

Warroad Public Schools

Safe Learning Plan 2020-2021

Angle Inlet Elementary Parent/Guardian Information Guide



Together we create "a future of excellence" by providing a learning community that is personalized, innovative, and secure for all learners.

-Warroad Public Schools' Mission Statement

Introduction

This plan is intended as a “road map” for Angle Inlet Elementary School to navigate and respond to the guidelines and mandates regarding the COVID-19 pandemic. Guidance for this plan was taken directly from the Warroad Public Schools Safe Learning Plan and will provide additional details as it pertains to the Elementary School. Please understand, the information contained within this plan is fluid and subject to change as guidance and recommendations from local, state, and federal agencies are updated regularly. We encourage parents to check the district website (www.warroad.k12.mn.us) frequently for the most up to date information.

This plan has been created to provide guidance for our return to school during COVID-19. Our goal is to provide a safe and successful environment for students, employees, and families. Guidance was taken from the most up to date information provided by the Minnesota Department of Education (MDE), Minnesota Department of Health (MDH), Centers for Disease Control and Prevention (CDC), as well as local and state public health departments. Additional information and guidance was gathered through Q and A sessions with staff and students, two meetings with local union leaders, one community survey July 30th - August 7th, one all staff survey July 9th - 17th, and one informational session with our District Development Advisory Committee (DDAC) on August 12th.

As plans will be ongoing for the 2020-2021 school year, we believe a positive learning environment is one in which learners and staff are able to interact with one another and learn together. We also recognize the importance of creating an environment that addresses the wellness concerns of our students, families, and staff. This includes providing exceptional programming that meaningfully connects all stakeholders.

Currently, Warroad Public Schools’ plan to be open for all students, for In-Person Learning, to begin the school year. A distance learning option will also be provided. Families are given the choice of whether their child(ren) will attend school via an In-Person or Distance Learning Program option. All parents will need to complete the Learning Program Enrollment Form to indicate how each of their children will start the school year. If your family chooses to homeschool rather than participate in-person or through distance learning, contact the school office. Please reference the following information as well as the Warroad Public Schools’ Safe Learning Plan found on the school website to guide your decision and inform the school of your intent by Wednesday, August 26, 2020:

In-Person Learning:

All students planning on attending In-Person (IP) will need to follow adapted norms of the school building. Parents will need to indicate In-Person (IP) on the Learning Program Enrollment Form.

Distance Learning:

Please read the Distance Learning section of this document before making a final decision for your student. Parents will need to indicate Distance Learning (DL) on the Learning Program Enrollment Form.

Angle Inlet Elementary School



The health and safety of our community is our highest priority. The following is a brief outline of each Learning Scenario planned for ISD 690. Additional details are outlined throughout the remainder of this document.

Please note, this general information is subject to change as the pandemic and local conditions evolve. Community and school-level data will be monitored on an ongoing basis. The Superintendent will consult with local health care officials to examine local epidemiology for isolated outbreaks or community-wide transmission. Adjustments to the Learning Scenario will be made, if needed, based on the most current COVID-19 metrics.

Warroad Public Schools reserves the right to adapt to alternate Learning Scenarios during the school year.

Learning Scenario	General Conditions	Educational Experience
<p>In-Person Learning</p>	<ul style="list-style-type: none"> • Lunch eaten with physical distancing as feasible. • Individual bathroom breaks. • Face coverings worn by all students and staff. • Physical distancing as feasible in classrooms. • Hand washing/hand sanitizing multiple times daily. • Increased safety and cleaning measures. 	<ul style="list-style-type: none"> • All students in traditional classroom and common space learning environments. • Building open every scheduled school day. • Physical distancing within classrooms as feasible. • Limited group gatherings with physical distancing. • The teacher will provide remote ready access to content and learning experiences for all learners.

