

Alliance Intermediate School Student Handbook 2020-2021



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Mrs. Erica Jackson, Dean of Students
Mrs. Kaitlin Edwards, Instructional Coach
Mr. Tim Calfe, School Counselor
Mrs. Bethany Rhome, Secretary
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*Alliance Intermediate is committed to working with families, community members,
and organizations to prepare students for life, college, and careers.
At the same time, we will strive to develop kind, caring, and empathetic Aviators.*

Alliance Intermediate School
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Jeffery S. Talbert - Superintendent

Jason Dixon - Assistant Superintendent

Kirk Heath - Treasurer

Chris Gibowicz- Director of Curriculum & Instruction

Nick Cowles - Director of Operations

Jane Stoner - Special Education Coordinator

Cathy Brookes- District Gifted Interventionist and Testing Coordinator

Welcome to Alliance Intermediate School!

Dear Families and Friends,

Welcome to the 2020-2021 school year! I am extremely proud of the amazing things going on at Alliance Intermediate School (AIS) and I am confident that this will be a year of even greater things to come!

Our philosophy of education is simple: Students will rise to the occasion (and most often exceed our expectations) with the appropriate support from educators and families. While the needs of students are diverse, we are all more than capable of meeting them when we use a team approach and individualized care. As a parent myself, I can attest that it truly *does* take a village to raise a child...especially in today's world.

Our primary mission is to educate Alliance's fourth and fifth graders, and we follow a clear path of standards to achieve this. However, to create an environment that supports academics, we have also established clear expectations and interventions for student behavior. These expectations are taught and retaught through classroom and building initiatives, and they are tied to specific incentives and consequences.

The purpose of Alliance Intermediate School's handbook is to inform you of the methods used to support this great task. It is important that families review this handbook **and return the last page signed.**

If there are any questions regarding policies and procedures, please do not hesitate to ask a staff member for further assistance. Thank you for your support!

Your Principal and Partner in Learning,

Stephanie A. Garren

ALLIANCE CITY SCHOOLS VISION

All Aviators will graduate prepared for life, college and careers.

ALLIANCE CITY SCHOOLS MISSION

Our mission is for all students to reach their fullest potential and become productive citizens through teachers who establish high expectations; a safe, positive and engaging learning environment; and content that supports critical thinking, collaboration, communication and creativity.

AVIATOR PROFILE

- Communicators - Ask thoughtful questions, listen well and are able to clearly and concisely express their thoughts and ideas.
- Collaborators - Are able to compromise and work with people of all personality types and backgrounds to reach a common goal.
- Critical Thinkers - Have the ability to analyze and assess complex problems or situations and produce logical conclusions and solutions.
- Creative Innovators - Use imaginative and unique ideas to develop more efficient and effective methods of problem solving.
- Caring Citizens - Have selfless attitudes and strive to build stronger communities through civic pride, volunteerism, and community involvement.
- Courageous Risk Takers - Are not afraid to take chances in order to accomplish something greater or facilitate change, whether it involves their career, finances, personal life or society.

WALKERS

Students who walk or ride (car riders) to school are to arrive at the building promptly at **7:45am**. Students are not permitted in the building before 7:45am.

BICYCLES

Only students who walk are permitted to ride bicycles to school. The school is not responsible for damaged or stolen bikes. Locks are *strongly* encouraged.

CUBBIES/LOCKERS

Cubbies/lockers remain the property of the school and are assigned to students for their convenience. Cubbies/lockers will be searched, without the necessity of student or parent consent, during the school year. Random searches may be carried out during the school year. Students may be disciplined for any item that is found in their cubbie/locker that is prohibited by the Student Code of Conduct. As of May 2020, it is not decided whether lockers will be used in the 2020-2021 school year.

HOMEWORK

The purpose of homework is to reinforce and extend concepts and learning experiences presented in the classroom. Homework also provides an opportunity to teach each child individual responsibility toward his/her own learning and develops self-discipline in the organization and management of materials and time.

We are an upper-elementary school and parent involvement in checking folders, designating homework routines, etc is just as important, if not more so, than the early elementary years. You can expect homework in mathematics or reading almost every day at Alliance Intermediate School.

If your child is/will be absent from school for three days or more and homework is needed, you must request this when reporting your child absent. Homework is ready each day by 3:15pm in the office area if requested for absences of 3 or more days.

Homework is expected to be completed and returned to school. Teachers may assign point value to homework assignments. Please check Home Access Center (HAC) regularly to keep up to date with your child's homework and other assignments. Your support and interest in your child's homework conveys an important message to him/her about the value of education.

Home Access Center (HAC)

Every family member has a password and login for Home Access Center. This allows you to check your student's grades at any given moment throughout the school year. It is recommended that you check grades **TWICE** a week. If you do not know your login information, call the office.

NAVIGATORS

Navigators is an after school program offered at Alliance Intermediate School. Students are offered a snack, receive 20 minutes of homework help, then participate in a variety of high-interest activities. Navigators is open to all students on a lottery basis, depending on the number of applicants. For more information, please contact the main office.

COUNSELING SERVICES

Counseling services are available to all AIS students through the school guidance counselor, Mr. Tim Calfe. Students can be referred by staff or family, or seek out this service themselves. In addition, two counselors provided through Child & Adolescent (C&A) Services will also be available for those needing additional support. Referral forms can be provided by the office for those who are interested in C&A Counseling.

FAMILY SUPPORT SPECIALIST

Through a partnership with the Stark County Educational Service Center and Alliance City Schools, a Family Support Specialist (FSS) is assigned to each building in order to provide support for students who face non-academic obstacles that may prohibit them from coming to school ready to learn. Mrs. Pam Kemp is Alliance Intermediate School's Family Support Specialist. She works with families, staff, and community resources to meet the needs of our students. If you need family assistance, please call the office and ask to speak with Mrs. Kemp.

C.A.R.E. TEAM

C.A.R.E. Team stands for Coordinate and Align Resources to Empower, Educate, and Engage. The CARE Team is a county initiative that brings together a school's key resources and creates systems and structures to support the unique needs of students and families. Weekly meetings allow the team to address health, behavioral, social/emotional, and home needs that our staff and resources can improve. Team members include the School Counselors, Principal, Dean of Students, Curriculum Coach, Family Support Specialist, Climate Specialists, and a Community Liaison.

DRESS CODE

Students and staff are expected to dress in a manner that is appropriate to the school environment and does not cause disruption to the academic process. Research has shown a correlation between appearance and behavior, especially in the school setting.

Cleanliness and appropriateness are the two most important aspects of personal appearance. While the standard of cleanliness is rather obvious, the standard of appropriateness raises some questions. What is appropriate for a formal occasion would not be worn at a picnic. Thus, appropriateness is relative to what the activity is and the activity's purpose. ***In Alliance City Schools, our activity is education and our purpose is learning.***

To assist parents, students, staff, and administrators general guidelines for appropriate dress and appearance include the following:

1. Parents and students maintain responsibility for their dress and personal appearance.
2. When any dress or grooming interferes with the *cleanliness, health, welfare, or safety* of students, or when any dress or grooming disrupts the educational process by being *distracting, indecent, or inappropriate to the educational process*, it is prohibited.
3. The principal, with the assistance of the staff, has the responsibility of uniformly administering the dress code. The decision of the principal is final.
4. As new trends in fashion or dress are accepted or become out of date, the District reviews the changing standards of the community served.

