or recording music/voice is not allowed at school. The device will be confiscated, held for parent pick-up and disciplinary action taken. These items would include CD/Tape players/radios, I-Pods, MP3 players, flash memory players and voice recorders. Laser pointers, electronic games and other such devices are also included in this list. This list is not inclusive. Any item that interferes with the educational process will be confiscated and disciplinary action taken. The same disciplinary rules and regulations regarding cellular telephones also apply to these devices.

Cameras and other electronic devices used to produce pictures, photographs, or video are not allowed on the middle school campus. Possession and/or the use of such items will result in the same disciplinary action as a cellular telephone.

Students shall not use any wireless communication devices for the purposes of browsing the internet; composing or reading emails and text messages; or making or answering phone calls while driving a motor vehicle, which is in motion and on school property. Violation may result in disciplinary action up to and including suspension. *Legal References: A.C.A. § 6-18-515, A.C.A. § 27-51-1602, A.C.A. § 27-51-1603, A.C.A. § 27-51-1609, ADE Test Administration Manual*

CHEATING

All students are expected to be honest and to display a high standard of integrity in the preparation and presentation of work for credit in all classes. The attempt of any student to present as his/her own work, which he/she has not honestly performed, will be regarded as a serious offense that will subject the offender to a zero as a grading penalty, and possible disciplinary action. The teacher/school will contact the parents or guardian of any student who is found to be in violation of this policy.

Cheating - Dishonesty of any kind on a test, examination, written assignment, project, illegal possession of a test or examination questions, the possession of unauthorized notes during a test or examination, taking notes from or giving notes to another student, assisting others to cheat, plagiarism or altering grade records are instances of cheating. Students will receive a zero for the complete process and will be subject to disciplinary action.

Plagiarism - Offering the work of another as one's own without proper acknowledgement is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical material taken from books, encyclopedias, magazines, and other reference works, or from the themes, reports, or writings of a fellow student, is guilty of plagiarism and will receive a zero for the complete process and will be subject to disciplinary action.

CHECK OUT PROCEDURE

Parents or guardians who wish to check out any student from school for the day or part of the day should make this request in person in the Principal's office. Students who check out and miss more than 15 minutes of any class period will be counted absent that class period.

The parent/guardian must present picture identification and have their name verified in the computer before the student can leave with them. Anyone other than a parent/legal guardian must be on the student's approved contact list in the school computer system to check out a student.

Parents wishing to check out students after 3:15 P.M. must notify the office in advance. Otherwise, the student will remain in class until the bell rings to end school for the day.

CHILD ABUSE REPORTING

The White Hall School Board directs full compliance by district employees with all child abuse and neglect reporting laws. (A.C.A. 12-12-507) Any school official or employee who knows or suspects that a child has been subjected to physical abuse, sexual abuse or neglect will immediately report or cause a report to be made to the school counselor or building principal, who will then become responsible for making a report to the proper authorities. School officials or employees who initiate the report **are not** responsible for proving the suspected neglect or abuse.

Reporting Guidelines

1. School employees are included in a list of persons required by law to report if they have *reasonable cause* to suspect that a child has been subjected to abuse, sexual abuse or neglect, or conditions and/or circumstances that would reasonably result in abuse. Employees as members of a school staff are required to notify the school counselor or the building principal.
2. The school counselor or building principal once notified will be responsible for making a report to the child abuse hotline.
3. If documentation of marks is needed, the school nurse will be notified to photograph the marks. After the telephone report has been made by the school authorities, a written report will be completed, placed in a sealed envelope marked *confidential*, and sent to the Superintendent of Schools.
4. If school personnel report or files a complaint based on suspected child abuse or neglect as required under A.C.A. 12-12-507 and/or if access to the student is granted to law enforcement personnel for purposes of investigation of suspected child abuse or neglect, notification to parents or legal guardians is not required. (Act 1217 of 2001).

CLASSROOM RULES FOR WHITE HALL MIDDLE SCHOOL

- A. Be in your assigned seat or location ready to work when the tardy bell starts ringing.
- B. Bring pencil, paper, books, and completed assignments to class.
- C. Keep hands, feet, books, and objects to yourself.
- D. No swearing, rude gestures, cruel teasing, name-calling or put-downs.
- E. No gum, food or drinks in the school building.
- F. Follow the teacher's instructions.

CLOSED CAMPUS POLICY

- A. White Hall Middle School has a closed campus. No student, after having arrived on the campus, will be permitted to leave at any time during the school day without securing permission of the school principal. The principal will give permission to go home for lunch only if a student presents a letter from a physician stating that student must have a special lunch that cannot be provided at the school cafeteria or cannot be brought to school. Students will be supervised by school personnel from 8:00 – 8:20 and 3:30 – 4:00. Students may be disciplined if on campus before 8:00 or after 4:00.
- B. **TRUANCY**: Leaving campus without permission from the principal or being absent from school without parent's consent is truancy. In accordance with the closed campus policy, once a student arrives on campus (walk, bicycle, bus, car, etc.), he/she cannot leave the campus until 3:30 P.M. or until their bus leaves after the school day. Any student who needs to check out cannot do so without securing permission from the office. Any student who violates this rule will be considered truant and disciplinary action will be as follows:

1st Offense - Five (5) days In-School Suspension
2nd and Successive Offense - Ten (10) days In-School Suspension

- B. Students waiting on a bus or other transportation at the end of the school day must remain in the courtyard area. Leaving the courtyard area or the campus and then returning to obtain a ride home is in violation of the closed campus policy. Students will be considered truant and appropriate disciplinary action will be taken.

- C. **CUTTING CLASS:** Any student who misses part or all a class or is away from their assigned area for any length of time without permission from school personnel will be considered as cutting class. The following disciplinary action will be taken:

- 1st Offense - Five (5) days Detention Hall
- 2nd Offense - Three (3) days In-School Suspension
- 3rd Offense - Five (5) days In-School Suspension
- 4th and Successive Offense: Three (3) day Suspension

COMPLAINTS, PROBLEM SOLVING AND APPEAL PROCEDURE

A good communication link between the school and the home is necessary if students are to receive the maximum benefit from the educational opportunities available to them in the schools of White Hall School District. Good communication results from open, frequent, and objective dialogue among students, teachers, parents, and school administrators.

Most school problems are the result of poor communication among the parties involved. Proper communication, therefore, usually solves most, if not all, problems that are related to the school. To ensure problems are discussed and solved as quickly and as possible, the following procedure is to be employed in the White Hall School District.

If a parent becomes concerned about a problem at the classroom level, the parent should make an appointment with the teacher and thoroughly discuss the matter. Most problems are solved at this level. Should the problem not be solved through discussions between the teacher and parent, or if the problem is not related to classroom activities, the parent should contact the principal for further attempts to find a workable solution.

If a parent is not satisfied with solutions offered at the building level, the parent may appeal to the Superintendent of Schools. The Superintendent may uphold, overturn, or modify decisions made by other District administrators. Only the School Board may hear an appeal of a decision by the Superintendent while an official meeting of the Board is being held.

COMPULSORY ATTENDANCE REQUIREMENTS

Every parent, guardian, or other person having custody or charge of any child age five (5) through seventeen (17) years on or before August 1 of that year who resides, as defined by policy, (4.1- RESIDENCE REQUIREMENTS), within the District shall enroll and send the child to a District school with the following exceptions.

1. The child is enrolled in private or parochial school.
2. The child is home-schooled and the conditions of policy, (4.6 HOME SCHOOLING), have been met.
3. The child will not be age six (6) on or before August 1 of that school year and the parent, guardian, or other person having custody or charge of the child elects not to have him/her attend kindergarten. A kindergarten waiver form prescribed by regulation of the Department of Education must be signed and on file with the District administrative office.
4. The child has received a high school diploma or its equivalent as determined by the State Board of Education.

COMPUTER/NETWORK USE POLICY

The White Hall School District recognizes the need for the use of computer technology to enhance the educational goals of the School District. With access to computers and people all over the world also comes the availability of material that may not be of educational value in the context of the school setting. White Hall Public Schools has taken available precautions to restrict access to controversial materials with filtering software.

Abusive conduct when using the computer or network is prohibited. Abusive conduct can be, but is not limited to, the use of abusive, obscene, threatening or objectionable language, accessing information or material described as inappropriate or lacking educational value for a school setting and the intentional rough treatment of the equipment.

Cyber-bullying is strictly forbidden and perpetrators will be disciplined according to district policy, state, and federal law.

Use of the district's computers and access to the network is a privilege that may be revoked. Users are subject to all appropriate disciplinary measures found in the district policies should these guidelines be violated. Any situation not covered or addressed by this policy statement will be left entirely at the discretion of the teacher and/or administrator.

All contact with and use of the internet and district computers shall be used in a responsible, ethical, and lawful manner. Users are expected to follow routine standards of polite conduct and responsible behavior in their use of computers. *The District expects all faculty, students, and staff to use district computers and the network for the intended purposes of education, research, and administration.*

All users of the White Hall School District's equipment must sign the "*district computer and network use agreement*" stating they understand the policy and guidelines contained in the rules and procedures regarding computer use. Network login accounts will not be assigned to a user until the *use agreement* is signed. When in doubt about whether an activity is appropriate, students should consult with their teachers.

Inevitably, with the violation of the guidelines set forth in the rules and procedures that may constitute a criminal offense, district administrators and the technology department will cooperate fully with law enforcement agencies in investigating any violations.

Use of the district's computers and access to the network is a privilege! It is the responsibility of each network user to recognize his/her accountability in having access to unlimited services, internet sites, network systems, people, and to act appropriately to normal behavior standards when using the network. All users are expected to observe the Acceptable Use Policy of other networks as well as this policy. Access will be revoked for violation of any of the administrative rules and procedures given. Users are subject to disciplinary measures should these guidelines be violated.

COMPUTER/NETWORK RULES AND PROCEDURES FOR INTERNET SAFETY

USER'S INDIVIDUAL RESPONSIBILITY

Internet users are advised that access to the network may include the potential for access to materials inappropriate for children and minors. Even though filters are in place, they are an imperfect means of blocking access to inappropriate material. If a user unintentionally visits an offensive or harmful site, the user should bring this to the attention of the supervising teacher who should report it to the building principal. Every user must take responsibility for their use of the computer network and internet and stay away from inappropriate sites. Should a user find other users are visiting offensive or harmful sites, it should be brought to the attention of their teacher or supervisor.

STUDENT'S PERSONAL SAFETY

In using the computer network and Internet, students should not reveal personal information such as home address, telephone number, real last name or other information that could identify the location of the user or the identity of the student. Do not arrange a face-to-face meeting with anyone you "meet" on the computer network or Internet without your parent's permission, no matter the age.

HACKING, SPAMMING, AND OTHER ILLEGAL ACTIVITIES

It is a violation of district policy to use the district's computer network or Internet to gain unauthorized access to other computers, computer systems, and or to attempt to gain unauthorized access. Any use which violates state or federal law relating to trespass, copyright, trade secrets, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.

FILTERING AND MONITORING BY THE STATE AND DISTRICT

The White Hall School District in collaboration with the State of Arkansas Department of Information Systems (DIS) will utilize filtering software or other technologies to prevent students from accessing materials/sites that are obscene, contain child pornography, or could be harmful to minors. The District will also monitor the online activities of students, to ensure that students are not accessing inappropriate material. Monitoring through technical means will only be used in special circumstances if it is necessary to track documented violations.

FAILURE TO FOLLOW POLICY

Use of the computer network and internet for education, research, and administration is a privilege, not a right. A user, who violates the Computer Use Policy, shall have, at a minimum, access to the computer network and Internet terminated. The district may refuse to reinstate access for the remainder of the student's school tenure. A user violates the Policy if he or she permits another to use his or her account or password to access the computer network and internet, including users whose access has been denied or terminated. The district may also take other disciplinary action in such circumstances.

STANDARDS OF BEHAVIOR

1. Users are expected to behave in a moral, legal, and ethical fashion.
2. Abusive conduct when using the computer/network is prohibited. Abusive conduct can be, but is not limited to:
 - a. Placing of unlawful information on the system.
 - b. Using abusive, obscene, threatening, or objectionable language.
 - c. Sending messages resulting in the loss of recipient's work or computer system.
 - d. Sending of "chain letters," or "broadcast" messages to lists or individuals.
 - e. Use of the system to intimidate or create an atmosphere of harassment.
3. Interference with or disruption of the network users, services, or equipment is prohibited. Disruptions could include, but are not limited to the following:
 - a. Distribution of unsolicited advertising.
 - b. Transmission of computer worms or viruses.
 - c. Unauthorized access to any other machine with network connections.
 - d. Transmission of any material in violation of any U.S. or state laws or regulations is prohibited and may constitute a criminal offense.
 - e. Accessing another individual's electronic mail is prohibited except when an investigation requires the monitoring of systems by authorized technology staff.
 - f. Attempts to gain unauthorized access to systems are prohibited.
 - g. The use of another individual's access codes/passwords is prohibited.

COMPUTER NETWORK

All computers from which students can access electronic information resources will be in supervised areas. District staff **shall** monitor student computer use, aiding or taking corrective action when necessary.

Network use must be consistent with the goals and standards of the district, school, and specific curriculum. Networked computers may be used as a laboratory for research and experimentation in computer communications and curriculum development where such use does not interfere with normal operations.

Faculty, students, and staff are individually responsible for the proper use of their accounts, including proper password protection and appropriate use of network resources. Users are expected to protect their accounts from being used by anyone else. An individual shall use only the account assigned to them. Teachers will not provide access to a student through a teacher account. To ensure security and prevent unauthorized access to account privileges, users **must log off** the network any time they cannot monitor the use of their machine.

COMMUNICABLE DISEASES AND PARASITES

Students with communicable diseases or with human host parasites that are transmittable in a school environment shall demonstrate respect for other students by not attending school while they can transmit their condition to others. Students whom the school nurse determines are unwell or unfit for school attendance or who are believed to have a communicable disease or condition will be required to be picked up by their parent or guardian. Specific examples include, but are not limited to: Varicella (chicken pox), measles, scabies, conjunctivitis (Pink Eye), impetigo/MRSA (Methicillin-resistant Staphylococcus aureus), streptococcal and staphylococcal infections, ringworm, mononucleosis, Hepatitis A, B, or C, mumps, vomiting, diarrhea, and fever (100.4 F when taken orally). A student who has been sent home by the school nurse will be subsequently readmitted, at the discretion of the school nurse, when the student is no longer a transmission risk. In some instances, a letter from a health care provider may be required prior to the student being readmitted to the school.

To help control the possible spread of communicable diseases, school personnel shall follow the District's exposure control plan when dealing with any blood borne, foodborne, and airborne pathogens exposures. Standard precautions shall be followed relating to the handling, disposal, and cleanup of blood and other potentially infectious materials such as all body fluids, secretions and excretions (except sweat).

In accordance with 4.57—IMMUNIZATIONS, the District shall maintain a copy of each student's immunization record and a list of individuals with exemptions from immunization which shall be education records as defined in policy 4.13. That policy provides that an education record may be disclosed to appropriate parties regarding an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

A student enrolled in the District who has an immunization exemption may be removed from school at the discretion of the Arkansas Department of Health during an outbreak of the disease for which the student is not vaccinated. The student may not return to the school until the outbreak has been resolved and the Arkansas Department of Health approves the student's return to school.

The parents or legal guardians of students found to have live human host parasites that are transmittable in a school environment will be asked to pick their child up at the end of the school day. The parents or legal guardians will be given information concerning the eradication and control of human host parasites. A student may be readmitted after the school nurse or designee has determined the student no longer has live human host parasites that are transmittable in a school environment.

Each school may conduct screenings of students for human host parasites that are transmittable in a school environment as needed. The screenings shall be conducted in a manner that respects the privacy and confidentiality of each student. *A.C.A. § 6-18-702; Arkansas State Board of Health Rules and Regulations Pertaining to Immunization Requirements; Division of Elementary and Secondary Education Rules Governing Kindergarten through 12th Grade Immunization Requirements*

CONCURRENT CREDIT

Any student in grades nine through twelve who successfully completes a college course(s) from an institution approved by the Arkansas Department of Education shall be given elective credit toward graduation requirements at the rate of one credit per college course and the grade will be calculated in the GPA. White Hall will not allow concurrent credit to substitute for common core courses required for graduation from a previously attended accredited public school. Students will retain credits applied toward a course required for graduation from a previously attended accredited public school. All costs for higher education courses taken for concurrent credit will be the responsibility of the student. An official college transcript must be presented to the high school by the Friday prior to graduation and/or the first day of school in the fall to be included on the high school transcript. Current high school transcript (minimum 3.0 GPA), ACT scores (minimum 19), immunization records, and a letter signed by a counselor needed for college enrollment must be requested from White Hall prior to college registration. AR Code 6-18-223

Concurrent enrollment provides high school students the opportunity to enroll in college courses. The high school and the college grant earned credits simultaneously. Concurrent credit classes will move at a faster speed and will cover more information than in a regular high school course.

It is the student's responsibility to determine if a college or university in which he/she will enroll in the future will accept the concurrent credits for college credit – this can be checked by visiting www.acts.adhe.edu Students need to meet college acceptance requirements prior to June 3, 2016.

Any student who fails to meet these requirements by our deadline may be removed from the concurrent credit course. If you do not meet these requirements, it is possible to stay in the class if it is an AP class. In this case, you will receive the weighted GPA and may receive college credit contingent upon your score on the AP test.

College acceptance includes but is not limited to the following:

- Complete the college application form
- Provide proof of the required immunizations (shot record)
- Submission of a high school transcript
- Possess a minimum of 3.0 cumulative GPA or a 3.0 GPA in the specific subject areas
- Submit ACT/Explore/Plan/VUCC Grade 11/COMPASS test scores that indicate a minimum of 19 in Reading on the ACT (or equivalent test). A score of 19 (or equivalent) is required on the ACT in English and/or math if the student enrolls in either or both courses. (See table below).

Students who withdraw from a concurrent course once classes begin for that college could receive a failing grade. It is the responsibility of the STUDENT to communicate directly with the college concerning a withdrawal or their college transcript. If the student does receive a failing grade in a class, it will be on their college transcript. When applying to a community or four-year college their senior year of high school, students **MUST** submit transcripts from any college through which they did concurrent credit through. This means that the colleges the student applies to will see the failing grade on the transcript. Only take concurrent classes if you are going to take them seriously.

If you do not have the required score on the ACT/Explore/Plan/VUCC Grade 11/COMPASS, you can schedule a COMPASS test by calling SEARK at 850-3062.

MINIMUM TEST SCORES FOR ADMISSION

ACT subtest	ACT/COMPASS/ASSET	EXPLORE	PLAN	PSAT
Reading	19/83/43	14	15	47
Math	19/41/39	15	17	46
English	19/80/45	14	16	45

CONDUCT OF STUDENTS

Students are expected to conduct themselves appropriately at all activities during the school day and at school events. Inappropriate behavior includes, but is not limited to, the following: public display of affection, obscene or rude language/remarks, gestures or action directed to anyone, failure to follow the directions of school personnel, and gang behavior (clothing or gestures).

Student participation in or attendance at school sponsored activities (concerts, assemblies, sports events, etc.) requires orderly behavior and good sportsmanship always. Normal school rules and penalties for violating such rules will be in effect. Students at school-sponsored, off-campus events shall be governed by school district rules and regulations and are subject to the authority of school district personnel. Failure to obey reasonable instructions of school district personnel shall result in loss of eligibility to attend any school-sponsored events on or off the campus and may result in disciplinary action applicable under the regular school program.

CONDUCT IN COURT YARD

1. While in the courtyard, students are expected to conduct themselves appropriately. Standing on or behind the retaining wall is prohibited. Public display of affection, throwing of any object, the use of profanity, not disposing of trash in trash cans is all strictly prohibited. Disciplinary action will be taken.
2. The throwing of an object at or on someone will result in a ten (10) day detention hall assignment
3. Students are to stay in the red lines painted on the courtyard grounds.

CONDUCT IN HALLWAYS

1. Absolutely no running in the halls at any time. No excessive talking, screaming or yelling in the halls will be tolerated. No grabbing, slapping, pushing, or any other playing in the halls or classrooms is allowed. No congregating in the hall or stopping to talk with friends as this interferes with other students going to classes.
2. Students are to be in their designated hallway unless they have a class, or locker that requires them to go to another hallway. While passing in the hallways, stay on the right side as much as possible.
3. Students whose actions cause other students to congregate in the hall will be subject to disciplinary action.
4. Students who are in the halls during instructional time, without an appropriate hall pass may be subject to disciplinary action.

CONTACT WITH STUDENTS WHILE AT SCHOOL

CONTACT BY PARENT

Parents wishing to speak to their children during the school day shall register first with the office.

CONTACT BY NON-CUSTODIAL PARENTS

If there is any question concerning the legal custody of the student, the custodial parent shall present documentation to the principal or the Principal's designee establishing the parent's custody of the student. It shall be the responsibility of the custodial parent to make any court ordered "no contact" or other restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file-marked court order. Without such a court order on file, the school will release the child to either of his/her parents. Non-custodial parents who file with the principal a date-stamped copy of current court orders granting visitation may eat lunch, volunteer in their child's classroom, or otherwise have contact with their child during school hours and the prior approval of the school's principal. Such contact is subject to the limitations outlined in Policy 4.16, Policy 6.5, and any other policies that may apply.

To avoid continuing child custody controversies involving school personnel and disruptions to the educational atmosphere in District schools, Arkansas law provides that the transfer of a child between custodial parents and non-custodial parents shall not take place on school property during the school day and during school hours.

The custodial or non-custodial parent may send to and/or drop off the student at school to be sent to and/or picked up by the other parent on predetermined days in accordance with any court order or a signed agreement between the custodial and non-custodial parents witnessed by the student's building principal. Unless a valid no-contact order has been filed with the student's principal or the principal's designee, district employees shall not become involved in disputes concerning if that parent was supposed to pick up the student on any given day.

CONTACT BY LAW ENFORCEMENT, SOCIAL SERVICES, OR BY COURT ORDER

State Law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children Division of the Department of Arkansas State Police, may interview students without a court order for investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a "72-hour hold" without first obtaining a court order.

Other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or access to a student is granted to a law enforcement agency due to a court order, the principal or the principal's designee shall make a good faith effort to contact the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis identified on student enrollment forms.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state's social services agency.

If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an after-hours telephone number. **Legal References:** A.C.A. § 6-18-513; A.C.A. § 12-12-509, 510, and 516; A.C.A. § 9-13-10

CONFERENCES

Teachers have a conference period each day. Parents who would like a conference with a teacher should contact the appropriate counselor to arrange a conference by calling 247-2014. Students may make appointments to visit with a teacher, counselor or principal by obtaining a written pass from that individual before school or during lunch. Students will not be released from class without a written pass.

CORPORAL PUNISHMENT

The White Hall School Board authorizes the use of corporal punishment to be administered in accordance with this policy by the Superintendent or his/her designated staff members who are required to have a state issued license as a condition of their employment.

Prior to the administration of corporal punishment, the student receiving the corporal punishment shall be explained the reasons for the punishment and be given an opportunity to refute the charges.

All corporal punishment shall be administered privately, i.e. out of the sight and hearing of other students, shall not be excessive, or administered with malice, and shall be administered in the presence of another school administrator or designee who shall be a licensed staff member employed by the District. **Legal Reference:** A.C.A. § 6-18-503 (b), A.C.A. § 6-18-505

Good discipline in the school results when students are taught in the home to respect the rights of others and to settle disagreements in an amiable manner, attend a school that provides a relevant curriculum taught by effective personnel in pleasant surroundings, and live in a community that provides constructive outlets for its youth. The board encourages and supports this positive approach to developing a desirable climate of discipline in the school.

A need exists for firmness in dispensing with any problems calling for disciplinary action which occur in the classroom and during other school activities, whether on or off the school premises. Accordingly, the board expects:

1. That the principal and faculty of each school will always be able to take disciplinary action,
2. That disciplinary action will contribute to the general welfare of the school or class and will be directed toward the positive improvement of citizenship of the group or individual involved, and
3. That each teacher will handle his/her own discipline always if possible; however, the more serious problems may be taken to the principal for advice and counsel.

To maintain discipline and order within the schools of the district, the board of education shall permit the use of corporal punishment, provided the punishment is administered in accordance with the statute and the district's written discipline policies. (*Act 51 of 1994*)

The law requires it to be administered only for cause, be reasonable, follow warnings that the misbehavior will not be tolerated, and be administered only in the presence of a school administrator. If corporal punishment is administered by a school administrator, another adult school employee must also be present and informed of the reason for the punishment.

Teachers and administrators in a school district that authorizes corporal punishment shall be immune from civil liability for administering corporal punishment to students, provided that the punishment is administered in substantial compliance with the district's written student discipline policies.

The board of directors and the administration shall support teachers in their efforts to teach good citizenship by requiring proper student conduct. While teachers shall be reasonable in all student-related issues, they need not tolerate disrespectful, boisterous, rough, and abusive outbursts of language and temper by students. For corporal punishment to be defensible and valid, the following general guidelines shall be applied:

1. Except for those acts of misconduct which are extremely anti-social or disruptive in nature, corporal punishment should never be used unless the student is informed beforehand that specific misbehavior could occasion its use; and subject to this exception, it should follow specific failures of other corrective measures to effect student behavior modification.
2. In incidents when a student insists on innocence of the offense or ignorance of the rule, a brief but adequate opportunity should be provided for student explanation.
3. School principals or teachers who have administered corporal punishment shall provide the child's parents or legal guardians, upon request, a written explanation of the reasons and the name of the school employee who was present as a witness.

In addition to the above, the following guide shall apply to any use of corporal punishment in district schools.

1. Corporal punishment shall be administered in the office of the principal or in such place or places as may be designated by the principal.
2. Corporal punishment shall not be administered in the visual presence of other students.
3. Corporal punishment shall be used only by the principal or his/her professional representative. (i.e. teacher)
4. Utmost care, tact and judgment shall be exercised, and all corporal punishment shall be documented by both the person administering the punishment and the witness and kept on file in the principal's office.
5. The use of corporal punishment shall always be reasonable and proper. Considerations in this regard shall include but not be limited to the following:
 - 1) Age of the child
 - 2) Size of the child
 - 3) Sex of the child
 - 4) Ability of the child to bear the punishment
 - 5) Overall physical condition of the child
6. Corporal punishment shall not be administered in anger or with malice at any time
7. Corporal punishment will be administered to the lower posterior only.

8. Corporal punishment shall be limited to no more than five (5) licks with a paddle furnished or approved by the school board.
9. Refusal to take corporal punishment may result in suspension.
10. Students may receive corporal punishment no more than three times per semester.

CREDIT RECOVERY GUIDELINES

Time Allowance

Credit Recovery applies only to students who failed a content course and has completed the required “seat time” for each recoverable content course. A student recovering a semester’s credit for a subject due to failing grades will be enrolled in a “Credit Recovery Class” taught by a certified teacher and/or assigned to the Plato Lab for a semester.

Credits Recoverable

Beginning with the sophomore class of 2013-2014, students will not take more than 4 semesters of courses in credit recovery between their 9th and 12th grade years. Needed additional credits may be gained in summer school, if offered.

Course Work Settings

Course settings will be as follows:

- Seventy (70%) is set as the passing grade
- One (1) attempt at a quiz before a study guide is required
- Only Closed book quizzing and testing will be acceptable
- Students will complete study guides outside of the Computer Lab
- For students with special needs, the course will be modified as specified in their IEP.

Summer School

The same course setting used during the regular school year will be used during summer school, if offered.

CONTAGIOUS ILLNESS POLICY

It is our goal in Health Services to keep students healthy, in class, and learning. However, there are times when a student is sick or potentially contagious to other students and staff. When these times are observed parents/guardians will be contacted to pick up their child.

Parents/Guardians will be notified with the following conditions:

- *Temperature of 100 or higher;
- *Vomiting;
- *Diarrhea (if it interferes with classes);
- *Infections of the eyes;
- *Any open draining wound that has not been medically treated.

DETENTION HALL

- A. Detention hall is an alternative to the disciplinary sanction of in-school suspension or out-of-school suspension for such infractions as tardiness, failure to dress out in physical education, or, improper conduct, etc. Detention Hall is held in the mornings before school at 7:30 A.M. in Room 278. Students must do work assignments given by the detention supervisor or do school related homework assignments. Students will not be allowed to enter after 7:30 A.M. Students must bring pencil, paper, and books to d-hall.
- B. Students cannot leave campus after detention hall is dismissed unless signed out by a parent/guardian in the office.
- C. The length of the detention hall assignment is determined by the school administrators.
- D. The student will be given a copy of the disciplinary referral listing the days of detention hall. The student shall obtain a parent/guardian signature on the referral form and return it to the detention hall supervisor the first day of detention. An additional day of detention hall will be added to the original assignment for each day the referral is not signed and returned.
- E. If a student fails to report to detention hall, an extra day will be added to the original assignment. The second time a student misses’ detention hall, the student will be placed in In-School Suspension for one-half (1/2) the remaining assignment, not to exceed five (5) days of In-School Suspension. This also applies to consecutive assignments.
- F. The only exceptions to reporting to detention hall are for medical or legal appointments verified by a doctor, lawyer, or law enforcement official. If transportation arrangements cannot be made or a student misses detention

- because of other obligations (i.e. extracurricular activities, job, special occasions, etc.) the student will be placed in In-School Suspension for one-half (1/2) the number of days remaining, not to exceed five (5) days.
- G. Students will not be permitted to talk, pass notes, play games, etc. while assigned to detention hall. Students will receive one warning from the supervisor if inappropriate conduct occurs. If the unacceptable behavior continues, the student will be dismissed from detention hall. The student will then be suspended from school for one-half (1/2) the time remaining in detention hall, but not to exceed five (5) days. This suspension will eliminate the current detention hall assignment.
 - H. A student who accumulates more than fifteen (15) consecutive days in detention hall will be assigned to In-School Suspension for five (5) days. This will eliminate the current detention hall assignment.

DIGITAL LEARNING COURSE

Definitions:

- a. "Blended Learning" is education in which instruction and content are delivered through supervised instruction in a classroom and online delivery of instruction with some element of student control over time, place, path, or pace.
- b. "Digital Learning" means a digital technology or internet-based educational delivery model that does not rely exclusively on compressed interactive video (CIV). Digital learning includes online and blended learning.
- c. "Highly Qualified Teacher" means a teacher who holds at least a Bachelor's Degree and has demonstrated subject area competence in each of the core academic subjects in which the teacher teaches. A highly qualified teacher that delivers digital learning courses under these rules is not required to be licensed as a teacher or administrator by the State Board of Education. This definition, however, does not override the fact that Federal laws or regulations may require teachers in certain subject areas to hold a teaching license (e.g., special education teachers who teach core academic subjects).
- d. "Instructional Materials" means:
 - 1. Traditional books, textbooks, and trade books in printed and bound form;
 - 2. Activity-oriented programs that may include:
 - a. Manipulatives;
 - b. Hand-held calculators;
 - c. Other hands-on materials; and
 - 3. Technology-based materials that require the use of electronic equipment to be used in the learning process.
 - 4. "Online Learning" is education in which instruction and content are delivered primarily over the Internet. The term does not include print-based correspondence education, broadcast television or radio, videocassettes, compact disks and stand-alone educational software programs that do not have a significant Internet-based instructional component.

Digital Course Offerings

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format and shall be tailored to meet the needs of each student.

All digitally offered courses shall meet or exceed the State Board of Education's curriculum standards and requirements and be capable of being assessed and measured through standardized or local assessments. Additionally, the District shall ensure there is sufficient infrastructure to handle and facilitate a quality digital learning environment.

As an approved digital learning provider, the District shall annually determine what District created digital learning courses it will provide to our students. The District may also choose to provide digital learning courses by contracting with outside providers of such courses, who have been pre-approved by the Division of Elementary and Secondary Education (DESE). The School Board shall determine the provider method or combination of methods for the District. The Superintendent shall ensure that all digital learning courses provided to District students, regardless of the source of the course, have been approved by DESE.

District created digital courses and any digital courses the district purchases from outside providers shall adhere to the guidelines for the use of digitally transmitted copyrighted materials set forth in Policy 5.8-USE OF COPYRIGHTED MATERIALS as well as applicable statutory requirements.

The District shall require all outside providers to incorporate Policy 5.8 as a condition of the service contract. Failure of the outside provider to abide by Policy 5.8 shall constitute a breach of contract and the outside provider shall be responsible for any costs resulting from such breach.

