GREENWOOD ELEMENTARY SCHOOL

PO BOX 310 | 700 EAST DIVISION STREET GREENWOOD, WI 54437-9330 PHONE: 715.267.7211 FAX: 715.267.7209

JOE GREEN

Elementary Principal jogreen@greenwood.k12.wi.us



GREENWOOD MIDDLE-HIGH SCHOOL

PO BOX 310 | 306 W CENTRAL AVENUE GREENWOOD, WI 54437-9470 PHONE: 715.267.6101 FAX: 715.267.6113

JENNI MAYENSCHEIN

Dean of Students/Athletic Director jemayenschein@greenwood.k12.wi.us

TODD FELHOFER

District Administrator/ 7-12 Principal tofelhofer@greenwood.k12.wi.us

7th Grade Orientation

Dear Students and Parents/Guardians,

In the interest of health and safety we have changed our traditional Open House evening at the Middle-High School. This year to best ensure physical distancing and to reduce congregant grouping we are inviting our incoming 7th Grade Students and parents to an Orientation on Wednesday, August 26, 2020. Students and families are scheduled alphabetically to control group sizes.

Procedures:

- 1. Students and Parents/Guardians MUST enter at Door 4.
- 2. Students and Parents/Guardians MUST wear a mask or face covering (Masks will be available at Door 4).
- 3. Students and Parent/Guardians WILL have a temperature scan. If someone has a temperature over 100 degrees they will not be allowed to attend.
- 4. Students and Parents/Guardians MUST exit at Door 4.

Students and parents will take a building tour, visit lockers to drop off supplies; briefly meet the teachers, hear an overview of middle school schedule and program, and have a short Q & A.

We ask that students and parents/guardians sit together as a family unit during the Overview and Q & A session, and that everyone practice physical distance to the greatest extent possible during the tour.

Schedule:

	Group 1 (Bieneck-Hoffman)	Group 2 (Holm-Ludwig)
6:00-6:25	Meet in West Gym Tour/Meet Teachers/Lockers	Meet in Cafeteria Overview and Q & A
6:30-6:55	Overview and Q & A	Tour/Meet Teachers/Lockers
	Group 3 (Madison-Raese)	Group 4 (Rakovec-Wolf)
7:00-7:25	Meet in West Gym Tour/Meet Teachers/Lockers	Meet in Cafeteria Overview and Q & A
7:30-7:55	Overview and Q & A	Tour/Meet Teachers/Lockers
Mr. Todd Felhofer District Administrator/7-12 Principal		Ms. Jenni Mayenschein Dean of Students/Athletic Director