In order to minimize misunderstanding in terms of what is appropriate for Alliance City Schools, the following regulations will define appropriate standards for dress while at school or school sponsored activities:

1. Shorts or miniskirts must be at mid-thigh length.
2. No significant holes in pants that are above the knee level.
3. No shirts and blouses that expose the midriff (they must be able to be tucked in).
4. All shoulder straps must follow the 2 finger width rule. No shirts that expose the back are permitted.
5. Hats and sunglasses are not to be carried to or worn in school.
6. No dress that promotes hate, violence, profanity, vulgar or negative messages, anything advertising or related to alcohol, tobacco, and drugs or anything sexually explicit is permitted.
7. No transparent garments, open mesh garments, or garments with large open sides may be worn without an additional shirt underneath.
8. Shoes or sandals must not present a safety hazard. Slippers are not permitted.
9. No biking pants or spandex worn as pants are permitted, without shirts that cover appropriately.
10. No pajama pants.
11. Hair must be clean, **worn out of the eyes**, and groomed at all times; free of grooming tools such as picks, rollers, combs, and other such articles. This applies to both girls and boys.
12. Lower garments are to be worn at waist level; if a belt is worn, it must be of proper length; undergarments are not to be exposed or worn as outerwear.
13. No “dog collars,” spiked bracelets or chains that could be dangerous to persons or destructive to school property.
14. No gang or cult-related items of any kind.
15. No inappropriately tattered clothing or clothing with inappropriate (number or size) holes.
16. Body piercings, which present a safety concern or a distraction to the educational process, as deemed by the building administrator, are not permitted.

Student violations of the dress code can result in removal from class. Parents will be contacted to bring appropriate clothing for their student to change attire.

ELECTRONIC DEVICES

While students may bring electronic devices, they are to remain off and in their locker at all times. Students are **NOT** to carry around personal electronic devices.

Students are not permitted to text or call anyone during the school day. All forms of communication must be done through the main office secretary or via the teacher.

If a student has a phone out;

1. 1st Offense: Staff will confiscate the phone for the student to pick up at the end of the day.
2. 2nd Offense: Staff will confiscate the phone for the student to pick up at the end of the day and a call will be made home.
3. After the 2nd Offense: Staff will confiscate the phone until the parent or guardian can pick it up.

Parents and guardians, please closely monitor all apps and usage on any device your student may have. Children at this age are prone to misuse devices, which leads to trouble both in and outside of school.

INTERNET CONNECTION

A wireless Internet connection will be provided by the Alliance City Schools for students to connect their devices to the Internet. Students must have a completed Acceptable Use Policy signed and on file at Alliance Intermediate School.

VIOLATIONS OF ACCEPTABLE USE POLICY

Violation of the appropriate use of electronic devices (1) may result in detentions, Twilight School, In School Suspension, Out of School Suspension, or any other discipline deemed appropriate by the administration; and (2) student may be required to turn the device over to school personnel and the student and/or parent may pick up the device from the Main Office at the end of the school day. A refusal to relinquish a cell phone for **any reason** will result in automatic out-of-school suspension.

Violations of the Acceptable Use Policy outside of school, but on school accounts, still fall within the same potential consequences.

**Alliance City Schools will not be responsible for any lost, stolen, or broken electronic devices brought to school.*

ATHLETIC ELIGIBILITY

In order to be eligible for sports at grades 4-5, students must be passing all courses at all times. The coaches communicate with school personnel regarding grades and behaviors.

GRADING SCALE

The Board of Education recognizes its responsibility for providing a system of grading student achievement that can help the student, teachers, and parents properly judge how well the student is achieving the goals of the District's program and are consistent throughout all buildings in the District. The Board believes that the District's grading system should be a reliable system and one that ensures each student's grades accurately signify his/her degree of accomplishment of those expected learning outcomes. Board Policy 5421 establishes the grading scale as:

A	93-100	C	73-77
A-	90-92	C-	70-72
B+	88-89	D+	68-69
B	83-87	D	63-67
B-	80-82	D-	60-62
C+	78-79	F	BELOW 60

CAFETERIA/SCHOOL BREAKFAST AND LUNCH

All Alliance City Schools participate in a no-cost breakfast and lunch. Students eat at no cost to parents due to a federal grant. All cafeteria meals consist of a balanced diet. An individualized cafeteria PIN number is used to receive breakfast and lunch. While we cannot force students to eat their lunch, they are required to get in line and receive a lunch (unless they packed).

Only school purchased meals or packed lunches are permitted. **Do not send pop or glass bottles** to school in packed lunches. If your child is going to be late for school, please notify the office by 9:00 AM to order him/her a lunch.

Breakfast will be available on a 2-Hour Delayed Start schedule.

SPECIAL DIETARY NEEDS AND FOOD ALLERGIES

Food Service is happy to accommodate students with special dietary needs and food allergies within our abilities. *Students must provide written medical documentation from the treating physician in order to provide for this accommodation.* This documentation must include, but is not limited to, a statement of the allergy, what dietary changes from the traditional school meal are necessary, what specific foods must be omitted or substituted, and what dietary items can be used to replace the items. This documentation should be given to the school nurse.

We are unable to substitute any item for milk except in the case of an allergy or disability according to the USDA and the Ohio Department of Education [USDA Final Rule Fluid Milk

Substitutions in the School Nutrition Program (73 FR 52903)]. This Institution is an equal opportunity provider.

DELAYED START (2-Hour Delay) AND EARLY DISMISSAL

Delayed Start (2-Hour Delay) Days:

Due to inclement weather, the district will determine a Delayed Start. This is to allow roads to be treated and for students to be safely transported to school. Please note your child's bus and school start time will both be delayed by two hours. Students and families will be notified by All Call, ACS Facebook and Twitter. The following TV stations : Channel, 5,3,9,19, and 11. Radio Stations: WDPN 1310, WHBC 1480. WHBC 94.1

Early Dismissal Days:

ACS provides teachers and support staff on-going professional development throughout the school year. On Early Dismissal Days, all students will be dismissed at 1:00pm.

ATTENDANCE PROCEDURES

Regular attendance is essential to good schoolwork. It is the parent's responsibility, under the law, to see that children are regular in attendance at school.

If your child would reach the threshold of excessive absenteeism, chronic absenteeism, or habitual truancy it may result in the disqualification of your child from our monthly incentives.

Compulsory Attendance

The compulsory attendance laws of the State of Ohio (Revised Code, Section 3321.13) require that all children of the age six to eighteen attend school.

