

Eastside Elementary School

Reopening Plan

2020-2021



Learn Together, SOAR Together, the Key is Me

Mission: In partnership with stakeholders, all students learn and persevere at high levels through student-centered work that is purposefully designed to be relevant and engaging.

Goal: Facilitate high levels of learning for students and staff within a safe and healthy environment.

This plan is subject to change at any time based on new guidance, recommendations from Public Health and other officials

Arrival

8:00 am

(Playgrounds will not be open in the morning- please plan accordingly with your child for drop off no earlier than 8:00. If you need to drop off prior to 8:00 due to your work schedule, we will have locations and activities for students. Doors are locked until 7:45.

Morning Arrival- Staff

7:45 am

- Staff will complete a daily symptom self assessment including a temperature check. Each staff member will have access to a thermometer at the nurse's office.
- Staff will be encouraged to stay home when they are feeling ill or experiencing any COVID symptoms.
- If a staff member is at school and they have a fever that is 100.4 or greater, they will report to the nurse's office.

Morning Arrival- Students

8:00-8:10 am Soft Start

- Buses arrive at 8:00.
- Upon arrival at school each morning, students will go directly to the front of the building.
- Upon entering the building students will walk by a thermal temperature scanner that will notify staff if a student has a high temperature.
- Once the temperature is taken, students will sanitize their hands and head to their classrooms to begin morning classroom routines.
- Students with a temperature of 100 or above and/or symptoms of illness will be sent to the symptomatic screening room. Staff will notify the nurse of the student who will be coming down. Students who are reporting COVID symptoms will put on a mask before they report to the nurse's office.
- Each classroom teacher will develop a procedure for screening and safe hygiene habits.
- Grab and Go Breakfast will be provided in the classroom for students eating breakfast.

Face Coverings

- Based upon the Governor's orders and current health mandates, students and staff are expected to wear face coverings when social distancing (6' distance) can not be maintained within the school. PCSD 6 will monitor guidance regarding use of masks or face coverings.
- When face coverings are not being worn, each student will have a bag that they can be kept in.

Meals

Breakfast

- For students who are eating breakfast at school: breakfast will be served in the classroom between 8:00 and 8:10.
- Students and staff will wash/sanitize hands before and after breakfast.

Snacks

- All snacks brought into school will need to be store bought and individually packaged.
- For group snacks, the teacher or another adult will utilize PPE (gloves and face covering) and hand snacks out to students.
- When snacks are distributed, they will be consumed right away and not saved till later.

Lunch 11:15-12:30

- To start the year, students will eat in their classrooms. This is due to the limited number of people that can be in a room while maintaining social distance. This may be adjusted later in the year should the guidance and expectations from Public Health and the state change. We will also eat outside when conditions allow.
- Garbage cans will be placed outside of each grade level wing to dispose of lunch waste and then will be disposed of immediately after lunch.
- We will have staff that rotate lunch duties to cover the classrooms so classroom teachers can have a lunch break.
- Lunch Recesses have been scheduled to meet requirements to only have one grade level at recess at a time on each side of our playgrounds.
- Students and staff will wash/sanitize hands before and after lunch.

Recess

- There will be no recess before or after school.
- Recesses have been scheduled to meet the above requirements to only have one grade level at recess at a time on each side of our playgrounds.

- Students will wash and/or sanitize their hands before going out to recess, and when they come back in.
- We understand the importance of recess and will encourage all grade levels to take the appropriate number of recesses based upon their grade level.

Shared Spaces

Classrooms

Classroom Procedures

- Students and staff shall wear a mask when social distancing cannot be maintained.
 - Every student will be provided with two gaiters from the school to utilize as face coverings. Students are also able to use face coverings provided from home. Students and staff are expected to come to school with a clean face covering each day.
- Classrooms with desks will have desk dividers and will maintain social distancing as much as possible based upon the number of students in the classroom and the size of the classroom.
- Classrooms with tables will have individual desk dividers to reduce the transmission of viruses and bacteria.
- Students will not need to wear a mask when they are seated at a desk or table that is equipped with a divider (plexiglass or personal desk divider)
- Students will each have their own desk divider that can travel with them to specials classes such as art, library, etc as needed.
- Students will be assigned seats at their desk/table as well as if sitting on the floor, to minimize sharing individual spaces.
- Drinking fountains in the school and classrooms will not be used. It is recommended that each student will bring their own water bottle. Water bottles will need to be taken home and washed at least weekly. *Eastside will provide water bottles for students who are unable to bring their own.*
- Eastside will utilize Canvas as our Learning Management System (LMS)- this will include parent communication and the utilization of remote learning, should that be required. Teachers will familiarize their students and families with Canvas while we are on-site.
- Students will wash hands or use hand sanitizer each time they re-enter into their classroom, after recess, prior to meals and as often as possible.
- Teachers will sanitize the desk/tables/dividers during the day when the students are not in the room.
- Staff will remove classroom items/furniture that cannot be sanitized properly.
- Eastside will be able to quickly meet the changing needs of our students and move to a synchronous learning environment based upon health concerns with the use of the document camera devices, one-to-one Chromebooks for students, and Canvas.
- Intervention Groups/Small Groups/Cooperative Learning Groups
 - Interventionists & Staff shall wear a mask when working with small groups due to close proximity, unless plexiglas or individual dividers can be utilized.
 - Interventionists will work with small groups in the grade level classroom when feasible.

