



Northeastern Local Schools ChromeBook Loan Agreement



One ChromeBook and charger are being lent to the Student and are in good working order. It is the Student's responsibility to care for the equipment and ensure that it is retained in a safe environment.

This equipment is, and at all times remains, the Property of Northeastern Local Schools and is herewith lent to the student for educational purposes only for the Academic School Year.

The student may not deface or destroy this property in any way. Inappropriate use of the machine may result in the student losing their right to use the ChromeBook. The equipment will be returned when requested by Northeastern Local Schools, or sooner, if the student withdraws from Northeastern Local Schools prior to the end of the school year.

The District Property may be used by the Student only for noncommercial purposes, in accordance with District's policies and rules, the District Acceptable Use Policy, as well as local, state, and federal statutes.

Students may not install or use any software other than software owned or approved by the District and made available to the Student in accordance with this Receipt and Agreement.

One user account with specific privileges and capabilities has been set up on the ChromeBook for the exclusive use of the Student to which it has been assigned. The Student agrees to make no attempts to change or allow others to change the privileges and capabilities of this user account.

The student may not make any attempt to add, delete access, or modify other users' accounts on the ChromeBook or on any school owned computer.

The Northeastern Local Schools network is provided for the academic use of all students and staff. The Student agrees to take no action that would interfere with the efficient, academic use of the network.

Identification labels have been placed on the ChromeBook. These labels are not to be removed or modified. If they become damaged or missing contact tech support for replacements. Additional stickers, labels, tags, or markings of any kind are not to be added to the machine.

An email account will be available for each Student to use for **appropriate** academic communication with other students and staff members.

Student agrees to use best efforts to assure that the District Property is not damaged or rendered inoperable by any such electronic virus while in Student's possession.

The Student acknowledges and agrees that the Student's use of the District Property is a privilege and that by the Student's agreement to the terms hereof, the Student acknowledges the responsibility to protect and safeguard the District Property and to return the same in good condition upon request by Northeastern Local Schools.

Parent Responsibilities

Your son/daughter has been issued a ChromeBook to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this computer,

I will supervise my child's use of the ChromeBook at home. I will discuss our family's values and expectations regarding the use of the Internet and email at home. I will supervise my child's use of the Internet and email.

- I will not attempt to repair the ChromeBook, nor will I attempt clean it with anything other than a soft, dry cloth.
- I will report to the school any problems with the ChromeBook.
- I will not load or delete any software from the ChromeBook.
- I will make sure my child recharges the ChromeBook battery nightly.
- I will make sure my child brings the ChromeBook to school every day.
- I understand that if my child comes to school without the ChromeBook, I may be called to bring it to school.
- I agree to make sure that the ChromeBook is returned to school when requested or upon my child's withdrawal from Northeastern Local Schools.

Student Responsibilities

Your ChromeBook is an important learning tool and is to be used for educational purposes only. In order to take your ChromeBook home each day, you must be willing to accept the following responsibilities:

When using the ChromeBook at home, at school, and anywhere else I may take it, I will follow the policies of Northeastern Local Schools, especially the Student Code of Conduct and Acceptable Use Policy, and abide by all local, state, and federal laws.

- I will treat the ChromeBook with care by not dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby
- I will not lend the ChromeBook to anyone, not even my friends or siblings; it will stay in my possession at all times
- I will not load or remove any software onto the ChromeBook without permission.
- I will honor my family's values when using the ChromeBook.
- I will not give personal information when using the ChromeBook.
- I will bring the ChromeBook to school every day.
- I agree that email (or any other computer communication) should be used only for appropriate, legitimate, and responsible communication.
- I will keep all accounts and passwords assigned to me secure, and will not share these with any other students.
- I will not attempt to repair the ChromeBook.
- I will recharge the ChromeBook battery each night.
- I will return the ChromeBook when requested or upon my withdrawal from Northeastern Local Schools.

Tech Support

Please send an email to techsupport@tinora.org if repairs for your loaned Chromebook are needed. The email is for **repairs only**.

Technology Protection Fund

Coverage and Benefit

This agreement covers the ChromeBook loaned to the student against all damage or loss over \$40.00 for the first occurrence. For a second occurrence the student will be responsible for 50% of the cost of repairs or replacement. After two occurrences, the student will be responsible for 100% of the cost of repairs or replacement. Accessories (charger and case) and damages valued at less the \$40.00 are NOT covered and are the sole responsibility of the student. Coverage is 24 hours per day. Students with missing keys will be charged \$5 per key that is missing.

Effective and Expiration

This coverage is effective from the date this required form and premium payment are received by Northeastern Local Schools through the date at which the ChromeBook is required to be returned in good order to the school.

Premium

The total premium cost is \$40.00 per school year. Partial semesters are not refundable.

It is agreed and understood that:

- Participation is totally voluntary. If a student does not participate they will not be allowed to take a ChromeBook off school property.
- A separate application will be needed for each ChromeBook covered.
- It will be the responsibility of the Technology Department to determine if damages were due to negligence or accidental. A student with a damaged ChromeBook will be given a replacement, if available, but will not be allowed to take the replacement ChromeBook home.

The Technology Protection Fund Application Form must be signed and turned in, as well as the \$40 payment, before a ChromeBook will be distributed to the student.



**Northeastern Local Schools
Technology Protection Fund
Application Form**



Please read this entire document to determine if this program is needed for you and your child's protection against damage and loss of the loaned ChromeBook equipment in your care. This form must be completed and marked YES or NO before the ChromeBook will be provided to the student.

Coverage and Benefit

This agreement covers the ChromeBook loaned to the student against all damage or loss over \$40.00 for the first occurrence. For a second occurrence the student will be responsible for 50% of the cost of repairs or replacement. After two occurrences, the student will be responsible for 100% of the cost of repairs or replacement. Students with missing keys will be charged \$5 per key that is missing. Accessories (charger and case) and damages valued at less the \$40.00 are NOT covered and are the sole responsibility of the student. Coverage is 24 hours per day.

Effective and Expiration

This coverage is effective from the date this required form and premium payment are received by Northeastern Local Schools through the date at which the ChromeBook is required to be returned in good order to the school.

Premium

The total premium cost is \$40.00 per school year. Partial semesters are not refundable. Beginning the Tinora Virtual Academy second semester will still result in the \$40 fee for the protection plan.

It is agreed and understood that:

- Participation is totally voluntary. If a student does not participate they will not be allowed to take a ChromeBook off school property.
- A separate application will be needed for each ChromeBook covered.
- It will be the responsibility of the Technology Department to determine if damages were due to negligence or accidental. A student with a damaged ChromeBook will be given a replacement, if available.

If you wish to enroll, please complete the following information and return this form with a check for the coverage requested prior to your student being allowed to take their ChromeBook home in August/September.

_____ Yes, I would like to participate in the Damage/Loss Cooperative

_____ No, I decline service at this time, and understand I am responsible for 100% of any damage or loss to the loaned ChromeBook, and that the ChromeBook will remain at school. The student will only have access to the ChromeBook during school hours, including supervised extended hours.

Name of Student: _____ Grade: _____

Address: _____

Home Phone: _____

Parent/Guardian Signature: _____ Date: _____