Absenteeism

When your child is absent, parents are required to contact the school office before 8:30 a.m. **If contact with the school is not made, the absence will be marked as "Unexcused".**

Tardiness to School- arrival after 8:00

Your child is tardy if he/she arrives to class after 8:00. **A note of explanation from the parent is required for all tardiness.**

The excessive tardiness may result in referral to our truancy officer.

The school understands that there are family emergencies that may prevent a student from arriving on time. If you should experience such an emergency, please send a written note with your child and the tardy may be excused at the principal's discretion.

Excused Absence

In accordance with state law, the school shall require from the parent of each student who has been absent from school or from class for any reason, a statement of the cause for such absence.

The Board of Education reserves the right to verify such statements and to investigate the cause of each absence.

A principal may excuse the student if the parent has notified the school by telephone or if the student presents a written note from the parent or physician upon return to school indicating one of the following reasons:

Absence from school is legal for the following reasons under Section 3301-69-02 of the Ohio Administrative Code:

- a. **Personal illness** - If there is a pattern of frequent absence for personal illness, the parents will be required to provide a statement from a physician describing the health condition that is causing the frequent illness and treatment that is being provided to rectify the condition. The principal may require a physician's written confirmation within twenty-four (24) hours of the absence if she/he deems it advisable.
- b. **Illness in the family** - If she/he deems it advisable, the principal may require a physician's written confirmation of the family illness within twenty-four (24) hours of the student's absence.
- c. **Quarantine of the home** - This is limited to the length of the quarantine as fixed by the proper health officials.
- d. **Death of a relative** - The absence arising from this condition is limited to a period of three days unless reasonable causes may be shown for a longer period of absence.
- e. **Medical or dental appointment** – The principal may require the written statement of a physician or dentist if it's deemed appropriate.
- f. **Observance of religious holidays** - Any student shall be excused for observing a religious holiday consistent with his/her creed or belief.
- g. **Family emergency or set of circumstances** which, in the judgment of the superintendent, constitutes a good and sufficient cause for absence from school.

Students who intend to be absent from school for any reason other than illness must confer with the school office before being absent from school to determine whether the absence will be excused. Absence for any reason other than those cited above presumably is illegal and constitutes truancy.

UNEXCUSED ABSENCE AND TRUANCY

All absences, other than those listed under "Excused Absence", are considered truanancies. For example, a student's absence from school will not be excused if it is for oversleeping, missing the bus, etc. A student shall be considered "truant" each day they are absent from their assigned location without the knowledge of a parent and/or school official. This includes unexcused absences from class, study hall, or any other properly assigned area or activity. Truancy demonstrates a deliberate disregard for the educational program and is considered a serious matter. A student is deemed a "habitual truant" when they are absent without a legitimate excuse for thirty (30) consecutive school hours or forty two (42) hours in one month or seventy-two (72) hours in one school year. (ORC 2151.022(C)).

Excessive absent is defined as a student that misses 38 or more hours of school in a single month, or 65 or more hours in one school year, with or without a legitimate excuse. Chronic absenteeism is defined as any student missing 10% or more of the school year for any reason.

The following procedures will be followed for students are habitually truant:

ATTENDANCE INTERVENTION TEAM

The purpose of an attendance intervention is to design and implement a plan to address the student's attendance concerns. A variety of factors will be considered when designing a specific plan to meet the needs of the student. A copy of all notifications, letters, and any attendance intervention plans will be kept in the student's file.

- **Step 1:** Parents of students that have accumulated 38 (or more) hours in one month or 65 (or more) hours in one school year of excused and/or unexcused absences will be considered excessively absent and will be required to participate in an attendance conference with a building representative at the student's home building.. This attendance conference will be used to discuss the issue(s) surrounding the student's attendance. An informal plan may be developed.
- **Step 2:** Parents of students that have accumulated 30 (or more) consecutive hours at any time, 42 non consecutive in one month, or 72 (or more) hours in one school year of unexcused absences will be considered habitually truant and will be required to participate in an attendance intervention team planning meeting with a building representative at the student's home building. Students who have been identified with an attendance intervention plan will then be monitored over the next 60 school days by building administration and the Office of Student Services. Those students who have not shown a significant amount of progress on an attendance intervention plan will then be considered to be habitually truant and referred to juvenile court.
- **Step 3:** Once a student has been placed on an attendance intervention 60 day plan they will automatically be referred to the **Attendance Community Response Team**. This team will continue to support the attendance intervention plan by offering support to families to reduce attendance barriers.
- **Step 4:** If at any time, an attendance intervention plan is deemed to be unsuccessful, a formal complaint may be filed with the Stark County Family Court against the student and/or parent(s) for habitual truancy.
- **Step 5:** A truancy hearing will then be scheduled with the Stark County Court to serve as an opportunity for parents and school representatives to present prior documentation of records and attempted interventions by the school district.
- **Step 6:** If a student is found to be "true" of the previous charges filed and violated the agreement then a violation of a prior court order complaint may be filed with the court authorities against the student and/or parent(s).
- **Step 7:** A violation of a prior court order hearing will be scheduled with the court authorities. The hearing will provide the parents, students, and school district to present relevant information regarding the student's attendance.

The Superintendent is authorized to establish an educational program for parents of truant students which is designed to encourage parents to ensure that their children attend school regularly. The Superintendent shall develop administrative guidelines that:

- A. Ensure proper procedures are established so the student and his/her parents are provided the opportunity to challenge the attendance record prior to notification and that such notification complies with R.C. 2151.022C
- B. Ensure a school session which is in conformity with the requirements of the rules of the State Board.
- C. Govern the keeping of attendance records in accordance with the rules of the State
- D. Identify the habitual truant, investigate the cause(s) of his/her educational program to meet particular needs and interests
- E. Ensure that students who are absent have an opportunity to make up work they missed and receive credit for the work, if completed
- F. Ensure that any student who, due to medically documented physical or mental impairment, exceeds or may exceed the District's limit on excused absence is referred for evaluation for eligibility either under the Individuals with Disabilities Education Act. (IDEA) or Section 504 of the Rehabilitation Act of 197 or other appropriate accommodation.

Unexcused Absence - No Grade Penalty: Permission is granted for the student to be absent providing:

1. The student will be responsible for notifying all teachers of the absence.
2. The student is responsible for all the work that is missed while gone.
3. Arrangements were made prior to leaving.
4. The absence will be counted as an "unexcused absence," but will not be a factor in determining a course grade unless the make-up work is incomplete. The absence will count towards the 7 day failure.
5. Students may be given their books, and teachers should tell the student the approximate materials and pages to be covered, but separate daily assignments need not be provided. The reason for this is to help the student remain as current as possible with the progress of the class.
6. The time missed will be counted as absent and the student will be required to make up the work. All assignments that the teacher gave to the student prior to the absence will be due on the student's first day back.
7. The student shall make up all tests/quizzes within 72 hours upon return to school.
8. When the student returns to school, he/she will not be excused from any work or assignments and must assume full responsibility for all course work.