<p>Distance Learning Optional Program</p>	<ul style="list-style-type: none"> ● Families opt-in learners to the distance learning program as they see fit by completing the Learning Program Enrollment Form. ● Families may opt-out based on recommendation followed by a parent meeting -or- by choice at the end of each trimester (communicated with their program monitor/instructor). ● Families/Students will use Infinite Campus portal to track attendance of virtual learners. ● K-12 students will make use of their district assigned chromebook to access learning resources. 	<ul style="list-style-type: none"> ● Learning experiences will be accessed digitally or supplemented by provided physical materials. ● Digital learning resources and communication will be utilized in a unified format on Schoology. ● Students in grades PreK, K/1 and 2/3 will have a dedicated teacher at each level to provide instruction in all content areas. ● Students in grades 4-12 will be enrolled with a distance learning monitor who will have regularly scheduled check-ins and help maintain continued learning. ● Students in grade 4-12 will continue to access learning content and activities from their regularly scheduled courses.
<p>Hybrid Learning</p>	<ul style="list-style-type: none"> ● Hybrid Scenario will be based off of government issued formula and may affect one school or the entire district at any one given time ● Lunch eaten with physical distancing. ● 50% capacity in all school spaces including transportation. ● Increased physical distancing during non-instructional times. 	<ul style="list-style-type: none"> ● All students in traditional classroom and common space learning environments. ● Specific teachers may move classrooms to satisfy 50% occupancy as determined by the government issued formula. ● Building open every scheduled school day. ● Physical distancing within classrooms. ● Limited group gatherings with physical distancing. ● Teachers will provide remote ready access to content and learning experiences for all learners.
<p>Distance/Remote Learning</p>	<p>Schools will remain closed for general in-person instruction. All instruction will continue via Distance Learning. All student devices not already included in the take home program will be sent home with learners. Digital learning resources and communication will be utilized in a unified format on Schoology. Families in need of internet access should contact the Elementary Office for additional information.</p>	

Procedures, Systems, & Schedules



School Hours

Angle Inlet Elementary students' learning day begins at 8 a.m. Learning activities continue through 3 p.m. on Mondays, Tuesdays, Thursdays, and Fridays. The learning day on Wednesdays ends at 2 p.m.

Attendance and Engagement

Student attendance requirements remain consistent with ISD 690's attendance policy and Minnesota Statute 260A. Learners are to attend and actively engage in all classes and complete coursework. Failure to actively attend or engage and participate in activities and coursework, either via In-Person or Distance Learning, may result in attendance contracts and/or related consequences. Students enrolled in the Distance Learning program will be required to engage in a check-in process through the use of Infinite Campus Portal on a daily basis

Morning Drop-Off

Drop Off Hours: 7:45 a.m. - 7:55 a.m.

Please follow all parking and drop off procedures.

Students will enter the school according to the following guidelines:

- Elementary Parent Drop-Off: Students ONLY will enter the building and proceed to the classroom immediately.
- Entry doors and access to school buildings will be limited.
- Students will be greeted at the drop-off location by school staff.
- All students should have a face covering over their nose and mouth prior to entering the building.

School Dismissal

Students will be dismissed by the teacher.

- Parents should wait in personal vehicles outside the school building for students to be dismissed.
- The teacher will monitor students and encourage physical distancing as feasible in the pick up area.

Classrooms

- Classrooms will provide breaks in their daily schedule for handwashing.
- Outside and indoor spaces will be used to extend classroom settings as much as possible.
- Classrooms will be arranged to maximize physical distancing.
- Additional hand sanitizing stations will be made available.
- Students are encouraged to bring water bottles for personal hydration and utilize the water bottle filling station.
- Desks/Chairs: Flexible seating will be only utilized in classroom settings that physical distancing can be enacted. Most classrooms will use desks and chairs. Desks and chairs will be cleaned throughout the day.
- Shared Supplies: Students will be encouraged to use individual materials and sanitize before and after use of any common classroom items.
- Technology: Chromebooks and chargers will be issued to individual students for use throughout the school year. Students are expected to use their assigned Chromebook and follow digital citizenship protocol.

