

# Registration and Continuing Teacher & Leader Education (CTLE)

New Requirements  
2016





# NYSED TEACH

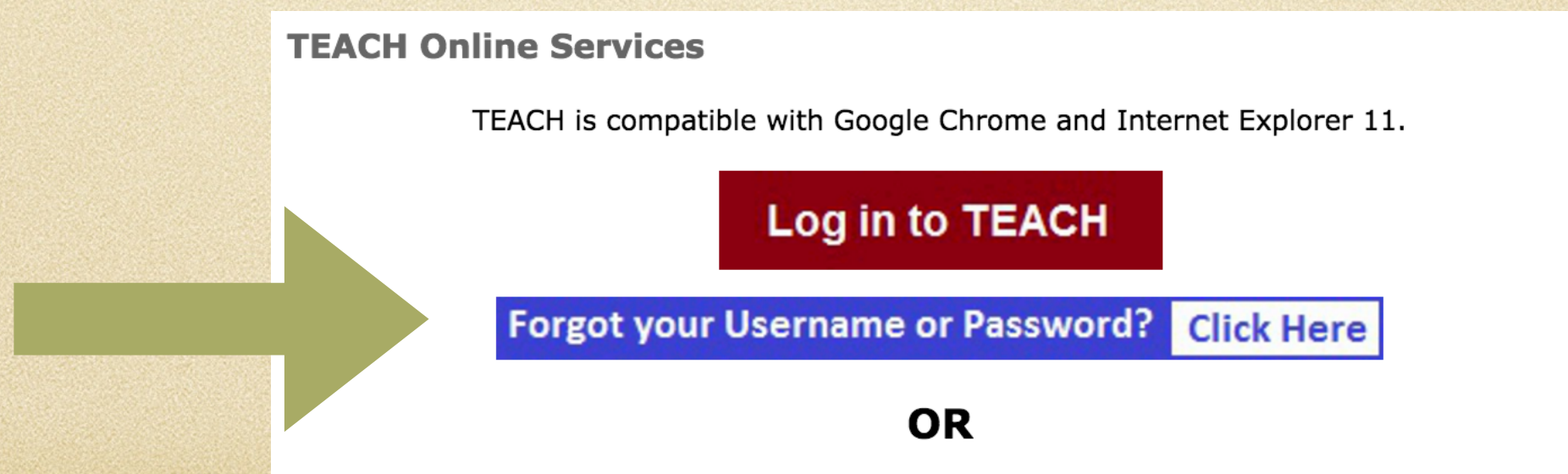
Re-Registration Process





# Now: TEACH Account

- Good idea to log in soon to make sure everything accurate, especially email
- <http://www.highered.nysed.gov/tcert/teach/> OR just Google “NYSED TEACH” and click first link
- If forgot username or password, click:







# Who must register?

- Any holder of a:
  - Permanent or Professional Teaching Certificate
  - Permanent or Professional Administrative Certificate
  - Level III Teaching Assistant Certificate
- Must register every 5 years
- Does NOT apply to holders of Continuing Teaching Assistant certificates and Pupil Personnel Services (PPS) certificates such as School Attendance Teachers, School Counselors, School Psychologists, School Social Workers, School Dental Hygiene Teachers and School Nurse Teachers.





# How to re-Register

- Through the State TEACH system
- The month prior, or during the month of your birth, you will receive email from the state (provided it's updated in TEACH) to re-register





! Your Current Registration Status is: **NOT REGISTERED**

# Classroom Teacher/School Leader and Level III Teaching Assistant Registration

The Board of Regents, at its March 2016 meeting adopted a new Subpart 80-6 of the Regulations of the Commissioner of Education to implement Chapter 56 of the Laws of 2015 relating to the registration process for any holder of a certificate that is valid for life (Permanent and Professional classroom teachers/school leaders and Level III Teaching Assistant) and the establishment of continuing teacher and leader education (CTLE) requirements for Professional and classroom teachers/school leaders and Level III Teaching Assistant Certificate Holders

Beginning on July 1, 2016 if you hold a permanent or professional certificate in the classroom teaching service or educational leadership service (i.e., school building leader, school district leader, school district business leader) or a Level III teaching assistant certificate prior to July 1, 2016, you shall either

1. become registered during the 2016-2017 school year during your month of birth, if you are practicing 90 days or more in a New York State Public School or BOCES. "Practicing" means employed 90 days or more during a school year by a single applicable school in New York in a position requiring certification. A single day of employment shall include a day actually worked in whole or in part, or a day not actually worked but a day paid. As part of this registration process you will be required to respond to a short series of questions related to your "moral character," and one question related to any obligation to pay child support. Education §3006 also provides the Commissioner with broad authority over the certification and registration of teachers, educational leaders and teaching assistants in this State. Consistent with the Department's statutory authority and to ensure the safety of the children of New York State, moral character questions are a necessary part of the registration process. Pursuant to New York State General Obligations Law §3-503, upon registration, certificate holders will also be asked questions related to their child support obligations. NYS General Obligations Law §3-503 gives authority to ask applicants for licenses specific questions related to obligations to pay child support. The law defines "license" to mean "any certificate, license, permit or grant of permission required by the laws of this state . . . and shall also include any registration required by law or agency regulation..." Please be advised that no matter what your response is to the questions referenced above, your certification and registration will remain intact. Only in circumstances where an individual has been convicted of a crime, or has committed an act which raises a reasonable question as to the individual's moral character, will there be a referral to the Office of School Personnel Review and Accountability (OSPRA).