Unexcused Absence: Permission is NOT granted for the student to be absent. No work may be made up by the student for credit.

MAKE UP WORK (NOT VACATION)

When a student will be absent for more than three (3) days, the parent/guardian may call the Main Office and request assignments. Upon returning to school for any excused absence, the student will be given *the same number of days* that he/she was absent to make up any work including tests or quizzes. A maximum number of ten school days will be applied to this make-up policy. Students placed on home instruction will come under separate guidelines.

On scheduled exam days, students with excused absences will be required to come to school on the designated exam make-up days. They will receive an incomplete (I) for failure to complete course requirements. If assignments are not made up within the designated time, the "I" will revert to an "F" for the assignments and the grade for the semester will change.

PROCEDURE FOR NOTIFICATION OF ABSENCES

The parent/guardian of students with excessive absences will be informed through:

1. Telephone calls - daily
2. Letters - upon the third day of unexcused absence from school in one month or the sixth day over the course of the school year, the school principal or court liaison will notify the student and parent of the potential need for an Attendance Intervention Team meeting.
3. Legal notice/conference - conducted by the building Attendance Intervention Team upon notification by the building principal of the student's 38+ hours in one month and/or 65+ hours in one school year of unexcused absence from school.
4. Complaint filed with Stark County Court: See above in Attendance Intervention Team description.

ALLIANCE CITY SCHOOLS STUDENT DISCIPLINE CODE OF CONDUCT

The Alliance Board of Education recognizes the rights of students as individuals and therefore seeks to balance and protect those rights by establishing the rules and regulations necessary to create a suitable curricular climate as well as a suitable co-curricular climate.

Students in Alliance City Schools have the responsibility to act in such a way as not to interfere with the right of others to the same educational opportunity. By accepting the right to participate in school programs on or off school property, the students shall also accept the responsibility to conduct themselves accordingly to the rules, regulations, and provisions governing the operation of these programs.

Enforcement of the Code of Conduct: All school personnel are charged with the responsibility to enforce proper discipline. A variety of techniques and methods are employed to enforce the Student Code of Conduct. It is easy to punish, but more difficult to change behavior. Efforts are designed to change the behavior. Efforts are designed to change the negative behaviors and to enable students to learn respect, responsibility, self-discipline, and a positive attitude for learning.

The building Administrator has the discretionary authority to use or authorize other school personnel to use the following disciplinary measures. The order of this listing does not connote a procedural order or degree of severity.

Some disciplinary measures which may be used are: student conferences, parent conferences, detentions, reduced schedule (shortened school day), behavior contracts, before or after school

detentions, financial restitution, restricted lunch, exclusion from school programs or events, or special programs (before, during, and after school).

Some behaviors require a removal from the classroom, such as in-school suspension, as a means of limiting the disruption of school for other students. In other cases, behavior may be so severe and intolerable that out-of-school suspension, emergency removal, expulsion, and/or police referral may be necessary.

The Student Code of Conduct describes the misconduct that will lead to disciplinary action and procedures to be employed in the removal, suspension, and expulsion of students. The code shall be made available to all students and posted in a central location within the school. Types of misconduct for which a student may be suspended, expelled, and/or removed from school or from school sponsored supervised activities are as follows:

1. **Aiding or Abetting Violation of School Rules** – If a student assists another student in violating any school rule, he/she will be disciplined. Students are expected to resist peer pressure and exercise sound decision-making regarding their behavior. At no time should a student lie, mislead, or withhold information regarding any problems or other actions that are in violation of school rules.
2. **Alcoholic Beverages, Drugs, or Other Look-Alike Substances** – Possessing, using, selling, buying, transmitting, or secreting an alcoholic beverage, intoxicant, narcotic, or hallucinogenic drug, marijuana, barbiturate, amphetamine, related drugs or look-alike substances, or related paraphernalia or intoxicant on school property, including Board of Education owned vehicles, or while in attendance at any Board of Education sponsored and supervised activities is not permitted. (Students will be referred for assessment and the police authorities may be notified.) Proper use of a drug authorized by a medical prescription from a registered physician shall not be considered a violation of this rule.
3. **Cheating** – Plagiarism and cheating are forms of falsification and subject the student to academic penalties as well as disciplinary action. Cheating is prohibited and may result in a zero (no credit, no points) being recorded for the article of work involved. Additional penalties may also be given.
4. **Criminal Acts** – Any criminal acts toward or related to the school will be reported to law enforcement officials and students will be disciplined by the school. It is not considered double jeopardy (being tried twice for the same crime) when school rules and the law are violated.
5. **Disrespect** – Willful intimidation, insult, or other abuse, verbally or written, of school personnel or other students is not conducive to learning and will not be permitted.
6. **Disruption** – Engaging in any conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption of any school function or activity is prohibited. This includes conduct that interferes or creates a reasonable likelihood that it will interfere with the health, safety, or well being of the rights of the other students. Some examples include running, throwing an object, horseplay, littering, being persistently unprepared for classes, eating food in classes, note writing, failure to follow

rules established in the classroom, and other disruptive actions as determined by the Principal.

7. **Electronic Devices and Communication Devices** – See page 8.
8. **False Alarms and/or Inducing Panic** – The act of initiating a fire alarm or initiating a report warning of a fire or an impending bombing or other catastrophe without cause is a violation of state law and is subject to discipline by the school and possible contact of police authorities. (Reference: Ohio Revised Code)
9. **Fighting** – Hostile contact toward a student or other person associated with the District that may or may not cause injury is inappropriate. The act of hostile bodily contact among two or more students in or on school property, including Board of Education owned vehicles, or while in attendance at any Board of Education sponsored activity, which is likely to result in physical harm, and/or a substantial disruption will not be tolerated for any reason. Any fight may result in police charges being filed. Most fights can be stopped if the students involved will simply inform a staff member of the pending problem. Rarely is a fight spontaneous. Usually, several students are aware of a situation that may lead to a fight before it occurs. These students are responsible for making the problem known to the school staff. Additionally, any students who instigate a fight will be disciplined accordingly.
10. **Fire** – The unauthorized use of any fire while in attendance at any Board of Education sponsored activity or on Board of Education property or vehicles is not permitted. Anything, such as fire, that endangers school property and its occupants will not be tolerated.
11. **Forgery** – Forgery is the act of falsely using, in writing, the name of another person, or falsifying times, dates, grades, addresses, or other data on school forms, or correspondence directed to the school. Using another student’s planner is a violation of this rule. Forgery of hall/bus passes and excuses or false identification are not acceptable.
12. **Gambling** – The act of illegal gambling for money or valuables on school premises or at school events is prohibited. Gambling includes casual betting, betting pools, organized sports betting, any other form of wagering, or activities/items that promote gambling. Students who bet on an activity in which they are involved will be disciplined and may be banned from that activity.
13. **Grooming and Attire/Violation of Dress Code** – Dress or appearance that constitutes a threat to the student’s health or safety, disrupts the educational process, damages school property, or is blatant exhibitionism shall be prohibited. (See District Dress Code for further explanation.)
14. **Harassment** – Every individual deserves to be able to come to school without fear of demeaning remarks or actions. The harassment of other students or members of staff, or any other individuals is not permitted. Harassment is any speech or action that creates a hostile, intimidating, or offensive learning environment. Physical, verbal, or sexual harassment on the basis of religion, race, ethnicity, gender, age, and or disability will not

be tolerated. Some forms of sexual harassment of a student by another student may be considered a form of child abuse, which requires that the student-abuser be reported to proper authorities in compliance with State law.

