

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 48,
DU PAGE COUNTY, ILLINOIS,
HELD ON WEDNESDAY, JUNE 17, 2020
AT JOHN E. ALBRIGHT MIDDLE SCHOOL,
1110 SO. VILLA AVE., VILLA PARK, ILLINOIS**

Call to Order	Mr. Cuny called the meeting to order at 7:00 p.m.								
Roll Call	<table border="0"> <tr> <td style="vertical-align: top;">Board Members Present:</td> <td>Mr. Cuny, Mr. Van De Velde, Mrs. Rattana, Mr. Downer, Mr. Kielminski, and Mr. Blair</td> </tr> <tr> <td style="vertical-align: top;">Board Members Absent:</td> <td>Mr. Rattana</td> </tr> <tr> <td style="vertical-align: top;">Administrators:</td> <td>Dr. Chung, Dr. Evans, Dr. Martelli, Mrs. Ross, Mrs. Monroe, Mrs. Smith, Mrs. Sabourin, and Ms. Aulisa</td> </tr> <tr> <td style="vertical-align: top;">Visitors/Staff:</td> <td>Linda Johnson, Richelle Jordan, Mrs. Clarke and Mr. Peter Wilson from Mickey, Wilson, Weiler, Renzi & Andersson, P.C.</td> </tr> </table>	Board Members Present:	Mr. Cuny, Mr. Van De Velde, Mrs. Rattana, Mr. Downer, Mr. Kielminski, and Mr. Blair	Board Members Absent:	Mr. Rattana	Administrators:	Dr. Chung, Dr. Evans, Dr. Martelli, Mrs. Ross, Mrs. Monroe, Mrs. Smith, Mrs. Sabourin, and Ms. Aulisa	Visitors/Staff:	Linda Johnson, Richelle Jordan, Mrs. Clarke and Mr. Peter Wilson from Mickey, Wilson, Weiler, Renzi & Andersson, P.C.
Board Members Present:	Mr. Cuny, Mr. Van De Velde, Mrs. Rattana, Mr. Downer, Mr. Kielminski, and Mr. Blair								
Board Members Absent:	Mr. Rattana								
Administrators:	Dr. Chung, Dr. Evans, Dr. Martelli, Mrs. Ross, Mrs. Monroe, Mrs. Smith, Mrs. Sabourin, and Ms. Aulisa								
Visitors/Staff:	Linda Johnson, Richelle Jordan, Mrs. Clarke and Mr. Peter Wilson from Mickey, Wilson, Weiler, Renzi & Andersson, P.C.								
Approval of Meeting Agenda	Mr. Cuny inquired as to whether there were any requests for changes to the Board or Consent agendas. No changes were requested.								
First Comments by Visitors	None								
Amended Consent Agenda (motion)	Mr. Cuny requested a motion to approve the Consent Agenda for June 17, 2020 consisting of the Minutes from the Regular Board Meeting held on May 20, 2020, the Treasurer's Report for May 2020, the Disbursement Report for June 2020, the P-Card Purchases for May 2020, the Regular/Routine Personnel Report for June 17, 2020, and approval of the destruction of Executive Session audio recordings that are more than 18 months old and that have been adopted. Mr. Blair so moved. The motion was seconded by Mr. Van De Velde and on roll call the following members voted aye: Mr. Blair, Mr. Van De Velde, Mrs. Rattana, Mr. Downer, Mr. Kielminski and Mr. Cuny. Nays: None. The motion carried unanimously.								
<u>Superintendent's Reports</u>									
<u>Focus on Learning:</u> Instructional Day Options	The entire Administrative Team that includes Dr. Chung, Mrs. Ross, Mrs. Smith, Ms. Aulisa, Mrs. Sabourin, Dr. Martelli, Mrs. Monroe and Dr. Evans provided an extensive presentation of three								

different instructional scenarios developed for the 2020-21 school year due to the current Coronavirus pandemic. The three scenarios include full remote learning, a hybrid model of in-person and remote learning, and the traditional full day, in-person instruction.

Dr. Chung concluded by noting that the administrative team and the district will need to develop collaborative partnerships, providing clear and concise communication, and noted that as the district receives guidance from federal, state and local educational and health agencies, this information will be reported to the Board. Unfortunately, he noted that at this time the district is unsure what August will bring.

