

UMC Daycare Center

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## UMC UPK Reopening Plan 2020/2021

### Health and Safety Guidelines:

- All parents will be required to sign a Child Care Employee, Volunteer, Parent, Child, and Essential Visitors Health Care Screening one-time attestation. By signing this document, parents are agreeing to self-monitor their children, as well as themselves for any Covid-19 symptoms and agree to not enter the building if any symptoms are present.
- A daily health screening will be performed on each child for any indicators or illness, including any symptoms of Covid-19. These screenings will be recorded on a Child Care Attendance sheet.
- All staff and children are required to wear a face mask
- Upon arrival all staff and children will be required to wash their hands thoroughly with soap and water. Hand washing will occur between all activities, after using the restroom, before eating, and before departing.
- A Child Care Program Tracker will be completed by all staff, parents, and essential visitors who enter the building.
- Each child will have their own supplies (crayons, pencils, ect.) that will be kept in their cubby. There will be no sharing of supplies.
- Hand sanitizer will be placed in all common areas.
- If a child becomes ill while at school the child will be quarantined in a separate room and the parents will be notified that they need to pick their child up immediately. Parents will be provided with a copy of our health care policy.

### Face Coverings

- All staff members will be required to wear a face mask throughout the day
- Children will be required to wear a face mask upon entering the building and throughout the day when social distancing cannot be ensured. Children may remove their masks during seated instruction times and while eating snack. Mask breaks will also be offered.
- Parents are responsible for providing a face mask for their child. Extra masks will be available if necessary.

### Cleaning and Disinfecting

- Classrooms will be routinely cleaned, and sanitized. All surfaces that are frequently touched will be disinfected throughout the day. This includes bathrooms and sinks. Doorknobs, tables, chairs, and cubbies will be disinfected after each session. All playground equipment is disinfected after each use. A Cleaning and Disinfecting Log will be completed each time a cleaning task is performed.

### Social Distancing

- Children will be separated into smaller groups throughout each session to ensure proper social distancing. The classroom space will be reconfigured to ensure proper social distancing.
- Parents will be asked to drop their child off at the door before and after each session. Only one child and parent will be allowed to approach the door at once. A teacher will be stationed at the door and will indicate when each child/parent is to come to the door for drop off/pick up. No congregating will be allowed in the parking lot. We ask that parents wait in their vehicles, or if outside their vehicle, that a 6 ft distance from others be maintained.

### Snack

- Children will be provided with an individual snack and drink. There will be no sharing of food or drink. Snack time will be staggered to ensure proper social distancing.

In the event that a parent of a child must be isolated because they have tested positive for, or exhibited symptoms of Covid-19 the parent will be notified they cannot enter the building for any reason, including picking up their child.

If a child or household member becomes symptomatic and/or tests positive for Covid-19, the child must quarantine for 14 days and may not return to school until the quarantine is complete.

If a child or staff member tests positive for Covid-19 the program will close for 14 days.

If your child will be absent from school for any reason, please contact us immediately at 518-966-4181 ext. 107

### In Person Instruction

- Instruction time will be decreased from 3 hours to 2.5. Sessions will be 8:30-11 and 12-2:30.
- Social distancing markers will be placed on the floor and seats to ensure proper social distancing
- Class size will be reduced to 15 children, who will then be separated into two smaller consistent groups to ensure proper social distancing.
- All the above procedures will be implemented.
- Nonessential visitors, volunteers, and activities will be restricted
- Proper signage will be hung in the classrooms for handwashing and social distancing reminders.

### Hybrid Instruction

- All In-Person Instruction procedures will be followed when children are in school
- Parents will be provided with a link to a Seesaw account that will be set up by the teacher which will provide at home learning opportunities and teacher/parent communication. Work packets will be made available to parents and pick up times will be scheduled.

### Remote Instruction

- All parents will be provided with a link to a Seesaw account that will be set up by the teacher which will provide at home learning opportunities and parent/teacher communication. Work packets will be made available to parents and pick up times will be scheduled.