Specials

Art, Music, Computer, Library, and PE

- Students will attend specials in the art, music, and PE classrooms.
- Students will not be sharing materials with other students in specials classes.
- PE will be outside when feasible.
- Students shall wear a mask when social distancing can not be maintained.
- Sanitation of equipment and materials will take place in between student groups.
- We will continue to follow the guidance of the health department and other officials.

Nurse's Office

Nurse's Office

- We will utilize 2 separate health offices (nurse's offices) at Eastside.
- Nurse will see non-symptomatic students in her office.
- Students with symptoms who need additional attention will be seen in our symptomatic screening room.
 - The space immediately next to our health office has been designated as our Symptomatic Screening Room. Students entering school with a temperature greater than 100 or who display symptoms of illness will go to the symptomatic screening Room. Staff will complete further assessments to determine if students can return to class or if they need to be referred to their health care provider.
- Parents/Guardians will be called if the student is ill. Once the student has been picked up by a guardian, staff will sanitize the symptomatic screening room.
- Students will be welcomed back to school based upon Public Health recommendations & PCSD 6 protocol.

Stairways, Hallways, and Bathrooms

- Bathrooms are designated in each of our wings (K-1, 2-3, and 4-5). Each student will use the appropriate grade level bathrooms in the school when feasible. Bathrooms and high touch surfaces will be cleaned periodically throughout the day.
- When students are walking down the hallway they shall wear masks when social distancing can not be maintained.
- Students will walk on the right hand side of the hallway..

Visitors, Assemblies, Parties

- All visitors to the office are expected to wear a mask upon entry into the building.
- Family members who wish to volunteer need to prearrange that with your child's classroom teacher as well as complete the application in the office. Even if you've volunteered in the past you will need to fill out the application. District policy is that everyone re-applies on years that end with 0 or 5.
- Parents will be allowed in the building when it is necessary.
- We will not hold school-wide assemblies; instead we will have small group assemblies where students/staff are distanced.
 - We may also hold virtual assemblies via our LMS.
- All classroom snacks and party treats will need to be store bought and individually packaged.

Dismissal

*We will stagger dismissal for students who ride the bus to avoid too big of groups going out to bus lines at once.
Dismissal Bell Rings- 3:15 pm*

- Students will be dismissed out their mudroom doors in the following order:
 - 1) Students who ride the bus.
 - 2) Students who get picked up by parents.
 - 3) Kiss n Go
- Staff will be assigned a zone to cover while on duty outside and will help students exit the school grounds safely.
- Staff will utilize the 2 way radios for communication when on duty.
- If students need to use a school phone, they will be utilizing the classroom phone. The front office phone will be for emergency use only and with permission from staff.

Other Protocols

Sanitization and Cleaning

- The standard cleaning protocols will be maintained, in addition to extra cleaning that will take place by our custodians and staff.
- Each classroom is equipped with disinfecting wipes, sink/soap, and hand sanitizer for staff and students in the classroom.
- Classroom teachers will wipe down tables and chairs while students are not in the room and/or in between group use.
- Students will wash their hands throughout the day when entering and exiting their classroom, before and after lunch, etc.

Open House

- **Kindergarten**- August 25th, 26th, and 27th. The office will contact kindergarten parents to set up a time to come visit the classroom.
- **Grades 1-5** Orientation/Open House: Thursday August 27 from 2:00-6:00 PM
 - Families with Last Names Beginning with A-D: 2:00-3:00
 - Families with Last Names Beginning with E-J 3:00-4:00
 - Families with Last Names Beginning with K-Q 4:00-5:00
 - Families with Last Names Beginning with R-Z 5:00-6:00
 - To limit the number of visitors to the building we are asking that only one parent come with their student for the Open House. We are expecting everyone to wear a face covering when you come. Our team will meet you at the front office to check masks and temperatures. We will then direct you to the appropriate room via exterior doors of the classrooms. We ask that parents limit their visit with the teacher to 5-10 minutes.
 - Please bring your school supplies to Open House.

It's a great year to be an Eastside Eagle!