Students may take one (1) digital learning course. Students must be physically present for each digital learning class he/she takes.

The District is responsible for providing all instructional materials for each student who enrolls in a District approved digital learning course.

Regardless of any other provisions of this policy, the District may restrict a student's access to digital courses when the student's school principal determines the student's participation in such a course would not be academically appropriate based on the student's past performance in digital courses. Furthermore, the student's school principal may revoke a student's eligibility to continue taking a digital learning course if the student's performance during the semester indicates the student is failing in the course. *Legal References: A.C.A. § 6-16-1401 et seq. DIVISION OF ELEMENTARY AND SECONDARY EDUCATION RULES GOVERNING THE DIGITAL LEARNING ACT OF 2013*

USE OF COPYRIGHTED MATERIALS

Use of Copyrighted Work in Face-to-Face Classroom

The Board of Education encourages the enrichment of the instructional program through the proper use of supplementary materials. To help ensure the appropriate use of copyrighted materials, the Superintendent, or his designee, will provide district personnel with information regarding the "fair use" doctrine of the U.S. Copyright Code as detailed in the "Agreement on Guidelines for Classroom Copying in Not-for-Profit Educational Institutions with Respect to Books and Periodicals" and "Guidelines for Educational Uses of Music."

Use of Copyrighted Works in Digital Transmissions

Definitions

- a. "Class session" means the length of time provided for students to access the materials necessary for the completion of course assignments and tests. Depending on the copyrighted work's overall importance to the course, which can vary from a single assignment to an entire course focusing on the copyrighted work, the class session will end on:
 - The date set by the teacher for an assignment to be submitted; or
 - The date on the school calendar for the end of classes.
- b. "Course packs" are premade compilations of book excerpts; newspaper, magazine, and journal articles; and instructor-authored materials.
- c. "Mediated Instructional activities" includes textbooks, workbooks, and course packs.
- d. "Transmission" is the remote accessing, whether on or off campus, by students of a copyrighted work by means of a closed-circuit television, an educational television channel, or in a digital format on a password protected secure webpage.

The District recognizes that advances in technology have resulted in the need for guidelines for the use of copyrighted materials that are transmitted to students through a digital network. While the requirements to use a copyrighted work in a digital transmission have many similarities to those required to use a copyrighted work in a face-to-face classroom, Federal law places several additional requirements on the District's teachers, IT staff, and librarians for the use of a digitally transmitted copyrighted work. The District provides the tools necessary for teachers, IT staff, and librarians to meet these additional Federal requirements.

The District shall make sure the server where materials are stored is secured, whether the server is located locally or remotely.

The District's Informational Technologies staff shall develop the proper protocols and train teachers on their use to ensure:

1. The transmission of the copyrighted work is limited to only the students enrolled in the course;
 - Each student shall have a unique ID and password for accessing digital courses/materials; or
 - Each course shall have a unique password to access course materials; and
 - The password to access the course materials shall be changed immediately following the close of the course.
2. To prevent students from retaining or further disseminating the copyrighted work for more than one class session;
 - The print function will be disabled;
 - A transparency shall be placed over any literary work, sheet music, or photograph;
 - Audio and video transmissions will be set to be streamed; and
 - The link to the webpage with a copyrighted work shall be deactivated at the end of the applicable class session.

Teachers who wish to provide copyrighted works to students through a digital transmission as part of a digital course as well as teachers wishing to supplement a face-to-face classroom course with a digital transmission must meet applicable

copyright statutes and policy DIGITAL LEARNING COURSES as well as the following requirements to use a copyrighted work:

- A. The use of the copyrighted work(s), whether in whole or in part, must be a part of regular classroom instruction and must be directly related and of material assistance to the course content;
- B. The extent of a copyrighted work that is used must comply with one or more of the following criteria:
 - The entirety of a non-dramatic literary or musical work may be used. A non-dramatic literary work includes poems and short stories. A non-dramatic musical work covers all music that is not part of an opera or musical and does not cover the use of the music video format of a song.
 - Dramatic literary and musical works as well as videos may only be used in limited portions. Dramatic literary and musical works may only be used in the same amount as set forth in the requirements for a face-to-face classroom while videos, including music videos, may only have the portion used that is directly related to the subject of the class session and may not be transmitted in their entirety.
 - Still images or slides that a teacher would have used in the ordinary course of a face-to-face classroom session on a projector or a transparency may be used in a transmission.
 - Works primarily produced or marketed for use in the digital education market may not be transmitted.
 - Works the teacher had knowledge or reasonably believes to be unlawfully made or acquired may not be used.
 - Mediated Instructional activities may not be transmitted.
- C. A statement that works may be subject to copyright shall be placed in at least one of the following areas to provide notice to students of copyright status:
 - Course syllabus;
 - Home webpage for the course;
 - Webpage for the class session; and/or
 - webpage with the copyrighted work.
- D. The teacher and the District librarian shall work together when making digital copies of copyrighted work from physical or analog versions and shall fulfill the following requirements:
 - The amount converted is only the amount allowed by law; and
 - The District has no digital copy of the copyrighted work available; or
 - The District's digital copy of the copyrighted work that is available has technological protections that prevent the use of the copyrighted work in the manner prescribed by law

The District will not be responsible for any employee violations of the use of copyrighted materials. Legal Reference: 17 USCS § 101 to 1010 (Federal Copyright Law of 1976).

DISCIPLINE FOR THE HANDICAPPED

Handicapped students who engage in misbehavior are subject to normal school disciplinary rules and procedures so long as such treatment does not abridge the right to free appropriate public education. The individualized education plan (I.E.P.) team should consider whether discipline procedures should be adopted for that student and included in the I.E.P. Handicapped students may be excluded from school only in emergencies and only for the duration of the emergency. In no case should a handicapped student be excluded for more than ten school days per offense. After an emergency suspension, an immediate meeting of the student's I.E.P. team will be held with a view toward minimizing the harm resulting from the exclusion.

DISRUPTION OF SCHOOL

No student shall be using violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct, intentionally cause the disruption of any lawful mission, process, or function of the school, or engage in any such conduct for causing disruption or obstruction of any lawful mission, process, or function. Nor shall any student encourage any other student to engage in such activities.

Disorderly activities by any student or group of students that adversely affect the school's orderly educational environment shall not be tolerated at any time on school grounds. Teachers may remove from class and send to the principal or principal's designee office a student whose behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to teach the students, the class, or with the ability of the student's classmates to learn. Students who refuse to leave the classroom voluntarily will be escorted from the classroom by the school administration. **Legal Reference:** A.C.A. § 6-18-511

DISTRIBUTION OF LITERATURE

Student Publications

All publications that are supported financially by the school or by use of school facilities, or are produced in conjunction with a class shall be considered school-sponsored publications. School publications do not provide a forum for public expression. Such publications, as well as the content of student expression in school-sponsored activities, shall be subject to the editorial control of the District's administration whose actions shall be reasonably related to legitimate pedagogical concerns and adhere to the following limitations.

Advertising may be accepted for publications that does not condone or promote products that are inappropriate for the age and maturity of the audience or that endorses such things as tobacco, alcohol, or drugs.

Publications may be regulated to prohibit writings which are, in the opinion of the appropriate teacher and/or administrator, ungrammatical, poorly written, inadequately researched, biased or prejudiced, vulgar or profane, or unsuitable for immature audiences.

Publications may be regulated to refuse to publish material, which might reasonably be perceived to advocate drug or alcohol use, irresponsible sex, or conduct otherwise inconsistent with the shared values of a civilized social order, or to associate the school with any position other than neutrality on matters of political controversy.

Prohibited publications include:

1. Those that are obscene as to minors;
2. Those that are libelous or slanderous, including material containing defamatory falsehoods about public figures or governmental officials, which are made with knowledge of their falsity or reckless disregard of the truth;
3. Those that constitute an unwarranted invasion of privacy as defined by state law,
4. Publications that suggest or urge the commission of unlawful acts on the school premises;
5. Publications which suggest or urge the violation of lawful school regulations;
6. Hate literature that scurrilously attacks ethnic, religious, or racial groups.

Student Publications on School Web Pages

1. Student publications that are displayed on school web pages shall follow the same guidelines as listed above plus they shall:
2. Not contain any non-educational advertisements. Additionally, student web publications shall;
3. Adhere to the restrictions regarding use of Directory Information as prescribed in *Policy 4.13* including not using a student's photograph when associated with the student's name unless written permission has been received from the student's parent or student if over the age of 18.
4. State that the views expressed are not necessarily those of the School Board or the employees of the district.

Student Distribution of Non-school Literature, Publications, and Materials

1. A student's name and photograph will only be displayed on the district or school's web page(s) after receiving the written permission from the student's parent or student if over the age of 18.
2. A student or group of students who distribute ten (10) or fewer copies of the same non-school literature, publications, or materials (hereinafter "non-school materials"), shall do so in a time, place, and manner that does not cause a substantial disruption of the orderly education environment.
3. A student or group of students wishing to distribute more than ten (10) copies of non-school materials shall have school authorities² review their non-school materials at least three (3) school days in advance of their desired time of dissemination. School authorities shall review the non-school materials, prior to their distribution and will bar from distribution those non-school materials that are obscene, libelous, pervasively indecent, or advertise unlawful products or services.
4. Materials may also be barred from distribution if there is evidence that reasonably supports a forecast that a substantial disruption of the orderly operation of the school or educational environment will likely result from the distribution.
5. Concerns related to any denial of distribution by the principal shall be heard by the superintendent, whose decision shall be final.

The school principal or designee shall establish reasonable regulations governing the time, place, and manner of student distribution of non-school materials.

The regulations shall:

1. Be narrowly drawn to promote orderly administration of school activities by preventing disruptions and may not be designed to stifle expression;
2. Be uniformly applied to all forms of non-school materials; Parents wishing to speak to their children during the school day shall register first with the office.
 - a. Allow no interference with classes or school activities;
 - b. Specify times, places, and manner where distribution may and may not occur; ***LegalReferences:*** A.C.A. § 6-18-1202, 1203, & 1204, *Tinker v. Des Moines ISD, 393 U.S. 503 (1969)*

DRESS CODE

Students must dress in accordance with community standards and expectations. Dress that is determined to be inappropriate, disruptive, or distracting to the educational process will result in disciplinary action. We do not desire to occupy our time as clothing police and request the help of parents and guardians to ensure that students dress appropriately for a public middle school that is focused on preparing them for success beyond the 8th grade. The policy wording of “*Inappropriate, disruptive, or distracting*”, the administration offers this guidance:

- a. No head coverings of any kind. (Hats, Scarves, Beanies, Toboggans, etc.)
- b. All shirts must have sleeves. (Applies to both genders)
- c. No sunglasses
- d. Shorts should be AT LEAST mid-thigh and skirts and dresses should come to just above the knee
- e. No ear buds or headphones
- f. No Clothing displaying illegal drugs, tobacco, alcohol, gang symbols (such as bandanas, hats, etc.) or suggestive, vulgar or profane language. No pajamas or house shoes.
- g. No Hair color or styles that distract from the learning process
- h. No body piercings that distract from the learning process
- i. No pants with holes, tears, rips, frays or “cutoffs”. No Sagging
- j. No trench coats or outerwear that could be considered a trench coat
- k. Students should not wear clothing that reveals the midriff.

Dangling keys, chains, dog collars, large belt buckles or spiked jewelry are not allowed. Nose rings or facial rings are not permitted. No body piercing except for the ears is permitted. Any extreme in clothing, cosmetics, jewelry, nonprescription glasses or other appearances will not be acceptable

Jewelry may not be worn in athletics or physical education classes because of safety concerns. This includes necklaces, earrings, watches, rings, etc. Shoes with wheels/skates are not allowed on the WHMS campus.

Repeated violation of the dress code will result in more severe disciplinary action. Building administrators will determine whether the student’s appearance/clothing is appropriate and will take disciplinary action as needed.

STUDENTS IN VIOLATION OF THE DRESS CODE WILL NOT BE PERMITTED TO ATTEND CLASS UNTIL THE CLOTHING IS CHANGED. STUDENTS WHO ARE UNABLE TO RECEIVE A CHANGE CLOTHES, WILL GO TO ISS FOR THE REMAINDER OF THE SCHOOL DAY. FAILURE TO COMPLY WITH THE DRESS CODE OF WHITE HALL SCHOOLS WILL RESULT IN OTHER DISCIPLINARY ACTION.

Disciplinary action for dress code violation will be as follows:

- 1st offense – Call Home/warning (Student must correct before returning to class)
- 2nd and successive offense – 3 days Detention Hall

DRIVER’S LICENSE REQUEST PROCEDURES

Arkansas Code 27-16-701 requires that every application for an instruction permit or for an operator’s or chauffeur’s license by a person less than eighteen (18) years old on October 1 of any year, shall be accompanied by proof of receipt of enrollment and regular attendance in a public, private, or parochial school. Also, such person shall present proof of a “C” average for the previous semester of grading period in order to be issued a license.

Parents must call the Middle School Office at least one day prior to receiving a driver’s license permit form. Once semester exams begin, driver’s license permit forms will not be processed until all exams are completed and grades have been posted.

DRUG CONTROL/DRUG POLICY STATEMENT

Alcohol and Drug Use – Students

POSSESSION OF OR UNDER THE INFLUENCE: Students having possession of, or under the influence of alcoholic beverages, controlled substances (illegal drugs), marijuana, or other materials expressly prohibited by federal, state, or local law on school property, at a school activity, at the home school, or the visited school shall be suspended or recommended for expulsion. Furthermore, the students may be prosecuted by legal authorities.

- a. 10-day suspension - probation (First Offense).
- b. Recommendation for expulsion (Second Offense).

A student who is determined to be involved in the sale of alcoholic beverages, controlled substances (illegal drugs), marijuana, or other materials expressly prohibited by federal, state, or local law on school property, at school functions, at the home school, or at the visited school shall be recommended for expulsion.

Arkansas Code 5-64-401 states that a student who sells or attempts to sell or purchase illegal drugs (or any substance he claims to be a controlled substance) or alcohol, shall be reported to legal authorities. Sentences for sale of controlled substances within 1,000 feet of public or private schools shall be enhanced by two (2) years and a fine of no less than \$1,000. (A.C.A. 5-64-401)

DRUG DOG: Students of the district should be aware that school officials have access to a registered drug dog. The dog is a gentle dog that has been trained to locate alcohol, marijuana, and other illegal drugs in lockers, automobiles, and on persons. Periodic, unannounced visits to the school and school activities will be made by the dog and handled to prevent possession and use of alcohol and drugs on the campuses. Students are responsible for the contents of their lockers and automobiles. Should contraband be located, the responsible student will be subject to school district policies and local, state and federal laws. The White Hall School Board desires to go on record as soliciting the assistance of the narcotics squad to come on campus or employ other methods as deemed necessary to aid in the curtailment of use/or sale of drugs or alcoholic beverages.

DRUG TEST POLICY: Students desiring to either try out for or participate in any athletic activity, cheerleader or pep club must sign a consent form agreeing to comply with the provisions of the District's drug testing program. The consent form must also be signed by the student's parents or legal guardians prior to any participation. Students who fail to submit the required form will not be allowed to try out for or participate in the above-mentioned activities.

All above-mentioned students will be subject to random testing throughout their participation. All costs for the initial drug test will be paid by the White Hall School District.

EMERGENCY DRILLS/ACTIVE SHOOTER/FIRE/TORNADO/OTHER

All schools in the District shall conduct fire drills at least monthly. Tornado drills shall also be conducted not fewer than three (3) times per year with at least one each in the months of September, January, and February. Students, who ride school buses, shall also participate in emergency evacuation drills at least twice each school year.

For school year 2017-2018, an annual active shooter drill and school safety assessment will be conducted for all district schools in collaboration, when possible, with local law enforcement and emergency management personnel. Students will be included in the drills to the extent that is developmentally appropriate to the age of both the students and grade configuration of the school. Drills may be conducted during the instructional day or during non-instructional time periods.

Other types of emergency drills may also be conducted to test the implementation of the District's emergency plans in the event of an earthquake or terrorist attack that might include the use of biological or chemical agents. Students shall be included in the drills to the extent practicable.

Students who only ride buses occasionally, such as to go to and/or from a field trip will also have to participate in the evacuation drills. **Legal References:** A.C.A. § 12-13-109, A.C.A. § 6-15-1302, A.C.A. § 6-10-110, A.C.A. § 6-10-121, A.C.A. § 6-15-1302, A.C.A. § 6-15-1303, *Arkansas Division of Academic Facilities and Transportation Rules Governing Maintenance and Operations of Arkansas Public School Buses and Physical Examinations of School Bus Drivers 4.03.1*

ENTRANCE REQUIREMENTS

To enroll in a school in the District, the child must be a resident of the District as defined in District policy (4.1—RESIDENCE REQUIREMENTS), meet the criteria outlined in policy 4.40—HOMELESS STUDENTS or in policy 4.52—STUDENTS WHO ARE FOSTER CHILDREN, be accepted as a transfer student under the provisions of policy 4.4, or participate under a school choice option and submit the required paperwork as required by the choice option.

Students may enter kindergarten if they will attain the age of five (5) on or before August 1 of the year in which they are seeking initial enrollment. Any student who has been enrolled in a state-accredited or state-approved kindergarten program in another state for at least sixty (60) days, who will become five (5) years old during the year in which he/she is enrolled in kindergarten, and who meets the basic residency requirement for school attendance may be enrolled in kindergarten upon written request to the District.

Any child who will be six (6) years of age on or before August 1 of the school year of enrollment and who has not completed a state-accredited kindergarten program shall be evaluated by the district and may be placed in the first grade if the results of the evaluation justify placement in the first grade and the child's parent or legal guardian agrees with placement in the first grade; otherwise the child shall be placed in kindergarten.

Any child may enter first grade in a District school if the child will attain the age of six (6) years during the school year in which the child is seeking enrollment and the child has successfully completed a kindergarten program in a public school in Arkansas.

Any child who has been enrolled in the first grade in a state-accredited or state-approved elementary school in another state for a period of at least sixty (60) days, who will become age six (6) years during the school year in which he/she is enrolled in grade one (1), and who meets the basic residency requirements for school attendance may be enrolled in the first grade.

Students who move into the District from an accredited school shall be assigned to the same grade as they were attending in their previous school (mid-year transfers) or as they would have been assigned in their previous school. Home-schooled students shall be evaluated by the District to determine their appropriate grade placement.

The district shall make no attempt to ascertain the immigration status, legal or illegal, of any student or his/her parent or legal guardian presenting for enrollment.

For to the child's admission to a District school:

1. The parent, guardian, or other responsible person shall furnish the child's social security number, or if they request, the district will assign the child a nine (9) digit number designated by the department of education.
2. The parent, guardian, or other responsible person shall provide the district with one (1) of the following documents indicating the child's age:
 - a. A birth certificate;
 - a. A statement by local registrar or a county recorder certifying the child's date of birth;
 - b. An attested baptismal certificate;
 - c. A passport;
 - d. An affidavit of the date and place of birth by the child's parent or guardian;
 - e. United States military identification; or
 - f. Previous school records.
3. The parent, guardian, or other responsible person shall indicate on school registration forms whether the child has been expelled from school in any other school district or is a party to an expulsion proceeding. The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another school district to enroll as a student until the time of the person's expulsion has expired.
4. In accordance with Policy 4.57—IMMUNIZATIONS, the child shall be age appropriately immunized or have an exemption issued by the Arkansas Department of Health.

Uniformed Services Member's Children

For the purposes of this policy, "active duty members of the uniformed services" includes members of the National Guard and Reserve on active duty orders pursuant to 10 U.S.C. Section 1209 and 1211; "uniformed services" means the Army, Navy, Air Force, Marine Corps, Coast Guard as well as the Commissioned Corps of the National Oceanic and Atmospheric Administration, and Public Health Services; "veteran" means: a person who served in the uniformed services and who was discharged or released there from under conditions other than dishonorable.

'Eligible child' means the children of:

- active duty members of the uniformed services;
- members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one (1) year after medical discharge or retirement; and

- members of the uniformed services who die on active duty or because of injuries sustained on active duty for a period of one (1) year after death.

Uniformed Services Member's Children

Reserves on active duty orders pursuant to 10 U.S.C. Section 1209 and 1211;"uniformed services" means the Army, Navy, Air Force, Marine Corps, Coast Guard as well as the Commissioned Corps of the National Oceanic and Atmospheric Administration, and Public Health Services; "veteran" means: a person who served in the uniformed services and who was discharged or released there from under conditions other than dishonorable.

This policy applies to children of active duty members of the uniformed services; members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one (1) year after medical discharge or retirement; and members of the uniformed services who die on active duty or because of injuries sustained on active duty for a period of one (1) year after death.

An eligible child as defined in this policy shall:

1. be allowed to continue his/her enrollment at the grade level commensurate with his/her grade level he/she was in at the time of transition from his/her previous school, regardless of age;
2. be eligible for enrollment in the next highest-grade level, regardless of age if the student has satisfactorily completed the prerequisite grade level in his/her previous school;
3. enter the District's school on the validated level from his/her previous accredited school when transferring into the District after the start of the school year;
4. be enrolled in courses and programs the same as or like the ones the student was enrolled in his/her previous school to extent that space is available. This does not prohibit the District from performing subsequent evaluations to ensure appropriate placement and continued enrollment of the student in the courses/and/or programs;
5. be provided services comparable to those the student with disabilities received in his/her previous school based on his/her previous *Individualized Education Program* (IEP). This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
6. make reasonable accommodations and modifications to address the needs of an incoming student with disabilities, subject to an existing 504 or Title I Plan, necessary to provide the student with equal access to education. This does not preclude District schools from performing subsequent evaluations to ensure appropriate placement of the student;
7. be enrolled by an individual who has been given the special power of attorney for the student's guardianship. The individual shall have the power to take all other actions requiring parental participation and/or consent;
8. be eligible to continue attending District schools if he/she has been placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty. ***Legal References:*** A.C.A. § 6-4-302; A.C.A. § 6-18-201 (c); A.C.A. § 6-18-207, A.C.A. § 6-18-208, A.C.A. § 6-18-702; A.C.A. § 6-15-504 (f), A.C.A. § 9-28-113; *Plyler v Doe 457 US 202,221 (1982)*; A.C.A. § 6-18-510

NOTE: Residential address means the physical location where the student's parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside. A student may use the residential address of a legal guardian, person having legal, lawful control of the student under order of a court, or person standing in loco parentis only if the student resides at the same residential address and if the guardianship or other legal authority is not granted solely for educational needs or school attendance purposes.

EQUAL EDUCATIONAL OPPORTUNITY

No student in the White Hall School District shall, on the grounds of race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability be excluded from participation in, or denied the benefits of, or subjected to discrimination under any educational program or activity sponsored by the District. The District has a limited open forum granting equal access to the Boy Scouts of America and other youth groups.

Inquiries on non-discrimination may be directed to the Superintendent or his/her designee, who may be reached at 870-247-2196.

For further information on notice of non-discrimination or to file a complaint, visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contact.us.cfm>; for the address and phone number of the office that serves your area, or call 1-800-421-3481. *Legal References:* A.C.A. § 6-10-132; A.C.A. § 6-18-514; 28 C.F.R. § 35.106; 34 C.F.R. § 100.6; 34 C.F.R. § 104.8; 34 C.F.R. § 106.9; 34 C.F.R. § 108.9; 34 C.F.R. § 110.25

EXTRACURRICULAR ACTIVITIES – SECONDARY SCHOOLS

Definitions:

“Academic Courses” are those courses for which class time is scheduled, which can be credited to meet the minimum requirements for graduation, which is taught by a teacher required to have State licensure in the course or is otherwise qualified under Arkansas statute, and has a course content guide which has been approved by the Division of Elementary and Secondary Education (DESE). Any of the courses for which concurrent high school credit is earned may be from an institution of higher education recognized by ADE. If a student passes an academic course offered on a block schedule, the course can be counted twice toward meeting the requirement for students to pass four (4) academic courses per semester as required by this policy.

“Extracurricular activities” are defined as: any school sponsored program where students from one or more schools meet, work, perform, practice under supervision outside of regular class time, or are competing for receiving an award, rating, recognition, or criticism, or qualification for additional competition. Examples include, but are not limited to, inter/intrascholastic athletics, cheerleading, band, choral, math, or science competitions, field trips, and club activities.

“Field Trips” are when individual students or groups of students are invited to programs or events when there is no competition and the students are not interacting with each other for planning, qualifying, or arranging for future programs or for receiving recognition.

“Interscholastic Activities” means athletic or non-athletic/academic activities where students compete on a school vs. school basis.

“Intrascholastic Activities” means athletic or non-athletic/academic activities where students compete with students from within the same school.

“Supplemental Improvement Program (SIP)” is an additional instructional opportunity for identified students outside of their regular classroom and meets the criteria outlined in the current Arkansas Activities Association (AAA) Handbook.

Extracurricular Eligibility

The Board believes in providing opportunities for students to participate in extracurricular activities that can help enrich the student’s educational experience. At the same time, the Board believes that a student’s participation in extracurricular activities cannot come at the expense of his/her classroom academic achievement. Interruptions of instructional time in the classroom are to be minimal and absences from class to participate in extracurricular activities shall not exceed one per week per extracurricular activity (tournaments excepted). Additionally, a student’s participation in, and the District’s operation of, extracurricular activities shall be subject to the following policy. All students are eligible for extracurricular activities unless specifically denied eligibility on the basis of criteria outlined in this policy.

Any student who refuses to sit for a Statewide assessment or attempts to boycott a Statewide assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity. The student shall remain ineligible to participate until the student takes the same or a following statewide assessment, as applicable; the superintendent or designee may waive this paragraph’s provisions when the student’s failure was due to exceptional or extraordinary circumstances. Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.

A student who enrolls in the district and meets the definition of “eligible child” in Policy 4.2—ENTRANCE REQUIREMENTS shall be eligible to try out for an extracurricular activity regardless of the date the student enrolls in the District so long as the student meets all other eligibility requirements and the extracurricular activity is still ongoing.

A student and the parent or legal guardian of the student shall sign and return an acknowledgement of receipt and review of an information sheet regarding signs and symptoms of sudden cardiac arrest before the student may participate in an athletic activity and before each school year the student participates in an athletic activity.

Interscholastic Activities

Each school in the District shall post on its website its schedule of interscholastic activities, including sign-up, tryout, and participation deadlines, at least one semester in advance of those activities. A hard copy of the schedule shall be available upon request.

ACADEMIC REQUIREMENTS: Junior High

A student promoted from the sixth to the seventh grade automatically meets scholarship requirements. A student promoted from the seventh to the eighth grade automatically meets scholarship requirements for the first semester. The second semester eighth-grade student meets the scholarship requirements for junior high if he/she has successfully passed four (4) academic courses the previous semester.

The first semester ninth-grade student meets the scholarship requirements for junior high if he/she has successfully passed four (4) academic courses the previous semester.

The second semester ninth-grade student meets the scholarship requirements for junior high if he/she has successfully passed (4) academic courses the previous semester which count toward his/her high school graduation requirements.

Ninth-grade students must meet the requirements of the senior high scholarship rule by the end of the second semester in the ninth grade to be eligible to participate the fall semester of their tenth-grade year.

ACADEMIC REQUIREMENTS: Senior High

To remain eligible for competitive interscholastic activity, a student must have passed (4) academic courses the previous semester and either:

1. Have earned a minimum Grade Point Average (GPA) of 2.0 from all academic courses the previous semester; or
2. If the student has passed four (4) academic courses the previous semester but does not have a 2.0 GPA the student must be enrolled and successfully participating in an SIP to maintain their competitive interscholastic extracurricular eligibility.

STUDENTS WITH AN INDIVIDUAL EDUCATION PROGRAM

To be considered eligible to participate in competitive interscholastic activities, students with disabilities must pass at least four (4) courses per semester as required by their individual education program (IEP).

ARKANSAS ACTIVITIES ASSOCIATION

In addition to the foregoing rules, the district shall abide by the rules and regulations of AAA governing interscholastic activities. AAA provides catastrophic insurance coverage for students participating in AAA governed extracurricular activities that are enrolled in school. As a matter of District policy, no student may participate in an AAA governed extracurricular activity unless he or she is enrolled in a district school, to ensure all students are eligible for AAA catastrophic insurance.

Intrascholastic Activities

AAA Governed Activities

Students participating in intrascholastic extracurricular activities that would be governed by AAA if they were to occur between students of different schools shall meet all interscholastic activity eligibility requirements to be eligible to participate in the comparable intrascholastic activity. The District will abide by the AAA Handbook for such activities to ensure District students are not disqualified from participating in interscholastic activities.⁷

Non-AAA Governed Activities

Unless made ineligible by District policies, all students shall be eligible to participate in non-AAA governed intra-scholastic extracurricular activities. Intra-scholastic activities designed for a grade(s) or course(s) shall require the student to be enrolled in the grade(s) or course(s).

State Board of Education Standards for Accreditation 10.05 require a policy that "shall limit and control interruptions of instructional time in the classroom and the number of absences for such activities."

This also applies to home schooled students and is cleverly accommodated by an adjustment to APSCN reporting outlined in Commissioner's Memo FIN-14-11. *Legal References: State Board of Education Standards for Accreditation 10.05 and 10.06; Arkansas Activities Association Handbook; A.C.A. § 6-4-302; A.C.A. § 6-15-2907; A.C.A. § 6-18-712*

EXTRACURRICULAR ACTIVITY CHECKOUT PROCEDURE

A student must attend school at least four (4) full periods to be able to practice, try-out, or participate in an extracurricular activity on that day regardless of the time of the event. If the student attends school in the morning, checkout time is not until 12:45 P.M. If the student arrives after the start of school, 11:10 A.M. is the check-in deadline.

FERPA (STUDENT RECORDS - NOTICE OF PRIVACY RIGHTS)

This notice informs parents and eligible students (those ages 18 or older) of their rights concerning educational records maintained by the White Hall School District. These rights include those of access to the records, opportunity to challenge such records, limitations on disclosure, and provisions to file a complaint with the Division of Elementary and Secondary Education. These rights are explained in the Family Educational Rights and Privacy Act of 1984 (FERPA) as amended (Public Law 93-380) and 1232g. and the School Laws of Arkansas (1975). A copy of which may be reviewed in the office of the principal.

The laws and regulations require school systems such as White Hall to:

- Provide parents and eligible students the opportunity to inspect educational records. Requests should be directed to the school principal.
- Provide parents and eligible students the opportunity to challenge the contents of the records when they believe it contains information that is inaccurate, misleading, or an invasion of the student's right to privacy. This does not apply to grades.
- Limit disclosure of information from the student's record to those who have written consent of the parent or eligible student, or to officials specifically permitted under the law (such as White Hall School District officials); to those of other schools in which the student seeks to enroll; and under certain conditions and for specific purposes to local, state and federal officials.

An amendment to FERPA permits educational agencies and institutions to disclose — without the consent or knowledge of the student or parent — personally identifiable information from the student's education records to the Attorney General of the United States or to his designee in response to an *ex parte* connection with the investigation or prosecution of terrorism crimes specified in sections 2332b (g) (5) (B) and 2331 of title 18, U.S. Code.

Parents and eligible students may file a complaint with the Department of Education if they believe their rights under this law have been violated and if efforts to resolve the situation through appeal channels within the White Hall School District have not proved satisfactory. Complaints should be addressed: Family Educational Rights, Switzer Building, Room 4511, Washington, D.C. 20202.

In addition, the law requires that each school system define "directory information," to inform parents and eligible students what it is and to explain how they can prevent any or all parts of directory information (to be released for school purposes):

- Student's name
- Dates of attendance
- Participation in activities
- Address
- Honors and awards received
- Height and weight, if member of athletic team
- Telephone Number
- School(s) attended
- Photographs
- Date and place of birth
- E-mail address

Parents and eligible students may refuse to allow the release of any or all items listed above. In such cases, they must notify the principal of the student's school in writing within two (2) weeks of receipt of this notice of the specific information to be withheld. Copies of the White Hall School District policy on privacy rights and student records may be obtained by contacting: Administration Office, 1020 West Holland, White Hall, Arkansas.

FERPA (CUSTODIAL AND NONCUSTODIAL PARENT RIGHTS AND RESPONSIBILITIES)

In accordance with the Family Educational Right to Privacy Act (FERPA), the Board of Education makes no distinction between the custodial and noncustodial parent regarding access to school records unless evidence has been provided through a court order, state statute, or legally binding document that specifically revokes these rights. "Parent" means a parent of a student and includes a natural parent, a legal guardian, or an individual acting as a parent in the absence of a parent or guardian. For the school's purposes, the parent who enrolls the student in school and with whom the student resides is considered the custodial parent unless school officials are informed otherwise by a certified court order.