OR

2. become inactive during the 2016-2017 school year during your month of birth if you are NOT practicing in a New York State Public School or BOCES

## Make a Selection

☒ Yes, I would like to register

☐ No, I would like to become inactive

Submit



## Answer the following Moral Character Questions

1. Have you ever been dismissed from, resigned from, entered into a settlement agreement, or otherwise left employment to avoid investigation and/or dismissal alleged misconduct?  
☐ NO ☐ YES - Enter Explanation
2. Are you the subject of any pending investigation and/or disciplinary charge(s) pertaining to employment?  
☐ NO ☐ YES - Enter Explanation
3. Have you ever been found guilty after trial, or pleaded guilty, no contest, nolo contendere, or had adjudication withheld to a crime (felony or misdemeanor) in court?  
☐ NO ☐ YES - Enter Explanation
4. Do you currently have any criminal charge(s) pending against you?  
☐ NO ☐ YES - Enter Explanation
5. Have you ever had an application for a teaching, professional or vocational credential (i.e., license, certificate or registration) in New York or any other jurisdiction denied?  
☐ NO ☐ YES - Enter Explanation
6. Have you ever surrendered a teaching, professional or vocational credential (i.e., license, certificate or registration) or had such credential revoked, suspended, invalidated or otherwise subjected to a disciplinary penalty in any jurisdiction?  
☐ NO ☐ YES - Enter Explanation
7. Are you the subject of any pending investigation and/or disciplinary charge(s) for professional misconduct in any jurisdiction?  
☐ NO ☐ YES - Enter Explanation

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Next

255-1450  
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Answer the following Child Support Questions (Enter an explanation if necessary)

\*B. I Am Obligated To Pay Child Support.

☐ NO ☐ YES

By signing this affidavit, I confirm that all the information I provided is true and contains no misrepresentation or falsehoods

☐ \*Signed under penalty of perjury

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Submit



(Voluntary) Please answer the following physical attributes questions:

Select your ethnicity

Select your Gender you identify as

---Select---

---Please Select ---

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Submit



**Thank you for completing the registration process! Your registration status is REGISTERED.**

This status will be displayed on the profile section of TEACH with the expiration date of your registration period.

If you hold a Professional or Teaching Assistant Level III certificate and are practicing in a New York State public school or BOCES, you are required to complete 100 hours of Continuing Teacher and Leader Education from an approved sponsor for every 5 year registration period. More information regarding this requirement can be found at [Registration Information](#)

This status will be displayed on the profile section of TEACH with the expiration date of your registration period.

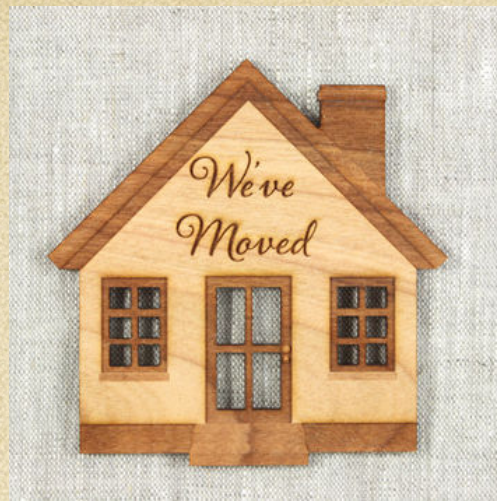
## **Notification of name and/or address change**

Any change of name or address must be updated in TEACH within thirty days of any such change. If you fail to inform the Department of your new address or name, you may be subject to a moral character review. For more information regarding name changes in the TEACH system go to : [TEACH Name Change Information](#)

[Click here to continue](#)







# Moral Character

- No intent to do so, however, the state retains rights to bring up moral character charges if you refuse to follow these requirements.
- MUST re-register
- Maintain updated TEACH account
  - Name change
  - Address change





# CTLE Hours

- Professional Certificate
- Level III TAs

NOT Permanent certificate holders nor  
PPS certificates (counselor,  
psychologist, nurse, etc)





# Continuing Teacher & Leader Education (CTLE)

- Fancy wording for Staff Development
- Requirement: 100 hours of CTLE every five years
  - 100 hours total, no matter how many certificates you hold
- This is a change (used to be 175 for teacher/admin and 75 for Level III TA)





# What counts as CTLE hours?

- Must be aligned to PD standards
- Must be applicable to your certificate area
- By “approved” sponsors only
- “Activities designed to improve the teacher or leader’s pedagogical and / or leadership skills, targeted at improving student performance”
- Faculty Meetings do NOT count, unless it’s a PD



# CTLE to address needs of ELLs (English Language Learners)

- Some PD hours MUST be dedicated to language acquisition, including best practices, co-teaching, integrating language and content
  - ELL/ ESOL certified: 50% of hours (50 hours)
  - ALL other certificate holders: 15% (15 hours)
- Waiver: For districts who have less than 30 ELL students





# What about college courses?



- Each semester hour of credit = 15 clock hours of CTLE credit



# What about hours completed before I register?

- Professional development completed after July 1, 2016 but before your birth month WILL be allowed
- HOWEVER, CTLE hours cannot be carried over from one 5 year period to another
- In other words, everyone starts with 0 on July 1, 2016 - any PD hours prior to that date do not count.



# How will the 100 hours be tracked?

- Each certificate holder (YOU) is responsible for attesting to his/her own completion of the required hours (100) prior to your re-registration in 5 years.
- You must retain your own records and provide documentation if requested
  - a simple printout from My Learning Plan (MLP)
  - college transcript
  - MLP working on certificates for users





# Support Plan

- All GWL PD offerings will continue to be logged in My Learning Plan
- It will be YOUR responsibility to make sure you sign up & report your hours at the end of the five years
- As the end of year 5 approaches, we will hold PD on how to find your total hours for the five year period and assist you individually as needed



# Questions?

- eMail me & I will incorporate answers into presentation before I make it available on our website under Staff Resources