15. **Hazing** – No student, including, but not limited to, leaders of student organizations, shall plan, encourage, or engage in the hazing of any person. As used in this policy, “hazing” means doing any act or coercing another, including the victim, to do any act of initiation into any student or other organization that causes or creates substantial risk of causing mental or physical harm to any person.
16. **Inciting Others to Violence or Disruption** – Students will be disciplined if they, by words, acts, or deeds directly incite others to commit violence or a disruption to the atmosphere of order and discipline necessary for effective learning.
17. **Insubordination** – Insubordination is the noncompliance of directions or reasonable requests made by any school authority, including intentional interference with a teacher’s conducting of the class or failure to identify oneself to school personnel when requested.
18. **Loitering and Trespassing** – Although schools are public facilities, the law does allow the school to restrict access on school property. When a student has been removed, suspended, expelled, or permanently excluded, the student is not allowed on school property without authorization of the Principal. Willful presence in a school building or a restricted area of a school building at unauthorized times is also be considered trespassing and subject to discipline.
19. **Misuse of the Internet** – Students are expected to comply with Board Policy regarding use of technology and Internet services. Using technology to access, view, possess, or transmit offensive or slanderous materials is not acceptable.
20. **Offensive, Violent, or Sexual Materials/Actions** – Possessing, using, selling, buying, transmitting, doing, and secreting any of the following is not permitted: Materials or actions, which appeal predominantly to base or other prurient sexual interests, which are blatantly offensive to prevailing standards in the community, and which are without redeeming social value. OR Materials or actions, which contain language potentially offensive to prevailing community standards. OR Materials which are lies or slanderous to any person or institute, or which are intended to hold any student, teacher, or other employee, race, ethnic group, or religion, as such, up to scorn, ridicule, or contempt.
21. **Persistent and/or Expanded Misbehavior** – Students who repeatedly violate school rules are showing a blatant disregard for the right of other students to receive a quality education. This will result in the acceleration of the typical system of disciplinary consequences. The student could be suspended or expelled for repeated violations of regulations governing student conduct.
22. **(A) Physical Attack and/or (B) Threat Thereof** – The act of physically assaulting or threatening to assault any person on school property, including Board of Education owned vehicles or while in attendance at any Board of Education sponsored activity is

prohibited. A student shall not by words, acts, or deeds threaten to commit, or have committed, acts of violence against persons or property. Statements of threat are considered acts of violence with intent to affect the welfare and safety of others. Threats are taken seriously and will not be condoned.

BULLYING, HARASSMENT, AND INTIMIDATION

The Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community. Harassment, intimidation, or bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes aggressive behavior, physical, verbal, and psychological abuse, and violence within a dating relationship. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property, on a school bus, or while enroute to or from school, and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, in a school vehicle, or where an employee is engaged in school business.

This policy has been developed in consultation with parents, District employees, volunteers, students, and community members as prescribed in R.C. 3313.666 and the State Board of Education's Model Policy.

Harassment, intimidation, or bullying means:

- A. any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or
- B. violence within a dating relationship.

"Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.

Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability. It would include, but not be limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name calling, taunting, making threats, and hazing.

Harassment, intimidation, or bullying also means cyberbullying through electronically transmitted acts (i.e., internet, e-mail, cellular telephone, or wireless hand-held device) that a student(s) or a group of students exhibits toward another particular student(s) more than once and the behavior both causes mental and physical harm to the other student and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s).

Any student or student's parent/guardian who believes s/he has been or is the victim of aggressive behavior should immediately report the situation to the Building Principal or assistant principal, or the Superintendent. The student may also report concerns to teachers and other school staff who will be responsible for notifying the appropriate administrator or Board official. Complaints against the Building Principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Every student is encouraged, and every staff member is required to report any situation that they believe to be aggressive behavior directed toward a student. Reports may be made to those identified above.

All complaints about aggressive behavior that may violate this policy shall be promptly investigated. The Building Principal or appropriate administrator shall prepare a written report of the investigation upon completion. Such report shall include findings of fact, a determination of whether acts of harassment, intimidation, and/or bullying were verified, and, when prohibited acts are verified, a recommendation for intervention, including disciplinary action shall be included in the report. Where appropriate, written witness statements shall be attached to the report.

If the investigation finds an instance of harassment, intimidation, and/or bullying/cyberbullying by an electronic act or otherwise, has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include suspension or up to expulsion for students, up to discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

If, during an investigation of a reported act of harassment, intimidation and/or bullying/cyber-bullying, the Principal or appropriate administrator believes that the reported misconduct may have created a hostile learning environment and may have constituted unlawful discriminatory harassment based on a Protected Class, the Principal will report the act of bullying and/or harassment to one of the Anti-Harassment Compliance Officers so that it may be investigated in accordance with the procedures set forth in Policy **5517** - Anti-Harassment. Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of aggressive behavior is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as aggressive behavior. Retaliation may result in disciplinary action as indicated above.

Deliberately making false reports about harassment, intimidation, bullying and/or other aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Deliberately making false reports may result in disciplinary action as indicated above.

If a student or other individual believes there has been aggressive behavior, regardless of whether it fits a particular definition, s/he should report it and allow the administration to determine the appropriate course of action.

The District shall implement intervention strategies (AG 5517.01) to protect a victim or other person from new or additional harassment, intimidation, or bullying and from retaliation following such a report.

This policy shall not be interpreted to infringe upon the First Amendment rights of students (i.e., to prohibit a reasoned and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by State or Federal law).

The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken. If after investigation, acts of bullying against a specific student are verified, the Building Director or appropriate administrator shall notify the custodial parent/guardian of the victim of such finding. In providing such notification care shall be taken to respect the statutory privacy rights of the perpetrator of such harassment, intimidation, and/or bullying.

If after investigation, acts of harassment, intimidation, and/or bullying by a specific student are verified, the Building Principal or appropriate administrator shall notify in writing the custodial parent/guardian of the perpetrator of that finding. If disciplinary consequences are imposed against such student, a description of such discipline shall be included in the notification.

Complaints

Students and/or their parents/guardians may file reports regarding suspected harassment, intimidation, or bullying. Such reports shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the Building Director for review, investigation, and action.

Students, parents/guardians, and school personnel may make informal or anonymous complaints of conduct that they consider to be harassment, intimidation, and/or bullying by verbal report to a teacher, school administrator, or other school personnel. Such complaints shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. A school staff member or administrator who receives an informal or anonymous complaint shall promptly document the complaint in writing, including the information provided. This written report shall be promptly forwarded by the school staff member and/or administrator to the Building Director for review, investigation, and appropriate action.