Physical Distancing

Warroad Public Schools will follow the MDE physical distancing recommendations as feasible in the school setting.

If the elementary school is in the Hybrid Learning Scenario, specified classes may be moved to satisfy the 50% occupancy rule. Classrooms may be used during lunch to provide adequate social distancing. Physical distancing for contact tracing purposes is defined as maintaining 6 feet of distance for any amount of time greater than 15 minutes.

Hallway Traffic

Arrows and signage will be placed in the hallway to promote walking on the right side of the hallway. Students will be reminded to keep a reasonable distance from others.

Lockers

Each student will be assigned an individual locker. Students will be encouraged to keep all personal belongings, not necessary for learning, in their lockers. Valuable items should be kept at home.

Lunch

Students will eat at their assigned lunch times and locations. Lunch will be supervised by school staff. When eating physical distancing will be encouraged as feasible. Hand washing/sanitizing will be emphasized.

Recess

Recess will occur in outdoor spaces as weather permits. In the event of inclement weather, indoor gym or classroom spaces will be utilized for recess. Students will be supervised in both outdoor and indoor spaces. Face covering may be worn during recess if a student so chooses; during indoor recess occurring in classrooms, students will wear face coverings. Students will be encouraged to wash and/or sanitize their hands after recess.

Music Education

- Music will be held with physical distancing to be emphasized as feasible.
- Instruments and materials will be sanitized between usage.
- Students will wear face coverings when participating in music activities. Face coverings may be removed if performing.

Physical Education

- Students will receive P.E. instruction in the gymnasium or outdoors.
- Equipment will be rotated for cleaning purposes.
- Students will be allowed to remove masks, as comfortable, when participating in physical activity.
- Physical distancing activities to be implemented for movement as feasible.

Library

- Books will be available for checkout from the school library.
- Library books will not be restricted in use.

Face Coverings

As per the Governor's Executive Order and MDH requirements, all staff, learners (kindergarten and older), and visitors will be required to wear face coverings while in district buildings and on buses.

- Face coverings should comply with MDH guidelines, covering the nose and mouth and fitting snugly against the sides of the face.
- Cloth face coverings should be washed frequently, and disposable coverings should be used only once.
- Should a student forget a face covering, a face covering will be available.
- All visitors are required to wear a face covering as they enter the building. Disposable face coverings will be available if needed.
- One cloth face mask will be distributed by the district to each student and staff member. The state will provide an additional face mask for each student and staff member.
- Lanyards will be supplied by the school for each student to utilize for safe keeping of their individual face covering.
- Hooks will be placed in each individual locker for students for face covering storage.

Types of allowable face coverings include:

- Paper or disposable mask
- Cloth face mask
- Scarf
- Bandana
- Gaiter
- Face Shields
 - Individuals who are unable to tolerate a face covering due to a developmental, behavioral, or medical condition may be permitted to utilize alternative options such as a face shield.
 - Are allowable for students in kindergarten through grade 8 when a face covering is otherwise problematic for the student.

When Face Coverings May Be Removed:

- Engaging in indoor physical activity where the level of exertion makes wearing a face covering difficult, and during classes or activities held outdoors. People participating in these activities should maintain 6 ft of distance if feasible.
- Pre-K students age 5 years and younger participating in programming in a school building or district office.
- While eating or drinking with care being taken to maintain as much space as possible between people.
- During indoor practices or performances involving singing, acting, public speaking, or playing musical instruments where a face covering cannot be used while playing the instrument.
- While checking for identification.

Enhanced Building Safety Measures

- Hand sanitizer will be available in all classrooms and throughout additional designated areas in the building.
- Warroad Public Schools will limit non-essential visitors, volunteers, and external groups in all buildings. Virtual platforms may be utilized when possible.
- Large group gatherings are not encouraged.
- Face coverings are required throughout indoor spaces per Minnesota Executive Order 20-82.