Board Member
Representation on
Standing Board and
Superintendent
Committees (motion)

Dr. Chung reviewed the standing Board and Superintendent committees. Mr. Cuny queried the board members to see if they preferred any changes. The following members serve as listed below:

Standing Board Committee Representatives:

Board Policy Committee: Mr. Blair and Mr. Kielminski

Parent/Teacher Advisory Committee: Mr. Downer

Behavioral Intervention Committee: Mr. Downer

Superintendent Committee Liaisons:

PIE Foundation Board: Mrs. Rattana

D48 PIE Committee: Mrs. Rattana

Curriculum Leadership Team: Mr. Blair

Technology Committee: Mr. Kielminski

Executive Session Minutes Review:

Mr. Downer and Mr. Rattana

As no changes were requested, Mr. Cuny requested a motion to appoint the representatives and liaisons to the Standing Board and Superintendent Committees as reviewed. Mr. Blair so moved. The motion was seconded by Mr. Downer and on roll call the following members voted aye: Mr. Blair, Mr. Downer, Mrs. Rattana, Mr. Cuny, Mr. Kielminski and Mr. Blair. Nays: None. The motion carried unanimously.

AMS School
Improvement Plan (motion)

Mrs. Linda Johnson and Mrs. Ross provided a review of the purpose for this plan based on the school report card designation of underperforming. They reported that American Institutes for Research (AIR), an approved Illinois Empower Learning Partner was chosen to work with the district team to assist in improving learning for Albright students. Mrs. Ross and Mrs. Johnson reviewed the Illinois Quality Framework Supporting Rubric

(IQFSR) Standards that are focused on student & learning, school improvement components were developed. SMART Goals and Targets were created, Jamboards were created and discussed, and actions were established for worthy targets for 1-3 years.

Mrs. Ross and Mrs. Johnson closed by providing the AIR recommendations for 2020-21 and requested approval of the Albright M.S. School Improvement Plan as presented.

Mr. Cuny requested a motion to approve the Albright M.S. plan as presented. Mr. Blair so moved. The motion was seconded by Mr. Kielminski and on roll call the following members voted aye: Mr. Blair, Mr. Kielminski, Mrs. Rattana, Mr. Cuny, Mr. Downer and Mr. Van De Velde. Nays: None. The motion carried unanimously.

Special Board of Education Meeting in August (motion)

Dr. Chung reported that once a clearer direction and plans for re-opening schools from ISBE and IDPH is received the administrative team would like to present those plans to the Board at a special meeting in August. Mr. Cuny queried the board to arrive at a mutual date. Tuesday, August 4 at 7:00 p.m. appeared to be agreeable by the members.

Mr. Cuny requested a motion to approve a Special Meeting of the Board of Education to review the ISBE Committee's School Re-Entry Plan on Tuesday, August 4, 2020. Mr. Blair so moved. The motion was seconded by Mr. Kielminski and on roll call the following members voted aye: Mr. Blair, Mr. Kielminski, Mrs. Rattana, Mr. Cuny, Mr. Downer and Mr. Van De Velde. Nays: None. The motion carried unanimously.

Approval of PIE Foundation Mini Grants for 2020-21 (motion)

Dr. Chung reported that four grant applications were received for implementation during the 2020-21 school year. The PIE committee reviewed these grants and recommend approval as follows:

Mary Cluskey & Andrea Ross – Garden Space at Salt Creek
Tumilty/Speccht/Jordan/Grippio/Zoske – AMS Hallway Community
Jody Specht & Mandy Zoske – AVTV Club Equipment at Albright
Anthony Lewicki & Dani Kasher – AMS is Climbing to New Heights

Mr. Cuny requested a motion to approve the four PIE Foundation Mini-Grants for up to \$1,500 each for the 2020-21 school year as presented. Mr. Van De Velde so moved. The motion was seconded by Mr. Downer and on roll call the following members voted aye: Mr. Van De Velde, Mr. Downer, Mr. Cuny, Mr.

Kielminski, Mr. Blair and Mrs. Rattana. Nays: None. The motion carried unanimously.