Parents have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents to review the records. Schools may charge a fee for copies. Parents have the right to request that school correct records, which they

believe to be inaccurate or misleading. Both parents can see the student at school unless prohibited by court order. Only the custodial parent has the right to remove the student from school property or grant permission for the student to be removed from school property by others.

FIGHTING

Fighting by students at White Hall Middle School will not be tolerated. Students involved in fights on school property are subject to immediate suspension and disorderly conduct charges may be filed with the White Hall Police Department. It takes two people to fight. Ask a teacher, counselor, school resource officer or one of the principals for assistance in solving your problems. Students who choose to participate in a fight, regardless of who starts it, will have to accept the consequences of their actions. Students who engage in a fight that could have been avoided will be suspended from school with no make-up work allowed. The discipline for fighting is as follows:

- 1st Offense - Three (3) day suspension
- 2nd Offense - Five (5) day suspension
- 3rd Offense – Ten (10) day suspension
- 4th Offense - Student will be suspended with recommendation for expulsion.

Disorderly Conduct Charges (**A.C.A. 5-71-207**) – see Arkansas State Law in Appendix.

FINS PETITION (Family in Need of Services)

Students that have not complied with mandatory attendance laws or have repeatedly violated school rules shall be subject to the filing of a FINS (Family in Need of Services) Petition through the juvenile court system. The filing of the motion can be initiated by the school administration and/or the parents of the student.

FIRE AND TORNADO DRILLS

Three loud chirps separated by a pause will indicate a fire drill to be held once a month. A map of exits is posted in each room. Instructions will be given by the teacher. Alternating tones, repeated as necessary, will indicate a tornado drill. There will be four tornado drills each year. Students will be instructed in the proper safety procedure.

FIREWORKS

A student shall not possess, handle or store firecrackers, smoke bombs, cherry bombs, incendiary devices or any kind of fireworks that reasonably could be a danger to himself/herself or to other students, that could cause damage to school property or that could be disruptive to the learning environment of the school. Appropriate disciplinary action will be taken.

FLOWERS AND GIFTS

Deliveries of balloons, flowers and similar gifts for students will not be allowed at any school in the White Hall School District. These items disrupt the educational process and create potential danger on school buses and other forms of transportation.

FOOD SHARING AND ITS REMOVAL FROM FOOD SERVICE AREA

Food Sharing Table

To reduce wasted food and to provide students access to healthy foods when possible, the District may have in the district cafeteria a food sharing table located at the end of the service line. Prior to leaving the service line, students may place on or retrieve items from the table, at no additional charge, any of the following:

- Raw whole fruit traditionally eaten without the peel (e.g. bananas and oranges);
- Raw whole fruit traditionally eaten with the peel provided the fruit is wrapped to prevent contamination (e.g. apples and grapes);
- Raw whole vegetables provided the vegetable is wrapped to prevent contamination (e.g. carrot sticks);
- Milk; and
- Juice.

Fruit and vegetables to be shared are to be placed into a designated container on the table. Milk and juice to be shared are to be placed in an ice-filled cooler. Milk and juice may not be taken by another student unless the carton is unopened and was completely covered by ice while in the cooler. A student may not return to the table to place an item for sharing after the student has left the service line.

At all times, the sharing table will be under the supervision of the food service staff. Remaining items should be discarded at the end of the meal period, and no item may remain on the table for longer than four (4) hours.

At all times, the cooler will be under the supervision of the food service staff. Remaining items should be discarded at the end of the meal period, and no item is to remain in the cooler for longer than four (4) hours.

Removing Food Items from the Food Service Area

No student shall remove school provided food items from the food service area at the end of the meal period, especially milk, juice, and other items requiring temperature controlled environments.

Except for food service workers as required by their job duties, District employees may only remove school provided food items from the food service area when required by a 504 plan or a student's IEP. *Legal Reference: Commissioner's Memo FIN 08-076, Commissioner's Memo FIN 15-052*

GAMBLING

Students who play a game for money or property or who play a game to bet on an uncertain outcome will be disciplined. If money is confiscated, it will not be returned. Flipping coins, throwing dice, playing games on the computer are just a few examples. Appropriate disciplinary action will be taken. **See Appendix - Arkansas State Laws.**

GANGS AND GANG ACTIVITY

The White Hall School Board is committed to ensuring a safe school environment conducive to promoting a learning environment where students and staff can excel. An orderly environment cannot exist where unlawful acts occur, causing fear, intimidation, or physical harm to students or school staff. Gangs and their activities create such an atmosphere and shall not be allowed on school grounds or at school functions.

The following actions are prohibited by students on school property or at school facilities:

1. Wearing or possessing any clothing, bandanas, jewelry, symbol, or other sign associated with membership in, or representative of, any gang;
2. Engaging in any verbal or nonverbal act such as throwing signs, gestures, or handshakes representative of membership in any gang;
3. Recruiting, soliciting, or encouraging any person through duress or intimidation to become or remain a member of any gang; and/or
4. Extorting payment from any individual in return for protection from harm from any gang.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. **See Appendix – Arkansas State Laws - Disorderly Conduct and Membership in Gangs.**

GRADING POLICY

Grades assigned to students for performance in a course shall reflect only the extent to which a student has achieved the expressed academic objectives of the course. Grades that reflect other educational objectives such as the student learning expectations contained in the curriculum frameworks may also be given. **(Arkansas State-Standard VII)**

GRADING SCALE

The following grading scale and quality points will be used for all regular academic courses. Quality points are used to calculate grade point average (GPA). Numerical averages of .5 or above will be rounded up to the next whole number. Example: 77.5 changes to 78 while 77.4 remains as 77.

A = 90% – 100%	A=4 Quality points
B = 80% – 89%	B=3 Quality points
C = 70% – 79%	C=2 Quality points
D = 60% - 69%	D=1 Quality point
F = 59% and below	F=0 Quality points

Students taking Advanced Placement (AP) courses at White Hall High School will receive the following quality points for determining grade point average: A-5; B-4; C-3; D-2; F-0. The quality points will be given upon completion of the AP Exam. The AP courses offered at WHHS are: AP Calculus, AP English, AP Language and Composition, AP American History, AP Biology, AP World History, and AP Chemistry. No extra credit toward graduation will be given for Advanced Placement classes, only extra quality points for determining grade point average. Students must also

complete both semesters of the AP course and take the AP exam to gain weighted credit for the course. International Baccalaureate (IB) credit will be accepted under the same criteria as Advanced Placement.

A five-point "A" grading scale for DESE approved Honor Courses and International Baccalaureate (IB) credit will be accepted under the same criteria as Advance Placement. No extra credit toward graduation will be given for these courses, only extra quality points for determining grade points

GRADING SCALE FOR AP/IB/ADE HONORS

A = 90% – 100%
B = 80% - 89%
C = 70% - 79%
D = 60% - 69%
F = 59% and below

QUALITY POINTS

A = 5 Quality points
B = 4 Quality points
C = 3 Quality points
D = 2 Quality points
F = 0 Quality points

GRADUATION REQUIREMENTS

- A. All students entering the ninth grade must have a minimum of twenty-two (22) credits in grades 9 through 12 to meet high school graduation requirements.
- B. Music Courses – A maximum of four (4) units of band or choir shall be counted in the cumulative total of twenty-two (22) units required for graduation.
- C. Successful completion of Algebra I at the eighth-grade level allows students to earn high school graduation credit. The student's score on a nationally recognized algebraic test, academic grades and the math score on the Benchmark test will be used for placement in Algebra I at the eighth-grade level. Students who successfully complete the course will receive credit and the grade earned will count in the calculation of the grade point average for high school graduation. Successful completion of Algebra I in the eighth grade requires enrollment in Geometry at the ninth-grade level.
- D. **CONCURRENT CREDIT:** Any student in grades nine through twelve who successfully completes a college course(s) from an institution approved by the Division of Elementary and Secondary Education shall be given elective credit toward graduation requirements at the rate of one-half credit per college course and the grade will be calculated in the GPA. White Hall will not allow concurrent credit to substitute for common core courses required for graduation. Students will retain credits applied toward a course required for graduation from a previously attended accredited public school. All costs for higher education courses taken for concurrent credit will be the responsibility of the student. An official college transcript must be presented to the high school by the Friday prior to graduation and/or the first day of school in the fall to be included on the high school transcript. Current high school transcript, test scores, and immunization records needed for college enrollment must be requested from White Hall prior to college registration.
- E. **SMART CORE AND CORE CURRICULUM:** Beginning with the seventh-grade class, the Smart Core curriculum and Core curriculum are to be standard components of the required course of study to graduate from Arkansas public schools. Students are to enroll in the Smart Core curriculum, unless parents choose to substitute enrollment in the Core curriculum on the informed Consent form. Failure to complete the Smart Core curriculum for graduation may result in negative consequences such as conditional admission to college and ineligibility for scholarship programs.
- G. **SMART CORE/CORE CURRICULUM TRAINING:** Beginning with the seventh-grade class, the Smart Core curriculum and Core curriculum are to be standard components of the required course of study to graduate from Arkansas public schools. Students are to enroll in the Smart Core curriculum, unless parents choose to substitute enrollment in the Core curriculum on the informed Consent form. Failure to complete the Smart Core curriculum for graduation may result in negative consequences such as conditional admission to college and ineligibility for scholarship programs.
- H. All 7th grade students will choose from the following curriculum tracts to meet graduation requirements. Failure to complete the Smart Core curriculum for graduation may result in negative consequences such as conditional admission to college and ineligibility for scholarship programs.
- I. Teachers in grades six through eight (6-8) will be trained to recognize Smart Core/Core Curriculum requirements. The building counselors will conduct the training prior to sixth grade student enrollment at White Hall Middle School.

HONOR GRADUATE POLICY:

1. The top 10% of the graduating class at White Hall High School will be recognized as honor graduates.
2. Honor graduates will be named after the 4th grading period.
3. Valedictorian and salutatorian will be determined by the highest GPA only. Only in the case of a tie will there be co-valedictorians or co-salutatorians.

To participate in White Hall High School graduation ceremonies, beginning with the 2008-2009 incoming tenth (10th) grade sophomores will be required to complete all graduation requirements within a minimum of one (1) credit. The student(s) must be enrolled in an approved summer school course prior to participation in the ceremony in the graduation ceremony.

GUIDANCE SERVICES

- A. The Guidance Counselors and facilities are available to all students from 8:10 A.M. until 3:45 P.M. each day. Individual conferences may be requested by the student or may be initiated by the counselor. Students wishing assistance with personal problems, course selections, graduation requirements, post-education plans, college, technical training, or vocational plans are urged to use this service.
- B. Parents are encouraged to make appointments with counselors concerning their child's progress and plans. Parents and students are always welcome to visit the Guidance Department to see the many varied services provided.
- C. Information available in the Guidance Department includes: educational and vocational reference books; college, military, technical and business school catalogs; files of current information and applications; scholarship and financial aid applications; registration forms for the ACT, SAT, and CLEP tests; and occupational files. The counseling service includes student profiles from various tests devised to assist the student in making wise educational and occupational choices.
- D. Important announcements concerning student's educational and occupational plans are posted regularly on bulletin boards in and near the Guidance Office.

HEALTH SERVICES: ADMINISTRATION OF MEDICATION AT SCHOOL

Prior to the administration of any medication, including any dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration, to any student under the age of eighteen (18), written parental consent is required. The consent form shall include authorization to administer the medication and relieve the Board and its employees of civil liability for damages or injuries resulting from the administration of medication to students in accordance with this policy. All signed medication consent forms are to be maintained by the school nurse.

Unless authorized to self-administer, students are not allowed to carry any medications, including over-the-counter (OTC) medications or any dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration, while at school. The parent or legal guardian shall bring the student's medication to the school nurse. The student may bring the medication if accompanied by a written authorization from the parent or legal guardian. When medications are brought to the school nurse, the nurse shall document, in the presence of the parent, the quantity of the medication(s). If the medications are brought by a student, the school nurse shall ask another school employee to verify, in the presence of the student the quantity of the medication(s). Each person present shall sign a form verifying the quantity of the medication(s).

Medications, including those for self-medication, must be in the original container and be properly labeled with the student's name, the ordering provider's name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings. Schedule II medications that are permitted by this policy to be brought to school shall be stored in a double locked cabinet.

Students with an *Individualized Health Plan* (IHP) may be given over-the-counter medications to the extent giving such medications are included in the student's IHP.

Schedule II Medications

The only Schedule II medications that shall be allowed to be brought to the school are methylphenidate (e.g. Ritalin or closely related medications as determined by the school nurse), dextroamphetamine (Dexedrine), and amphetamine sulfate (e.g. Adderall or closely related medications as determined by the school nurse). For the student's safety, no student will be allowed to attend school if the student is currently taking any other Schedule II medication than permitted by this policy. Students who are taking Schedule II medications which are not allowed to be brought to school shall be eligible for homebound instruction if provided for in their IEP or 504 plans.

The district's supervising registered nurse shall be responsible for creating both on campus and off campus procedures for administering medications.

Students who have written permission from their parent or guardian and a licensed health care practitioner to self-administer either a rescue inhaler or auto-injectable epinephrine, or both and who have a current consent form on file shall be allowed to carry and self-administer such medication while in school, at an on-site school sponsored activity, while traveling to or from school, or at an off-site school sponsored activity. Students are prohibited from sharing, transferring, or in any way diverting his/her medications to any other person. The fact that a student with a completed consent form on file can carry a rescue inhaler or auto-injectable epinephrine, or both does not require him/her to have such on his/her person. The parent or guardian of a student who qualifies under this policy to self-carry a rescue inhaler or auto-injectable epinephrine, or both on his/her person shall provide the school with the appropriate medication which shall be immediately available to the student in an emergency.

Students may be administered Glucagon in emergency situations by the school nurse or, in the absence of the school nurse, a trained volunteer school employee designated as a care provider, provided the student has:

Emergency Administration of Epinephrine

The school nurse or other school employees designated by the school nurse as a care provider who have been trained and certified by a licensed physician may administer an epinephrine auto-injector in emergency situations to students who have an *Individualized Health Plan* (IHP) developed under Section 504 of the Rehabilitation Act of 1973 which provides for the administration of an epinephrine auto-injector in emergency situations. The parent of a student who has an authorizing IHP, or the student if over the age of eighteen (18), shall annually complete and sign a written consent form provided by the student's school nurse authorizing the nurse or other school employee certified to administer auto-injector epinephrine to the student when the employee believes the student is having a life-threatening anaphylactic reaction.

Students with an order from and a licensed health care provider to self-administer auto-injectable epinephrine and who have written permission from their parent or guardian shall provide the school nurse an epinephrine auto-injector. This epinephrine will be used in the event the school nurse, or other school employee certified to administer auto-injector epinephrine, in good faith professionally believes the student is having a life-threatening anaphylactic reaction and the student is either not self-carrying his/her epinephrine auto-injector or the nurse is unable to locate it.

The school nurse for each District school shall keep epinephrine auto-injectors on hand that are suitable for the students the school serves. The school nurse or other school employee designated by the school nurse as a care provider who has been trained and certified by a licensed physician may administer auto-injector epinephrine to those students who the school nurse, or other school employee certified to administer auto-injector epinephrine, in good faith professionally believes is having a life-threatening anaphylactic reaction.

The school nurse for each District school shall keep anti-opioid injectors on hand. The school nurse, other school employee, volunteer, or student may administer anti-opioid in accordance with the District's procedures to a student who the school nurse, or other observer, in good faith believes is having an opioid overdose.

The school shall not keep outdated medications or any medications past the end of the school year. Parents shall be notified ten (10) days in advance of the school's intention to dispose of any medication. Medications not picked up by the parents or legal guardians within the ten (10) day period shall be disposed of by the school nurse in accordance with current law and regulations. ***Legal References:*** Ark. State Board of Nursing: *School Nurse Roles and Responsibilities, Division of Elementary and Secondary Education and Arkansas State Board of Nursing Rules Governing the Administration of Glucagon to Arkansas Public School Students Suffering from Type I Diabetes*, A.C.A. § 6-18-707, A.C.A. § 6-18-1005(a)(6), A.C.A. § 17-87-103 (11)

The only medications students may self-administer are asthma inhalers and epi-pens. All other medications, **prescription and non-prescription**, must come through the school nurse. ALL appropriate paperwork must be complete

for the school nurse or designee to administer medication to students. **STUDENTS ARE NOT TO TRANSPORT MEDICATIONS OF ANY KIND. ALL MEDICATIONS MUST BE BROUGHT BY A PARENT/GUARDIAN AND PICKED UP BY A PARENT/GUARDIAN. See additional information in the Health Services Information Section in the Appendix of this handbook.**

HOME SCHOOLING

Enrollment in Home School

Parents or legal guardians desiring to provide a home school for their children shall give written notice to the Superintendent of their intent to home school. The notice shall be given:

1. At the beginning of each school year, but no later than August 15;
2. Fourteen (14) calendar days prior to withdrawing the child (provided the student is not currently under disciplinary action for violation of any written school policy, including, but not limited to, excessive absences) and at the beginning of each school year thereafter; or
3. Within thirty (30) calendar days of the parent or legal guardian establishing residency within the district during the school year.

Written notice of the parent or legal guardian's intent to home school shall be delivered to the Superintendent through any of the following methods:

- Electronically, including without limitation by email;
- By mail; or
- In person.

The notice shall include:

- a. The name, sex, date of birth, grade level, and the name and address of the school last attended, if any;
- b. The mailing address and telephone number of the home school;
- c. The name of the parent or legal guardian providing the home school;
- d. Indicate if the home-schooled student intends to participate in extracurricular activities during the school year;
- e. A statement of whether the home-schooled student plans to seek a high school equivalency diploma during the current school year;
- f. A statement if the home-school student plans to seek a driver's license during the current school year;
- g. A statement that the parent or legal guardian agrees that the parent or legal guardian is responsible for the education of their children during the time the parents or legal guardians choose to home school; and
- h. A signature of the parent or legal guardian, which must be notarized if the home-schooled student plans to seek a driver's license during the school year.

To aid the District in providing a free and appropriate public education to students in need of special education services, the parents or legal guardians home-schooling their children shall provide information that might indicate the need for special education services.

Enrollment or Re-Enrollment in Public School

A home-schooled student who wishes to enroll or re-enroll in a District school shall submit:

- A transcript listing all courses taken and semester grades from the home school;
- Score of at least the thirtieth percentile on a nationally recognized norm-referenced assessment taken in the past year; and
- A portfolio of indicators of the home-schooled student's academic progress, including without limitation:
 - ✓ Curricula used in the home school;
 - ✓ Tests taken and lessons completed by the home-schooled student; and
 - ✓ Other indicators of the home-schooled student's academic progress.

If a home-schooled student is unable to provide a nationally recognized norm-referenced score, the District may either assess the student using a nationally recognized norm-referenced assessment or waive the requirement for a nationally recognized norm-referenced assessment score.

A home-schooled student who enrolls or re-enrolls in the District will be placed at a grade level and academic course level equivalent to or higher than the home-schooled student's grade level and academic course level in the home school:

1. As indicated by the documentation submitted by the home-schooled student;
2. By agreement between the public school and the home-schooled student's parent or legal guardian; or
3. If the home-schooled student fails to provide the documentation required by this policy, except for the nationally recognized norm-referenced assessment score, the District may have sole authority to determine the home-schooled student's grade placement and course credits. The District will determine the home-schooled student's grade placement and course credits

in the same manner the District uses when determining grade placement and course credits for students enrolling or re-enrolling in the District who attended another public or private school.

The District shall afford a home-schooled student who enrolls or re-enrolls in a public school the same rights and a privilege enjoyed by the District's other students. The District shall not deny a home-schooled student who enrolls or re-enrolls in the District any of the following based on the student having attended a home school:

- a. Award of course credits earned in the home school;
- b. Placement in the proper grade level and promotion to the next grade level;
- c. Participation in any academic or extracurricular activity;
- d. Membership in school-sponsored clubs, associations, or organizations;
- e. A diploma or graduation, so long as the student has enrolled or re-enrolled in the District to attend classes for at least the nine (9) months immediately prior to graduation; or
- f. Scholarships.

Legal References: A.C.A. § 6-15-503; A.C.A. § 6-15-504; A.C.A. § 6-41-103

HOME-SCHOOLED EXTRACURRICULAR ACTIVITY ELIGIBILITY HOME-SCHOOLED STUDENTS

Home-schooled student means a student legally enrolled in an Arkansas home school and who meets or has met the criteria for being a home-schooled student, as established by A.C.A. § 6-15-503.

Interscholastic activity means an activity between schools' subject to regulations of the Arkansas Activities Association that is outside the regular curriculum of the school district, such as an athletic activity, fine arts program, or a special interest group or club.

Each school in the District shall post on its website its schedule of interscholastic activities, including sign-up, tryout, and participation deadlines, at least one semester in advance of those activities. A hard copy of the schedule shall be available upon request.

Home-schooled students whose parents or guardians are legal residents of the school district will be permitted to pursue participation in an interscholastic activity in the student's resident school zone as permitted by this policy.

Home-schooled students whose parent or legal guardian are not residents of the school district will be permitted to pursue participation in an interscholastic activity in the District if the superintendent of the student's resident district and the superintendent of the District both agree in writing to allow the student to participate in interscholastic activities at the District.

Although not guaranteed participation in an interscholastic activity, home-school students who meet the provisions of this policy, AAA Rules, and applicable Arkansas statutes shall have an equal opportunity to try out and participate in an interscholastic activity without discrimination. The District shall provide a reasonable alternative to any prerequisite for eligibility to participate in an interscholastic activity that the home-schooled student is unable to meet because of his or her enrollment in a home school.

To be eligible to try out and participate in interscholastic activities, the student or the parent of a student shall mail or hand deliver the student's request to participate to the student's school's principal before the signup, tryout or participation deadline established for traditional students. Additionally, the student shall demonstrate academic eligibility by obtaining a minimum test score of the 30th percentile or better in the previous 12 months on the Stanford Achievement Test Series, Tenth Edition; another nationally recognized norm-referenced test; or a minimum score on a test approved by the State Board of Education.

A student who meets the requirements for eligibility to participate in an interscholastic activity is required to register for no more than one course in the District's school where the student is intending to participate in an interscholastic activity.

The student shall regularly attend the class in which the student is registered beginning no later than the eleventh (11th) day of the semester in which the student's interscholastic activity participation is desired. The student must attend the practices for the interscholastic activity to the same extent as is required of traditional students.

A student and the parent or legal guardian of the student shall sign and return an acknowledgement of receipt and review of an information sheet regarding signs and symptoms of sudden cardiac arrest before the student may participate in an athletic activity and before each school year the student participates in an athletic activity.

A home-schooled student who has met the try out criteria; and who has been selected to participate in the interscholastic activity shall meet the following criteria that also apply to traditional students enrolled in the school:

- standards of behavior and codes of conduct;
- attend the practices for the interscholastic activity to the same extent as is required of traditional students;

- required drug testing;
- permission slips, waivers, physical exams; and
- participation or activity fees.

A home-schooled student who is not a resident of the District may begin participating in interscholastic activities:

1. Immediately upon being approved for participation for all interscholastic activities other than athletic activities; and
2. One (1) calendar year after being approved to participate in interscholastic activities that are athletic activities unless the approval is prior to July 1 of the school year the student would have been enrolled in seventh (7th) grade if the student were enrolled in public school.

A home-schooled student who is not a resident of the District and is prohibited under this policy from participating in an interscholastic activity that is an athletic activity for one (1) calendar year may immediately participate in rehearsals, tryouts, practices, auditions, classes, or other endeavors associated with the interscholastic activity.

Students who participate in extracurricular or athletic activities under this policy will be transported to and from the interscholastic activities on the same basis as other students are transported.

A student who withdraws from an Arkansas Activities Association member school to be home-schooled shall not participate in an interscholastic activity in the resident school district for a minimum of three hundred sixty-five days after the student withdraws from the member school. *Legal References: A.C.A. § 6-15-509; A.C.A. § 6-18-232; A.C.A § 6-18-712; Arkansas Activities Association Handbook*

HOMELESS STUDENTS

The White Hall School District will afford the same services and educational opportunities to homeless children as are afforded to non-homeless children. The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational agency (LEA) liaison for homeless children and youth whose responsibilities shall include, but are not limited to:

Receive appropriate time and training to carry out the duties required by law and this policy;

- coordinate and collaborate with the State Coordinator, community, and school personnel responsible for education and related services to homeless children and youths;
- Ensure that school personnel receive professional development and other support regarding their duties and responsibilities for homeless youths;
- Ensure that unaccompanied homeless youths:
 - ✓ Are enrolled in school;
 - ✓ Have opportunities to meet the same challenging State academic standards as other children and youths; and
 - ✓ Are informed of their status as independent students under the Higher Education Act of 1965 and that they may obtain assistance from the LEA liaison to receive verification of such status for purposes of the Free Application for Federal Student Aid;
- Ensure that public notice of the educational rights of the homeless children and youths is disseminated in locations frequented by parents or guardians of such youth, and unaccompanied homeless youths, including schools, shelters, public libraries, and soup kitchens, in a manner and form that is easily understandable.

To the extent possible, the LEA liaison and the building principal shall work together to ensure no homeless child or youth is harmed due to conflicts with District policies solely because of the homeless child or youth's living situation; this is especially true for District policies governing fees, fines, and absences.

Notwithstanding Policy 4.1, homeless students living in the district are entitled to enroll in the district's school that non-homeless students who live in the same attendance area are eligible to attend. If there is a question concerning the enrollment of a homeless child due to a conflict with Policy 4.1 or 4.2, the child shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute, including all appeals. It is the responsibility of the District's LEA liaison for homeless children and youth to carry out the dispute resolution process.

For the purposes of this policy "school of origin" means:

- The school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool; and
- The designated receiving school at the next grade level for all feeder schools when the child completes the final grade provided by the school of origin.

The District shall do one of the following according to what is in the best interests of a homeless child: Continue the child's or youth's education in the school of origin for the duration of homelessness:

- In any case in which a family becomes homeless between academic years or during an academic year; and
 - For the remainder of the academic year, if the child or youth becomes permanently housed during an academic year;
- or

Enroll the child or youth in any public school that non-homeless students who live in the attendance area in which the child or youth is living are eligible to attend.

In determining the best interest of the child or youth, the District shall:

- Presume that keeping the child or youth in the school of origin is in the child's or youth's best interest, except when doing so is contrary to the request of the child's or youth's parent or guardian, or (in the case of an unaccompanied youth) the youth;
- Consider student-centered factors related to the child's or youth's best interest, including factors related to the impact of mobility on achievement, education, health, and safety of homeless children and youth, giving priority to the request of the child's or youth's parent or guardian or (in the case of an unaccompanied youth) the youth.

If the District determines that it is not in the child's or youth's best interest to attend the school of origin or the school requested by the parent or guardian, or (in the case of an unaccompanied youth) the youth, the District shall provide the child's or youth's parent or guardian or the unaccompanied youth with a written explanation of the reasons for its determination, in a manner and form understandable to such parent, guardian, or unaccompanied youth, including information regarding the right to appeal. For an unaccompanied youth, the District shall ensure that the LEA liaison assists in placement or enrollment decisions, gives priority to the views of such unaccompanied youth, and provides notice to such youth of the right to appeal.

The homeless child or youth must be immediately enrolled in the selected school regardless of whether application or enrollment deadlines were missed during the period of homelessness.

The District shall be responsible for providing transportation for a homeless child, at the request of the parent or guardian (or in the case of an unaccompanied youth, the LEA Liaison), to and from the child's school of origin.

For the purposes of this policy, students shall be considered homeless if they lack a fixed, regular, and adequate nighttime residence and:

- A. Are:
- Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason;
 - Living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations;
 - Living in emergency or transitional shelters;
 - Abandoned in hospitals; or
 - Awaiting foster care placement;
- B. Have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- C. Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- D. Are migratory children who are living in circumstances described in clauses (a) through (c).

In accordance with Federal law, information on a homeless child or youth's living situation is part of the student's education record and shall not be considered, or added, to the list of directory information in Policy 4.13.

LEA liaisons who receive appropriate training may now affirm that a child or youth who is eligible for and participating in a program provided by the LEA, or the immediate family of such a child or youth, is eligible for homeless assistance programs administered under Title IV of the McKinney Vento Homeless Education Assistance Improvements Act without further determinations from other governmental entities.

The District's liability for transportation is more fully covered by 42 U.S.C. § 11432(g)(1)(J)(iii)(I) and (II), which read as follows:

If the child or youth continues to live in the area served by the local educational agency in which the school of origin is located, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the local educational agency in which the school of origin is located.

(II) If the child's or youth's living arrangements in the area served by the local educational agency of origin terminate and the child or youth, though continuing the child's or youth's education in the school of origin, begins living in an area served by another local

educational agency, the local educational agency of origin and the local educational agency in which the child or youth is living shall agree upon a method to apportion the responsibility and costs for providing the child or youth with transportation to and from the school of origin. If the local educational agencies are unable to agree upon such method, the responsibility and costs for transportation shall be shared equally 42 U.S.C. § 11431 et seq., 42 U.S.C. § 11431 (2), 42 U.S.C. § 11432(g)(1)(H)(I), 42 U.S.C. § 11432(g)(1)(H)(I)

HOMEWORK

It shall be the policy of the Board of Education to delegate the responsibility of assigning homework for students to professional staff in accordance with the following principles and guidelines:

- A. Homework in grades K-12 will be assigned in accordance with the following principles and guidelines:
1. Assignments will be assigned to provide either massed practice for a skill/concept recently learned or distributive practice for a skill/concept which was learned earlier but for which review is needed to maximize retention
 2. Massed practice of a new skill/concept is essential to achieve a high degree of mastery.
 3. Distributive practice (review) of previously learned skills/concepts is essential to promote maximum retention and recall.
 4. Practice is most effective if it is provided in short frequent sessions.
 5. Guided Practice under the supervision of a teacher prior to independent practice is essential to ensure that the learner practices the skill/concept correctly.
 6. The more specific the linkage of practice to the skill/concept being taught for mastery or review, the more likely positive results will be achieved.
 7. The level of difficulty and complexity of practice must be at or below the level at which the learner may proceed without supervision and guidance.
 8. Increased meaningfulness of the practice increases the probability of effectiveness.
 9. Practice of specific and small bits of learning is most effective if meaning is not compromised.
 10. The more immediate the results of the practice are made known to the learner, the higher the probability of effectiveness.
- B. The following guidelines will be observed by professional staff in homework assignments.
1. Assignments will be considered as an extension of the classroom instruction for either independent skill practice for mastery or for review of previously mastered skills/concepts.
 2. Assignments will not involve skills/concepts which have not been previously taught.
 3. Assignments to achieve mastery of new skills/concepts will focus specifically on these skills to promote mastery in more effective and efficient manner.
 4. Assignments to achieve mastery of new skills/concepts will follow guided practice to ensure that the learner can successfully practice the skill/concept accurately.
 5. Maximum use of classroom time for input and supervised study should be planned for each lesson. Some homework assignments can best be accomplished during supervised study conducted as part of the allotted instructional period.
 6. Assignments will be designed to provide short, frequent practice sessions focused on small segments of learning while maintaining maximum meaning for the learner.
 7. Assignments will be made which address common needs of groups of learners and specific needs of individuals rather than automatically assigning common homework to all learners without regard to the individual learner's needs or purpose of the assignment.
 8. Staff should implement plans for immediate feedback to the learner whenever possible. The feedback should communicate to the learner specifically what aspects of the assignment are correct and incorrect. Follow up instruction and exercises should be implemented to guide the learner in making and practicing corrections. At the elementary level, the time between completing the assignment and receiving knowledge of results should range from immediate to twenty-four hours while at the secondary level, this range should be from immediate to not more than three days.
 9. Professional staff will exercise judgment relative to the quantity and frequency of homework assignments in relation to the above principles and guidelines. The emphasis will be on quality rather than quantity. The following guidelines should be considered in doing homework assignments.
 10. Students will not be assigned homework in any class while he/she is taking any state mandated test.

Grades 6-8

Frequency of assignments: 3-5 days per week

Time required to complete daily assignments: 45-60 minutes*

(*Daily assignments for independent skill practice for new learning should range from 15-18 minutes per subject.

All students' routine tests and homework assignments will be assessed and returned to students as promptly as possible. In most instances, most of these types of assignments should be returned within a period of seventy-two (72) hours after being submitted to the teachers. (All materials may then be filed at school at the discretion of the teacher.)