Intervention Services

Special Education will provide interventions to learners as identified. Interventions may occur in the classroom or other flexible learning spaces.

Special Education

Students receiving individualized services through special education have important considerations in planning for in-person, hybrid, or distance learning. Warroad Public Schools has the goal of maximizing the effectiveness of specialized instruction while at the same time minimizing COVID-19 infection risk with safety measures. Special education supports and services are designed to meet the individual needs of each student. Administration & IEP teams will work with parents for students with identified special needs with the general conditions of the school (face coverings/physical distancing) to determine the accommodations for each child.

A COVID-19 Contingency Learning Plan will be developed for each student receiving special education services during the 2020-2021 school year. This plan will describe how services would be delivered to each student under the three possible learning scenarios mandated by the MDE and the Governor of Minnesota (in-person, hybrid, and distance learning). Special Education Case Managers will work with parents/guardians and members of the IEP team to develop each student's plan.

Section 504 Plans

Students with physical and/or mental impairments who receive support through a Section 504 Plan will continue to receive applicable accommodations that have been identified in the plan during in-person, hybrid, and distance learning. The goal is to maintain the function of the 504 Plan, however, not all components may be needed when students are working remotely.

The 504 coordinator will contact parents/guardians to discuss how each student's 504 Plan will be implemented during in-person, hybrid, and distance learning, including the consideration for any needed changes. If it is determined that changes to the 504 Plan are necessary, those changes will be incorporated into the plan, sent home to parents, and communicated with each student's teacher(s).

Social/Emotional Learning

Warroad Public Schools' will continue to offer Social and Emotional Learning opportunities and services to all students.

In-Person Remote Learning



- Students who are absent from in-person learning will not be considered enrolled in the Distance Learning Program, but will continue their education experience remotely. The student handbook guidance on absences and make up work deadlines due to absences will still stand for these in-person learning students.
- Students subject to a short term quarantine who otherwise would be considered an in-person learner will continue to be supported in their learning by the classroom teacher unless the family otherwise indicates a desire to enroll in the distance learning program for longer than the typical quarantine period.

Distance Learning



A PreK-12 option for distance learning during the 20/21 school year will be made available. It is understood this plan is a starting point and individualized monitoring and adjustments may need to be made. Students in grade groupings of PreK, K/1, and 2/3 enrolled in distance learning will be placed in a self-contained distance learning course in which a dedicated distance learning instructor will provide content to students in all subject areas. Students in grades 4-12 enrolled in distance learning will be scheduled with a distance learning program monitor and access content via Schoology as provided by the primary classroom instructors, consistent with the in-person course plan.

Attendance: All students in Distance Learning will continue to be tracked for daily attendance. Attendance will be monitored using the Infinite Campus student and/or parent portal apps.

Monitor Check-ins: Students enrolled in the Distance Learning Program in grades 4-12 will be expected to engage in regularly scheduled virtual meetings with their assigned program monitor, who will serve as the student's primary point of contact through distance learning. The monitor will connect at minimum 1-2 times per week during regular school hours and assist with general progress monitoring of student learning, track grade and assignment progress, answer functional questions for resource use, and help students connect with content/classroom teachers as needed.

Grading and Learner Expectations: Students in the Distance Learning Program will be responsible for learning activities and tracked for grading consistent with the in-person learner experience. Distance learning participants will be expected to utilize district issued chromebooks for use during distance learning to ensure optimal functionality of district applications and learning resources. Grades and grade reporting periods will be followed in line with the school calendar. The grade NP (not pass) will not be available (as it was in the spring of 2020). Grade Point Average (GPA) weight bearing courses will continue to be counted for GPA calculation and credits will count toward graduation requirements.

Course Options: Due to the format of instruction, some courses at the secondary level will not be available. These may include items that require specialty equipment or are onsite-only. Work with the school counselor to build a schedule that meets your academic and graduation requirements.

Student Services: Students in the Distance Learning Program have access to the school counselor, support staff, and school nurse, as requested by students/families.