Approval of Summer
Personnel Actions (motion)

Dr. Chung noted that as there is no regular July Board of Education meeting he would like to request Board authorization to continue the interviewing/candidate recommendation process throughout the summer. He noted that any recommended candidates would receive an "intent to hire" letter indicating that formal Board approval would be forthcoming at the regularly scheduled board meeting in August.

Mr. Cuny requested a motion to authorize the superintendent to make necessary hiring commitments between the June and August Board meetings, with a final report and approval request presented at the August 19, 2020 Regular Board meeting. Mr. Blair so moved. The motion was seconded by Mr. Downer and on roll call the following members voted aye: Mr. Blair, Mr. Downer, Mr. Cuny, Mr. Kielminski, Mrs. Rattana and Mr. Van De Velde. Nays: None. The motion carried unanimously.

FTC Update

Dr. Chung reported that the FTC has donated \$20,000 to the SMS playground renovations. He thanked them for their generous donation and all of the support received from the FTC.

Finance and Operations Reports

Final Tentative Amended
2019-20 Budget Approval
(motion)

Dr. Evans reported that during the course of the 2019-2020 school year the building principals received payments from the school photographer that were deposited in their Activity Funds. The aggregate total of the payments was above \$1000 and as a result, the district is required to report this in the Amended 2019-2020 Budget. He noted that this is the only change to the District Budget adopted last September 2019.

Mr. Cuny requested a motion to adopt the amended 2019-20 budget as presented. Mr. Van De Velde so moved. The motion was seconded by Mr. Blair and on roll call the following members voted aye: Mr. Van De Velde, Mr. Blair, Mr. Downer, Mr. Cuny, Mrs. Rattana and Mr. Kielminski. Nays: None. The motion carried unanimously.

Tentative 2020-2021
Budget Update

Dr. Evans reported that the tentative 2020-21 district budget will continue to be finalized over the summer for another presentation at the August 19, 2020 Board of Education meeting. The tentative budget will be available for public inspection for 30 days in the District Office and a public hearing on said budget will be held

prior to adoption the same evening at the September 16, 2020 Board meeting.

Authorization to Pay June and July District Financial Obligations (motion)

Dr. Evans noted that as the final budget will not be adopted on July 1, 2020, the Board of Education will need to authorize the School District Treasurer to process payroll, accounts payable invoices, construction payment requests, and payment of other financial obligations during June and July 2020. These payments will be presented for formal approval at the August 19, 2020 Regular Board of Education meeting.

Mr. Cuny requested a motion to authorize the School District Treasurer to process payroll, accounts payable invoices, construction payment requests, and payment of other financial obligations during June and July, with formal request for payment approval at the August 19, 2020 Board of Education meeting. Mr. Blair so moved. The motion was seconded by Mr. Kielminski and on roll call the following members voted aye: Mr. Blair, Mr. Kielminski, Mr. Downer, Mr. Cuny, Mr. Van De Velde and Mrs. Rattana. Nays: None. The motion carried unanimously.

Approval of Resolution for Surety Bond of School District Treasurer (motion)

Dr. Evans reported that each year the Board of Education is required to approve a resolution approving the surety bond of the school district treasurer. He noted that this surety bond covers the dollars that the school district treasurer has to pay obligations to the Board of Education. He also noted that School District Treasurer's in Illinois are required to have a surety bond in place for each fiscal year.

Mr. Cuny requested a motion to approve a Board Resolution for the Surety Bond of Frank H. Evans, Ed.D., School District Treasurer and submit to the Office of the DuPage Regional Superintendent as required by Illinois School Code. Mr. Van De Velde so moved. The motion was seconded by Mrs. Rattana and on roll call the following members voted aye: Mr. Van De Velde, Mrs. Rattana, Mr. Cuny, Mr. Blair, Mr. Kielminski, and Mr. Downer.

Award Bid for Transportation Services (motion)

Dr. Evans reported that following the Request for Bids sent out to thirteen companies, the district received three no bid letters from transportation companies that attended the mandatory pre-bid meeting. He reported that only one bid was received from Westway Coach, the current district transportation contractor to provide transportation services for 2020-2023 with an option to extend the contract for two additional years through 2024-2025.