Individuals who make informal complaints as provided above may request that their name be maintained in confidence by the school staff member(s) and administrator(s) who receive the complaint. Anonymous complaints shall be reviewed and reasonable action shall be taken to address the situation, to the extent such action may be taken that (1) does not disclose the source of the complaint, and (2) is consistent with the due process rights of the student(s) alleged to have committed acts of harassment, intimidation, and/or bullying.

When an individual making an informal complaint has requested anonymity, the investigation of such complaint shall be limited as is appropriate in view of the anonymity of the complaint. Such limitation of investigation may include restricting action to a simple review of the complaint subject to receipt of further information and/or the withdrawal by the complaining student of the condition that his/her report be anonymous.

23. **Possession of Fireworks or Explosives** – Explosives, fireworks, and chemical-reaction objects such as smoke bombs, small firecrackers, and poppers are dangerous and forbidden. The act of unauthorized possession, use, or threatened use of any fireworks, explosives, or other such instruments capable of inflicting bodily injury will not be tolerated.
24. **Possession or Use of Weapons** – The act of transporting, possessing, using, or threatening to use a weapon will not be tolerated. A weapon includes conventional objects like guns, pellet guns, knives, or club-type implements. It may also include any toy that is presented as a real weapon or reacted to as a real weapon. Students who violate this rule will be suspended and may be recommended for expulsion. Criminal charges will be filed for this violation.
25. **Profanity** – The use of profane or obscene language or gestures is *not* acceptable.
26. **Public Display of Affection (PDA)** – Public display of affection is not permitted. Demonstration of affection is personal and not meant for public display. This includes touching, petting, or any other contact that may be considered sexual in nature.
27. **Refusing to Accept Discipline** – The school may use informal discipline to prevent the student from being removed from school. *When a student refuses to accept the usual discipline for an infraction, the refusal can result in sterner action.* This includes refusing to go to the office, taking a detention slip from a staff member, throwing the detention slip away, or refusing to serve a detention.
28. **Sale of Articles** – Students may not sell or offer for sale within the school or on school grounds any articles or services to fellow students or employees, or solicit contribution of such persons. This is not to be interpreted as a restriction of approved school fundraising activities.
29. **Shakedown and/or Strong Arm** – Extortion is the use of threat, intimidation, force, or deception to take, or receive something from someone else and it is against the law. Students who engage in the act of extortion or borrowing or attempting to borrow any money or thing of value from a person in the school, upon Board of Education owned vehicles, or while in attendance at a Board of Education sponsored activity, unless both parties enter into the agreement freely and without the presence of either implied or expressed threat, will be disciplined and authorities may be contacted.
30. **Theft** – Theft is the act of taking or acquiring the property of others without their consent including personal or school belongings, testing/evaluation materials and school forms (building passes, etc.). When a student is caught stealing school or someone's property, he/she will be disciplined and may be reported to law enforcement officials.

Students are encouraged not to bring anything of value that is not needed for learning to school without prior authorization from the Principal. The school is not responsible for personal property.

31. **Tobacco** – The use or possession of tobacco or tobacco products on school premises or at school-sponsored functions, including Board of Education owned vehicles is prohibited.
32. **Tuancy and/or Persistent Tardiness** – Ohio attendance laws require students to be in school all day or have a legitimate excuse for absence. Excessive tardiness to school, excessive tardiness to class, truancy from school, truancy from class, and truancy from detention are considered violations of this rule and subject to discipline.
33. **Use of an Object as a Weapon** – Any object that is used to threaten or harm another may be considered a weapon. This includes, but is not limited to, padlocks, pens, pencils, chairs, jewelry, and so on or an object converted from its original use to an object used to threaten or injure another. Students who violate this rule will be suspended and may be recommended for expulsion. Police charges may be filed for this violation.
34. **Vandalism and/or Destruction of Property** – The act or attempted act or willful destruction or defacement of school or private property either on school grounds, or during a school activity, function, or off-site school event will be cause for discipline by the school and possible contact of police authorities.
35. **Violation of Bus Rules** – Students are expected to comply with bus rules. Rules for the bus include the following: no throwing any object inside or outside of the bus; no body parts hanging outside a window or door; no consumption of food or beverages; riders must remain seated until the driver gives permission to leave; using the emergency exit door without permission; and leaving or boarding a bus at locations other than the assigned stop unless parental and administrative authorization has been given. Students may be denied bus privileges for not following the bus rules.

NOTE: *If a student is told to report to or go to the Office by any staff person or school personnel, including teachers, secretaries, custodians, cafeteria workers, or administrators, they should do so immediately without discussion or argument. Explanations can be given after the student reaches the Office at the appropriate time. It is the student's responsibility to deliver all communications concerning discipline and other school business to their parent.*

MASK POLICY 2020-2021

The Alliance City Schools Board of Education, based on the best available scientific evidence and recommendations, believes that, due to the Covid-19 pandemic, the wearing of masks by students is a critical part of the layering of protection which also includes the washing of hands and physical distancing. Since physical distancing may not always be possible in a school setting, the wearing of masks becomes even more important. Acknowledging the importance of following protocols to attempt to require students to wear a mask on the bus, in the building, classroom(s) and at other times deemed necessary by the administration, unless students are unable to do so for a health or developmental reason. Breaks will be determined by the administration or designee. If no exception is applicable, the student may be reassigned by the Superintendent to an online/virtual learning environment if the Superintendent determines that reassignment is necessary to protect the health and safety of the student and/or others. If the student /parent(s) refuse to participate in the online/virtual learning option, truancy and or disciplinary policies will apply.

AIS STUDENT BEHAVIOR EXPECTATIONS

Our primary mission is to educate Alliance's fourth and fifth graders, and we follow a clear path of standards to achieve this. However, to create an environment that supports academics, we have also established clear expectations for student behavior. These expectations are taught and retaught through classroom and building initiatives, and they are tied to specific incentives and consequences.

The expectations are designed to be concise and promote consistency so that infractions are kept to a minimum. The expectations support the Board approved School Code of Conduct and apply during any and all times spent on school property. The expectations are few in number, are stated positively, and are aligned with clear examples and non-examples, located in the school PBIS Matrix.

AIS Expectations for Behavior:

1. Be Responsible
2. Be Respectful
3. Be Safe
4. Be a Learner

The staff at Alliance Intermediate will work to ensure the behavior expectations are defined, taught, retaught, and encouraged throughout the year. They will be reinforced on a daily basis through the behavior card system and tied to specific rewards and consequences. Repeated minor infractions and any major infractions will result in administrative referral.

*See Alliance Intermediate School Behavior System Packet for details

STUDENT DISCIPLINE REFERRALS

Students exhibiting misconduct during school hours and/or at school-sponsored activities will be referred to the administration by staff or school officials. Students receiving a referral to the Dean's office will be dealt with according to the policies/procedures outlined in the Student Code of Conduct and/or Student Discipline Guidelines.