IDENTIFICATION BADGE (I.D.)

All students will be issued a school I.D. These will be used to check out books in the media center, for lunch and to identify themselves at any time. Any student who loses their I.D. must purchase a replacement at a cost of \$10.00, This can be done in the media center. The following discipline will be entered if a student does not have his/her I.D.

1ST Offense – Warning

2nd Offense – 1 Day D-Hall

3rd Offense – 2 Days D-Hall

4th Offense and Successive Offense-3 Days D-Hall

IMMUNIZATIONS

Definitions

"In process" means the student has received at least one dose of the required immunizations and is waiting the minimum time interval to receive the additional dose(s).

"Serologic testing" refers to a medical procedure used to determine an individual's immunity to Hepatitis B, Measles, Mumps, Rubella and Varicella.

General Requirements

Unless otherwise provided by law or this policy, no student shall be admitted to attend classes in the District who has not been age appropriately immunized against:

- Poliomyelitis;
- Diphtheria;
- Tetanus;
- Pertussis;
- Red (rubeola) measles;
- Rubella;
- Mumps;
- Hepatitis A;
- Hepatitis B;
- Meningococcal disease;
- Varicella (chickenpox); and
- Any other immunization required by the Arkansas Department of Health (ADH).

The District administration has the responsibility to evaluate the immunization status of District students. The District shall maintain a list of all students who are not fully age appropriately immunized or who have an exemption provided by ADH to the immunization requirements based on medical, religious, or philosophical grounds. Students who are not fully age appropriately immunized when seeking admittance shall be referred to a medical authority for consultation.

The only types of proof of immunization the District will accept are immunization records provided by a:

- A. Licensed physician;
- B. Health department;
- C. Military service; or
- D. Official record from another educational institution in Arkansas.

The proof of immunization must include the vaccine type and dates of vaccine administration. Documents stating "up-to-date", "complete", "adequate", and the like will not be accepted as proof of immunization. No self or parental history of varicella disease will be accepted. Valid proof of immunization and of immunity based on serological testing shall be entered into the student's record.

To continue attending classes in the District, the student must have submitted:

- 1) Proof of immunization showing the student to be fully age appropriately vaccinated;
- 2) Written documentation by a public health nurse or private physician of proof the student is in process of being age appropriately immunized, which includes a schedule of the student's next immunization;
- 3) A copy of a letter from ADH indicating immunity based on serologic testing; and/or
- 4) A copy of the letter from ADH exempting the student from the immunization requirements for the current school year, or a copy of the application for an exemption for the current school year if the exemption letter has not yet arrived.

Students whose immunization records or serology results are lost or unavailable are required to receive all age appropriate vaccinations or submit number 4 above.

Temporary Admittance

While students who are not fully age appropriately immunized or have not yet submitted an immunization, waiver may be enrolled to attend school, such students shall be allowed to attend school on a temporary basis only. Students admitted on a temporary basis may be admitted for a maximum of thirty (30) days (or until October 1st of the current school year for the tetanus, diphtheria, pertussis, and meningococcal vaccinations required at ages eleven (11) and sixteen (16) respectively if October 1st is later in the current school year than the thirty (30) days following the student's admittance). No student shall be withdrawn and readmitted to extend the thirty (30) day period. Students may be allowed to continue attending beyond the thirty (30) day period if the student submits a copy of either number 2 or number 4 above.

Students who are in process shall be required to adhere to the submitted schedule. Failure of the student to submit written documentation from a public health nurse or private physician demonstrating the student received the vaccinations set forth in the schedule may lead to the revocation of the student's temporary admittance; such students shall be excluded from school until the documentation is provided.

The District will not accept copies of applications requesting an exemption for the current school year that is older than two (2) weeks based on the date on the application. Students who submit a copy of an application to receive an exemption from the immunization requirements for the current year to gain temporary admittance have thirty (30) days from the admission date to submit either a letter from ADH granting the exemption or documentation demonstrating the student is in process and a copy of the immunization schedule. Failure to submit the necessary documentation by the close of the thirty (30) days will result in the student being excluded until the documentation is submitted.

Exclusion from School

In the event of an outbreak, students who are not fully age appropriately immunized, are in process, or are exempt from the immunization requirements may be required to be excluded from school to protect the student. ADH shall determine if it is necessary for students to be excluded in the event of an outbreak. Students may be excluded for twenty-one (21) days or longer depending on the outbreak. No student excluded due to an outbreak shall be allowed to return to school until the District receives approval from ADH.

Students who are excluded from school are not eligible to receive homebound instruction unless the excluded student had a pre-existing IEP or 504 Plan and the IEP/504 team determines homebound instruction to be in the best interest of the student. To the extent possible, the student's teacher(s) shall place in the principal's office a copy of the student's assignments:

- for the remainder of the week by the end of the initial school day of the student's exclusion; and
- by the end of each school's calendar week for the upcoming week until the student returns to school.

It is the responsibility of the student or the student's parent/legal guardian to make sure that the student's assignments are collected.

Students excluded from school shall have five (5) school days from the day the student returns to school to submit any homework and to make up any examinations. State mandated assessments are not included in "examinations" and the District has no control over administering state mandated make-up assessments outside of the state's schedule. Students shall receive a grade of zero for any assignment or examination not completed or submitted on time. *Legal References: A.C.A. § 6-18-702, ADE Rules Governing Kindergarten Through 12th Grade Immunization Requirements in Arkansas Public Schools, ADH Rules and Regulations Pertaining to Immunization Requirement*

IMMUNIZATION REQUIREMENTS

• 4 doses of DTP/DT/Td/DTaP/Tdap , with 1 dose on or after the 4 th birthday. <u>ALL STUDENTS K-12TH</u>
• 3 doses of Polio vaccine, with 1 dose on or after the 4 th birthday. <u>ALL STUDENTS K-12TH</u>
• 2 doses of MMR (measles, mumps, rubella), with 1 st dose on or after 1 st birthday. <u>ALL STUDENTS K-12th</u>
• 3 doses of Hepatitis B vaccine. <u>ALL STUDENTS K-12th</u>
• 2 doses of Varicella with 1 st dose on or after 1 st birthday. (<u>Physician documentation only</u> for history of disease will be accepted). <u>ALL STUDENTS K-12th</u>
• Kindergarten and 1 st grade students will be required to have 1 dose of Hepatitis A . <u>KINDERGARTEN AND 1ST GRADE</u>
• ALL students 11 years and older by September 1 st of each year will be required to have a Tdap vaccination. <u>ANY STUDENT AGE 11 AND OVER</u>
• All 7 th graders will be required to have one dose of MCV4 (Meningococcal) vaccine with a second dose administered at age 16. If not vaccinated prior to age 16 years, 1 dose is required for all students age 16 on or before September 1 st of each year.

IN-SCHOOL SUSPENSION (ISS)

- A. Students at White Hall Middle School are expected to display appropriate behavior always. If a student's actions justify that an out-of-school suspension would be in order, then the WHMS administrators may assign the student to In-School Suspension. Exceptions to this policy would be the severity of the student's actions, previous ISS assignments and those rule infractions for which specific consequences are listed in the WHMS Student Handbook. Students who misbehave in ISS will be suspended from school under the normal due process procedure. If an out-of-school suspension is authorized, the ISS assignment must still be completed before the student can return to the regular classroom. Students who choose not to go to ISS will not be allowed to return to regular classes until they have attended ISS and fulfilled its requirements.
- B. Procedures for assignments to ISS will be the same that exist for suspension. Due process will be given each student, including the right to an appeal. Parents/Guardians will be notified by the WHMS administration with the reason(s) for the ISS assignment.
- C. Assignment to ISS will be for an indefinite period. Students will be re-admitted to regular classes when the ISS Supervisor and the WHMS administrators are convinced that the student is ready to return.
- D. Students assigned to ISS will be given the opportunity to complete all assignments and tests they would normally receive in the regular classroom. Full credit will be given for all work completed while the student is in ISS. The ISS supervisor will coordinate this work with the students and teachers. Regular teachers will not be expected to assign make-up work, give make-up tests or help the student catch up after returning to class. The ISS Supervisor has the authority to assign additional work when deemed necessary.
- E. Students will not be permitted to attend or participate in any school-sponsored activity while assigned to ISS. This includes ball games, concerts, club meetings, activity practice, etc. This exclusion from activities will begin on the first day of ISS assignment and will end on the day the student returns to regular classes.
- F. Students will be closely supervised while assigned to ISS. They will not be allowed to associate with other students during this time. The ISS Supervisor will schedule restroom and water breaks. Lunch will be at approximately 11:50 A.M. and the students will eat together as a group. They will not be permitted to leave the group for any reason.
- G. Students may be assigned to ISS for any behavior that a WHMS administrator determines to have disrupted the educational process. A student may also be assigned to ISS for non-participation in the regular classroom. This will be done to improve student achievement.
- H. Failure to abide by the rules and policies of ISS will result in additional consequences including additional days in ISS and/or suspension.
- I. A student will obtain an admit slip from the office to return to regular classes from ISS. The admit slip must be signed each period and returned to the office by the 8th period teacher.
- J. If a student checks out early, they will have to make up the entire day of ISS.
- K. Students cannot be assigned ISS more than three (3) times per-semester. Any further action will require a suspension.

INSURANCE

The White Hall School District has arranged with an insurance company to offer accident insurance for students in the district. The accident insurance plan is neither required nor underwritten by the school district but is offered solely as a service to school patrons. It is each parent's option if to apply for the insurance. Any contract entered regarding this insurance exists between the parents and the insurance company without the involvement of the school district. Application forms are available in the school office.

Parents are expected to carry primary insurance on *student athletes* in the White Hall School District. The district does provide a supplemental policy which covers up to 20% of the total medical costs. Gale Jones at *White Hall School District Central Office* should be contacted whenever an accident occurs. (247-2171)

The individual school campus will file an accident report that will be sent to Mrs. Jones.

All physical forms must be completed and signed prior to student try-out or participation in athletic contests. All forms must be turned in to the *White Hall School District Certified Athletic Director*.

INTERNET SAFETY and ELECTRONIC DEVICE

Definition

For the purposes of this policy, "electronic device" means anything that can be used to transmit or capture images, sound, or data.

The District makes electronic device(s) and/or electronic device Internet access available to students, to permit students to perform research and to allow students to learn how to use electronic device technology. Use of district electronic devices is for educational and/or instructional purposes only. Student use of electronic device(s) shall only be as directed or assigned by staff or teachers; students are advised that they enjoy no expectation of privacy in any aspect of their electronic device use, including email, and that monitoring of student electronic device use is continuous.

No student will be granted Internet access until and unless an Internet and electronic device use agreement, signed by both the student and the parent or legal guardian (if the student is under the age of eighteen [18]) is on file. The current version of the Internet and electronic device use agreement is incorporated by reference into board policy and is considered part of the student handbook.

Technology Protection Measures

The District is dedicated to protecting students from materials on the Internet or world wide web that are inappropriate, obscene, or otherwise harmful to minors; therefore, it is the policy of the District to protect each electronic device with Internet filtering software that is designed to prevent students from accessing such materials. For purposes of this policy, "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

- (A) taken and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- (B) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
- (C) taken, lacks serious literary, artistic, political, or scientific value as to minors.

Internet Use and Safety

The District is dedicated to ensuring that students can use the Internet in a safe and responsible manner. The District uses technology protection measures to aid in student safety and shall also educate students on appropriate online behavior and Internet use including, but not limited to:

- interacting with other individuals on social networking websites and in chat rooms;
- Cyberbullying awareness; and
- Cyberbullying response.

Misuse of Internet

The opportunity to use the District's technology to access the Internet is a privilege and not a right. Students who misuse electronic devices or Internet access in any way will face disciplinary action, as specified in the student handbook and/or Internet safety and electronic device use agreement. Misuse of the Internet includes:

- The disabling or bypassing of security procedures, compromising, attempting to compromise, or defeating the district's technology network security or Internet filtering software;
- The altering of data without authorization;
- Disclosing, using, or disseminating passwords, whether the passwords are the student's own or those of another student/faculty/community member, to other students;
- Divulging personally identifying information about himself/herself or anyone else either on the Internet or in an email unless it is a necessary and integral part of the student's academic endeavor. Personally, identifying information includes full names, addresses, and phone numbers.
- Using electronic devices for any illegal activity, including electronic device hacking and copyright or intellectual property law violations;
- Using electronic devices to access or create sexually explicit or pornographic text or graphics;
- Using electronic devices to violate any other policy or is contrary to the Internet safety and electronic device use agreement.

Legal References: Children's Internet Protection Act; PL 106-554, FCC Final Rules 11-125 August 11,2011, 20 USC 6777, 47 USC 254(h)(1), 47 CFR 54.520, 47 CFR 520(c)(4), A.C.A. § 6-21-107, A.C.A. § 6-21-111.

LOCKERS

- A. All students will be assigned lockers. All students will be permitted to use their lockers before school, between classes and after school. Lockers may not be accessed during other times except with permission of a teacher or administrator.
- B. Always keep lockers locked. Locker privilege will be taken from students who do not lock their locker or use an object to prevent the locker from locking when closed.
- C. Students are not to leave books or other materials unattended anywhere on campus at any time. Keeping student possessions safe is the student's responsibility.
- D. Students' lockers are school property and are always subject to random and periodic general inspections by school officials without notice to or the consent of the student. Students will be held responsible for the contents of their locker.
- E. Students are not allowed to share lockers, exchange locker combinations, or use a locker that is not assigned to them.

LOST AND FOUND

All clothing, books, lunch bags, notebooks, etc. found at school will be placed in the "Lost and Found" container located in the hallway near the principal's office. Students should check for lost articles before/after school and during lunch. This includes articles left in the classrooms, hallways, dressing rooms, and courtyard. These items will be disposed of at the end of each month. Jewelry, wallets, purses and items of this nature found on campus should be taken to the school office. Students should check if they have lost any such item.

MAKE-UP WORK

Students who miss school due to an excused absence shall be allowed to make up the work they missed during their absence under the following rules.

1. Students are responsible for asking the teachers of the classes they missed what assignments they need to make up.
2. Teachers are responsible for providing the missed assignments when asked by a returning student.
3. Students are required to ask for their assignments on their first day back at school or their first-class day after their return.
4. Make-up tests are to be rescheduled at the discretion of the teacher, but must be aligned with the schedule of the missed work to be made up.
5. Students shall have one class day to make up their work for each class day they are absent.
6. Make-up work which is not turned in within the make-up schedule for that assignment shall receive a zero.
7. Students are responsible for turning in their make-up work without the teacher having to ask for it.
8. Students who are absent on the day their make-up work is due must turn in their work the day they return to school if the class for which the work is due meets the day of their return.
9. As required/permitted by the student's Individual Education Program or 504 Plan.

10. Work may not be made up for credit for unexcused absences **unless** the unexcused absences are part of a signed agreement as permitted by policy 4.7—ABSENCES. Out-of-school suspensions are unexcused absences.
11. Work missed while a student is expelled from school may not be made up for credit and students shall receive a zero for missed assignments.
12. In lieu of the timeline above, assignments for students who are excluded from school by the Arkansas Department of Health during a disease outbreak are to be made up as set forth in Policy 4.57—IMMUNIZATIONS.

MAKING UP MISSED SCHOOL DAYS

Days missed during the approved school calendar will be made up at the discretion of the superintendent/school board.

MEDIA CENTER

- A. The media center is open Monday through Friday from 8:00 to 3:30.
- B. Students are expected to follow media center procedures, to refrain from unnecessary talking and be courteous. Students who ignore these rules will be sent back to class.
- C. Students may have one book checked out at a time for a period of two weeks.
- D. The book drop is always open. Students may leave their book in the drop before school, between classes, during lunch. If the library is closed and the book is due, the student should leave it with their English teacher.
- E. The borrower is responsible for damage to or loss of books.
- F. Students who have permission to use the media center must have a pass and will not be allowed to go elsewhere in the building or on campus. Once you have entered the media center you cannot leave unless going back to class.
- G. Book fines will be 25 cents per day for each overdue book. A maximum of \$2.00 per book will be charged.
- H. The minimum cost of a lost book is \$8.00. The maximum cost of a lost book is the actual cost of replacing the book plus \$2.00 for processing.
- I. Books may not be checked out or renewed if a student has an overdue book or unpaid fine.
- J. Books may not be checked out or renewed without their student I.D.
- K. If a student is absent on the day the book is due, no fine will be charged if the book is returned to the media director. The student must tell the media director he/she was absent.
- L. After two notices for not returning a book or fine, a discipline referral will be sent to the office.

MESSAGE DELIVERY TO STUDENTS

It may be necessary for parents to periodically need to get a message to their student. To minimize class disruptions, we must limit student messages, to **TWO** times per semester. This includes items students forgot at home. Abuse of this policy may result in disciplinary action.

PARENT, FAMILY AND COMMUNITY ENGAGEMENT POLICY

The White Hall School Board understands the importance of involving parents and the community in promoting higher student achievement and general good will between the district and those it serves. Therefore, the district shall strive to develop and maintain the capacity for meaningful and productive parental and community involvement that will result in partnerships that are mutually beneficial to the school, students, parents, and the community. To accomplish this, the parental involvement program in each school shall:

1. Involve parents of the school and community.
2. Be comprehensive and coordinated in nature.
3. Address grade levels and individual needs of the school.
4. Recognize that communication between home and school should be meaningful and two-way.
5. Schedule no less than two parent/teacher conferences.
6. Implement a volunteer plan.
7. Encourage communication with parents through planned activities and events to include:
 - a. Orientation and/or Open house
 - b. Elementary and Secondary School activities.
 - c. Ensure the availability of resources such as book and magazines.
 - d. Recognize parents collectively in local newspaper for conference attendance.
 - e. Informational/Family Kits
 - f. Parent Centers
8. The principal in each school shall designate one (1) certified staff member that is willing to serve as a parent facilitator. Each building facilitator shall be district paid.
9. *Two hours of parental involvement training shall be required for each member of the teaching staff and for all administrators.*

PARENT/TEACHERS CONFERENCES

The two scheduled Parent/Teacher Conference Days are extended days for the staff. Students will attend school from 8:30-3:30. (*Parent/Teacher Conference procedures, listed on the District School Calendar, are as follows*):

- Conferences begins at 3:30 and concludes at 8:00 p.m.
- Teacher **“lunch time”** should be scheduled for 7:30-8:00 p.m. (Lunch on your own.)
- Use sign-in sheets to document attendance.
- Submit a Written Report of the *“percentage of attendance”* to the Assistant Superintendent Curriculum.
- Send a list of parent/guardian’s names who participated to area newspapers
- The White Hall School District encourages all parents to participate in the scheduled Parent/Teacher Conferences held after the 1st and 3rd nine-week grading periods.

PERMISSION TO LEAVE CLASSROOM

- A. Students may not leave class for any reason except illness or other emergency. Restroom usage should be restricted to time between classes unless more frequent times are recommended by a medical doctor in writing.
- B. Band, choir, P.E./athletics, and JROTC students may not depart from their meeting locations until the bell, signifying end of period, has rung.
- C. Any student allowed to leave a class must be accompanied by a written Hall Pass/Student Agenda/Planner signed by the teacher. Students who are in the halls during instructional time without a Hall Pass/Student Agenda/Planner may be subject to disciplinary action.

PERSONAL PROPERTY

Money or valuables should not be left in the lockers, dressing rooms, classrooms, hallways, or anywhere unattended on the school campus. Students, not the school, are responsible for their personal property.

PHYSICAL EXAMINATIONS OR SCREENINGS

The district conducts routine health screenings such as hearing, vision, and scoliosis due to the importance these health factors play in the ability of a student to succeed in school. The intent of the exams or screenings is to detect defects in hearing, vision, or other elements of health that would adversely affect the student’s ability to achieve to his/her full potential.

The rights provided to parents under this policy transfer to the student when he/she turns eighteen (18) years old.

Except in instances where a student is suspected of having a contagious or infectious disease, parents shall have the right to opt their student out of the exams or screenings by providing certification from a physician that he/she has recently examined the student.

This policy is not intended to and does not cover invasive physical examinations. “Invasive Physical Examinations” is defined in federal law as any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion or injection into the body. It is our understanding that most students who would receive an invasive physical

examination would do so as part of the student's individual health plan (IHP) or while at a school based health clinic; neither situation is intended to be covered by this policy.

In the event a student did not fall under one of the above situations, districts should be aware that an invasive physical examination requires that the student's parent/legal guardian be "directly" notified of the specific or approximate dates (to the extent known) during the school year when the invasive physical examination is scheduled within a reasonable period that would provide the parent and opportunity to object. Parents of a student whose IHP covers an invasive physical examination have granted permission for that specific type of exam as part of the establishment of the IHP.

"Directly notified" means by mail or email; inclusion in the student handbook does not meet the law's requirements.

Districts with students who participate as athletes in the Arkansas Special Olympics programs should be aware that the student's physical examination for participation in the program must be signed by either an advanced practice nurse or a licensed physician. Many of the participating students often have multiple health challenges, which can sometimes be deadly in the right circumstances (These are often referred to as "co-morbidities".) As a result, it is important that the Special Olympics athlete medical form be completed by the parent and the qualified health care provider. *A.C.A. § 6-18-701 (b), (c), (f)*

PLACEMENT OF MULTIPLE BIRTH SIBLINGS

The parent, guardian or other person having charge or custody of multiple birth siblings in grades pre- k through 6 may request that the multiple birth siblings are placed in either the same or separate classrooms. The request shall be in writing not later than the 14th calendar day prior to the first day of classes at the beginning of the academic year. The school shall honor the request unless it would require the school to add additional class to the sibling's grade level. If one parent of multiple birth siblings requests placement that differs from that of the other parent of the same multiple birth siblings, the school shall determine the appropriate placement of the siblings.

The school may change the classroom placement of one or more of the multiple siblings if:

- There has been a minimum of 30 instructional days since the start of the school year; and after consulting with each classroom teacher in which the siblings were placed, the school determines the parent's classroom placements request is:
- Detrimental to the educational achievement of one or more of the siblings;
- Disruptive to the siblings' assigned classroom learning environment; or
- Disruptive to the school's educational or disciplinary environment.

If a parent believes the school has not followed the requirements of this policy, the parent may appeal the multiple birth siblings' classroom placement to the Superintendent. The Superintendent's decision regarding the appeal shall final.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance shall be recited during the first-class period of each school day. Those students choosing to participate shall do so by facing the flag with their right hands over their hearts, or in an appropriate salute if in uniform, while reciting the Pledge. Students choosing not to participate shall be quiet while either standing or sitting at their desks.

Students shall not be compelled to recite the Pledge, but students who choose not to recite the Pledge shall not disrupt those students choosing to recite the Pledge. Students choosing not to recite the Pledge shall not be subject to any comments, retaliation, or disciplinary action. ***Legal Reference:*** *A.C.A. § 6-16-108*

PRIVACY OF STUDENTS' RECORDS/DIRECTORY INFORMATION

Except when a court order regarding a student has been presented to the district to the contrary, all students' education records are available for inspection and copying by the parent of his/her student who is under the age of eighteen (18). At the age of eighteen (18), the right to inspect and copy a student's records transfers to the student. A student's parent or the student, if over the age of 18, requesting to review the student's education records will be allowed to do so within no more than forty-five (45) days of the request. The district forwards education records, including disciplinary records, to schools that have requested them and in which the student seeks or intends to enroll, or is already enrolled so long as the disclosure is for purposes related to the student's enrollment or transfer.

The district shall receive written permission before releasing education records to any agency or individual not authorized by law to receive and/or view the education records without prior parental permission. The District shall maintain a record of requests by such agencies or individuals for access to, and each disclosure of, personally identifiable information ("PII") from the education

records of each student. Disclosure of education records is authorized by law to school officials with legitimate educational interests. A personal record kept by a school staff member is **not** considered an education record if it meets the following tests.

- it is in the sole possession of the individual who made it;
- it is used only as a personal memory aid; and
- information contained in it has never been revealed or made available to any other person, except the maker's temporary substitute.

For the purposes of this policy a school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

For the purposes of this policy a school official has a legitimate educational interest if the official needs to review an education record to fulfill his or her professional responsibility, contracted duty, or duty of elected office.

In addition to releasing PII to school officials without permission, the District may disclose PII from the education records of students in foster care placement to the student's caseworker or to the caseworker's representative without getting prior consent of the parent (or the student if the student is over eighteen (18)). For the District to release the student's PII without getting permission:

- The student must be in foster care;
- The individual to whom the PII will be released must have legal access to the student's case plan; and
- The Arkansas Department of Human Services, or a sub-agency of the Department, must be legally responsible for the care and protection of the student.

The District discloses PII from an education record to appropriate parties, including parents, regarding an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. The superintendent or designee shall determine who will have access to and the responsibility for disclosing information in emergency situations.

When deciding whether to release PII in a health or safety emergency, the District may consider the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the District determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other individuals.²

For purposes of this policy, the White Hall School District does not distinguish between a custodial and noncustodial parent, or a non-parent such as a person acting in loco parentis or a foster parent with respect to gaining access to a student's records. Unless a court order restricting such access has been presented to the district to the contrary, the fact of a person's status as parent or guardian, alone, enables that parent or guardian to review and copy his child's records.

If there exists a court order which directs that a parent not have access to a student or his/her records, the parent, guardian, person acting in loco parentis, or an agent of the Department of Human Services must present a file-marked copy of such order to the building principal and the superintendent. The school will make good-faith efforts to act in accordance with such court order, but the failure to do so does not impose legal liability upon the school. The actual responsibility for enforcement of such court orders rests with the parents or guardians, their attorneys and the court which issued the order.

A parent or guardian does not have the right to remove any material from a student's records, but such parent or guardian may challenge the accuracy of a record. The right to challenge the accuracy of a record does not include the right to dispute a grade, disciplinary rulings, disability placements, or other such determinations, which must be done only through the appropriate teacher and/or administrator, the decision of whom is final. A challenge to the accuracy of material contained in a student's file must be initiated with the building principal, with an appeal available to the Superintendent or his/her designee. The challenge shall clearly identify the part of the student's record the parent wants changed and specify why he/she believes it is inaccurate or misleading. If the school determines not to amend the record as requested, the school will notify the requesting parent or student of the decision and inform them of their right to a hearing regarding the request for amending the record. The parent or eligible student will be provided information regarding the hearing procedure when notified of the right to a hearing.

Unless the parent or guardian of a student (or student, if above the age of eighteen [18]) objects, "directory information" about a student may be made available to the public, military recruiters, post-secondary educational institutions, prospective employers of those students, as well as school publications such as annual yearbooks and graduation announcements. "Directory information" includes, but is not limited to, a student's name, address, telephone number, electronic mail address, photograph, date and place of birth, dates of attendance, his/her placement on the honor roll (or the receipt of other types of honors), as well as his/her participation in school

clubs and extracurricular activities, among others. If the student participates in inherently public activities (for example, basketball, football, or other interscholastic activities), the publication of such information will be beyond the control of the District. "Directory information" also includes a student identification (ID) number, user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems and a student ID number or other unique personal identifier that is displayed on a student's ID badge, provided the ID cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password or other factor known or possessed only by the authorized user.

A student's name and photograph will only be displayed on the district or school's web page(s) after receiving the written permission from the student's parent or student if over the age of 18.

The form for objecting to making directory information available is in the back of the student handbook and must be completed and signed by the parent or age-eligible student and filed with the building principal's office no later than ten (10) school days after the beginning of each school year or the date the student is enrolled for school. Failure to file an objection by that time is considered a specific grant of permission. The district is required to continue to honor any signed-opt out form for any student no longer in attendance at the district.

The right to opt out of the disclosure of directory information under Family Educational Rights and Privacy Act (FERPA) does not prevent the District from disclosing or requiring a student to disclose the student's name, identifier, or institutional email address in a class in which the student is enrolled.

Parents and students over the age of 18 who believe the district has failed to comply with the requirements for the lawful release of student records may file a complaint with the U.S. Department of Education (DOE) at Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202, *Legal References: A.C.A. § 9-28-113(b)(6) 20 U.S.C. § 1232g, 20 U.S.C. § 7908, 34 CFR 99.3, 99.7, 99.21, 99.22, 99.30, 99.31, 99.32, 99.33, 99.34, 99.35, 99.36, 99.37, 99.63, 99.64*

PROGRESS REPORTS AND REPORT CARDS

At the end of each nine-week period, four times through the year, report cards will be sent to the parents of students. Progress reports will be sent to the parents of all students during the fifth week of a nine weeks grading period. Each academic teacher keeps a record of notices sent to parents. Notices may also be sent at the teacher's discretion to parents regarding a student's performance at other times during the year

PROHIBITED CONDUCT

Students and staff require a safe and orderly learning environment that is conducive to high student achievement. Certain student behaviors are unacceptable in such an environment and are hereby prohibited by the Board. Prohibited behaviors include, but shall not be limited to the following:

1. Disrespect for school employees and failing to comply with their reasonable directions or otherwise demonstrating insubordination;
2. Disruptive behavior that interferes with orderly school operations;
3. Willfully and intentionally assaulting or threatening to assault or physically abusing any student or school employee;
4. Possession of any weapon that can reasonably be considered capable of causing bodily harm to another individual;
5. Possession or use of tobacco in any form on any property owned or leased by any public school;
6. Willfully or intentionally damaging, destroying, or stealing school property;
7. Possession of any paging device, beeper, or similar electronic communication devices on the school campus during normal school hours unless specifically exempted by the administration for health or other compelling reasons;
8. Possession, selling, distributing, or being under the influence of an alcoholic beverage, any illegal drug, unauthorized inhalants, or the inappropriate use or sharing of prescription or over the counter drugs, or other intoxicants, or anything represented to be a drug;
9. Sharing, diverting, transferring, applying to others (such as needles or lancets), or in any way misusing medication or any medical supplies in their possession;
10. Inappropriate public displays of affection;
11. Cheating, copying, or claiming another person's work to be his/her own;
12. Gambling;
13. Inappropriate student dress;
14. Use of vulgar, profane, or obscene language or gestures;

15. Truancy;
16. Excessive tardiness;
17. Engaging in behavior designed to taunt, degrade, or ridicule another person based on race, ethnicity, national origin, sex, or disability;
18. Possess, view, distribute or electronically transmit sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form;
19. Hazing, or aiding in the hazing of another student;
20. Gangs or gang-related activities, including belonging to secret societies of any kind, are forbidden on school property. Gang insignias, clothing, "throwing signs" or other gestures associated with gangs are prohibited;
21. Sexual harassment;
22. Bullying; and
23. Operating a vehicle on school grounds while using a wireless communication device.
24. Theft of Another Individual's Personal Property

The Board directs each school in the District to develop implementation regulations for prohibited student conduct consistent with applicable Board policy, State and Federal laws, and judicial decisions. *Legal References: A.C.A. § 6-5-201, A.C.A. § 6-15-1005, A.C.A. § 6-18-222, A.C.A. § 6-18-502, A.C.A. § 6-18-506, A.C.A. § 6-18-514, A.C.A. § 6-18-707, A.C.A. § 6-21-609, A.C.A. § 27-51-1602, A.C.A. § 27-51-1603, A.C.A. § 27-51-1609*

REMEDICATION

All Middle School students (grades 6,7,8) scoring below the "proficient" level on the Math and/or Literacy sections of the previous spring exam and/or the End-Of-Course Algebra I Exam will be required to participate in a mandatory school remediation program. Act 35 of the 2nd Extraordinary Session of 2003 does not allow students who score below "proficient" to opt out of the remediation program. Remedial instruction provided in grades 6 – 12 may not be in lieu of English, mathematics, science, or social studies, or other core subjects required for graduation. The district shall determine the extent of the required participation in remediation as set forth in the student academic improvement plan (AIP).

Sixth, Seventh and Eighth grade students identified for an academic improvement plan who do not participate in the remediation program shall be retained. Any student that has an AIP and fails to remediate, but scores at the Proficient level on the criterion-referenced assessments, shall not be retained.

Students scoring below "proficient" on the End-Of-Course assessment (Algebra I, Geometry, Biology, Literacy) shall participate in a remediation program to receive credit for the corresponding course. Any student who does not score at the proficient level on the state mandated exams shall continue to be provided with remedial instruction until the expectations are met or the student is not subject to compulsory school attendance.

The results of End-of-Course assessments shall become a part of each student's transcript or permanent record. Each course for which a student completes the assessment shall be recorded with the performance level (advanced, proficient, basic, or below basic).