Dr. Evans noted that this single bid received included several exceptions to the original bid specifications.

Board review and discussion took place regarding these exceptions along with a comparison of current vs. proposed transportation services expenses provided by the company. Specifically, on page 13 of the bid specifications, the third bullet point, states *“In the event that only one bid is received from a single contractor, the Board of Education and/or the Administration of the School District will have the option to renegotiate the items and rates of this document and the Contractor’s bid proposal.”*

Following extensive board discussion, Mr. Cuny requested a motion to conditionally award the bid for transportation services to Westway Coach for 2020-2023 with an option to extend the contract for two additional years through 2023-2025 and direct the Administration of the School District to renegotiate the items and rates of this document (bid) and the Contractor’s Bid Proposal, subject to the approval of Dr. Frank Evans. Mr. Blair so moved. The motion was seconded by Mr. Kielminski and on roll call the following members voted aye: Mr. Blair, Mr. Kielminski, Mr. Downer, Mr. Cuny, Mr. Van De Velde and Mrs. Rattana. Nays: None. The motion carried unanimously.

Award Bid for Custodial Housekeeping Services (motion)

Dr. Evans reported that a mandatory pre-bid meeting was held with eleven potential vendors to provide Custodial Services for three consecutive one year terms beginning, September 1, 2020 and ending August 31, 2023. He reported that two vendors submitted bids lower than RJB Properties, Inc., the current contractor however, those bids did not meet all of the bid requirements. Dr. Evans recommend awarding the bid for custodial/housekeeping services to RJB Properties, Inc.

Mr. Cuny requested a motion to award the Bid for Custodial/Housekeeping Services to RJB Properties, Inc., which was the lowest responsible bidder that met all bid requirements for three consecutive one year terms beginning September 1 2020 ending August 31, 2023. Mr. Kielminski so moved. The motion was seconded by Mr. Downer and on roll call the following members voted aye: Mr. Kielminski, Mr. Downer, Mr. Blair, Mr. Cuny, Mr. Van De Velde and Mrs. Rattana. Nays: None. The motion carried unanimously.

Summer Construction Update

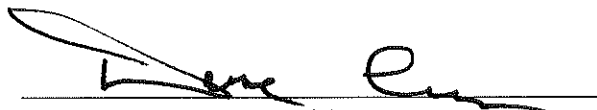
Dr. Evans reported that summer construction began May 1, 2020, which was earlier than anticipated due to student remote learning.

He indicated that the Board previously awarded contracts to an asbestos abatement contractor and to a general contractor for new window installation at Stella May Swartz School and Albright Middle School along with miscellaneous health/life/safety work at all three schools. Dr. Evans stated that substantial completion is anticipated prior to school starting in August with final completion on or before November 2020.

Unfinished Business	Mrs. Ross provided a brief review of the Curriculum Leadership Team Annual Report and highlighted the accomplishments from the 2019-20 school year.
New Business	None
Board Committee and Meeting Updates	Mrs. Clarke will send recommended policies from IASB to the Board Policy Committee members electronically. She will also send an email to the Board Executive Session Minutes Review Committee to obtain a date to review these minutes as required.
Second Comments by Visitors	None
Notices and Communications	None
Future Agenda Items	None
Executive Session (motion)	Mr. Cuny requested a motion to adjourn to executive session to discuss matters related to the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee. Mr. Blair so moved. The motion was seconded by Mr. Van De Velde and on roll call the following members voted aye: Mr. Blair, Mr. Van De Velde, Mr. Cuny, Mrs. Rattana, Mr. Blair and Mr. Downer. Nays: None. The motion carried unanimously.
	The session began at 9:10 p.m.
Return to Regular Session (motion)	At 10:14 p.m. on a motion by Mr. Blair and seconded by Mr. Downer the Board returned to regular session. The motion carried unanimously.
Other Business	None
Adjournment (motion)	As there was no further business to come before the Board, Mr. Cuny requested a motion to adjourn. Mr. Blair so moved. The

motion was seconded by Mr. Downer and on a voice vote carried unanimously.

The meeting was adjourned at 10:15 p.m.



President



Secretary