In all cases of normal disciplinary procedures where a student is removed from a curricular or co-curricular activity for less than twenty-four (24) hours and is not subject to further suspension or expulsion at that time, due process requirements, outlined in this policy, do not apply.

AFTER-SCHOOL DETENTIONS

Teachers and administrators may assign student detentions. Detentions are assigned for minor behavior problems and tardiness. These detentions are to be served after school as assigned by the building administrator or teacher. Students will be required to attend detention from 3:15 p.m. until 4:15 p.m. In the event of a snow day or other calamity day, the detention will be served the following day.

TWILIGHT

Twilight is a longer version of after-school detentions for students. Twilight is assigned for a variety of disciplinary cases. The student is assigned through the progressive disciplinary system OR by the principal or dean for other reasons. Students will be required to attend Twilight from 3:15 p.m. until 4:45 p.m. In the event of a snow day or other calamity day, the Twilight will be served the following day.

STUDENT IMPROVEMENT LAB (SIL)/IN-SCHOOL SUSPENSION

Students who have attendance and/or behavior problems may be assigned to the Student Improvement Lab (SIL), usually for one to three days. Students will be given credit in their regular classes for all the work they complete while in SIL. *If a student is absent while assigned to SIL, that time must be made up before the student is returned to regular classes.* Students who have discipline problems in SIL may be required to return to SIL or be suspended from school. **In the event of a snow day or other calamity day, the SIL will be served the following day.**

SOCIAL PROBATION

Social Probation means that a student *may not* attend as a spectator any school sponsored or related function or activity, at the discretion of the principal or dean. This includes, but is not limited to, clubs, athletics, competitions, dances, ceremonies, and trips. A student may be placed on Social Probation as a result of academic/disciplinary actions. If a student is placed on Social Probation, he/she shall:

1. Not be allowed in the school or on school grounds outside of school hours (8:15am to 3:15pm) except as a participant in a school activity (i.e. school musical, academic assist, etc.) or sport under the direct supervision of a staff member; and
2. Not be allowed to attend, as a spectator, any school sponsored event after school hours or on weekends. (i.e. athletic contests, school concerts, dances, etc.)

A student could be placed on Social Probation for poor attendance, inappropriate behavior, and/or poor academic performance.

SHORT TERM REMOVAL FROM CLASS OR CO-CURRICULAR ACTIVITY

If a student's presence and behavior poses a continuing disruption or danger to persons or property, the student may be removed from curricular or co-curricular activities under staff supervision with the following conditions:

1. Students are NOT permitted to remove themselves from class without permission. This will result in an automatic detention. We have policies and procedures in place for restroom breaks, time-outs, etc.
2. The specific reasons for removal from the classroom (by the teacher) must be submitted to the administrator and comply with building expectations/guidelines.
3. In the case of a removal from school for behavioral reasons, other consequences may be given.
4. Following any short-term removal, a conference between the principal, teacher, parent/guardian, and student may be required before reinstatement to the curricular or co-curricular activity is approved.

****Administration may request a parent or guardian come to observe/shadow their child throughout the day to observe their behavior and disruption issues. There have been many cases where this support was all that was needed to motivate positive change in a student's choices.***

PROMOTION CEREMONY REQUIREMENTS (5th GRADE)

In order to be considered for participation in 5th grade promotion ceremonies, students must meet all of the following requirements:

1. Meet satisfactory academic promotion requirements.
2. No disciplinary suspensions or open consequences for behavior unfulfilled.

EMERGENCY REMOVAL BY ADMINISTRATOR

If a student's presence and behavior poses a continuing danger to persons or property or is an ongoing threat of disrupting the academic process taking place either within a classroom or elsewhere on the school premises the Superintendent, Principal, or Assistant Principal may without notice or hearing, remove the student from the school premises, curricular, or co-curricular activity.

If it is intended that the student be removed for more than twenty-four (24) hours, within three school days after the initial removal, the student shall be given written notice and provided with a due process hearing as defined in the section on Procedures for Suspension. If it is probable that the student is going to be recommended for expulsion, the due process hearing shall be conducted in accordance with the section on Procedures for Expulsion.

PROCEDURES FOR SUSPENSION

In the case of a student's intended removal from school for purposes of suspension, the following procedure shall be enacted:

1. The student shall be informed, in writing, of the intended suspension and reasons for the proposed action.
2. The student shall be provided an opportunity for an informal hearing to challenge the reason for the intended suspension and/or otherwise explain his/her actions.
3. A written notice shall be sent to the parent/guardian within twenty-four (24) hours. The written notice will outline the specific reasons for the suspension and include notice of their right to appeal the suspension to the Superintendent or his designee, to be represented in appeal proceedings, and to request such hearing to be held in closed session. The student will remain suspended from school during the appeal procedures. If the suspension is overturned through the appeal process, the suspension will be expunged from the student's file and all class work can be made up and credited.
4. Written notice of the suspension shall also be sent to:
 - a. Student Services
 - b. Student Cumulative File

Suspensions may not be longer than ten (10) school days beginning with the first day of the removal from school. Only school administrators including the Principal, Assistant Principal, Principal Intern and/or the Superintendent may initiate suspension proceedings. If there are fewer than ten (10) days remaining in the school year, the Superintendent may apply part or all to the following school year.

When a student has an out-of-school suspension, class assignments may be made up or accepted for credit.

Once a student has reached four or more days of suspension during a school year, his or her parent/guardian may be requested to meet with an administrator before they can be reinstated to school. This process will continue for subsequent suspensions throughout the school year.

PROCEDURES FOR EXPULSION

A student *may* be expelled by the Superintendent of schools in accordance with procedures outlined by the Ohio Statutes.

In most instances, an expulsion recommendation shall be warranted only after efforts have been made to involve the parents and student in an attempt to change the behavior pattern. An expulsion shall not extend beyond 80 school days unless the violation includes a weapon, then the expulsion may be up to one year.

If a student brings a weapon on school property, in a school vehicle, or to any school sponsored activity, she/he *may* be expelled for one year unless the Superintendent reduces the punishment for reasons related to the specific circumstances. In compliance with Federal Law, the Superintendent shall also refer any student expelled for possession of weapon to the criminal justice or juvenile delinquency system serving the District.

A weapon is defined as any firearm, including a starter gun, which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or silencer, or any destructive device. A destructive device includes, but is not limited to any explosive, incendiary, or poison gas, bomb, grenade, rocket having a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, a mine, or other similar device. A knife is defined as any cutting instrument consisting of at least one sharp blade.

If, at the time of a suspension or expulsion, there are fewer days remaining in the school year than the number of days of the suspension or expulsion, the Superintendent may apply any or all of the remaining period to the following school year.

