

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

July 29, 2020

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr./Sr. High School, Harrington, Maine on Wednesday, July 29, 2020 to consider and act upon the following items of business:

Board Members Present: Jeffery Beal, Susan Beal, Chris Chartrand, Bethany Hartford, Grace Kennedy, Ronald Kennedy, Gary Magby, Debra Murphy, Charles Peterson, Jr., Vance Pineo, Jr., Sarah Willson, and Mark Wright

Board Members Absent: none

Other persons present: Ronald Ramsay, Denise Vose, Lorna Greene, Susan Meserve, Maria White, Mary Ellen Day, Todd Emerson, Ron Greene, Lori Mathews, David Mathews, Harry Beal, Tiffany Strout, and Dawn Fickett

MINUTES

A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Chairman Pineo.**
2. **RE: APPROVAL OF MINUTES OF THE JUNE 24, 2020 REGULAR MEETING OF THE BOARD OF DIRECTORS**
ACTION: Motion by Debra Murphy, second by Charles Peterson, Jr., and voted (904-yes, 97-abstentions) to approve the minutes of the June 24, 2020 regular meeting as presented. (Hartford abstained as she was absent from that meeting.)
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**
INFORMATION: Supt. Ramsay noted that we have not financial statement this month as the office works to close out the fiscal year.~~The Planning Team has been working on the re-opening plan. It has been an incredible amount of work because of the unknowns and challenges. We have ordered a lot of PPE supplies. We will be receiving about \$800,000 in COVID money to help with our needs, including adding temporary staff to help with cleaning, tutoring, academics, etc.~~We still have some positions to fill and continue to advertise them.~~The CTE project is moving along. Tomorrow, he and Trey Shaw will be doing a punch list for the classroom areas and the Early Childhood space. Supplies, tools, and equipment are beginning to arrive, and he hopes the inside work will be completed in the next few weeks.
4. **RE: ADMINISTRATIVE REPORTS (Including Professional Development, ESEA, and G/T)**
INFORMATION: Denise Vose reported that we currently have 149 students with IEP's as well as 19 that have 504 plans. The local entitlement grant has been approved. The site review findings were very positive with just two out of 42 areas not 100% in compliance and both of those were over 90%.

Maria White reported that staff are working on orders for supplies and items that students will need to have individually, and not share, this year. They are setting up space for containment. iPads have been ordered for lower grade students for possible remote learning. The school looks

great. She is making plans with partners for the year to do some of the things we've always done. They may be done through ZOOM or another online platform. TREE will be in the building again as well as the AmeriCorps volunteer.

Lorna Green noted that she met with her staff on July 20th to share the framework for re-opening. They were very positive and anxious to get back in the classroom with students. The custodians have been busy measuring spaces and moving furniture, as well as putting up signs for social distancing, etc. For Professional Development, the district will be offering Google Suite training next week to interested staff. She is working on the PD calendar, which will look different this year as we will be doing more in-building trainings and ZOOM meetings vs. across-the-district group trainings. The ESEA application is ready for submission if the board approves it tonight.

Susan Meserve reported that her staff is also working hard on re-opening. The custodians have been busy, and our new custodian is working out well. Painting has been completed, supplies ordered, and the staff are anxious to get back to work.

Mary Ellen Day noted that she and Todd have been busy working on re-opening plans with other staff. She helped some with the CTE site, meeting with teachers, ordering furniture, etc. until the new director was hired. The gym at NJSHS has been painted. The floor will be refinished next week. Staff has been meeting via Google Meet and looking at how to fit the kids in the building while adhering to the guidelines for social distancing.

5. RE: AGENDA ADJUSTMENTS

ACTION: Motion by Debra Murphy, second by Jeffery Beal, and voted (unanimously) to adjust the agenda to include hiring a Special Education Ed Tech III at DW Merritt. It will be added as Article C-2A.

B. OLD BUSINESS--None

C. NEW BUSINESS

1. RE: HIRING CTE DIRECTOR

ACTION: Motion by Mark Wright, second by Bethany Hartford, and voted (893-yes, 108-abstentions) to ratify the hiring of Lucille Willey as the CTE Director. Supt. Ramsay noted that she will be paid by three different entities, based on programming in each one. SAD #37 will be responsible for 6/9 of her salary, Machias will pay 2/9, and Jonesport will pay 1/9. (Peterson abstained.)

2. RE: HIRING SUBSTITUTE TEACHER(S)

ACTION: Motion by Mark Wright, second by Charles Peterson, Jr., and voted (unanimously) to approve John Batson and Devonte Stevens as substitute teachers as recommended by Supt. Ramsay.

2.A. AGENDA ADJUSTMENT—HIRING SPECIAL EDUCATION ED TECH III AT DW MERRITT

ACTION: Motion by Mark Wright, second by Sara Willson, and voted (unanimously) to ratify the hiring of Denise Curtis as a special education Ed Tech III at DW Merritt as recommended by Supt. Ramsay.

3. RE: APPROVAL OF RE-OPENING PLAN FOR 2020-2021 SCHOOL YEAR

ACTION: Supt. Ramsay shared draft plans from the Planning Committee. He noted that they are an overview of how we feel we can meet the state's list of criteria to re-open, including three scenarios for in-person, hybrid, and remote instruction. Our plan is to re-open in some form come September. We are assuming we will be "green" when the state releases its designations.