Athletics and Activities: Students choosing the Distance Learning Program ARE eligible to compete/participate in Athletics and Activities.

Exiting the Distance Learning Program: To opt-out of the Distance Learning Program a family must communicate to the district the intent to return to in-person schooling at the end of a given trimester. Exiting during an in-progress trimester may be permitted as a result of recommendation from school staff and/or a parent meeting with the respective school principal.

Opt-In and Opt-Out Procedures

- To opt-in to the Distance Learning Program a family must communicate to the district the intent to enroll in the distance learning option on the Learning Program Enrollment Form available on the district website or in the school mailer.
- To opt-out of the Distance Learning Program a family must communicate to the district intent to return to in-person schooling at the end of a given trimester. Exiting during an in-progress trimester may be permitted as a result of recommendation from school staff and/or a parent meeting with the respective school principal.

The Role of Families



Families play a vital role in maintaining safety at school for all children. The number one safety measure is to keep a child home if they are sick. We want to work with families to support their child's health and safety while they are at school as well as at home.

Communication will be a priority throughout the 2020-2021 school year to keep families up to date regarding the Learning Scenarios and current protocols within the Warroad Public Schools. For the most up to date information, visit the school website: www.warroad.k12.mn.us or download the mobile app.

We understand there are families with higher risk members in their households. As a community that prioritizes health and safety, we must all do our part to adhere to state health recommendations and regulations to control transmission and potential outbreaks. Moreover, there may be times when we ask families to comply with broader safety measures and we greatly appreciate your cooperation in this regard. Please visit with your child(ren) about the information shared by the school and the updated expectations in the school environment.

All members of the Warroad community have a shared responsibility to prevent the spread of illness when they are aware of or suspect that they have contracted a communicable disease.

Follow Federal, State, and Local Orders

All families are expected to adhere to the directives of applicable federal, state, and local government health departments, including MDH and CDC, regarding social distancing and wearing face coverings in public places, frequent hand hygiene practices, and other measures to reduce the spread of COVID-19.

COVID-19 Testing and Notification

If your child or someone in your household tests positive for COVID-19, you must notify our School Nurse as soon as possible at 218-386-6044 (office) or 218-242-2583 (cell). Roseau County Public Health will support the school with contact tracing and quarantine timelines.

Daily Home Screening for Students

As a parent or guardian, we ask that you complete the Daily Home Screening for Students checklist each morning. If your child has any of the symptoms or has been in close contact or had potential exposure to a person with COVID-19, we expect you to keep your child home. If you do not have a thermometer, please contact the school health office so your child's temperature can be taken upon arrival at school. If your child is sick, you are expected to keep him/her home from school.

People with COVID-19 have had a wide range of symptoms; ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus.

Symptoms of COVID-19

Please keep students home if they have any of these symptoms:

- Cough
- Shortness of breath or difficulty breathing
- Fever of 100.4+ or chills

OR two or more of the following:

- Fatigue
- Muscle or body aches
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea, abdominal pain, or vomiting
- Diarrhea

Your child must stay at home if they are running a fever. A fever is defined as a temperature that reaches 100.4 degrees Fahrenheit or higher. Your child must be fever free for 24 hours without fever reducing medication (Acetaminophen or Ibuprofen to return to school).

The Decision Tree for People with COVID-19 Symptoms in Youth, Student, and Child Care Programs created by MDH will be utilized by our School Nurse to determine when your ill child may return to school. According to the MDH Decision Tree, if your child is sent home with symptoms of COVID-19, they may need to remain home for 10 days.

Stay Home if Exposed

If anyone in your household has been notified by a family member, friend, community member, or the state/local health department of potential exposure with an individual infected with COVID-19, you are asked to notify the school nurse as soon as possible at 218-386-6044 (office) or 218-242-2583 (cell) regardless of their selected Learning Scenario. Based on the circumstance, you may be asked to keep your child home from school for 14 days. During this time, your child will be able to continue classes via Schoology.