Before a student may be expelled, the student and his/her parent or guardian must be given written notice of the intention to expel and the reasons for the intended expulsion. This notice shall include information on the right to appear in person before the Superintendent or his designee to challenge the reasons for the expulsion, the time, and place of the hearing, and the right to have a representative at the hearing. The time to appear shall not be earlier than three or later than five school days after the notice is sent. If applicable, the notice must state that the offense is one for which permanent exclusion may be sought.

Following a student's expulsion from school, the Superintendent shall, within one school day:

1. Notify the student and his/her parent/guardian in writing, of the expulsion, the reason for the expulsion, the right of the student or the parent to appeal to the Board or the Board's designee, the right to be represented in all appeal proceedings, the right to request such hearing be in executive session; and (if applicable), that the offense is one for which permanent exclusion may be sought.
2. If a student is expelled for more than twenty (20) days or if any period of the expulsion extends into the following semester or school year, the Superintendent is required to provide the student and his parent/guardian with information about services offered by public or private agencies that work toward improving the student's attitudes and behavior that contributed to the incident that gave rise to the expulsion. This information must include the names, addresses, and phone numbers of the appropriate public and private agencies.
3. Written notice of the expulsion shall also be sent to:
 - a. Treasurer of the Board of Education
 - b. Student's record

During the period of absence due to suspension, expulsion, removal, or permanent exclusion the parent/guardian or the student (if she/he is 18 years of age or older) is responsible for the conduct of the student. While suspended, expelled, removed, or permanently excluded from school, students are not permitted to attend curricular or extracurricular activities, or be on the school property. If the student is suspended or removed only from one particular class or activity, she/he may not attend the class or participate in the activity for the duration of that suspension or removal.

COUNTERFEIT "LOOK-ALIKE" DRUGS

House Bill 535, amended section 2929.01, and enacted section 2935.37 (Ohio Revised Code) prohibit making, selling, and possessing counterfeit drugs and related tools. Statutes provide severe criminal penalties for the sale or possession of so-called "look-alike" drugs, when sold as controlled substances, or falsely represented to be a different type of illegal drug.

Section 3 of the act requires each board of education to develop a method of conveying the provisions of this law to **all students** in the district. Therefore, we are including the provisions of the law in the student handbooks and the district calendar for students and their parents.

Specifically, the laws deal with counterfeit controlled substances, which are defined in amended Section 2925.01 (P) of the Ohio Revised Code to mean any of the following:

1. Any drug or drug container or label that bears a trademark, trade name or other identifying mark used without the owner of the rights to such trademark's authorization;
2. Any unmarked or unlabeled substance that is represented to be a controlled substance that is manufactured, processed, packed, or distributed by a person other than the person with legal rights to manufacture, process, pack or distribute it;
3. Any substance that is represented to be a controlled substance but is not a controlled substance or is a different substance;
4. Any substance other than a controlled substance that a reasonable person would believe to be a controlled substance because of its markings, label, packaging, distribution, or the price for which it is sold or offered for sale.

A controlled substance is defined as a drug, compound, mixture or substance included in Schedule I, II, III, IV, or V (Ohio Administrative Code 4729-11). Included in these schedules are narcotics such as amphetamines, depressants, and hallucinogens, as well as any other types of drugs. Violation of counterfeit, controlled substances laws can result in maximum fines ranging from \$1000 to \$5000, and a possible maximum prison term ranging from 6 months to 10 years.

Students involved in any infraction dealing with counterfeit, "look-alike" drugs will be subject to suspension/expulsion procedures, consequences, and referral to law enforcement authorities.

ALLIANCE INTERMEDIATE STAFF DIRECTORY

Name	Position	Email
Stephanie Garren	Principal	garrenst@alliancecityschools.org
Bethany Rhome	Secretary	rhomebe@alliancecityschools.org
Katie Barnes	Secretary	barneska@alliancecityschools.org

Erica Jackson	Dean	jacksoner@alliancecityschools.org
Kaitlin Edwards	Instructional Coach	edwardska@alliancecityschools.org
Tim Calfe	Counselor	demetrona@alliancecityschools.org
Lawrence Faulk	C&A	faulkla@alliancecityschools.org
Mrs. Pam Kemp	FSS	cainro@alliancecityschools.org
Myra Zink	Nurse	zinkmy@alliancecityschools.org
Lorie Osco	4ELA/SS	oscolo@alliancecityschools.org
Justin Kinder	4Math/SS	kinderju@alliancecityschools.org
Norita Curley	4ELA/SS	curleyno@alliancecityschools.org
Amy Recchiuti	5ELA	recchiutiam@alliancecityschools.org
Cathy Mitchell	4-IS ELA	mitchellca@alliancecityschools.org
Deb Boschini	5Math	boschinide@alliancecityschools.org
Ann Hagan	5Math/SC	haganan@alliancecityschools.org
Diane Witham	Digital Academy	withamdi@alliancecityschools.org
Angela McCallum	5ELA/SC	mccalluman@alliancecityschools.org
Jodi Weaver	5ELA/SC	weaverjo@alliancecityschools.org
Mike Neal	4-IS Math	nealmi@alliancecityschools.org
Ashley Peterson	5-IS ELA	petersonas@alliancecityschools.org
Jennifer Clunk	Digital Academy	clunkje@alliancecityschools.org
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Marlisa Sams	5Sci	samsma@alliancecityschools.org
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Matt Lemmon	4-Math/SS	lemmonma@alliancecityschools.org
Renee Marinchek	Art	marinchekre@alliancecityschools.org
Suzanne Stieglitz	Music	stieglitz@alliancecityschools.org
Denise Waggoner	PE	waggonerde@alliancecityschools.org

Daria D'Eramo	Digital Academy	deramoda@alliancecityschools.org
Max Middleton	Digital Academy	mittletonma@alliancecityschools.org
Geoffrey Jurica	Case Manager/ Digital Academy	juricage@alliancecityschools.org
Sarah Robbins	SPEECH	robbinssai@alliancecityschools.org
Jenna Allman	School Psychologist	grekuje@alliancecityschools.org
Ron Rogers	Climate Specialist	rogersro@alliancecityschools.org
Marisa Mozden	Climate Specialist	mozdenma@alliancecityschools.org
Deborah Davis	Daytime Custodian	davidde@alliancecityschools.org

**Verification of Receipt of the
Alliance Intermediate School
Student Handbook 2020-2021**

I have received a copy of the Alliance Intermediate School Student Handbook. I understand that the handbook contains information that I may need during the school year. By signing this, I am attesting that I read and understand all expectations for AIS students.

Student Name (please print) _____

Homeroom Teacher (please print) _____

AIS staff uses a variety of methods for sharing information and communication. Please list at least one email address that we may use for school newsletters.

Most importantly, keep your phone number up to date with the office and your child's teacher AT ALL TIMES. We also require that you give alternative contacts with up-to-date phone numbers in the case of an emergency.

It is *imperative* that we are able to communicate any needs or concerns with you in a prompt manner.

By signing below, you are acknowledging an understanding of the Alliance Intermediate School Expectations and District Board Policies.

Parent Name (printed) _____

Signature _____

Phone Number _____