Beginning with the 2009-2010 school year, and each school year thereafter, each student required to participate in the statewide program of educational assessments shall not receive credit on his/her transcript for any course which requires an end-of-course assessment (Algebra I, Geometry, Biology, Literacy) until that student has received a pass score (Proficient/Advanced) on an initial end-of-course assessment(s) or received a satisfactory pass score on an Alternative Assessment.

RESIDENCE REQUIREMENTS

Definitions:

"Reside" means to be physically present and to maintain a permanent place of abode for an average of no fewer than four (4) calendar days and nights per week for a primary purpose other than school attendance.

"Resident" means a student whose parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside in the school district.

“Residential address” means the physical location where the student’s parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside. A student may use the residential address of a legal guardian, person having legal, lawful control of the student under order of a court, or person standing in loco parentis only if the student resides at the same residential address and if the guardianship or other legal authority is not granted solely for educational needs or school attendance purposes.

The schools of the District shall be open and free through the completion of the secondary program to all persons between the ages of five (5) and twenty-one (21) years whose parents, legal guardians, or other persons having lawful control of the person under an order of a court reside within the District and to all persons between those ages who have been legally transferred to the District for educational purposes.

Any person eighteen (18) years of age or older may establish a residence separate and apart from his or her parents or guardians for school attendance purposes.

For a person under the age of eighteen (18) years to establish a residence for attending the District’s schools separate and apart from his or her parents, guardians, or other persons having lawful control of him or her under an order of a court, the person must reside in the District for a primary purpose other than that of school attendance. However, a student previously enrolled in the district who is placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty may continue to attend district schools. A foster child who was previously enrolled in a District school and who has had a change in placement to a residence outside the District, may continue to remain enrolled in his/her current school unless the presiding court rules otherwise.

Under instances prescribed in A.C.A. § 6-18-203, a child or ward of an employee of the district or of the education coop to which the district belongs may enroll in the district even though the employee and his/her child or ward reside outside the district. **Legal References:** A.C.A. § 6-4-302; A.C.A. § 6-18-202; A.C.A. § 6-18-203; A.C.A. § 9-28-113.

SCHEDULE CHANGES

Due to the complexity of the scheduling process and the number of students involved, once schedules have been approved, changes will be made only in extreme circumstances. No student will receive a schedule change without written permission from the principal.

SCHOOL CHOICE (Arkansas Opportunity Public School Choice Act.) Standard School Choice

Exemption

The District is under an enforceable desegregation court order/court-approved desegregation plan that explicitly limits the transfer of students between school districts and has submitted the appropriate documentation to the Division of Elementary and Secondary Education (DESE). Because of the desegregation order/desegregation plan, the District is exempt from the provisions of the Public-School Choice Act of 2015 (Standard School Choice) and the Arkansas Opportunity Public School Choice Act of 2004 (Opportunity School Choice). The District shall notify the superintendents of each of its geographically contiguous school districts of its exemption. The exemption prohibits the District from accepting any school choice applications from students wishing to transfer into or out of the District through standard School Choice or Opportunity School Choice.

Definition

"Sibling" means each of two (2) or more children having a parent in common by blood, adoption, marriage, or foster care.

Transfers into the District

Capacity Determination and Public Pronouncement

The Board of Directors will adopt a resolution containing the capacity standards for the District. The resolution will contain the acceptance determination criteria identified by academic program, class, grade level, and individual school. The school is not obligated to add any teachers, other staff, or classrooms to accommodate choice applications. The District may only deny a Standard School Choice application if the District has a lack of capacity by the District having reached ninety percent (90%) of the maximum student population in a program, class, grade level, or school building authorized by the Standards or other State/Federal law.

The District shall advertise in appropriate broadcast media and either print media or on the Internet to inform students and parents in adjoining districts of the range of possible openings available under the School Choice program. The public pronouncements shall state the application deadline and the requirements and procedures for participation in the program. Such pronouncements shall be made in the spring, but in no case later than March 1.

Application Process

The student's parent shall submit a school choice application on a form approved by DESE to this District. The transfer application must be postmarked or hand delivered on or before May 1 of the year proceeding the fall semester the applicant would begin school in the District. The District shall date and time stamp all applications as they are received in the District's central office. It is the District's responsibility to send a copy of the application that includes the date and time stamp to the student's resident district within ten (10) days of the District receiving the application. Applications postmarked or hand delivered on or after May 2 will not be accepted. Statutorily, preference is required to be given to siblings of students who are already enrolled in the District. Therefore, siblings whose applications fit the capacity standards approved by the Board of Directors may be approved ahead of an otherwise qualified non-sibling applicant who submitted an earlier application as identified by the application's date and time stamp. The approval of any application for a choice transfer into the District is potentially limited by the applicant's resident district's statutory limitation of losing no more than three percent (3%) of its past year's student enrollment due to Standard School Choice. As such, any District approval of a choice application prior to July 1 is provisional pending a determination that the resident district's three percent (3%) cap has not been reached.

The Superintendent will consider all properly submitted applications for School Choice. By July 1, the Superintendent shall notify the parent and the student's resident district, in writing, of the decision to accept or reject the application.

Accepted Applications

Applications which fit within the District's stated capacity standards shall be provisionally accepted, in writing, with the notification letter stating a reasonable timeline by which the student shall enroll in the District by taking the steps detailed in the letter, including submission of all required documents. If the student fails to enroll within the stated timeline, or if all necessary steps to complete the enrollment are not taken, or examination of the documentation indicates the applicant does not meet the District's stated capacity standards, the acceptance shall be null and void.

A student, whose application has been accepted and who has enrolled in the District, is eligible to continue enrollment until completing his/her secondary education. Continued enrollment is conditioned upon the student meeting applicable statutory and District policy requirements. Any student who has been accepted under choice and who either fails to initially enroll under the timelines and provisions provided in this policy; ~~or who chooses to return to his/her resident district;~~ or who enrolls in a home school or private school voids the transfer and must reapply if, in the future, the student seeks another school choice transfer. A subsequent transfer application will be subject to the capacity standards applicable to the year in which the application is considered by the District.

A present or future sibling of a student who continues enrollment in this District may enroll in the District by submitting a Standard School Choice application. Applications of siblings of presently enrolled choice students are subject to the provisions of this policy including the capacity standards applicable to the year in which the sibling's application is considered by the District. A sibling who enrolls in the District through Standard School Choice is eligible to remain in the District until completing his/her secondary education.

Students whose applications have been accepted and who have enrolled in the district shall not be discriminated against based on gender, national origin, race, ethnicity, religion, or disability.

Rejected Applications

The District may reject an application for a transfer into the District under Standard School Choice due to a lack of capacity. However, the decision to accept or reject an application may not be based on the student's previous academic achievement, athletic or other extracurricular ability, English proficiency level, or previous disciplinary proceedings other than a current expulsion.

An application may be provisionally rejected if it is for an opening that was included in the District's capacity resolution, but was provisionally filled by an earlier applicant. If the provisionally approved applicant subsequently does not enroll in the District, the provisionally rejected applicant could be provisionally approved and would have to meet the acceptance requirements to be eligible to enroll in the District.

Rejection of applications shall be in writing and shall state the reason(s) for the rejection. A student whose application was rejected may request a hearing before the State Board of Education to reconsider the application which must be done, in writing to the State Board within ten (10) days of receiving the rejection letter from the District.

Any applications that are denied due to the student's resident district reaching the three percent (3%) limitation cap shall be given priority for a choice transfer the following year in the order that the District received the original applications.

Transfers Out of the District

All Standard School Choice applications shall be granted unless the approval would cause the District to have a net enrollment loss (students transferring out minus those transferring in) of more than three percent (3%) of the average daily membership on October 15 of the immediately preceding year. By December 15 of each year, ADE shall determine and notify the District of the net number of allowable choice transfers. For determining the three percent (3%) cap, siblings are counted as one student, and students are not counted if the student transfers from a school or district in:

- Academic Distress or classified as in need of Level 5 Intensive Support under A.C.A. § 6-18-227; or
- Facilities Distress under A.C.A. § 6-21-812; or
- Foster Child School Choice under A.C.A. § 6-18-233.

If, prior to July 1, the District receives sufficient copies of requests from other districts for its students to transfer to other districts to trigger the three percent (3%) cap, it shall notify each district the District received Standard School Choice applications from that it has tentatively reached the limitation cap. The District will use confirmations of approved choice applications from receiving districts to make a final determination of which applications it received that exceeded the limitation cap and notify each district that was the recipient of an application to that effect.

Facilities Distress School Choice Applications

There are a few exceptions from the provisions of the rest of this policy that govern choice transfers triggered by facilities distress. Any student attending a school district that has been identified as being in facilities distress may transfer under the provisions of this policy, but with the following four (4) differences.

- The receiving district cannot be in facilities distress;
- The transfer is only available for the duration of the time the student's resident district remains in distress;
- The student is not required to meet the June 1 application deadline; and
- The student's resident district is responsible for the cost of transporting the student to this District's school.

Opportunity School Choice

Transfers into or Within the District

For the purposes of this section of the policy, a "lack of capacity" is defined as when the receiving school has reached the maximum student-to-teacher ratio allowed under federal or state law, the DESE Rules for the Standards of Accreditation, or other applicable rules. There is a lack of capacity if, as of the date of the application for Opportunity School Choice, ninety-five percent (95%) or more of the seats at the grade level at the nonresident school are filled.

Unless there is a lack of capacity at the District's school or the transfer conflicts with the provisions of a federal desegregation order applicable to the District, a student who is enrolled in or assigned to a school classified by the DESE to be in academic distress or in a district classified by DESE as in need of Level 5 Intensive Support is eligible to transfer to the school closest to the student's legal residence that is not in academic distress or in a district classified as in need of Level 5 Intensive Support. The student's parent or guardian, or the student if over the age of eighteen (18), must successfully complete the necessary application process by July 30 preceding the initial year of desired enrollment.

Within thirty (30) days from receipt of an application from a student seeking admission under this section of the policy, the Superintendent shall notify in writing the parent or guardian, or the student if the student is over eighteen (18) years of age, whether the Opportunity School Choice application has been accepted or rejected. The notification shall be sent via First-Class Mail to the address on the application.

If the application is accepted, the notification letter shall state the deadline by which the student must enroll in the receiving school or the transfer will be null and void.

If the District rejects the application, the District shall state in the notification letter the specific reasons for the rejection. A parent or guardian, or the student if the student is over eighteen (18) years of age, may appeal the District's decision to deny the application to

the State Board of Education. The appeal must be in writing to the State Board of Education via certified mail, return receipt requested, no later than ten (10) calendar days, excluding weekends and legal holidays, after the notice of rejection was received from the District.

A student's enrollment under Opportunity School Choice is irrevocable for the duration of the school year and is renewable until the student completes high school or is beyond the legal age of enrollment. This provision for continuing eligibility under Opportunity School Choice does not negate the student's right to apply for transfer to a district other than the student's assigned school or resident district under the Standard School Choice provisions of this policy.

The District may, but is not obligated to provide transportation to and from the transferring district.

Transfers out of, or within, the District

If a District school has been classified by the DESE as being in academic distress or the District has been classified by DESE as in need of Level 5 Intensive Support, the District shall timely notify the parent, guardian, or student, if the student is over eighteen (18) years of age, as soon as practicable after the academic distress or in need of Level 5 Intensive Support designation is made of all options available under Opportunity School Choice. The District shall offer the parent or guardian, or the student if the student is over eighteen (18) years of age, an opportunity to enroll the student in any public school or school district that has not been classified by the DESE as a public school in academic distress or school district in need of Level 5 Intensive Support.

Additionally, the District shall request public service announcements to be made over the broadcast media and in the print media at such times and in such a manner as to inform parents or guardians of students in adjoining districts of the availability of the program, the application deadline, and the requirements and procedure for nonresident students to participate in the program.

Unsafe School Choice Program

Any student that becomes the victim of a violent criminal offense while in or on the grounds of a District school or who is attending a school classified by DESE as a persistently dangerous public school shall be allowed to attend a safe public school within the District.

SCHOOL MEAL MODIFICATIONS

The district only provides modified meal components on menus to accommodate students with a parent/guardian wishing to request dietary accommodations for their student with a disability must submit to the district's Director of Child Nutrition a medical statement completed by a State licensed healthcare professional, which includes:

- Physicians, including those licensed by:
- The Arkansas State Medical Board;
- The Arkansas State Board of Chiropractic Examiners (Chiropractors);
- The Arkansas Board of Podiatric Medicine (Podiatrists);
- Nurse Practitioners (APRNs in family or pediatric practice with prescriptive authority);
- Physician Assistants (PAs who work in collaborative practice with a physician); and
- Dentists.

The medical statement should include:

1. A description of the student's disability that is sufficient to understand how the disability restricts the student's diet;
2. An explanation of what must be done to accommodate the disability, which may include:
 - Food(s) to avoid or restrict;
 - Food(s) to substitute;
 - Caloric modifications; or
 - The substitution of a liquid nutritive formula.

If the information provided in the medical statement is unclear, or lacks sufficient detail, the district's Director of Child Nutrition, shall request additional information so that a proper and safe meal can be provided.

When choosing an appropriate approach to accommodate a student's disability, the District will consider the expense and efficiency of the requested accommodations. The District will offer a reasonable modification that effectively accommodates the child's disability and provides equal opportunity to participate in or benefit from the program, which may include a generic version of a product.

Parents may file a grievance, regarding the request for accommodations with the District 504 Coordinator, who will schedule a hearing addressing the grievance, as soon as possible. The 504 coordinator shall provide a copy of the procedures governing the hearing, including that the parent has the right to be accompanied by counsel, and the appeal process upon request. The district will not prepare

meals outside the normal menu to accommodate a family's religious or personal health beliefs. *Legal References: Commissioner's Memo FIN-09-044; Commissioner's Memo FIN-15-122; Commissioner's Memo CNU-17-051; 7 CFR 210.10(g); 29 U.S.C. § 794 Rehabilitation Act of 1973, Section 504; 20 U.S.C. §1400 et seq. Individuals with Disabilities Education Act, P.L. 108-446 The 2004 Reauthorization of the Individuals with Disabilities Act; A.C.A. § 6-41-102; A.C.A. § 6-41-103 A.C.A. § 6-41-201 et seq.*

SEARCH, SEIZURE, AND INTERROGATIONS

The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District to promote an environment conducive to student learning. The Superintendent, principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable and individualized suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness, however, searches may be done at any time with or without notice or the student's consent. A personal search must not be excessively intrusive considering the age and sex of the student and the nature of the infraction.

The Superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct searches. Such searches may include the use of specially trained dogs. A school official of the same sex shall conduct personal searches with an adult witness of the same sex present.

State Law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children Division of the Department of Arkansas State Police, may interview students without a court order for investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a "72-hour hold" without first obtaining a court order. Other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal's designee shall make a good faith effort to contact the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis on student enrollment forms.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state's social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an after-hour's telephone number. **Legal Reference:**A.C.A. § 6-18-513, A.C.A. § 9-13-104, A.C.A. § 12-18-608, 609, 610, 613, A.C.A. § 12-18-1001, 1005

SECTION 504 (REHABILITATION ACT of 1973)

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with a disability in any program receiving federal financial assistance. *Section 504* defines a person with a disability as anyone who:

1. has mental or physical impairment which substantially limits one or more major life activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working;
2. has a record of such impairment; or
3. is regarded as having such impairment.

No discrimination against any person with a disability shall knowingly be permitted in any program or practice in the school district.

Under *Section 504*, the school district has the responsibility to identify, evaluate, and if the student is determined to be eligible under *Section 504*, to afford access to appropriate educational services. Students may be eligible for services under the provisions of *Section 504* even though they do not require services pursuant to the *Individuals with Disabilities Education Act (IDEA) P.L. 105-17*.

If any person believes that the White Hall School District or any of the District's staff has inadequately applied the principles and/or regulations of *Section 504* of the *Rehabilitation Act of 1973*, he/she may bring forward a complaint, which shall be referred to as a grievance. The District 504 Coordinator may be contacted for information regarding grievances.

SELLING MERCHANDISE OR SOLICITING FUNDS

- A. The selling of merchandise or soliciting funds for non-school related activities at any school in the White Hall District must be approved in advance by the School Board.
- B. Food items sold to raise funds for school activities and activities approved by the Board must be prepared in a place approved by the county, state, or federal agency.
- C. The school will not be held responsible for lost or stolen merchandise or money.
- D. Students cannot sell or take orders for any items or fundraisers not approved by the principal. Students selling any item on campus without approval of the principal will have all merchandise, money, and order forms confiscated and disciplinary action may be taken.

SEMESTER TEST EXEMPTION

Students in grades 6-12 will take a comprehensive final examination in each class after the *fall and spring semester* of each school year. The classroom teacher will administer exams during the last three days of the *fall and spring semester*.

Students MUST take each semester exam during the scheduled exam time. No exam will be given early. Students who perceive an unavoidable conflict with semester test scheduling may petition the principal for permission to take the semester test upon returning to school. Students taking the make-up test will receive an "incomplete" for the semester until the scores on the make-up test can be entered.

The "*Open Campus Policy*" is in effect *only* during semester tests. Students will be exempt from semester tests in the *fall and spring semesters*, if the following requirements are met.

- A. The letter grade of A or B with *no more than four days absence* for the semester. (A "day's" absent from a class would be one absence from that class.) Students on school business, field trips, music clinics, etc. will not be considered as absent.
- B. Students will forfeit the privilege of test exemption if a disciplinary *Suspension or assignment to In-School Suspension* is issued in each semester.
- D. Semester tests will have a weighting factor of twenty (20%) percent of the semester grade.
- E. Students owing for textbooks, library books, cafeteria meals, or any other fine or fee will forfeit test exemption in all classes.
- F. Absences above the four days, including those with medical notes, will count against semester test exemption.

EXCEPTIONS to the RULE: 1.) *Approved school business leave, of any kind, does not count against the exemption policy.*
2.) *In addition, if any student's IEP or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan takes precedence. Nothing in the above policy removes the possibility of school disciplinary action for truancy)*

SEXUAL HARASSMENT/STUDENT

The White Hall School District is committed to providing an academic environment that treats all students with respect and dignity. Student achievement is best attained in an atmosphere of equal educational opportunity that is free of discrimination. Sexual harassment is a form of discrimination that undermines the integrity of the educational environment and will not be tolerated.

The District believes the best policy to create an educational environment free from sexual harassment is prevention; therefore, the District shall provide informational materials and training to students, parents/legal guardians/other responsible adults, and employees on sexual harassment. The informational materials and training on sexual harassment shall be age appropriate and, when necessary,

provided in a language other than English or in an accessible format. The informational materials and training shall include, but are not limited to: the nature of sexual harassment; the District's written grievance procedures for complaints of sexual harassment;¹ that the district does not tolerate sexual harassment; that students can report inappropriate behavior of a sexual nature without fear of adverse consequences; the redress that is available to the victim of sexual harassment;² and the potential discipline for perpetrating sexual harassment.

"Sexual harassment" means conduct that is:

1. Of a sexual nature, including, but not limited to:
 - a. Sexual advances;
 - b. Requests for sexual favors;
 - c. Sexual violence; or
 - d. Other personally offensive verbal, visual, or physical conduct of a sexual nature;
2. Unwelcome; and
3. Denies or limits a student's ability to participate in or benefit from any of the District's educational programs or activities through any or all the following methods:
 - a. Submission to the conduct is made, either explicitly or implicitly, a term or condition of an individual's education;
 - b. Submission to, or rejection of, such conduct by an individual is used as the basis for academic decisions affecting that individual; and/or
 - c. Such conduct has the purpose or effect of substantially interfering with an individual's academic performance or creates an intimidating, hostile, or offensive academic environment.

The terms "intimidating," "hostile," and "offensive" include conduct of a sexual nature that has the effect of humiliation or embarrassment and is sufficiently severe, persistent, or pervasive that it limits the student's ability to participate in, or benefit from, an educational program or activity.

Within the educational environment, sexual harassment is prohibited between any of the following: students; employees and students; and non-employees and students.

Actionable sexual harassment is generally established when an individual is exposed to a pattern of objectionable behaviors or when a single, serious act is committed. What is, or is not, sexual harassment will depend upon all the surrounding circumstances and may occur regardless of the sex of the individuals involved. Depending upon such circumstances, examples of sexual harassment include, but are not limited to:

- Making sexual propositions or pressuring for sexual activities;
- Unwelcome touching;
- Writing graffiti of a sexual nature;
- Displaying or distributing sexually explicit drawings, pictures, or written materials;
- Performing sexual gestures or touching oneself sexually in front of others;
- Telling sexual or crude jokes;
- Spreading rumors related to a person's alleged sexual activities;
- Discussions of sexual experiences;
- Rating other students as to sexual activity or performance;
- Circulating or showing e-mails or Web sites of a sexual nature;
- Intimidation by words, actions, insults, or name calling; and
- Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of if the student self-identifies as homosexual or transgender.

Students who believe they have been subjected to sexual harassment, or the parent/legal guardian/other responsible adult of a student who believes their student has been subjected to sexual harassment, are encouraged to file a complaint by contacting a counselor, teacher, Title IX coordinator, or administrator who will aid on the complaint process. Under no circumstances shall a student be required to first report allegations of sexual harassment to a school contact person if that person is the individual who is accused of the harassment.

Complaints will be treated in a confidential manner to the extent possible. Limited disclosure may be provided to: individuals who are responsible for handling the District's investigation to the extent necessary to complete a thorough investigation; the extent necessary to submit a report to the child maltreatment hotline; the Professional Licensure Standards Board for complaints alleging sexual harassment by an employee towards a student; or the extent necessary to provide the individual accused in the complaint due process during the investigation and disciplinary processes. Individuals who file a complaint have the right to request that the individual accused of sexual harassment not be informed of the name of the accuser; however, individuals should be aware that making such a

request may substantially limit the District's ability to investigate the complaint and may make it impossible for the District to discipline the accused.

Students, or the parents/legal guardians/ other responsible adult of a student, who file a complaint of sexual harassment shall not be subjected to retaliation or reprisal in any form, including threats, intimidation, coercion, or discrimination. The District shall take steps to prevent retaliation and shall take immediate action if any form of retaliation occurs regardless of whether the retaliatory acts are by District officials, students, or third parties.

Following the completion of an investigation of a complaint, the District will inform the parents/legal guardian/other responsible adult of the student, or the student if over the age of eighteen (18), who filed the complaint:

- The final determination of the investigation;
- Remedies the District will make available to the student; and
- The sanctions, if any, imposed on the alleged harasser relevant to the student.

Following the completion of an investigation of a complaint, the District will inform the parents/legal guardian/other responsible adult of the student, or the student if over the age of eighteen (18), who was accused of sexual harassment in the complaint:

- The final determination of the investigation; and
- The sanctions, if any, the District intends to impose on the student.

It shall be a violation of this policy for any student to be subjected to, or to subject another person to, sexual harassment. Following an investigation, any student who is found by the evidence to more likely than not have engaged in sexual harassment will be subject to disciplinary action up to, and including, expulsion.

Students who knowingly fabricate allegations of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Individuals, who withhold information, purposely provide inaccurate facts, or otherwise hinder an investigation of sexual harassment shall be subject to disciplinary action up to and including expulsion.

The U.S. Department of Education Office of Civil Rights requires that there are separate written grievance procedures in addition to the written policy. The grievance procedures should include the following:

- A statement of the school's jurisdiction over Title IX complaints;
- Adequate definitions of sexual harassment (which includes sexual violence) and an explanation as to when such conduct creates a hostile environment;
- Notice of where complaints may be filed;
- Reporting policies and protocols, including provisions for confidential reporting;
- Identification of the employee or employees responsible for evaluating requests for confidentiality;
- Provisions for adequate, reliable, and impartial investigation of complaints, including the opportunity for both the complainant and alleged perpetrator to present witnesses and evidence;
- Designated and reasonably prompt time frames for the major stages of the complaint process;
- Written notice to the complainant and alleged perpetrator of the outcome of the complaint;
- Notice that Title IX prohibits retaliation;
- Notice of a student's right to file a criminal complaint and a Title IX complaint simultaneously;
- Notice of available interim measures that may be taken to protect the student in the educational setting;
- The evidentiary standard that must be used (preponderance of the evidence) (i.e., more likely than not that sexual harassment occurred) in resolving a complaint;
- Notice of potential remedies for students;
- Notice of potential sanctions against perpetrators;
- Sources of counseling, advocacy, and support; and
- Assurance that the school will take steps to prevent recurrence of any sexual harassment and remedy discriminatory effects on the complainant and others, if appropriate.

Depending on the specific nature of the problem, remedies for the complainant might include, but are not limited to:

- Providing an escort to ensure that the complainant can move safely between classes and activities;
- Ensuring that the complainant and alleged perpetrator do not attend the same classes;
- Moving the complainant or alleged perpetrator to another school within the district;
- Providing counseling services (which must be free of charge to the student);
- Providing medical services;
- Providing academic support services, such as tutoring

- arranging for the complainant to re-take a course or withdraw from a class without penalty, including ensuring that any changes do not adversely affect the complainant's academic record; and
- Reviewing any disciplinary actions taken against the complainant to see if there is a causal connection between the harassment and the misconduct that may have resulted in the complainant being disciplined.

Factors to be considered when a complainant requests no investigation or no disciplinary action be taken include:

- Circumstances that suggest there is an increased risk of the alleged perpetrator committing additional acts of sexual harassment or other violence, which include:
 - Whether there have been other sexual harassment complaints about the same alleged perpetrator;
 - Whether the alleged perpetrator has a history of arrests or records from a prior school indicating a history of violence;
 - Whether the alleged perpetrator threatened further sexual harassment or other violence against the student or others; and
 - Whether the sexual harassment was committed by multiple perpetrators;
- Whether the student's report reveals a pattern of perpetration, such as illicit use of drugs or alcohol, at a given location or by a group that suggests there is an increased risk of future acts of sexual harassment under similar circumstances;
- Whether the sexual harassment was perpetrated with a weapon;
- The age of the student subjected to the sexual harassment; and
- Whether the school possesses other means to obtain relevant evidence, such as through security cameras, eye witness accounts, or physical evidence.

Legal References: Title IX of the Education Amendments of 1972, 20 USC 1681, et seq.; 34 CFR part 106A.C.A. § 6-15-1005 (b)(1)

SILENCE (OBSERVANCE OF A MINUTE OF SILENCE)

Teacher's shall implement the *Minute of Silence*, required by statute, during the first-class period of each school day. Teachers shall include the *Minute of Silence* in their Classroom Schedule

SPECIAL EDUCATION IDEA (LEA) INFORMATION

The district shall provide a free appropriate public education and necessary related services to all children with disabilities residing within the district, as required under the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and Arkansas Statutes.

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to the IDEA.

For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in the state and federal statutes governing special education. Implementation of an Individualized Education Program (IEP) in accordance with the IDEA satisfies the district's obligation to provide a free and appropriate education under Section 504.

The Board directs the superintendent to ensure procedures are in place for the implementation of special education services and that programs are developed to conform to the requirements of state and federal legislation. The superintendent is responsible for appointing a district coordinator for overseeing district fulfillment of its responsibilities regarding students with disabilities. Among the coordinator's responsibilities shall be ensuring district enforcement of the due process rights of students with disabilities and their parents. *Legal References: 34 C.F.R. 300 et seq., 42 U.S.C. §12101 et seq. Americans with Disabilities Act; 29 U.S.C. § 794 Rehabilitation Act of 1973, Section 504; 20 U.S.C. §1400 et seq. Individuals with Disabilities Education Act; P.L. 108-446 the 2004 Reauthorization of the Individuals with Disabilities Act; A.C.A. § 6-41-102; A.C.A. § 6-41-103; A.C.A. § 6-41-201 et seq.*

STATE LAWS

A list of state laws is found in the Appendix, which is representative of those that directly relate to the conduct of individuals on or about school district property. The list is not inclusive. Students may be suspended or expelled and criminal charges filed against those individuals for violation of these laws or other school regulations. School authorities shall take disciplinary action against students involved in criminal acts regardless of if criminal charges result.

STUDENT ACCELERATION

The Board believes that acceleration is an effective and research-based intervention for the academic growth of students who are ready for an advanced or faster-paced curriculum. It can allow a student to move through the traditional educational setting more rapidly, based on assessed readiness, capability and motivation. At the same time, the Board understands that acceleration is not a replacement for gifted education services or programs.

Generally, acceleration can occur through one of two broad categories: content based and grade based. Grade based acceleration shortens the number of years a student would otherwise spend in K-12 education, while content based acceleration occurs within the normal K-12-time span. Either form of acceleration can be triggered by either a parent/guardian, student, or community member's request or by the referral of school personnel. In either case, the process of determining the appropriateness of the request shall be under the direction of the District Program Coordinator who shall convene the individuals necessary to make an informed decision.

While the needs of the student should dictate when acceleration decisions are considered, the Board believes the optimal time for referrals is in the spring. This gives adequate time for working through the determination process and for preparing those concerned for a smooth transition to the acceleration beginning in the following school-year. The District's Program Coordinator will create a written format to govern the referral and determination process which shall be made available to any parent or staff member upon request.

The parents/guardians of any student whose request for acceleration has been denied may appeal the decision, in writing, to the District's Program Coordinator. The District's Program Coordinator and the Acceleration Placement Committee will again thoroughly review the case study that was completed on the student. Upon completion of the review, the Committee will either request additional new testing be conducted to help the Committee make its determination or it will uphold the initial decision. The Committee's decision may not be further appealed. ***Legal Reference:*** *DESE Gifted and Talented Rules*

STUDENT ASSAULT OR BATTERY

A student shall not threaten, physically abuse or attempt to physically abuse, or behave in such a way as to be perceived to threaten bodily harm to any other person (student, school employee, or school visitor). Any gestures, vulgar, abusive or insulting language, taunting, threatening, harassing, or intimidating remarks by a student toward another person that threatens their well-being is strictly forbidden. This includes, but is not limited to, fighting, racial, ethnic, religious, or sexual slurs.

It is unlawful for any person(s) to address public school employees using language designed to: *a) cause a breach of the peace; b) materially and substantially interfere with the operation of the school;* and finally, *c) arouse the person to whom it is addressed to anger to the extent likely to cause imminent retaliation.* This law applies to school work hours as well as other places public school employees are required to be during his/her duties. Students guilty of such an offense may be subject to legal proceedings in addition to student disciplinary measures. ***Legal Reference:*** *A.C.A. § 6-17-106 (a)*

STUDENT DISCIPLINE

The White Hall Board of Education has a responsibility to protect the health, safety, and welfare of the District's students and employees. To help maintain a safe environment conducive to high student achievement, the Board establishes policies necessary to regulate student behavior to promote an orderly school environment that is respectful of the rights of others and ensures the uniform enforcement of student discipline. Students are responsible for their conduct that occurs: at any time on the school grounds; off school grounds at a school sponsored function, activity, or event; going to and from school or a school activity.

The District's administrators may also take disciplinary action against a student for off-campus conduct occurring at any time that would have a detrimental impact on school discipline, the educational environment, or the welfare of the students and/or staff. A student who has committed a criminal act while off campus and whose presence on campus could cause a substantial disruption to school or endanger the welfare of other students or staff is subject to disciplinary action up to and including expulsion. Such acts could include, but are not limited to a felony or an act that would be considered a felony if committed by an adult, an assault or battery, drug law violations, or sexual misconduct of a serious nature. Any disciplinary action pursued by the District shall be in accordance with the student's appropriate due process rights.

The District's personnel policy committee shall review the student discipline policies annually and may recommend changes in the policies to the White Hall School Board. The Board shall approve any changes to student discipline policies.

The District shall distribute *Student Discipline Policies* to each student during the first week of school each year and to new students upon enrollment. Each student's parent or legal guardian shall sign and return to the school an acknowledgement form documenting that they have received the policies.

By law, it is required that the principal or the person in charge reports to the police any incidents where a person has committed or threatened to commit an act of violence or any crime involving a deadly weapon on school property or while under school supervision. **Legal Reference:** A.C.A. § 6-18-502, A.C.A. § 6-17-11

STUDENT ELECTRONIC DEVICE and INTERNET USE AGREEMENT

The White Hall School District agrees to allow the student identified above ("Student") to use the district's technology to access the Internet under the following terms and conditions which apply whether the access is through a District or student owned electronic device as used in this Agreement, "electronic device" means anything that can be used to transmit or capture images, sound, or data:

1. **Conditional Privilege:** The Student's use of the district's access to the Internet is a privilege conditioned on the Student's abiding to this agreement. No student may use the district's access to the Internet whether through a District or student owned electronic device unless the Student and his/her parent or guardian have read and signed this agreement.
2. **Acceptable Use:** The Student agrees that he/she will use the District's Internet access for educational purposes only. In using the Internet, the Student agrees to obey all federal and state laws and regulations. The Student also agrees to abide by any Internet use rules instituted at the Student's school or class, whether those rules are written or oral.
3. **Penalties for Improper Use:** If the Student violates this agreement and misuses the Internet, the Student shall be subject to disciplinary action.