Children Who Become Ill at School with COVID-19 Symptoms

If your child(ren) becomes ill at school, they will be assessed for symptoms of COVID-19 by Angle Inlet Elementary staff and in consultation with the School Nurse. Part of this assessment includes taking your child's temperature. If your child has a temperature higher than 100.4 degrees Fahrenheit, they will be sent home. Your child may also be sent home if they have any other symptoms of COVID-19. Students with symptoms will wait in a designated area until they are picked up to go home. During this time, they will be monitored by school staff.

Please be sure the school office has accurate and updated parent/guardian and emergency contact information.

COVID-19 Exposure Guidelines

If your child has been determined to have had "close contact" with a person diagnosed with COVID-19:

"Close contact" is defined by the CDC as being within six feet of someone for 15 minutes or more with or without a face covering.

- Parents will be contacted if close contact has been determined. Students will need to be picked up from school
- They will be required to quarantine for 14 days after last exposure to a COVID-19 diagnosed person or following further medical guidance.
- In addition, they must be fever free for 24 hours without the use of fever-reducing medications AND symptoms have improved in order to return.
- If your child(ren) becomes sick, separate them from other people in your home.
- While at home, avoid sharing personal household items such as food, dishes, drinking glasses, eating utensils, towels, or bedding.
- Please make sure ALL household members are washing their hands often with soap and water for at least 20 seconds.
- Learners will be able to access class materials provided by the teacher for remote learning.

If your child is waiting for COVID-19 test results:

- During this time, your child must remain at home.
- Have the child stay away from other people in your home as much as possible
- Monitor your child for symptoms of COVID-19. If your child develops symptoms and the symptoms get worse, contact your primary care provider, local clinic, or local emergency room. If your child needs emergency medical attention, call 911.
- Notify people your child has been in close contact with.
 - The school will trace close contacts at school.
 - Make a list of the people your child has been in close contact with from two days before they started feeling sick until the time they were tested.
 - Tell these people your child may have COVID-19 and they may have it too.
 - Tell them to stay home and away from others until your child's test results are determined.
 - If your child's test results are positive, they should continue to stay home and away from others for 14 days from their last contact with your child.
 - If your child's test results are negative, and they do not feel sick, they do not have to keep staying apart from others.

If your child's test is positive and they display symptoms:

- They will be required to isolate at home until 10 days have passed since their symptoms began AND they are fever free for 24 hours without the use of fever-reducing medications AND their symptoms have improved or following further medical guidance in order to return to school.
- Separate your child from other people in your home.
- While at home, avoid sharing personal household items such as food, dishes, drinking glasses, eating utensils, towels, or bedding.
- Please make sure ALL household members are washing their hands often with soap and water for at least 20 seconds.
- Monitor your child for symptoms. If symptoms get worse, contact your primary care provider, local clinic, or local emergency room. If your child needs emergency medical attention, call 911.
- Family members (including siblings enrolled in school) will need to quarantine at home for 14 days.
- Learners will be able to access class materials provided by the teacher for remote learning.

If your child's test is positive and they display no symptoms:

- They will be required to isolate at home for 10 days after the test day.
- If your child develops symptoms during those 10 days, they will need to stay home until all three of these things are true: symptoms are better, and it has been 10 days since your child first felt sick, and they have had no fever for 24 hours without using a medicine that lowers fevers.
- Monitor your child for symptoms. If symptoms get worse, contact your primary care provider, local clinic, or local emergency room. If your child needs emergency medical attention, call 911.
- Learners will be able to access class materials provided by the teacher for remote learning.

References:

[Executive Order 20-81](#)

[Executive Order 20-82](#)

[MDE COVID-19 Updates](#)

[MDH Decision Tree](#)

[Screening K-12 Students for Symptoms of COVID-19](#)

[What to Do if You Have Had Close Contact With a Person With COVID-19](#)

[What to do if you're waiting for COVID-19 test results](#)