Our plan includes in-person instruction for elementary students four days a week, on Monday, Tuesday, Thursday, and Friday. Wednesday will be a remote learning day. We know that some parents will not be comfortable sending students to school right now, so we need to offer some type of remote programming for those. If not, they become home-schooled and we lose subsidy as well as continuity in their education. NJSHS will most likely be a hybrid plan due to the number of students in the facility and needing to be able to socially-distance them during the day.

Once approved, we will get the plan out to the public for parents to see. Then the principals will be calling every family individually and having conversations with them. This will hopefully give us a better idea of who plans to send their children and who does not. We also need to know how many we will be transporting to work out that piece of it.

We don't know yet what is happening with athletics. The MPA is trying to plan some type of fall season, even if abbreviated. We expect more information on this soon.

Motion by Mark Wright, second by Sara Willson, and voted (unanimously) to approve the re-opening plan for the 2020-2021 school year.

4. RE: CONSIDERATION OF ELIMINATING 60-DAY WAITING PERIOD FOR INSURANCE FOR NEW SUPPORT STAFF

ACTION: Supt. Ramsay noted that no other districts around require new support staff to wait two months to receive health insurance. We have lost good candidates because of this. Money is budgeted for insurance, so it will not cost the district any more to eliminate the waiting period for these new staff. Teachers and administrators go on the insurance immediately, so this makes it more equitable for our support staff.

Motion by Mark Wright, second by Sara Willson, and voted (unanimously) to eliminate the 60-day waiting period for insurance for new support staff.

5. RE: APPROVAL OF SUBMISSION OF THE FY2021 ESEA APPLICATION

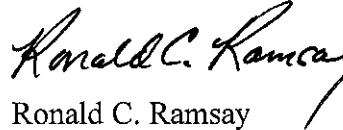
ACTION: Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to approve the submission of the FY 2021 ESEA application.

6. RE: APPROVAL AND SIGNING OF COMPUTATION AND DECLARATION OF VOTES FROM BUDGET VALIDATION

ACTION: Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) that the Computation and Declaration of Votes dated July 29, 2020 and attached hereto be and it is hereby approved; further voted that the Computation and Declaration of Votes be entered upon the records of the District, and that a certified copy be sent to each of the municipal clerks in the District.

7. **RE: APPROVAL AND SIGNING OF ASSESSMENT SHEETS FOR MEMBER TOWNS BASED ON BUDGET APPROVED ON JUNE 16 AND VALIDATED ON JULY 14**
ACTION: Motion by Bethany Hartford, second by Mark Wright, and voted (unanimously) to approve and sign the assessment sheets for member towns based on the budget approved on June 16th and validated on July 14th.
8. **RE: ADJOURNMENT**
ACTION: Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:32 p.m.

Respectfully submitted,


Ronald C. Ramsay
Secretary to the Board

MEETING SUMMARY, July 29, 2020

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the 6/24/20 regular meeting;
5. APPROVED agenda adjustments (add to agenda as C-2a);

B. OLD BUSINESS

None

C. NEW BUSINESS

1. HIRED Lucille Willey as CTE Director;
2. HIRED John Batson and Devonte Stevens as substitute teachers;
- 2a. AGENDA ADJ.—HIRED Denise Curtis as SpEd ETIII at DWM;
3. APPROVED re-opening plan for 2020-2021;
4. APPROVED eliminating the 60-day waiting period for insurance for new support staff;
5. APPROVED submission of the FY2021 ESEA application;
6. APPROVED and SIGNED the Computation and Declaration of Votes from budget validation; and,
7. APPROVED and SIGNED assessments sheets for member towns based on approved and validated budget.

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 37
COMPUTATION AND DECLARATION OF VOTES

The total number of votes cast in all of the municipalities within Maine School Administrative District No. 37 (the "District") in the affirmative and in the negative on Article 1 and Article 2 of the Warrant and Notice of Election of the District Budget Validation Referendum held July 14, 2020, relating to the adoption of the District's 2020-2021 budget is as follows:

ARTICLE 1:	AFFIRMATIVE	NEGATIVE
Town of Addison	<u>223</u>	<u>41</u>
Town of Columbia	<u>61</u>	<u>24</u>
Town of Columbia Falls	<u>75</u>	<u>23</u>
Town of Harrington	<u>154</u>	<u>45</u>
Town of Milbridge	<u>213</u>	<u>55</u>
TOTAL	<u>726</u>	<u>188</u>

The School Board hereby declares that said Article has passed ~~failed~~.

ARTICLE 2:	AFFIRMATIVE	NEGATIVE
Town of Addison	<u>203</u>	<u>53</u>
Town of Columbia	<u>57</u>	<u>28</u>
Town of Columbia Falls	<u>70</u>	<u>28</u>
Town of Harrington	<u>139</u>	<u>54</u>
Town of Milbridge	<u>203</u>	<u>55</u>
TOTAL	<u>672</u>	<u>218</u>

The School Board hereby declares that said Article has passed ~~failed~~.

Charles S. Peterson
Jeffrey Beal
Debra Murphy

Susan Peck

Brian C. Hill

Steve Kennedy
Therese Wilkins

Sarah Wilkins
Van O Rf

A majority of the School Board of Maine School Administrative District No. 37

Given under our hand this day, July 29, 2020 at Harrington, Maine

A true copy, attest:

Ronald C. Ramsay
Ronald C. Ramsay, Secretary