- 1st Offense – Access to Computer Use Denied
- 2nd Offense – Refusal to reinstate Access to the Network and or Internet
- 3rd Offense – Suspension

4. **"Misuse of the District's access to the Internet" includes, but is not limited to, the following:**

- a. using the Internet for other than educational purposes;
- b. gaining intentional access or maintaining access to materials which are "harmful to minors" as defined by Arkansas law;
- c. using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
- d. making unauthorized copies of computer software;
- e. accessing "chat lines" unless authorized by the instructor for a class activity directly supervised by a staff member;
- f. using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
- g. posting anonymous messages on the system;
- h. using encryption software;
- i. wasteful use of limited resources provided by the school including paper;
- j. causing congestion of the network through lengthy downloads of files;
- k. vandalizing data of another user;
- l. obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
- m. gaining or attempting to gain unauthorized access to resources or files;
- n. identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
- o. invading the privacy of individuals;
- p. divulging personally identifying information about himself/herself or anyone else either on the Internet or in an email unless it is a necessary and integral part of the student's academic endeavor. Personally identifying information includes full names, address, and phone number.
- q. using the network for financial or commercial gain without district permission;
- r. theft or vandalism of data, equipment, or intellectual property;
- s. attempting to gain access or gaining access to student records, grades, or files;

- t. introducing a virus to, or otherwise improperly tampering with the system;
- u. degrading or disrupting equipment or system performance;
- v. creating a web page or associating a web page with the school or school district without proper authorization;
- w. providing access to the District's Internet Access to unauthorized individuals;
- x. failing to obey school or classroom Internet use rules; or
- y. taking part in any activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the district or any of its schools.
- z. Installing or downloading software on district computers without prior approval of the technology director or his/her designee.

5. **Liability for debts:** Students and their cosigners shall be liable for any and all costs (debts) incurred through the student's use of the computers or access to the Internet including penalties for copyright violations.

6. **No Expectation of Privacy:** The Student and parent/guardian signing below agree that if the Student uses the Internet through the District's access, that the Student waives any right to privacy the Student may have for such use. The Student and the parent/guardian agree that the district may monitor the Student's use of the District's Internet Access and may also examine all system activities the Student participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system. The District may share such transmissions with the Student's parents/guardians.

7. **No Guarantees:** The District will make good faith efforts to protect children from improper or harmful matter which may be on the Internet. At the same time, in signing this agreement, the parent and Student recognize that the District makes no guarantees about preventing improper access to such materials on the part of the Student.

8. **Signatures:** Parents/Guardian's signature agrees to be bound by the terms and conditions of this agreement.

STUDENT ORGANIZATIONS/EQUAL ACCESS

Non-curriculum-related secondary school student organizations wishing to conduct meetings on school premises during non-instructional time shall not be denied equal access on the basis of the religious, political, philosophical, or other content of the speech at such meetings. Such meetings must meet the following criteria.

1. The meeting is to be voluntary and student initiated;
2. There is no sponsorship of the meeting by the school, the government, or its agents or employees;
3. The meeting must occur during non-instructional time;
4. Employees or agents of the school are present at religious meetings only in a non-participatory capacity;
5. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
6. Non-school persons may not direct, conduct, control, or regularly attend activities of student groups.

All meetings held on school premises must be scheduled and approved by the principal. The school, its agents, and employees retain the authority to maintain order and discipline, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary.

Fraternalities, sororities, and secret societies are forbidden in the District's schools. Membership to student organizations shall not be by a vote of the organization's members, nor be restricted by the student's race, religion, sex, national origin, or other arbitrary criteria. Hazing, as defined by law, is forbidden in connection with initiation into, or affiliation with, any student organization, extracurricular activity or sport program. *Legal References:* A.C.A. § 6-5-201 et seq.; A.C.A. § 6-21-201 et seq.; 20 U.S.C. 4071 Equal Access Act; Board of Education of the Westside Community Schools v. Mergens, 496 U.S. 226 (1990); A.C.A. § 6-18-601 et seq.

STUDENT POSSESSION AND USE OF CELL PHONES AND OTHER ELECTRONIC DEVICES

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden.

To protect the security of state originated tests that are administered as part of the Arkansas Comprehensive, Testing, Assessment and Accountability Program (ACTAAP), no electronic, device as defined in this policy shall be accessible by a student at any time during test administration unless specifically permitted by a student's IEP or individual health plan,. This means that when a student is taking an

ACTAAP assessment, the student shall not have his/her electronic device in his/her possession. Any student violating this provision shall be subject to this policy's disciplinary provisions.

As used in this policy, "electronic devices" means anything that can be used to transmit or capture images, sound, or data.

Misuse of electronic devices includes, but is not limited to:

1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor;
2. Permitting any audible sound to come from the device when not being used for reason #1 above;
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to take photographs in locker rooms or bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.

Use of an electronic device is permitted to the extent it is approved in a student's individualized education program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Before and after normal school hours, possession of electronic devices is permitted on the school campus. The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

The student and/or the student's parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated. Confiscated devices may be picked up at the school's administration office by the student's parents or guardians. Students have no right of privacy as to the content contained on any electronic devices that have been confiscated.

Students who use school issued cell phones and/or computers for non-school purposes, except as permitted by the district's Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Students are forbidden from using school issued cell phones while driving any vehicle at any time. Violation may result in disciplinary action up to and including expulsion.

Students shall not use wireless communication devices for the purposes of browsing the internet; composing or reading emails and text messages; or making or answering phone calls while driving a motor vehicle, which is in motion and on school property. Violation may result in disciplinary action up to and including suspension. *Legal References: A.C.A. § 6-18-515, A.C.A. § 27-51-1602, A.C.A. § 27-51-1603, A.C.A. § 27-51-1609, ADE Test Administration Manual*

STUDENT PROMOTION AND RETENTION

A disservice is done to students through social promotion and is prohibited by state law. The District shall, at a minimum, evaluate each student annually in an effort to help each student who is not performing at grade level. Parents or guardians shall be kept informed concerning the progress of their student(s). Notice of a student's possible retention or required retaking of a course shall be included with the student's grades sent home to each parent/guardian or the student if 18 or older. Parent-teacher conferences are encouraged and may be held as necessary in an effort to improve a student's academic success.

At least once each semester, the parents and teacher(s) of a student in kindergarten through eighth (8th) grade shall be notified in writing of the student's independent grade-level-equivalency in reading.

Any grades, course credits, and/or promotions received by a student while enrolled in the Division of Youth Services system of education shall be considered transferable in the same manner as those grades, course credits, and promotions from other accredited Arkansas public educational entities.

Promotion or retention of students, or their required retaking of a course shall be primarily based on the following criteria. If there is doubt concerning the promotion or retention of a student or his/her required retaking of a course, a conference shall be held before a final decision is made that includes the following individuals:

- a. The building principal or designee;
- b. The student's teacher(s);
- c. School counselor;
- d. A 504/special education representative (if applicable); and
- e. The student's parents.

The conference shall be held at a time and place that best accommodates those participating in the conference. The school shall document participation or non-participation in required conferences. If the conference attendees fail to agree concerning the student's placement or receipt of course credit, the final decision shall rest with the principal or the principal's designee.

Beginning with the 2018-2019 school year, each student shall have a student success plan (SSP) developed by school personnel in collaboration with the student's parents and the student that is reviewed and updated annually. A student's SSP shall use multiple academic measures to personalize learning in order for students to achieve their grade-level expectations and individual growth. The SSP will identify if the student is in need of additional support or acceleration. Academic measures to be used in creating and updating a student's SSP shall include, but are not limited to:

- Statewide student assessment results;
- Subject grades;
- Student work samples; and
- Local assessment scores.

By the end of grade eight (8), the student's SSP shall:

- Guide the student along pathways to graduation;
- Address accelerated learning opportunities;
- Address academic deficits and interventions; and
- Include college and career planning components.

Based on a student's score on the college and career assessment:

- The student's SSP will be updated in order to assist the student with college and career readiness skills, course selection in high school, and improved academic achievement; and
- Provide a basis for counseling concerning postsecondary preparatory programs.

An SSP shall be created:

1. By no later than the end of the school year for a student in grade eight (8) or below who enrolls in the District during the school year; or
2. As soon as reasonably possible for a student in grade nine (9) or above who enrolls in the District at the beginning or during the school year.

A student's individualized education program (IEP) may act in the place of the student's SSP if the IEP addresses academic deficits and interventions for the student's failure to meet standards-based academic goals at an expected rate or level and includes a transition plan that addresses college and career planning components. Promotion/retention or graduation of students with an IEP shall be based on their successful attainment of the goals set forth in their IEP.

Students who either refuse to sit for a Statewide assessment or attempt to boycott a Statewide assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are originally administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity, including school dances, prom, homecoming, senior events, and may be prevented from walking or participating in graduation exercises. The student shall remain ineligible to participate until the student takes the same or a following statewide assessment, as applicable; the Superintendent and/or designee may waive this paragraph's provisions when the student's failure was due to exceptional or extraordinary circumstances. Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day. *Legal References: A.C.A. § 6-15-2001; A.C.A. § 6-15-2005; A.C.A. § 6-15-2006; A.C.A. § 6-15-2907; A.C.A. § 6-15-2911; A.C.A. § 9-28-205ADE Rules Governing the Arkansas Educational Support and Accountability Act Murphy v. State of Ark., 852 F.2d 1039 (8th Cir. 1988)*

STUDENTS WHO ARE FOSTER CHILDREN

The District will afford the same services and educational opportunities to foster children that are afforded other children and youth. The District shall work with the Department of Human Services "DHS", the Division of Elementary and Secondary

Education (DESE), and individuals involved with each foster child to ensure that the foster child is able to maintain his/her continuity of educational services to the fullest extent that is practical and reasonable.

The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational liaison for foster children and youth whose responsibilities shall include ensuring the timely school enrollment of each foster child and assisting foster children who transfer between schools by expediting the transfer of relevant educational records.

The District, working with other individuals and agencies shall, unless the presiding court rules otherwise or DHS grants a request to transfer under Foster Child School Choice, ensure that the foster child remains in his/her school of origin, even if a change in the foster child's placement results in a residency that is outside the district. In such a situation, the District will work with DHS to arrange for transportation to and from school for the foster child to the extent it is reasonable and practical.

Upon notification to the District's foster care liaison by a foster child's caseworker that a foster child's school enrollment is being changed to one of the District's schools, the school receiving the child must immediately enroll him/her. Immediate enrollment is being-

Any course work completed by the foster child prior to a school enrollment change shall be accepted as academic credit so long.

If a foster child was enrolled in a District school immediately prior to completing his/her graduation requirements while detained in a juvenile detention facility or while committed to the Division of Youth Services of DHS, the District shall issue the child a diploma.

Foster Child School Choice

If DHS approves a request from a foster parent, or the foster child if the foster child is eighteen (18) years of age, to transfer to another school in the District or into the district as being in the best interest of the foster child, the District shall allow the foster child to transfer to another school in the District or into the District if the foster parent, or the foster child if the foster child is eighteen (18) years of age, submits a request to transfer on a form approved by DESE that is postmarked by no later than May 1 of the year the student seeks to begin the fall semester at another school in the District or in the District.

By July 1 of the school year in which the student seeks to transfer under this section, the superintendent shall notify the foster parent or the foster child if the foster child is eighteen (18) years of age, in writing whether the application has been accepted or rejected. If the application is accepted, the superintendent shall state in the notification letter a reasonable deadline for the foster child to enroll in the new school or the District and that failure to enroll by the date shall void the school choice acceptance. If the application is rejected, the superintendent shall state in the notification letter the reason for the rejection and that the foster parent, or the foster child if the foster child is eighteen (18) years of age, may submit a written appeal of the rejection to the State board within ten (10) days of receiving the notification letter.

The District shall only reject a Foster Child School Choice application if:

1. The public school or District has reached the maximum student-to-teacher ratio allowed under federal law, state law, rules for standards of accreditation, or other applicable rule or regulation; or
2. Approving the transfer would conflict with a provision of an enforceable desegregation court order or a public school district's court-approved desegregation plan regarding the effects of past racial segregation in student assignment.

A foster child whose application is rejected by the District may submit a written request within ten (10) days following the receipt of the rejection letter from the superintendent to the State Board of Education for the State Board to reconsider the transfer.

A Foster Child School Choice transfer shall remain in effect until the foster child:

- Graduates from high school; or
- Transfers to another school or school district under:
 - The Foster Child School Choice Act;
 - Opportunity Public School Choice Act of 2004;
 - The Public School Choice Act of 2015; or
 - Any other law that allows a transfer.

The District shall accept credits toward graduation that were awarded by another public school district.

When a foster child transfers from the foster child's school of origin to another school in the District or into the District, the foster child or the foster parent is responsible for the foster child's transportation to and from the school the foster child transferred to. The District and the foster parent, or the foster child if the foster child is eighteen (18) years of age, may enter into a written agreement for the District to provide the transportation to and from the school the foster child transferred to.

Legal References: A.C.A. § 6-18-233; A.C.A. § 9-28-113

STUDENT SUPERVISION

Students will be supervised on the White Hall Middle School campus from 8:00 A.M. until 4:00 P.M. Students must go to the courtyard upon arrival to the campus. Students arriving for detention or tutoring should not arrive until 7:30 A.M. The detention hall and tutoring supervisors open the doors at this time.

SURVEILLANCE CAMERAS; VIDEO SURVEILLANCE AND OTHER STUDENT MONITORING

In order to promote a safe and orderly environment at White Hall Middle School, surveillance cameras are installed in various locations around the school campus. The addition of security cameras allows school personnel to monitor the areas where students congregate such as hallways, courtyard, gym and cafeteria. This will also allow the monitoring of individuals who enter the building. All activities are recorded to aid in the prosecution of any crime or violation committed against the facility and/or individuals. This includes disciplinary actions taken by the campus administration.

The Board of Directors has a responsibility to maintain discipline, protect the safety, security, and welfare of its students, staff, and visitors while at the same time safeguarding district facilities, vehicles, and equipment. As part of fulfilling this responsibility, the board authorizes the use of video/audio surveillance cameras, automatic identification technology, data compilation devices, and technology capable of tracking the physical location of district equipment, students, and/or personnel.

The placement of video/audio surveillance cameras shall be on the presumption and belief that students, staff and visitors have no reasonable expectation of privacy anywhere on or near school property, facilities, vehicles, or equipment, with the exception of places such as rest rooms or dressing areas where an expectation of bodily privacy is reasonable and customary.

Posted signs on campus buildings and in district vehicles are posted to notify students, staff, and visitors that video cameras may be in use. The student handbook shall be used to notified parents and students that cameras may be in use in school buildings, on school grounds and in school vehicles. Therefore, students shall be responsible for violations of school discipline rules caught by the cameras and other technologies authorized in this policy.

The district shall retain copies of video recordings until they are erased which may be accomplished by either deletion or copying over with a new recording. Other than video recordings being retained under the provisions of this policy's following paragraph, the district's video recordings may be erased any time greater than __ after they were created.

Videos, automatic identification, or data compilations containing evidence of a violation of student conduct rules and/or state or federal law shall be retained until the issue of the misconduct is no longer subject to review or appeal as determined by board policy or student handbook; any release or viewing of such records shall be in accordance with current law.

Students who vandalize, damage, disable, or render inoperable (temporarily or permanently) surveillance cameras and equipment, automatic identification, or data compilation devices shall be subject to appropriate disciplinary action and referral to appropriate law enforcement authorities.

While 34 CFR 99.3 exempts records of law enforcement units (which for the purposes of this policy would include SROs, 34 CFR 99.8(b) effectively negates that exemption in relation to this policy with the following language.

- (i) Records of a law enforcement unit does not mean--*
- (ii) Records created by a law enforcement unit for a law enforcement purpose that are maintained by a component of the educational agency or institution other than the law enforcement unit; or*
- (iii) Records created and maintained by a law enforcement unit exclusively for a non-law enforcement purpose, such as a disciplinary action or proceeding conducted by the educational agency or institution.*

The law goes on to say that education records retain their status as such even when in the possession of a law enforcement unit and thus remain subject to the restrictions on the release of education records contained in FERPA. In short, you cannot deny access to the video recordings that may be used for student or staff disciplinary purposes by "hiding" them in your school's law enforcement unit. **Legal References:** 20 USC 1232(g), 20 usc 7115, 34 CFR 99.3, 4, 5, 7, 8, 10, 12, 31

SUSPENSION FROM SCHOOL

Students who are not present at school cannot benefit from the educational opportunities the school environment affords. Administrators, therefore, shall strive to find ways to keep students in school as participants in the educational process. There are instances, however, when the needs of the other students or the interests of the orderly learning environment require the removal of a student from school. The Board authorizes school principals or their designees to suspend students for disciplinary reasons for a period of time not to exceed ten (10) school days, including the day upon which the suspension is imposed. The suspension may be in school or out of school. Students are responsible for their conduct that occurs:

- At any time on the school grounds;
- Off school grounds at a school-sponsored function, activity, or event; and
- Going to and from school or a school activity.

A student may be suspended for behavior including, but not limited to that which:

1. Is in violation of school policies, rules, or regulations;
2. Substantially interferes with the safe and orderly educational environment;
3. School administrators believe will result in the substantial interference with the safe and orderly educational environment; and/or
4. Is insubordinate, incorrigible, violent, or involves moral turpitude.

Out-of-school suspension shall not be used to discipline a student for skipping class, excessive absences, or other forms of truancy.

The school principal or designee shall proceed as follows in deciding whether or not to suspend a student:

- a. the student shall be given written notice or advised orally of the charges against him/her;
- b. if the student denies the charges, he/she shall be given an explanation of the evidence against him/her and be allowed to present his/her version of the facts; and
- c. if the principal finds the student guilty of the misconduct, he/she may be suspended.

When possible, notice of the suspension, its duration, and any stipulations for the student's re-admittance to class will be given to the parent(s), legal guardian(s), or to the student if age eighteen (18) or older prior to the suspension. Such notice shall be handed to the parent(s), legal guardian(s), or to the student if age eighteen (18) or older or mailed to the last address reflected in the records of the school district. Students will receive zeros "0" on all work missed due to an out-of-school suspension. Students will receive full credit for all work completed while serving in-school suspension.

Generally, notice and hearing should precede the student's removal from school, but if prior notice and hearing are not feasible, as where the student's presence endangers persons or property or threatens disruption of the academic process, thus justifying immediate removal from school, the necessary notice and hearing should follow as soon as practicable.

It is the parents' or legal guardians' responsibility to provide current contact information to the district, which the school shall use to immediately notify the parent or legal guardian upon the suspension of a student. The notification shall be by one of the following means, listed in order of priority:

- A primary call number;
- The contact may be by voice, voice mail, or text message.
- An email address;
- A regular first class letter to the last known mailing address.

The district shall keep a log of contacts attempted and made to the parent or legal guardian.

During the period of their suspension, students serving out-of-school suspensions are not permitted on campus except to attend a student/parent/administrator conference.

During the period of their suspension, students serving in-school suspension shall not attend or participate in any school-sponsored activities during the imposed suspension.

Suspensions initiated by the principal or his/her designee may be appealed to the Superintendent, but not to the Board. Suspensions initiated by the Superintendent may be appealed to the Board. *Legal References: A.C.A. § 6-18-507; Goss v Lopez, 419 U.S. 565 (1975); A.C.A. § 6-18-507*
SEE APPENDIX FOR PROCEDURAL RULES AND REGULATIONS FOR SUSPENSION AND EXPLUSION.

TARDIES

- A. Students are allowed five minutes between each class period to take care of personal needs and to arrive at the next class on time. Students who are not in assigned seat or location when the tardy bell starts ringing will be considered tardy.
- B. Students leaving class, unless called to an office, will also receive a tardy.
- C. The following disciplinary action will be taken when a student accumulates more than four (4) tardies in all classes combined:
 - 5 Tardies – 5 days Detention Hall
 - 10 Tardies – 5 days In-School Suspension
 - 15 Tardies – 3 days Suspension
 - For every five (5) tardies exceeding fifteen (15) – 3 days Suspension.
- D. Students who are late to class will be sent to the office immediately if the time of entrance is more than 5 minutes after the tardy bell.
- E. Students who are late five minutes or more for their first period class must report to the office.
- F. Any student detained in the office on school business will not be marked tardy or absent. Students must obtain a note from the office to present to the teacher upon arrival to class.
- G. Tardies will start over at the beginning of the second semester.

TELEPHONES

School telephones are business telephones and are not to be used by the students. Students may request office personnel to call parents/guardians in cases of illness or emergency. Telephone calls to obtain forgotten items such as lunch money, homework, textbooks, uniforms, and the like will not be allowed. Students will be called to the office from class for a telephone call only in emergency situations.

Students may not use any telephone on the campus except in the principals' office. Disciplinary action will be taken for violating this rule.

TEXTBOOKS

Textbooks are free and will be issued by the school. Damaged, lost, or stolen books must be paid for by the student who was issued the books. See Page 5 for the Textbook Price List. If books are not returned or paid, the student schedule and or grades will be held until the book is returned or fine paid.

TRANSFERS/STUDENTS

The White Hall School District shall review and accept or reject requests for transfers, both into and out of the district, on a case by case basis at the July and December regularly scheduled board meetings.

The District may reject a nonresident's application for admission if its acceptance would necessitate the addition of staff or classrooms, exceed the capacity of a program, class, grade level, or school building, or cause the District to provide educational services not currently provided in the affected school. The District shall reject applications that would cause it to be out of compliance with applicable laws and regulations regarding desegregation.

Any student transferring from a school accredited by the Department of Education to a school in this district shall be placed into the same grade the student would have been in had the student remained at the former school. Any grades, course credits, and/or promotions received by a student while enrolled in the Division of Youth Services system of education shall be considered transferable in the same manner as those grades, course credits, and promotions from other accredited Arkansas public educational entities.

Any student transferring from home school or a school that is not accredited by the Department of Education to a District school shall be evaluated by District staff to determine the student's appropriate grade placement.

The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another district to enroll as a student until the time of the person's expulsion has expired.

Except as otherwise required or permitted by law, the responsibility for transportation of any nonresident student admitted to a school in this District shall be borne by the student or the student's parents. The District and the resident district may enter into a written agreement with the student or student's parents to provide transportation to or from the District, or both. Legal Reference: A.C.A. § 6-18-316, A.C.A. § 6-18-317, A.C.A. § 6-18-318, A.C.A. § 6-18-510, A.C.A. § 6-15-504 (f), A.C.A. § 9-28-113(b)(4), A.C.A. § 9-28-205, State Board of Education Standards of Accreditation 12.05.

TRANSPORTATION FOR SCHOOL SPONSORED ACTIVITIES

Students attending or participating in a school-sponsored activity for which transportation is furnished by the school must travel to and from the activity on the transportation provided. The only exception to this regulation is when the parent/guardian of a student personally requests in writing to the sponsor of the activity that the student be allowed to leave with them. Disciplinary action for not signing out properly or for leaving with someone other than his or her legal guardian will be as follows:

- 1st offense – 10 days Detention Hall
- 2nd offense – 5 days In-School Suspension, and will result in removal from activity

USE OF TOBACCO/SMOKELESS TOBACCO PRODUCTS

The District adheres to the fundamental elements of a *Comprehensive Tobacco Policy* to include the following:

1. Prohibits against tobacco/nicotine/smokeless tobacco/ Vape or ecig / tobacco or nicotine oils or products use by anyone:
 - a. on school property;
 - b. in school vehicles;
 - c. at school events on campus;
 - d. at school-sponsored events off campus.
2. Prohibits against:
 - a. students exhibiting tobacco-related gear or paraphernalia
 - b. tobacco industry sponsorship, marketing or giveaways
3. Procedures for implementing or enforcing the policy:
 - a. Students: Offer smoking prevention and cessation curriculum
 - b. Faculty/staff: Include information about tobacco cessation programs available within the community and/or Arkansas Tobacco Quitline (1-800-QUIT-NOW)

Students are not to smoke, have in possession, or use any type of tobacco on the school campus at any time during the school day. The school day is from the time you arrive on the campus until you leave the campus in the afternoon. This policy applies while riding on any school bus, at ballgames and all extracurricular activities. Possession of lighters or matches can also lead to disciplinary action. See Appendix – Arkansas State Laws – Smoking (A.C.A. 6-21-609)

VISITORS

Students are not allowed to bring visitors to school. Parents are always welcome at school, but are encouraged to make an appointment to see a teacher, one of the principals, or to visit their child's class. All adult visitors and volunteers are required to check in at the school office upon arriving at school. White Hall Schools do not allow non-students on the school campus unless they have written permission to be on the campus from the principal of that campus.

Arkansas Code 6-21-607 requires that if a person wishes to visit on the school ground or in the school building, such person shall present himself to the office of the school and receive permission to visit and a pass to indicate that proper permission has been granted.

WEAPONS AND DANGEROUS INSTRUMENTS

No student shall possess a weapon, display what appears to be a weapon, or threaten to use a weapon while in school, on or about school property, before or after school, in attendance at school or any school sponsored activity, in route to or from school or any school sponsored activity, off the school grounds at any school bus stop, or at any school sponsored activity or event. Military personnel, such as ROTC cadets, acting in the course of their official duties are accepted.

A weapon is defined as any knife, gun, pistol, revolver, shotgun, BB gun, rifle, pellet gun, razor, ice pick, dirk, box cutter, num-chucks, pepper spray or other noxious spray, explosive, ammunition, or any other instrument or substance capable of causing bodily harm.

Possession means having a weapon, as defined in this policy, on the student's body or in an area under his/her control. If, prior to any questioning or search by any school personnel, a student discovers that he/she has accidentally brought a weapon to school including a weapon that is in a vehicle on school grounds, and the student informs the principal or a staff person immediately, the student will not be considered to be in possession of a weapon. The weapon shall be confiscated and held in the office until such time as the student's parent/legal guardian shall pick up the weapon from the school's office. Repeated offenses are unacceptable and shall be grounds for disciplinary action against the student as otherwise provided for in this policy.

Except as permitted in this policy, students found to be in possession on the school campus of a firearm shall be recommended for expulsion for a period of not less than one year. The superintendent shall have the discretion to modify such expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of students expelled under this policy shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a firearm on school property. Parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to readmitting the student. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a firearm policy violation shall also be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a firearm on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school

The mandatory expulsion requirement for possession of a firearm does not apply to a firearm visibly stored inside a locked vehicle on school property nor to activities approved and authorized by the district that include the use of firearms. Such activities may include ROTC programs, hunting safety or military education, or before or after-school hunting or rifle clubs.

A firearm brought inadvertently to school by a student shall be grounds for disciplinary action against the student, but the School Board of Directors may consider the “inadvertent circumstances” of the incident in determining the student’s discipline. The district shall report any student who brings a firearm to school to the criminal justice system or juvenile delinquency system by notifying local law enforcement. **Legal References:** A.C.A. § 6-18-502 (c) (2) (A) (B), A.C.A. § 6-18-507 (e) (1) (2), A.C.A. § 6-21-608, A.C.A. § 5-4-201; A.C.A. § 5-4-401 (spell out the fines and possible imprisonment for a class B misdemeanor offense). A.C.A. § 5-27-210, A.C.A. § 5-73-119(b) (e) (8) (9) (10), A.C.A. § 5-73-133, 20 USC § 7151

Note: Students will be suspended immediately, reported to legal authorities and recommended for expulsion for a period of not less than one (1) year. WARNING!! Illegal possession or use of prohibited weapons on school property or upon a school bus by a student shall result in suspension of driver’s license (A.C.A. 5-73-128)

WITHDRAWAL FROM SCHOOL/RESIDENCY REQUIREMENT

A student will be required to withdraw from school if that student’s family and/or legal guardian moves outside the school district attendance zone. Students must reside within the boundaries of the White Hall School District to attend any school in the district. Exception to this requirement is a student enrolling in the district within the parameters of the “School Choice” Law. Any person who knowingly gives a false residential address for purposes of public school enrollment is guilty of a misdemeanor and subject to a fine not to exceed five hundred dollars (\$500). **A.C.A. 6-18-202.**

NOTE: Behavior Not Covered. The School District reserves the right to discipline student behavior that is not conducive to good order and discipline in the schools, even though such behavior is not specified in the written rules of this handbook. Students shall make restitution of any property stolen by them and shall be subject to other disciplinary measures.



Clubs



Activities



Organizations



STUDENT ACTIVITIES

This portion of the handbook is provided to more accurately describe the extracurricular activities available to students at White Hall Middle School. These activities are what the name implies, extra to the required academic program. Each year many students take advantage of being a part of the experiences provided by these various activities. Please read carefully the requirements, purpose and rewards for each of the programs.

SCHOOL ORGANIZATIONS POLICY

White Hall School System adheres to the following policy concerning school organizations:

1. Students have a right to join an existing club and are not to be restricted for membership on the basis of race, sex, national origin or other arbitrary criteria.
2. Students may, however, be restricted to membership on the basis of their sex, but only if the organization is entitled to Title IX exemption under the Bayh amendment. This amendment gives exemption to organizations that are:
 - A. Voluntary youth service organizations.
 - B. Tax exempt under the Section 501 of the 1954 Internal Revenue Code (religious and charitable organizations).
 - C. Single sex by tradition.
 - D. Principally composed of members under the age of 19.
3. School fraternities and secret societies are banned in the White Hall Schools. **A.C.A. 6-18-604**

ATHLETICS AND ACTIVITIES

1. **All student activities follow the rules and guidelines of the Arkansas Activities Association.**
2. A written doctor's physical is required for participation in all athletics. Random drug tests will be required according to school district policy. Refusal to take this test will prevent a student from participating in the activity.
3. As a service to our district patrons, the White Hall School District carries insurance on all its athletes and cheerleaders. This is a secondary insurance policy and will pick up after your primary insurance company pays. If you do not have a primary insurance company, it would be advisable to take out a plan for your child at a reasonable price. These policies will be available in the coach's office after the beginning of school. It should be understood that it is the parent's ultimate responsibility for any balance due any medical facility that treats your child for an injury.
4. Coaches will determine which athletes "letter" in each sport.

ELIGIBILITY FOR ATHLETICS, BAND & CHOIR

Middle School. A student promoted from the sixth to the seventh grade automatically meets the academic eligibility (scholarship) requirements. A student promoted from the seventh to the eighth grade automatically meets the academic eligibility requirements for the first semester. A student repeating either the seventh or the eighth grade for any reason shall not have the opportunity for eligibility during the complete year that is repeated.

The second semester eighth grade student and the first semester ninth grade student meet the academic eligibility requirements for middle school by successfully passing four (4) academic courses the previous semester, three of which shall be in the core curriculum areas (math, science, English, social studies) specified by the Division of Elementary and Secondary Education's Standards for Accreditation of Arkansas Public Schools. All coaches and sponsors will have all activities that require loss of instructional time approved at least one week in advance of the activity by their building principal and the Athletic Director. Extenuating circumstances such as winning an event or competition which advances our squads to the "next round", which prevents one week prior notice, will be taken into consideration. Coaches of all athletic teams, band and choir instructors will be encouraged to schedule games/contests that will prevent students from losing valuable classroom instruction time. Spring events and scheduling will be monitored very closely by the administration

BOYS BASKETBALL, FOOTBALL AND TRACK

The White Hall Middle School Athletic Program exists to serve the physical and social needs of each participant.

Each boy is provided an opportunity to compete in the various sports provided for him. The competition is provided by schools of similar size. One class period is provided during the school day for practice. In addition, the varsity athletes often stay until 5:30 P.M. except on game days.

All boys in grades 7-8 are permitted to try out for any of the three sports. The students state their desire to participate during pre-registration and they are scheduled into an "athletic" period during the school day. Seventh grade boys are scheduled separately from eighth or ninth graders. Seventh grade athletes compete in intramural football and have a limited schedule in basketball and track. The selection process for all teams includes the following criteria:

1. Attitude and desire to participate.
2. Participation and attendance.
3. Skill and desire to improve.

Selection to the team is not on a time basis but is left to the coaches' discretion as to when an athlete is ready to compete. The athletes are given fair and equal opportunity to earn their way on the team.

To participate in the athletic programs, it is strongly recommended that the athletes be involved with the off-season program designed for each sport. After participating in the Middle School Football program during the eighth grade, participation in the off-season weight lifting program will be a prerequisite for continuing to participate in the football program at each sequential level.

In addition to the Arkansas Activities Association's rules for eligibility, the coaches expect each athlete to maintain a "C" average. Extra work such as "sprints" or "agility drills" is often assigned to the athletes that do not meet the grade requirement.

Students must purchase their own shoes and socks. The other equipment needed is provided at the school district's expense.

The athletic boosters may provide meals for the athletes on occasion, such as a long road trip or at the last game of the season.

GIRLS ATHLETICS: BASKETBALL, TRACK & VOLLEYBALL (7TH AND 8TH GRADE ONLY)

The White Hall girls athletic program provides an opportunity for each girl participant to compete in interscholastic competition. The purpose of our program centers around our athletes while trying to improve physical skills, learning to display good sportsmanship, as well as give each girl a feeling of success through teamwork.

Team selection is at the direction of the coach from each sport. ALL Students must have a current physical on file to try-out or participate in any of the three sports.

Those chosen for Basketball will be placed in a Basketball class that takes place during the school day. In addition there are afterschool practices and games. Basketball is a fall and winter sport. All Track and Volleyball practices and games take place after school. Volleyball is a Fall Sport and Track is held in the spring.

CHEERLEADERS

The Cheerleader program exists to promote and uphold spirit, to develop a sense of good sportsmanship among students, to provide moral support for the teams, and to promote relationships with other schools before, during and after athletic events.

The uniforms, pom poms, and transportation to away games are provided by the school. Shoes, short outfits and other personal items are the expense of the cheerleader. Camp is financed by selling ads for the junior football program. If the quota is not met, the expense of camp is the responsibility of the cheerleader. Profits from ads, football programs, selling ribbons, and working concession at senior games goes for the cheerleader's camp, to purchase paint, brushes, tape, paper and other poster supplies to promote spirit and to pay for printing of the 8th & 9th football program.

The cheerleader squad consists of 8 eighth graders, and 4 seventh graders members . Cheerleaders are selected by a panel of judges. Judging is done on a point system based on a girls' ability to perform basic cheerleading techniques, jumps, dances, cheers, and gymnastics. Requirements: Enrolled at White Hall Middle School six weeks prior to try-out date, have and maintain a 2.0 accumulated grade average with no F's, a written statement of permission by parent, evidence from a medical physician of a physical examination, emotional maturity and stability to withstand the strain and work required, be dependable and cooperative. A demerit system is used to insure proper conduct and cooperation. Random drug tests will be required according to school district policy.

A cheerleader's year is April through March of the next year. Practice for camp is one day a week for two hours in April, two days a week for two hours in May. The two weeks before camp, practice is every week day for two and one-half hours per day. Practice resumes in August five days a week for two and one-half hours per day. During school, cheerleaders are given a class period together each day. In addition to this, during football season cheerleaders stay before school two days a week for one hour each day. Before basketball season, cheerleaders spend approximately fifteen extra hours preparing. During the basketball season, the hour class period is sufficient for practice. In February and March, eighth grade cheerleaders aid in try-outs.

DANCE TEAM

The Dance Team program exists to promote school spirit, to develop a sense of good sportsmanship, provide moral support, and to promote wholesome relationships with other schools.

Each member is required to purchase all necessary uniform and performance items.

Dance Team members are selected by a panel of judges as they execute certain stunts and maneuvers. A demerit system is used to insure proper conduct and cooperation. A written statement of permission by the parent and evidence from a medical physician of a physical examination is required before try-outs.

Dance Team members are required to:

1. Have and maintain a 2.0 grade average with no F's the previous semester;
2. Be enrolled at White Hall Middle School six weeks prior to tryouts;

Attend all home football games and all home basketball games. The team is limited to 12 participants, 6 from the 8th grade and 4 from the 7th grade, and 2 at large selections. The highest scores without regard to grade level will determine the two remaining members. Random drug tests will be required according to school district policy.

BAND

The instrumental music program exists to provide students an opportunity to gain knowledge in musicianship as it is related to instrumental music. Also, it strives to provide the student a sense of accomplishment through participation in various competitions and public appearances.

The normal progression is instrumental band to varsity band. As skills increase, the musician may be promoted from one level to another. The student auditions and the director places them in the appropriate group commensurate to their ability. The various bands have forty- eight minutes each during school day for drill and practice. The varsity band performs at all home football games.

The director awards selected members of each band with plaques. A best woodwind, percussion and brass player is selected at each level during the year.

Band participants are required to purchase or rent their instrument. A few of the larger and more expensive instruments are provided by the school district. The uniforms are provided at no extra expense to the student. A band boosters club assists the program financially and otherwise throughout the year.

Band Attendance Policy - Attendance of all band events, such as football games, concerts, night rehearsals, or events required by the director, is expected of all band students involved in these activities. If a student fails to attend a required event without an excused absence, (such as illness or death in the family), he or she may be subject to dismissal from the band program. In cases of illness or emergencies, the director should be notified of the absence in advance of the event. Failure to do so may result in disciplinary action.

Flag Line – Middle School Band. The flag line provides color and life to the band as they perform on the field. Creativity with choreography and coordination are other benefits derived from participation in the group. This activity is financed through the band budget. A sponsor, in addition to the band director, is employed for the duration of the marching season. Students must try-out for flag line. A panel of three judges makes the selection. A "C" grade average is required to try-out and must be maintained to stay on the line. The flag line sponsor is responsible for the enforcement of the rules and regulations governing the program. Rehearsals begin in August and the program ends at the close of football season. Two practices during the week are conducted simultaneously with the band class.

CHOIR

The purpose of daily choir rehearsals and activities is to give the student an overall perspective of music; to expose students to a varied program of music repertoire; to instruct the student in correct vocal tone and song; to prepare them for public performance; and, to be a great impact in developing lifetime skills for each student's life.

In order to prepare for Choral Performance Assessments of concerts, competitions, etc., continued student involvement is necessary. The main requirement is that each student gives 100% of his/her energy, attention, etc., for that one period of class time per day. As students remain in choir year after year, they will develop a high level of musicianship, and therefore be very effective choir students in years to come.

A choir uniform is required for each choir member at the expense of the student. The White Hall Choir Parents Club sponsors the annual fundraiser and uses the money for various choral needs for the classroom and students.

CLUBS AND ORGANIZATIONS

ART CLUB

The Art Club is composed of art students that have an interest in additional art endeavors. The students meet at least once a month, the second Tuesday of each month before school, 8:00 A.M. – 8:25 A.M. The students may have project meetings, guest speakers, attend art museum, or create art displays or campus art work.

There is a five dollar (\$5.00) activity fee, plus the students may be required to help pay for specific projects that they elect to accomplish.

The students will have one and one half months to sign up for club membership. If he/she misses two meetings they will forfeit their membership. They must comply with the Art Club by-laws.

BETA CLUB

The Junior Beta Club at White Hall Middle School is committed to recognizing and promoting high academic achievement, rewarding and nurturing worthy character, fostering leadership skills and encouraging service to others. Eighth grade students with more A's than B's on their 1st 9 weeks report card, with A's in three out of four core subjects, are eligible to join. Annual dues are required of each member. Three teacher recommendations are also required along with a parent's signature.

BULLDOG PRIDE PEP BAND

The goal is to provide entertainment at sporting events, pep rallies, and pep assemblies during football and basketball season for the White Hall Middle School Bulldogs.

Pep Band instrumentation will be as follows: 1 flute or piccolo, or bells (xylophone) or both; 2 clarinets; 1 alto saxophone, or 1 marching French horn, or both; 3 trumpets; 2 trombones, or 1 trombone and 1 baritone; 1 tuba; 3 drums (1 snare, 1 quad toms, 1 bass drum). The maximum number of students will be twenty (20).

The pep band is an audition only group, selected from Varsity band members. A statement of commitment will be required from each member selected. The pep band will practice each Wednesday after school from 3:45 P.M. – 4:45 P.M. A uniform will be required during rallies and ballgames. The pep band will be given free admission to all home basketball games.

CHESS CLUB

There is a 6th grade chess team and a 7th & 8th grade chess team. Each team has set times to practice and plays against themselves. There is a tournament to pick each team which consists of 10 to 14 members. The 6th grade team participates in the 5th & 6th grade elementary chess tournaments. The 7th & 8th grade team participates in the middle school chess tournaments.

FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA (FCCLA)

FCCLA is an effective student organization that is dedicated to teaching young men and women to become leaders while making a difference in the lives of families, careers, and communities by addressing important personal, work, and social issues through family and consumer science education.

Any student who is taking or has taken a family and consumer science course is eligible to join. Students expand their leadership potential and develop skills for life-planning, goal setting, problem solving, decision making and interpersonal communication.

Students may participate in one of FCCLA's national programs like Star Events and earn recognition by competing at local, district, state, and even national levels. They may develop a community service project, attend state conventions to get new ideas about how to improve themselves, meet new friends, and have fun.

FELLOWSHIP OF CHRISTIAN ATHLETES (FCA)

The Fellowship of Christian Athletes exists to promote fellowship among Christian athletes on the middle school campus. Membership is open to any athlete, grades 6-8, who desires to participate. These activities include summer camps, fund raising and monthly meetings for fellowship and spiritual growth.

This is a national organization consisting of athletes from all denominations. All Christian athletes are encouraged to join. FCA will meet one day each month. Other called meetings will be held after practices.

FIRE MARSHALS

White Hall Middle School operates a school fire marshal program according to the requirements established by the State Board of Education. The fire marshals help with the monthly fire drills and fire prevention programs.

FUTURE BUSINESS LEADERS OF AMERICA (FBLA)

The nine purposes of FBLA are (1) develop competent, aggressive business leadership; (2) strengthen the confidence of students in themselves and their work; (3) create more interest in and understanding of American business enterprises; (4) encourage members in the development of individual projects; (5) develop character and prepare for useful citizenship; (6) encourage and practice efficient money management; (7) encourage scholarship and promote school loyalty; (8) assist students in the establishment of occupation goals; (9) and facilitate the transition from school to work.

Any 8th grade student enrolled in Computer Technology: Introduction or Computerized Business Applications with 2.5 GPA is eligible for membership. Any former White Hall Middle School FBLA member is eligible for membership.

Annual dues are required of each member. Members are required to participate in a fundraiser that is used for the various expenses of the club. Meetings are scheduled once a month. Other meetings may be held as deemed advisable.

QUIZ BOWL TEAM

The Quiz Bowl team at White Hall Middle School exists to allow academically achieving students the opportunity to compete in matches against other schools. The team is organized under the Arkansas Governor's Quiz Bowl Association and follows AAA rules for eligibility. Following the AGQBA guidelines, the goal of WHJH quiz bowl is to promote academic team competition.

Membership on the team is based on try-outs held in September. Participants must achieve an established percentage for questions answered correctly to participate on the team. Members must attend 75% of the practices held each month, usually one day a week after school. Extra practices may be required before specific competitions.

SCIENCE CLUB

Science Club is open to 8th grade students on the Middle School Campus. This club is to promote scientific growth and knowledge and to help students prepare for higher levels of science. The activities will include experiments, demonstrations, field trips, fundraisers, and guest speakers. The Science Club will meet monthly with additional meetings being announced periodically.

STUDENT COUNCIL

The major objectives of the student council are: (1) to promote student participation in school government, (2) to promote better understanding between faculty and students, (3) to offer training in citizenship, and (4) to establish respect for law and order.

The student council is self-financed by two major fund raising events each year. All students maintaining a C average and in good standing with the school are eligible to seek a position on the council. The students run by petition and are selected by the entire student body. The regular meeting time for the total group will be before school on a monthly basis during the regular school term. Special meetings are called when they are needed.



Course Descriptions

English

Athletics

Choir

Family Consumer Science

Math

Science

Band

COMPUTERS

History

Required Courses-6th Grade

Language Arts-There are two courses of Language Arts available for sixth grade students.

6th Grade Language Arts- Language Arts contains a curriculum filled with literature, composition, grammar, vocabulary, and spelling. Curriculum is developed and implemented using the Common Core State Standards.

Pre-Advanced Placement 6th Grade Language Arts-The content of this class requires advanced reading skills and is more rigorous than the regular sixth grade Language Arts class. The criteria for this class are teacher recommendation, a grade of A or B in the corresponding academic course and a score of Advanced in the corresponding area on the Benchmark test.

Math-There are two courses of Math available for sixth grade students.

6th Grade Math

This course contains problem-solving skills using decimals, fractions, percents, integers and number theory. Emphasis is also placed on measurement, geometry and probability. This course uses Common Core State Standards with the use of manipulatives and technology (computer lab and calculators).

Pre- Advanced Placement 6th Grade Math

This course contains problem-solving skills using decimals, fractions, percents, integers and number theory. Emphasis is also placed on pre-algebra skills, measurement, geometry and probability. This course is a bridge between basic skills and algebra through the use of manipulatives and technology (computer lab and calculators).

Social Studies-There are two courses of Social Studies available to sixth grade students.

6th Grade Social Studies – U.S. History: Civil War to Present

Students will analyze the political, social, economic, and geographic history of the United States from the Civil War to the present. Through the use of rich text, illustrations, graphics, and specialized features, students are able to connect with the material in order to create concrete experiences and refine their perceptions. The goal of this course is to extend social understanding while laying a foundation for their civil efficacy.

6th Grade Pre-Advanced Placement U.S. History: Civil War to Present

The content of this class requires advanced reading skills and is more rigorous than the regular class. The criteria for this class are teacher recommendation, a grade of A or B in the corresponding academic course, and a score at the Proficient or Advanced level on the Literacy section of the Benchmark test.

Science-There are two courses of Science available for sixth grade students.

6th Grade Science- Emphasis is placed on a variety of skills including critical thinking, listening, note taking, gathering data, observations, and proper use of science technology. **Students will learn from four aspects of science: physical science, life science, earth/space science and nature of science.** Over the course of the year students will conduct various group experiments that relate to the written information studied. Exams, projects, and homework will be given regularly.

Pre-Advanced Placement 6th Grade Science- The content of this class requires advanced reading skills and is more rigorous than the regular Science class. The requirements for placement in this class include teacher recommendation, a grade of A or B in 5th grade Science class, and a score of Advanced on the mathematics section of the Benchmark test.

Tools For Learning – This course covers research and information skills, learning styles, and time management. Topics also included are taking class notes, using reference materials, and data gathering.

Quarterly Rotation-Each sixth grade student will be required to take a nine weeks of Physical Education, Computers, Art, and General Music.

Elective Courses- 6th Grade

Introduction to Choir- This class is for all sixth grade Girls and Boys. It is an introduction to choral singing. The elements of music and how they function in a performance setting are studied. Students work on vocal study, etiquette for performance and sight-reading skills. Students become knowledgeable in the basic aspects of music and build on this throughout the remainder of middle school choir. Christmas and spring concert performances with designated attire are required.

Introduction to Band- Beginning Band is one of the music electives for sixth graders. Students must provide their own instrument to participate in this course. This course is for those students with no previous band experience. The student will learn the proper care of the instrument, carriage of the instrument, and basic tone production. During the first year, the student will learn music reading and preparation of music on their level.

Boys' Physical Activity- Sixth grade Physical Activity/Sports Class introduces all Junior Varsity male athletic sports. Each sport that is introduced will have offensive and defensive strategies taught as well as rule, regulations, and proper technique.

Girls' Physical Activity-Sixth grade Girls' Physical Activity/Sports class introduces middle school girls to all athletic sports offered by the White Hall School District. Sports covered include volleyball, basketball, tennis, track, soccer, softball, and golf. Students learn how to play the sport as well as rules and regulations for each sport.

Required Courses – 7th Grade

English – There are two courses of English available for seventh grade students.

English -- Grammar, spelling, vocabulary, literature and writing are the major components of the seventh-grade English classes. Throughout the year, the teacher addresses not only the basic skills in each area but also goes beyond basics to incorporate creative and higher-level thinking skills.

Pre-Advanced Placement English – The content of this class requires advanced reading skills and is more rigorous than the regular seventh grade English class. The criteria for this class are teacher recommendation, a grade of A or B in the corresponding academic course and a score of Proficient or Advanced in the corresponding area on the Benchmark test.

Math – There are two courses of Math available for seventh grade students.

Math -- This course contains problem-solving skills using decimals, fractions, percents, integers and number theory. Emphasis is also placed on pre-algebra skills, measurement, geometry and probability. This course is a bridge between basic skills and algebra through the use of manipulatives and technology (computer lab and calculators).

Pre-Algebra – This course emphasizes geometry, measurement, proportionality, as well as, algebra, functions and statistics. It helps the student bridge from concrete, number-oriented mathematics to abstract, symbol-centered algebra. This course prepares students for success in algebra. The criteria for this class are teacher recommendation, a grade of A or B in the corresponding academic course and a score of Proficient or Advanced in the corresponding area on the Benchmark test.

Science -- All seventh grade students take Life Science. There are two courses available for the students.

Life Science – This course consists of a study of living things and their relationships to the environment. Areas that are covered in Life Science are Botany, microbiology, ecology and zoology.

Pre-Advanced Placement Life Science – The content of this class requires advanced reading skills and is more rigorous than regular Life Science class. The criteria for this class are teacher recommendation, a grade of A or B in the corresponding academic course and a score at the Proficient or Advanced level on the mathematics section of the Benchmark test.

Arkansas History/World History – There are two courses of Arkansas History/World History available to seventh grade students.

Arkansas History/World History -- Students will analyze the political, social, economic, and geographic history of Arkansas from pre-history to the present. Students will also explore the culture and diversity of the world and its effect on change. A study of the roles of government and the rights and responsibilities of citizens will be discussed.

Pre-Advanced Placement Arkansas History/World History – The content of this class requires advanced reading skills and is more rigorous than the regular class. The criteria for this class are teacher recommendation, a grade of A or B in the corresponding academic course and a score at the Proficient or Advanced level on the Literacy section of the Benchmark test.

Career Development/Keyboarding -- All seventh graders receive instruction in each of the following courses for one semester.

Career Development – This is an alternate course combining Career Orientation and Computer Technology allowing schools to meet the requirements for introducing students to hardware and application software with applications in career planning, preparation, exploration, and development.

Keyboarding – Keyboarding is designed to help students develop speed and accuracy by learning the touch operation of alphanumeric keyboard characters. Emphasis is placed on mastery of the keyboard, development of speed and accuracy, basic problem-solving applications, proofreading, formatting and the proper care of the computer equipment.

Special Services -- Instruction is offered to qualified students through resource classes in the following areas: English, math, and science. Other identified students may receive instruction in a self-contained setting. This setting offers instruction in reading, math, English, science and social studies. Speech therapy is also offered to students who exhibit speech and language difficulties.

Elective Courses – 7th Grade

When any of these courses are selected, the student will remain in that class all year. **Students will select one elective course from Section A and one elective course from Section B.**

All seventh grade students are required to enroll in an all year organized physical activity class. Students may select Athletics or Physical Education to fulfill this requirement.

Athletics – A written medical doctor's physical is required for participation in Athletics.

Girls' Athletics -- Girls participate in basketball and track. A class period during the day is reserved for seventh grade girls' basketball practice. Track practice is held after school in the spring of the school year. Students dress out in shorts, t-shirt and tennis shoes.

Boys' Athletics -- Boys participate in football, basketball and track. There is a class period during the school day for practice and games. Students dress out each day for practice. Boys must participate in all three sports.

Physical Education – The Physical Education curriculum stresses sports and overall physical fitness. The AAHPERD physical fitness tests are given to each student. Fitness related tests and skills tests might be given periodically. Students are required to dress out each day in black shorts (must meet school dress code length), gray t-shirt, socks and closed heel and toe tennis shoes. Appropriate sweat pants and shirts will be acceptable during cool weather.

All seventh grade students select one of the following as their second elective.

Visual Art 1 – Visual Art 1 is a hands on class, where the students will be introduced to and use the elements and principles of visual art. In addition to application projects, the student will study famous artists, analyze art works and be exposed to various techniques and media.

Instrumental Music (Band) – Instrumental music (Band) is one of the music electives for seventh graders. Students must provide their own instrument to participate in this course. This course is for those students with no previous band experience. The student will learn the proper care of the instrument, carriage of the instrument, and basic tone production. During the first year, the student will learn music reading and preparation of music on their level.

Choir -- (Boys' Choir or Girls' Choir) -- Choir is a beginner class consisting of seventh graders. There is one class for boys and one class for girls. Students will demonstrate musical competency through required performance of concerts and Choral Performance Assessment Competition, learning basic music skills, improved listening skills, written tests, and improved vocal technique. A choir uniform is required at the student's expense.

General Music – This class includes an overview of music history and musical notation. Students are introduced to a variety of music from classical to present day. Students who successfully completed this class in the seventh grade must select another elective at the eighth grade level.

Health and Safety/Tools For Learning – A student who selects this course is required to take both semesters.

Health and Safety - This course stresses mental, physical, and social health. The students learn about proper nutrition, care of their bodies, importance of exercise, and the dangers of drugs and alcohol. Topics also include tobacco, personal safety, and managing stress.

Required Courses – 8th grade

English – Two courses of English composition and literature are available for eighth grade students.

English - Students will develop the writing and grammatical skills necessary for effective communication. Students will also develop reading skills that will lead them to an understanding and appreciation of literature and improved reading comprehension.

Pre-Advanced Placement English – The content of this class requires advanced reading skills and is more rigorous than the regular eighth grade English class. The criteria for this class are teacher recommendation, a grade of A or B in the corresponding academic course and a score of Proficient or Advanced in the corresponding area on the Benchmark test.

Math – Two courses of math are available for eighth grade students. Successful completion of Algebra I at the eighth grade requires the student to enroll in Geometry in the ninth grade.

Pre-Algebra - This course emphasizes geometry, measurement, and proportionality, as well as, algebra, functions and statistics. It helps the student bridge from concrete, number-oriented mathematics to abstract, symbol-centered algebra. This class will prepare students for success in algebra and geometry.

Algebra I - Students are selected for this course using the criteria of scores on a nationally recognized algebraic test, (**Orleans-Hanna Algebra Prognosis Test**), a grade of A or B in the corresponding academic course, a score of advanced on the Benchmark test, and teacher recommendation. This course emphasizes algebraic properties, expressions, absolute value, and solving equations and inequalities. The students also read, construct, and interpret graphs and tables (with and without graphing calculators). Functions, relations, patterns, and polynomial operations are also stressed. This course is a one-year course and is a prerequisite for geometry. Students who successfully complete the course will receive high school credit and the grade earned will count in the calculation of the grade point average for high school graduation.

Science – Earth Science is taught to the eighth grade students. Two courses of study are available.

Earth Science – This course encompasses a study of the earth and the universe. Students will learn about astronomy, meteorology, oceanography, and geology.

Pre-Advanced Placement Earth Science – The content of this class requires advanced reading skills and is more rigorous than the regular earth science class. The criteria for this class are teacher recommendation, a grade of A or B in the corresponding academic course and a score at the Proficient or Advanced level on the science section of the Benchmark test.

World History – World History is taught to the eighth grade students. Two courses of study are available.

World History – Eighth graders will focus on world governments and changes. The students will also analyze significant ideas, events, and people in world, national, state, and local history and how they affect change over time. A discussion of world economics regarding the use and allocation of human, natural, and capital resources.

Pre-Advanced Placement World History – The content of this class requires advanced reading skills and is more rigorous than the regular world history class. The criteria for this class are teacher recommendation, a grade of A or B in the corresponding academic course and a score at the Proficient or Advanced level on the Literacy section of the Benchmark test.

Career Development – This is an alternate course combining Career Orientation and Computer Technology allowing schools to meet the requirements for introducing students to hardware and application software with applications in career planning, preparation, exploration, and development.

Special Services - Instruction is offered to qualified students through resource classes in the following areas: English, math, and science. Other identified students may receive instruction in a self-contained setting with instruction in reading, math, English, science and social studies. Speech therapy is also offered to students who exhibit speech and language difficulties.

Elective Courses – 8th Grade

When any of these courses is selected, the student will remain in that class all year. **Students will select one elective course from Section A and one elective course from Section B.**

All eighth grade students are required to enroll in an all year organized physical activity class. Students may select Athletics or Physical Education to fulfill this requirement.

Athletics – A written doctor's physical is required for participation in Interscholastic Athletics.

Girls' Athletics - Girls can participate in basketball and track. There is a class period during the school day for varsity basketball practice. Track practice is held after school in the spring of the school year. Students dress out in shorts, t-shirt and tennis shoes.

Boys' Athletics - Boys participate in football, basketball and track. Athletic practice will take place during the school day and after school each day. Students dress out each day for practice.

Physical Education – The Physical Education curriculum stresses sports and overall physical fitness. The AAHPERD physical fitness tests are given to each student. Fitness related tests and skills tests may be given periodically. Students are required to dress out each day in black shorts (must meet school dress code length), gray t-shirt, socks and closed heel and toe tennis shoes. Appropriate sweat pants and shirts will be acceptable during cool weather.

All eighth grade students select one of the following as their second elective.

Art – There are two classes of art available for eighth grade students.

Visual Art 1 – Visual Art 1 is a hands on class, where the students will be introduced to and use the elements and principles of visual art. In addition to application projects, the student will study famous artists, critique art works and be exposed to various techniques and media. This course is for first year students.

Visual Art 2 – In order to take this class, the students must have successfully completed Visual Art 1 at the seventh grade level. This hands on class is designed as a sequential progression of activities that acquaints the students with additional knowledge of the elements and principles. It also insures the opportunity for the students to work with new media and gain additional art awareness.

Arts/Crafts

The Arts and Crafts class is a hands-on class where the students will be introduced to and use the elements and principles of art focusing more on three-dimensional projects with a crafty flare.

Band – There are two courses of instrumental music available to eighth grade students. Students must provide their own instrument to participate in band.

Instrumental Music – This course is an elective for eighth grade students. This is a course of basic skills in care and carriage of the instrument, tone production and music reading. Students enrolled in this class with previous experience in band will be eligible to participate in region events.

Varsity Band - Varsity band is open to students with two to three years of experience based upon advanced musical fundamentals. Varsity band is by audition only. The students must be able to pass a basic skills exam. Varsity band performs at junior high football games, region competitions, as well as several concerts throughout the year. It is a prerequisite to high school band.

Choir – There are two choirs available for eighth grade students. Previous vocal music experience is preferred, but not required.

8th Grade Boys Choir - This choir consists of 8th and 9th grade boys. The students will demonstrate musical competency through required performance of concerts; Choral Performance Assessment Competition; All-Region tryouts, clinic, and concert; and, written tests. They will learn basic music skills, improved listening skills, and improved vocal technique. A choir uniform is required at the student's expense.

8th Grade Girls Choir – This choir consists of 8th and 9th grade girls, who will demonstrate musical competency through performance of concerts; Choral Performance Assessment Competition; All-Region tryouts, clinic, and concerts; and, written tests. They will learn basic music skills, improved listening skills, and improved vocal technique. A choir uniform is required at the student's expense.

General Music – This class includes an overview of music history and musical notation. Students are introduced to a variety of music from classical to present day. Students who successfully completed this class in the seventh grade must select another elective at the eighth grade level.

Health and Safety/Tools For Learning – A student who selects this course is required to take both semesters. Students who successfully complete this class at the seventh grade must select another elective at the eighth grade level.

Health and Safety - This course stresses mental, physical, and social health. The students learn about proper nutrition, care of their bodies, importance of exercise, and the dangers of drugs and alcohol. Topics also include tobacco, personal safety, and managing stress.

APPENDIX

AHERA (ASBESTOS HAZARD EMERGENCY RESPONSE ACT)

ARKANSAS SCHOOL LAW GOVERNING SCHOOL ATTENDANCE

ARKANSAS STATE LAWS

EXTRACURRICULAR ACTIVITY RULES

HEALTH SERVICES INFORMATION

**PROCEDURAL RULES AND REGULATIONS FOR STUDENT
SUSPENSION AND EXPULSION**

STUDENT TRANSPORTATION REGULATIONS

CAMPUS MAPS



AHERA (ASBESTOS HAZARD EMERGENCY RESPONSE ACT)

On October 22, 1986, President Reagan signed into law the Asbestos Hazard Emergency Response Act (**AHERA, Public Law 99-519**). The law required EPA to develop regulations which provide a comprehensive framework for addressing asbestos problems in public and private elementary and secondary schools. On October 30, 1987, EPA published the Asbestos-Containing Materials in Schools Rule [40CFR Part 763 Subpart E]. This New Rule requires all public and private elementary and secondary schools to inspect for friable and non-friable asbestos, develop asbestos management plans that address asbestos hazards in school buildings, and implement response actions in a timely fashion. This rule became effective December 14, 1987.

White Hall School District conducted a complete inspection of its facilities in July of 1988, utilizing the services of Larron Laboratory, 529 Broadway, Cape Girardeau, Missouri, (314) 334-8910. The results of this inspection have been included in a management plan. This management plan is available in the administrative offices of White Hall School District (and in the offices of each school) during normal business hours, without cost or restriction, for inspection by representatives of the EPA and the State, the public, including teachers, other school personnel and their representatives, and parents. White Hall School District may charge a reasonable cost to make copies of management plans.

Periodic surveillance is required every six (6) months and is conducted in January and July of each year. A reinspection of our facilities is required every three (3) years. Any fiber release episodes and any activities involving the disturbance of the ACM are also recorded in the management plan.

The purpose of the Federal and State regulations is to protect the health and well-being of all persons entering the buildings of the White Hall School District. The district takes very seriously the recommendations made in the management plan, and has taken the necessary steps to comply with State and Federal regulations.

If additional information pertaining to asbestos-related activities is needed, please contact the central office administration at any time during working hours.

ARKANSAS SCHOOL LAW GOVERNING SCHOOL ATTENDANCE

Arkansas Code 6-18-222: Penalty for excessive unexcused absences — Revocation of driving privilege.

(a)(1) (A) (i) The board of directors of each school district in this state shall adopt a student attendance policy, as provided for in § 6-18-209, which shall include a certain number of excessive absences that may be used as a basis for denial of course credit, promotion, or graduation. (ii) However, excessive absences shall not be a basis for expulsion or dismissal of a student.

(B) The legislative intent is that a student having excessive absences because of illness, accident, or other unavoidable reasons should be given assistance in obtaining credit for the courses.

(2) The State Board of Workforce Education and Career Opportunities shall adopt a student attendance policy for sixteen-year-olds and seventeen-year-olds enrolled in an adult education program. The policy shall require a minimum attendance of ten (10) hours per week to remain in the program.

(3) A copy of the school district's student attendance policy or the board's student attendance policy for sixteen-year-olds and seventeen-year-olds enrolled in adult education shall be provided to the students' parents, guardians, or persons in loco parentis at the beginning of the school year or upon enrollment, whichever event first occurs.

(4) (A) A student's parents, guardians, or persons in loco parentis and the community truancy board shall be notified when the student has accumulated excessive unexcused absences equal to one-half (½) the total number of absences permitted per semester under the school district's or the board's student attendance policy. Notice shall be by telephonic contact with the student's parents, guardians, or persons in loco parentis by the end of the school day in which the absence occurred or by regular mail with a return address on the envelope sent no later than the following school day. Notice to the community truancy board shall be by letter to the chair of the community truancy board.

(B) The community truancy board shall schedule a conference with the parents, guardians, or persons in loco parentis to establish a plan to take steps to eliminate or reduce the student's unexcused absences.

(C) If the student's parents, guardians, or persons in loco parentis do not attend the scheduled conference, the conference may be conducted with the student and a school official. However, the parent, guardian or person in loco parentis shall be notified of the steps to be taken to eliminate or reduce the child's absence.

(5) (A) Whenever a student exceeds the number of excessive unexcused absences provided for in the district's or the board's student attendance policy, the school district or the adult education program shall notify the prosecuting authority and the community truancy board, and the student's parents, guardians, or persons in loco parentis shall be subject to a civil penalty through a family in need of services action in circuit court, as authorized under subdivision (a)(6)(A) of this section, but not to exceed five hundred dollars (\$500) plus costs of court and any reasonable fees assessed by the court.

(B) The penalty shall be forwarded by the court to the school or the adult education program attended by the student.

(6) (A) (i) Upon notification by the school district or the adult education program to the prosecuting authority, the prosecuting authority shall file in circuit court a family in need of services petition pursuant to § 9-27-310 or enter into a diversion agreement with the student pursuant to § 9-27-323.

(ii) For any action filed in circuit court to impose the civil penalty set forth in subdivision (a)(5) of this section, the prosecuting authority shall be exempt from all filing fees and shall take whatever action is necessary to collect the penalty provided for in subdivision (a)(5) of this section.

(B) Municipal attorneys may practice in circuit court for the limited purpose of filing petitions or entering into diversion agreements as authorized by this subdivision (a)(6)(B) if agreed upon by all of the parties pursuant to subdivision (a)(6)(A) of this section.

(7) (A) The purpose of the penalty set forth in this subsection is to impress upon the parents, guardians, or persons in loco parentis the importance of school or adult education attendance, and the penalty is not to be used primarily as a source of revenue.

(B) (i) When assessing penalties, the court shall be aware of any available programs designed to improve the parent-child relationship or parenting skills.

(ii) When practicable and appropriate, the court may utilize mandatory attendance at the programs as well as community service requirements in lieu of monetary penalties.

(8) As used in this section, "prosecuting authority" means:

(A) The elected district prosecuting attorney or his or her appointed deputy for schools located in unincorporated areas of the county or within cities not having a police or district court; and

(B) The prosecuting attorney of the city for schools located within the city limits of cities having either a police court or a district court in which a city prosecutor represents the city for violations of city ordinances or traffic violations.

(9) In any instance in which it is found that the school district, the adult education program, or the prosecuting authority is not complying with the provisions of this section, the State Board of Education may petition the circuit court to issue a writ of mandamus.

(b)(1)(A) Each public, private, or parochial school shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school.

(B) Each adult education program shall notify the department whenever a student sixteen (16) or seventeen (17) years of age has left the program without receiving a high school equivalency certificate.

(2)(A) Upon receipt of notification, the department shall notify the licensee by certified mail, return receipt requested, that his or her motor vehicle operator's license will be suspended unless a hearing is requested in writing within thirty (30) days from the date of notice.

(B) The licensee shall be entitled to retain or regain his or her license by providing the department with adequate evidence that:

(i) The licensee is eighteen (18) years of age;

(ii) The licensee is attending school or an adult education program; or

(iii) The licensee has obtained a high school diploma or its equivalent.

© (i) In cases in which demonstrable financial hardship would result from the suspension of the learner's permit or driver's license, the department may grant exceptions only to the extent necessary to ameliorate the hardship.

(ii) If it can be demonstrated that the conditions for granting a hardship were fraudulent, the parent, guardian, or person in loco parentis shall be subject to all applicable perjury statutes.

(3) The department shall have the power to promulgate rules and regulations to carry out the intent of this section and shall distribute to each public, private, and parochial school and each adult education program a copy of all rules and regulations adopted under this section.

ARKANSAS STATE LAWS

This list of Arkansas State Statutes directly relate to students and other individuals on or about school property. Students may be suspended or expelled for violation of these statutes. Criminal charges may also be filed against students or other individuals who are in violation of these laws.

Alcohol/Drugs -- Selling, Attempting to Sell/Distribute or Purchase -- A student who sells, attempts to sell, distribute or purchase drugs (or any substance he claims to be a controlled substance) or alcohol, shall be reported to legal authorities. (A.C.A. 5-64-401) Sentences for sale of controlled substances within 1,000 feet of public or private schools shall be enhanced by two (2) years and a fine of no less than \$1,000. (A.C.A. 5-64-401) Prohibited substances shall include any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or other controlled substance as defined in Act 590 of 1971 of the state of Arkansas, as amended, or beverage containing alcohol or intoxicant of any kind.

Arson -- No student shall deliberately burn or attempt to burn school property. (A.C.A. 5-38-301)

Assault/Battery on Staff. No student shall strike or attempt to strike a teacher or other school personnel. (A.C.A. 5-13-201, Batt I; 5-13-202 – “serious physical injury,” Batt. II which also includes intentionally causing “physical injury” to teacher or employee).

Assault/Battery with Substantial Risk of Death or Serious Physical Injury -- A student shall not engage in conduct which creates a substantial danger of death or serious physical injury to another person. (A.C.A. 5-13-201, Batt. I; 5-13-202, Batt. II; 5-13-204, Agg. assault; 5-13-205, 1st Deg. Assault; 5-1-102(19)

Battery (Misdemeanor) — Minor Physical Injury

A student will not threaten or attempt to cause injury or physical harm to another student, nor will a student strike or beat another student. (A.C.A. 5-13-203, Batt. 3rd; 5-1-102(14); 5-13-206, Assault 2nd; 5-13-207, Assault 3rd)

Criminal Trespass. No unauthorized person (non-student) shall purposely enter or remain unlawfully in a school or vehicle on the school premises. A.C.A. 5-39-203

Disorderly Conduct -- No student shall engage in inappropriate behavior that substantially disrupts or interferes with, or is likely to disrupt or interfere with, any school function, activity or school program. Such behavior includes, but is not limited to, fighting, threats, excessive noise, abusive language, obscene gestures, exposing private parts, disrupting lawful assembly of persons. (A.C.A. 5-71-207, Disorderly conduct — “C” Misdemeanor)

False Emergency Alarm/Tampering with Safety Devices. A student shall not circulate a story of fire, bombing, bomb threat or other catastrophe when that student knows the story to be untrue. Students will not tamper with safety devices on any school property. If injury results to any person as a result of the false alarm or tampering with safety devices, the student will be reported to law enforcement agencies. (A.C.A. 5-71-210)

Fighting -- Physical blows or contact exchanged between students is considered fighting. (A.C.A. 5-71-207)

Gambling. Students shall not gamble while on school property, school buses or at school-sponsored events. (A.C.A. 5-66-101, et seq; 5-66-112, card games; 5-66-113, games of hazard or skill – betting)

Increase Academic Instruction Time – Act 317 of 2007. Physical Education requirements for public school students (A.C.A. 6-16-132) is amended to require sixty (60) minutes of physical education training and instruction each calendar week of the school year for students in kindergarten through grade eight (K-8).

Insult and Abuse of a Public School Employee – A.C.A. 6-17-106 states that it is unlawful for any person to use profane, violent, vulgar, abusive or insulting language toward any public school employee during the course of his duties. Said person shall be guilty of a misdemeanor and upon conviction be liable to a fine of not less that \$100 nor more that \$1,500.

Loitering by Suspended or Expelled Student. No suspended or expelled student shall linger on school grounds or within 100 feet of the school without permission of the school administrator, nor shall they go on school district property for any purpose while serving suspension/expulsion. No student from another campus is allowed on another school's campus during school hours without permission of school officials. (A.C.A. 6-21-606; 6-21-607)

Loitering on an Unassigned Campus. No student from another campus is allowed on another school's campus during school hours without permission of school officials. (A.C.A. 6-21-606; 6-21-607)

Membership in Fraternities, Sororities, Secret Clubs, Gang Activities or Association

The Board is authorized to suspend or expel any student of the District who joins or promises to join or who solicits other persons to join or pledge to become a member of a public school fraternity, sorority, secret society or gang activity or association or to wear or display any insignia of such fraternity, sorority, secret society or gang activity or association while in and attending District schools. Gangs which initiate, advocate or promote activities which threaten the safety or well-being of persons or property on school grounds or school-sponsored activity or which disrupt the school environment and/or school activity are harmful to the education process. The use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, symbol or any other attribute which indicates or implies membership or affiliation with such a group, presents a clear and present danger. This is contrary to the school environment and educational objectives and creates an atmosphere where unlawful acts or violations of school regulations may occur. (Arkansas Law 6-18-601; 6-18-603; 6-18-605; 6-18-606)

Profanity and Obscene Gestures -- A student will not use in verbal or written form profane, violent, vulgar, abusive, insulting, sexual, or disrespectful language at any time. A student will not use physical gestures that convey a connotation of obscene or disrespectful acts, infringe upon the rights of others or cause or begin an overt and immediate disruption of the educational process. (A.C.A. 5-60-113; school bus drivers; 5-17-207, disorderly conduct; 5-71-208, harassment; 6-17-106, insult/abuse of teachers; 6-18-506)

Robbery -- Students shall not take property belonging to another person or the school by force, threat of force or with the use of a deadly weapon. (A.C.A. 5-12-102; 5-12-103)

Sexual Abuse or Rape -- Students shall not engage in **sexual contact** with another person by forcible compulsion or engage in sexual contact with another person who is incapable of consent because he/she is physically/mentally helpless; nor shall students engage in **sexual intercourse** or **deviate sexual activity** with another person by forcible compulsion or with another person who is incapable of consent because he is physically/mentally helpless. (A.C.A. 5-14-103 Rape–Y felony)

Sexual Contact -- Students shall not touch other students in a sexual manner. (A.C.A. 5-14-101, sexual contact; 5-14-111, Public sexual indecency, “A”)

Sexual Indecent Exposure -- Students shall not expose their sex organs in a public place or in public view or under circumstances knowing the conduct is likely to cause affront or alarm. (A.C.A. 5-14-112, Indecent exposure, “A” Misdemeanor) **NOTE: Exposing private parts is disorderly conduct.**

Smoking and Smokeless Tobacco -- A student may not smoke, have possession or control of any tobacco products, tobacco related substances, smoking paraphernalia (matches, lighters, etc.) on school property, including school buses, at any time. (A.C.A. 6-21-609)

Simple Terroristic Threat or Simple Assault -- A student shall not engage in conduct which creates a substantial risk of physical injury to another student or threaten another student, making that student fear imminent physical harm. (A.C.A. 5-13-205, assault 2nd; 5-13-206, assault 3rd; 5-13-301, misdemeanor terroristic threat; 6-17-113, duty to report all threats and acts of violence)

NOTE: Threats conveyed with a weapon or with the use of a weapon shall be reported to the police immediately by the administrator. Also, threats to cause death or serious physical injury or threats to cause physical injury to teachers or employees are a Class D Felony.

Terroristic Threatening — Threats of Serious Physical Injury or Property Damage/Threats to Teachers/Staff
-- Students shall not, with the purpose of terrorizing another person, threaten to cause death or serious physical injury or substantial property damage to another person or threaten physical injury to teachers or school employees. (A.C.A. 6-17-113, duty to report all threats and acts of violence)

Theft (Felony) — Student Property -- Students shall not take the property of another person or be in possession of property belonging to another without that person's permission. If a student steals or is in possession of property belonging to another person worth \$500 or more, that student has committed a Level III offense. (A.C.A. 5-36-103; 5-36-106) **Parent must make restitution.**

Theft (Felony) — School Property -- A students shall not take possession of property that belongs to the school without permission. If a student takes or is in possession of school property worth \$500 or more without permission, that person has committed a Level III offense. (A.C.A. 5-36-103; 5-36-106) **Parents must make restitution.**

Theft (Misdemeanor) -- Students shall not take or **possess** property that does not belong to them. (A.C.A. 5-36-103; 5-36-106) — (less than \$500). **Parent must make restitution.**

Criminal Mischief/Vandalism — Major Damage -- No student shall purposely and without legal justification destroy or damage any property of another or that belonging to the school district. **The parent/guardian shall be responsible for all damages to property caused by the student.** (A.C.A. 6-21-604) (A.C.A. 5-38-203; 9-27-330; 9-27-331; 6-21-605)

EXTRACURRICULAR ACTIVITY RULES

RULES REGARDING ATTENDANCE AND BEHAVIOR WHEN ATTENDING BALLGAMES AND OTHER EXTRACURRICULAR ACTIVITIES:

1. Students in grades K – 12 must stay in the bleachers once the game/activity begins. Students in grades K – 12 cannot go anywhere on the field/court, running track, grassy area, or paved areas inside the stadium once the game begins.
2. Students cannot loiter around the concession stand or under/around bleachers. Students will be asked to go to the bleachers and remain there until the game/activity is over.
3. Students cannot loiter outside the stadium in the parking lot. Students will be asked to pay admission and attend the game/activity or leave school property.
4. No footballs, skateboards, or other like objects will be allowed to be brought into the stadium or location of activity.
5. No one leaving the stadium/activity will be allowed to re-enter unless the appropriate admission fee is paid.
6. The gate for athletic passes is located near the high school field house. Athletic passes are only for the student athlete who purchased the pass at the junior high or high school. A friend or another member of the family cannot use the pass. The pass will be confiscated and not returned if an unauthorized person attempts to use the pass.
7. The game(s) will be over approximately at 8:15 p.m. Students are expected to have transportation home at this time or the student may be prohibited from attending other extracurricular activities.
8. Face paint, derogatory signs, and noisemakers are prohibited at any ballgames. All persons in attendance also must wear proper attire including shirts. The Arkansas Activities Association requires this regulation at all sanctioned AAA activities.
9. The White Hall Police Department requires that all hats/caps must be worn forward and sagging pants will not be tolerated.

Students who do not follow the rules will be asked to leave the activity and will not be allowed to attend any future activities. Students are expected to follow the instructions of the adults at all times. Failure to do so will result in that student being dismissed from the activity and disciplinary action will be taken.

HEALTH SERVICES INFORMATION

WHITE HALL SCHOOL DISTRICT MEDICATION POLICY

****Whenever possible, the White Hall School District requests that parents administer medication to their child at home before or after school. White Hall Schools recognize some medications are best given at Noon or another time during the school day to enhance the student's educational experience.**

- A. All medication should be delivered to the school office by the student's parent/guardian in the original pharmacy-labeled or manufacturer's container. (Most pharmacists will provide an extra-labeled prescription bottle for school use if asked). A medication release form will also be filled out at the time the medicine is brought to school.
- B. Students are not allowed to have medication in their possession on school property or buses, with the exception of inhalers, and epi-pens. In order for a student to carry an inhaler, a self-medication form must be on file in the health office.
- C. **School staff will administer UP TO four DOSES per semester of pain reliever or other non-prescription medication with PARENTAL PERMISSION** (Student Health Information sheet found in the Student Handbook). **White Hall Schools will have a supply of acetaminophen (Tylenol) regular strength. A parent will be required to supply any other nonprescription medication to the health office in the original container for their child. NO ZIPPER BAGS WILL BE ACCEPTED.** The decision to administer medication under these conditions will be at the discretion of the school nurse. In the absence of a Health Services staff member each building administrator will make the decision if nonprescription medications will be dispensed. Students will not be administered medication in excess of the dosage stated on the bottle's directions. No more than one dose of medicine will be given during the school day without a **DOCTOR'S ORDER**.
- D. A **DOCTOR'S ORDER** is REQUIRED for prescription medication or nonprescription medication after the first four doses, and a Medication Release Form must be filled out before any medication can be given to a student.
- E. In the absence of the school nurse, or if the student is away on a field trip, school staff trained by the nurse and delegated by the nurse or principal may administer medication if all appropriate paperwork is in place. However, medication not ordered by a physician and is nonprescription will be administered at the discretion of the building administrator.
- F. Homeopathic substances or vitamins will not be given at school without a licensed doctor order and a Medication Release Form filled out. Students are not allowed to self-administer these items at school.
- G. **ALL MEDICATIONS MUST BE PICKED UP BY A PARENT/GUARDIAN.** Any medications not picked up at the end of the school year will be delivered to the Arkansas Department of Health for disposal.

*****If a situation arises where this policy cannot be met, a parent/guardian may come to school to administer medication to their child in the school office.***

ANNUAL SCREENINGS-White Hall Middle School

Vision and Hearing: All 8th grade students and transfer students that enroll at White Hall High School will have vision and hearing screenings. Should a student have difficulty with either screening, a letter of referral will be sent home.

Body Mass Index (BMI): All 8th grade students, male and female, will have height and weight measured for BMI in accordance with current Arkansas School Law. A letter with the results will be sent home at the end of the school year.

Scoliosis (curvature of the spine): All 8th grade students, male and female, are to be screened for scoliosis. You will be notified prior to the screening. Should any abnormalities be discovered, a letter of referral will be sent home.

IMMUNIZATION REQUIREMENTS

The Arkansas State Board of Health revised and clarified the immunization requirements under Ark. Code Ann. §§ 20-7-109, 6-18-702, 6-60-501-504, and 20-78-206. The updated requirements for entrance into Kindergarten and grades 1st thru 12th are as follows:

• 4 doses of DTP/DT/Td/DTaP/Tdap , with 1 dose on or after the 4 th birthday. <u>ALL STUDENTS K-12th</u>
• 3 doses of Polio vaccine, with 1 dose on or after the 4 th birthday. <u>ALL STUDENTS K-12th</u>
• 2 doses of MMR (measles, mumps, rubella), with 1 st dose on or after 1 st birthday. <u>ALL STUDENTS K-12th</u>
• 3 doses of Hepatitis B vaccine. <u>ALL STUDENTS K-12th</u>
• 2 doses of Varicella with 1 st dose on or after 1 st birthday. (<u>Physician documentation only</u> for history of disease will be accepted). <u>ALL STUDENTS K-12th</u>
• Kindergarten and 1 st grade students will be required to have 1 dose of Hepatitis A . <u>KINDERGARTEN AND 1ST GRADE</u>
• ALL students 11 years and older by September 1 st of each year will be required to have a Tdap vaccination. <u>ANY STUDENT AGE 11 AND OVER</u>
• <u>All 7th graders</u> will be required to have one dose of MCV4 (Meningococcal) vaccine with a second dose administered at age 16. If not vaccinated prior to age 16 years, 1 dose is required for all students who are age 16 on or before September 1 st of each year.

BENADRYL POLICY

White Hall Schools will only use benadryl in the case of an allergic reaction. We will not administer benadryl for cold and congestion symptoms, unless ordered by a physician. Due to the nature of benadryl and the most common side effect causing drowsiness, parents will be notified before the benadryl is to be given and the student will need to be picked up from school.

CONTAGIOUS ILLNESS POLICY

It is our goal in Health Services to keep students healthy, in class, and learning. However, there are times when a student is sick or potentially contagious to other students and staff. When these times are observed, parents/guardians will be contacted to pick up their child.

Parents/Guardians will be notified with the following conditions:

- *Temperature of 100 or higher
- *Vomiting
- *Diarrhea (if it interferes with classes)
- *Infections of the eyes
- *Any open draining wound that has not been medically treated

DIETARY SUBSTITUTIONS

If a student **requires** a dietary substitution for a medical reason (examples: food allergy, diabetes, etc.), Federal regulations require a written physician's order. Forms are available in the Health Office and must be updated with the nurse annually.

FEVER POLICY

Any student running a temperature of 100 or greater will be sent home. Tylenol will be given with prior written permission by parents (Student Health Information Sheet in the Student Handbook). Students should stay home until they are fever free for 48 hours without taking medication to reduce temperature. Should your student get sent home the remainder of the day will be an excused absence, however, any day after that will either be a parent call-in excused day (if any are available), a medical excused day with a note from a doctor, or an unexcused days(if no parent call-in days are left).

FOOD OTHER THAN MEALS SERVED BY THE SCHOOL

The distribution of any food to the student body other than that approved by Arkansas State Legislation Act 1220 is prohibited in school. This includes, but is not limited to, treats for classroom birthdays and the selling of snacks and drinks by students and/or faculty. A copy of Act 1220 is available from the School Health Office.

HEAD LICE

Students sent home with head lice must be rechecked by the nurse before being re-admitted to class. Proof of treatment is also required.

The parents or legal guardians of students found to have live lice or nits will be asked to pick their child up at school. The parents or legal guardians will be given information concerning the eradication and control of head lice. Before students may be readmitted following an absence due to head lice, the school nurse or designee shall examine the student to make sure they are free of any lice or nits.

HEALTH AND SAFETY

The school nurse/health aide is on duty during school hours. She is available to students who become ill or injured during school hours and will contact a parent/guardian when the situation warrants. Feel free to contact her with any questions or comments regarding the health and safety of your child. Because the majority of your child's waking hours are spent at school it is important that we have their health information on file as well as emergency contact names and phone numbers. Please update these with the school office when necessary.

INJURIES AND ILLNESS

Students with minor injuries occurring at school will be treated and returned to class. First aid treatments and preparations used are in accordance with American Red Cross First Aid as recommended by the Division of Elementary and Secondary Education, School Health Services Program.

LIFE-THREATENING MEDICAL CONDITIONS

If your child has been diagnosed with asthma, a severe allergy, or any other life-threatening illness, please provide the appropriate medication as prescribed by your child's physician to be kept at school for such emergencies. Having your child's medications immediately available is very important. It is acceptable for students to carry and self-administer inhalers for asthma and epi-pens for severe allergies. The proper paperwork **must** be on file in the office stating parental responsibility and physician's recommendation for self-administration. Duplicate medications should be kept in the Health Office.

STUDENT HEALTH CARE PLANS

All students identified with a chronic medical condition, that requires a student health care plan be initiated on them, will be contacted to set up a Health Conference with the District RN. At the meeting health information will be reviewed and paperwork will be updated as needed.

TYLENOL POLICY

Tylenol (acetaminophen) 325mg will be given as directed on the label for fever, headaches, or mild pain. Jr. High or High School students requesting Tylenol for headaches or pain may only come to get this BETWEEN classes, if the student is tardy it will NOT BE EXCUSED. A student will only be given Tylenol 4 times per semester unless ordered otherwise by a doctor. (Please see the Medication Policy for further explanation).

VOMITING

Students need to be vomiting free for 24 hours before returning to school.

PROCEDURAL RULES AND REGULATIONS FOR STUDENT SUSPENSION AND EXPULSION

I. STUDENT SUSPENSION

The constitutional rights of individuals assure the protection of due process of law; therefore, this system of constitutionally and legally sound procedures is approved with regard to the administration of discipline in White Hall Schools:

- A. The hallmark of the exercise of disciplinary authority shall be fairness.
- B. Every effort shall be made by administrator and faculty members to resolve problems through effective utilization of school district resources in cooperation with the student and parent or guardian.
- C. Teachers and other school personnel have the authority to give reasonable instructions to any student while under school jurisdiction. The responsibility for reporting the violation of a school regulation to the administration is the responsibility of the personnel involved.
- D. A teacher has the authority and responsibility for giving reasonable and necessary instructions to any student who is under school jurisdiction and for reporting violations of school regulations not resolved by the teacher.
- E. A teacher has the authority to send a student from class to the principal. The teacher shall file with the principal a written statement of reasons for the student's suspension from class. The principal shall determine whether to reinstate the student in class, reassign or take other disciplinary action.
- F. The principal of any school or designee is authorized to suspend students from school for disciplinary reasons up to ten days, including the day upon which the suspension was initially imposed. Prior to such suspension, the principal or designee shall inform the student either orally or in writing what the student is accused of doing and what the basis of the accusation is. If the student denies the charges or accusations, the principal shall explain the evidence which forms a basis of the charges and shall permit the student to present their side of the story. If the principal considers that a suspension is proper, the student will be sent home with a suspension notice requesting a student-parent-principal conference within twenty-four hours, if possible. Additionally, the parent will be mailed a copy of the suspension notice which shall include the reasons for suspension, its duration, the manner in which the student may be readmitted to school, and the procedure in which the suspension can be reviewed. Such notice will be mailed, on the date the suspension is imposed, to the parent at the address reflected on school records of the school district. The principal or designee may require the attendance of the student involved at said conference as a condition for considering reinstatement. When a student has been notified that they are suspended, they shall remain away from school premises until the principal or designee reinstates them, except that a suspended student may return to the school premises when accompanied by parent or guardian for a student-parent-principal conference.

If in the conference, no decision is reached by the principal for reinstatement of the student, or if any suspended student or parent or guardian (when the student is a minor), requests a hearing before the superintendent on the suspension, then the principal or designee shall furnish the superintendent of schools a full report on the suspension. The superintendent of schools or designee shall have the authority to revoke, terminate, or otherwise modify the suspension and will notify the principal and parents of the action taken.

This policy, however, does not prohibit a principal or superintendent from recommending the expulsion of the student if a satisfactory student-parent-principal conference has not been held. In this event, the suspension will be treated procedurally as a recommendation for expulsion and the notices will be given by the superintendent or designee provided under the policy for expulsion.

- D. Any conduct that tends to be disruptive of the educational program will be grounds for suspension.

II. EXPULSION

The Board of Education may expel a student for a period longer than ten (10) school days for violation of the District's written discipline policies. The Superintendent may make a recommendation of expulsion to the Board of Education for student conduct:

- Deemed to be of such gravity that suspension would be inappropriate;
- Where the student's continued attendance at school would disrupt the orderly learning environment; or
- Would pose an unreasonable danger to the welfare of other students or staff.

Expulsion shall not be used to discipline a student in kindergarten through fifth (5th) grade unless the student's behavior:

- a. Poses a physical risk to himself or herself or to others;
- b. Causes a serious disruption that cannot be addressed through other means; or
- c. Is the act of bringing a firearm on school campus?

The Superintendent or his/her designee shall give written notice to the parents or legal guardians (mailed to the address reflected on the District's records) that he/she will recommend to the Board of Education that the student be expelled for the specified length of time and state the reasons for the recommendation to expel. The notice shall give the date, hour, and place where the Board of Education will consider and dispose of the recommendation.

The hearing shall be conducted not later than ten (10) school days following the date of the notice, except that representatives of the Board and student may agree in writing to a date not conforming to this limitation.

The President of the Board, Board attorney, or other designated Board member shall preside at the hearing. The student may choose to be represented by legal counsel. Both the district administration and School Board also may be represented by legal counsel. The hearing shall be conducted in open session of the Board unless the parent, or student if age eighteen (18) or older, requests that the hearing be conducted in executive session. Any action taken by the Board shall be in open session.

During the hearing, the Superintendent, or designee, or representative will present evidence, including the calling of witnesses that gave rise to the recommendation of expulsion. The student, or his/her representative, may then present evidence including statements from persons with personal knowledge of the events or circumstances relevant to the charges against the student. Formal cross-examination will not be permitted; however, any member of the Board, the Superintendent, or designee, the student, or his/her representative may question anyone making a statement and/or the student. The presiding officer shall decide questions concerning the appropriateness or relevance of any questions asked during the hearing.

Except as permitted by policy 4.22, the Superintendent shall recommend the expulsion of any student for a period of not less than one (1) year for possession of any firearm prohibited on school campus by law. The Superintendent shall, however, have the discretion to modify the expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The Superintendent and the Board of Education shall complete the expulsion process of any student that was initiated because the student possessed a firearm or other prohibited weapon on school property regardless of the enrollment status of the student. *Legal Reference: A.C.A. § 6-18-507*

STUDENT TRANSPORTATION REGULATIONS

The purpose of the Transportation Department of the White Hall Public Schools is to provide the safest, most efficient transportation possible for those students who are to be transported between their homes and schools. This process is the responsibility of the entire community and requires the cooperation of all students, parents, school personnel, and citizens who drive on the streets in the presence of the school buses.

Students and parents are asked to read these regulations carefully. They must be followed if we are to provide safe, efficient transportation for the students of the District.

The school district encourages any person who observes an incident jeopardizing the safety of the students on a school bus to report the incident to the Transportation Department. It is most helpful when a person can identify the bus by its number when making such reports. Any recommendations that will assist the Department in its operation are also encouraged. The telephone number of the Transportation Department of the White Hall School District is 247-2171.

**SUSPENSION, LOSS OF BUS RIDING PRIVILEGES, OR OTHER DISCIPLINARY
SANCTIONS MAY BE IMPOSED WHEN STUDENTS VIOLATE THE REGULATIONS
OUTLINED IN THIS HANDBOOK.**

MEETING THE BUS

- * Be at the bus stop ten minutes before the bus is scheduled to arrive. Do not arrive earlier than ten minutes beforehand.
- * Before crossing a street to enter the bus, wait until the bus has come to a complete stop and the driver has given you directions.
- * Respect the property rights of others while waiting for the bus. Do not litter or make unnecessary noise. Do not gather under carports, on porches, or on lawns without permission.
- * Stand back at least ten feet from the bus stop and do not approach the bus until it has come to a complete stop and the door is opened.
- * If you miss the bus, do not attempt to (1) ride another bus, (2) walk to or from school, or (3) hitchhike.

ENTERING AND LEAVING THE BUS

- * Enter and leave the bus quickly and in orderly manner.
- * Do not enter or leave the school bus by the back door except in the case of an emergency or unless directed to do so by the driver.
- * If you must cross the street after leaving the bus in the afternoon, go to a point on the shoulder of the street ten feet in front of the bus and wait until the driver or student patrol has signaled you to cross.
- * If you drop any object (book, paper, pencil) while leaving the bus, do not attempt to retrieve the object until the bus has left the scene and the street is clear of other vehicles.

RIDING THE BUS

- * Ride only the bus to which you are assigned. Visitors are not allowed to ride buses unless permission is first obtained from the Director of Transportation.
- * Obey the instructions and directions of the driver. Students are under his/her supervision. The driver will submit a written report of all violations to the school principal.
- * Do not distract the driver's attention or disturb other riders on the bus. This means students must remain reasonably quiet while on the buses.
- * Remain seated while the bus is in motion or stopped except as the driver directs.
- * Legs and feet should not be in the aisle.
- * Keep all books, lunches, coats, etc., out of the aisle of the bus.
- * Knives, firearms, sharp objects, clubs, or animals are never allowed on a school bus.

THESE ACTIVITIES ARE NOT PERMITTED ON THE BUS

- * Eating and drinking.
- * Smoking (prohibited by A.C.A. 6-21-609).
- * Scuffling or fighting.
- * Playing radios, tape players, or band instruments.
- * Yelling at anyone on the bus or outside.
- * Throwing paper or any other object on the floor of the bus or outside the windows.
- * Putting hands, arms, or heads out of the windows.
- * Tampering with any of the bus safety devices.
- * Defacing any part of a bus by such action as writing or damaging seats. Damage to any bus equipment (seats, windows, etc.) will be paid for by the offender.

EMERGENCY EVACUATION PROCEDURES

In an emergency, students should remain calm and quiet and listen for instructions from the bus driver. If the driver is unable to conduct emergency measures, the students should follow the procedures below in leaving the bus:

If the exit is through the front door, students sitting in the front seat to the left of the aisle will move out first, followed by those in the right front seat and proceeding in this manner until all seats are emptied.

If the exit is through the rear emergency door, those students sitting next to the aisle shall leave first, beginning with those students in the rear of the bus.

If a rapid exit is necessary and it is possible to exit from both doors, students in the rear half of the bus should move out the back door and those in the front half should move out the front door.

If the bus should be overturned, students should evacuate through windows or through either door.

Upon leaving the bus in an emergency exit, students are to move immediately off the roadway to a safe distance from traffic. They should not cross the road unless instructed by the driver.

In the event of a tornado or other natural disaster, students should follow the instructions of the bus driver regarding emergency procedures.



White Hall School District

2020-2021

July 4	4 th of July
July 21	Novice Teacher Training
August 10	Flex PD Day – No School
August 11	Building Defined Day – No School
August 12	Classroom Planning Day – No School
August 13	District Defined Day – No School
August 14	District Defined Day -Elementary Open House 11am-6pm (6-12 No School)
August 17	District Defined Day – No School
August 24	1 st Quarter Begins – First Day of School
September 7	Labor Day – No School
October 12	Virtual Day
October 19	1 st Quarter Ends
October 20	2 nd Quarter Begins
October 20	Fall Elementary Parent/Teacher Conference
October 27	Fall Secondary Parent/Teacher Conference
November 23-24	Virtual Days
November 25 – 27	Thanksgiving Break – No School
December 18	2 nd Quarter Ends
December 21 – Jan. 1	Winter Break – No School
January 4	3 rd Quarter Begins
January 18	Dr. Martin Luther King Day – No School
February 15	Virtual Day
March 11	3 rd Quarter Ends
March 12	4 th Quarter Begins
March 16	Spring Secondary Parent/Teacher Conference
March 18	Spring Elementary Parent/Teacher Conference
March 19	Virtual Day
March 22 – 26	Spring Break – No School
April 2	Virtual Day
April 16	District Defined Day CAPS Day (Secondary reports 11-6pm) – Elementary Schools Closed
April 16 **	Kindergarten Round Up (Kindergarten Enrollment @ Elementary Schools 11:00-5:00)**
May 27	4 th Quarter Ends – Last Day of School
May 28	District Defined Day
May 31	Memorial Day

Inclement Weather Days will be made -up in this order: May 28, June 1, June 2, June 3, June 4

Alternative Methods of Instruction (AMI) day(s) may be utilized instead of adding days to the end of the school year (based on ADE approval).

The Superintendent and School Board shall have the authority to amend the calendar in the event of excessive days missed.

** All Extended Contract Personnel: (Principals, Counselors, & Media Directors) This is an "In lieu of day" to be exchanged for a day off at the end of the extended contract.**