

## *Norman County East Public School*

### *2020-21 Return to School Plan*



#### **Parents/Students**

With the 2020-21 school year nearly upon us, we felt it was essential to share our plans for the upcoming school year. Please understand that we may be utilizing any of these scenarios throughout the school year.

Regardless of whichever scenario we are in, it is our goal to ensure that all students are safe, and show growth in academics, the arts and social emotional well-being.

Each of these scenarios provides families a framework that instills safety for students, families and staff. These scenarios also provide structure and consistency in instruction so students can reach their fullest potential during these uncertain times.

Though there are challenges, Norman County East School is dedicated to providing safety and consistency for all students, families and staff.

Rob Nudell

Superintendent

Dustin Flaten

High School Principal

<b><u>Scenario 1</u></b>	<b><u>Scenario 2</u></b>	<b><u>Scenario 3</u></b>
Traditional	Hybrid	Distance Learning
In-person Instruction	Mixture of In-person	Teach Led Instruction
	And Distance Learning	at Home

### **Scenario 1: In-Person Learning**

- Students attend school, following additional safety precautions, including face coverings as mandated by state officials.
- Students would attend school with normal hours and classroom settings with as much space feasible.

### **Scenario 2: Hybrid Learning**

- Students attend school with a modified schedule and strict social distancing.
- School work is completed through an in-person and distance learning platform.
- Student's schedules limit the amount of students moving throughout the building during the day.

### **Scenario 3: Distance Learning**

- All academic work is completed at home.
- Instruction is taught by a Norman County East Public School teacher.
- On a daily basis, students can expect 6-7 hours of instruction, learning activities, daily interaction with teachers, and grades/assessments would count towards an overall grade.
- Daily attendance would be required.

### **Pre-School – 6<sup>th</sup> Grade**

Our goal is to have Pre-School through 6<sup>th</sup> grade students in the building each and every day. If the number of COVID cases in the county climb where we need to alter the schedule, we will do so.

### **7<sup>th</sup> - 12<sup>th</sup> Grade**

Our goal is to have 7<sup>th</sup> through 12<sup>th</sup> grade students in the building each and every day.

If the number of COVID cases in the county climb where we need to alter the schedule, we will do so by implementing a Hybrid model, which would include having half of the students in the classroom/building and the other half logged in to the classroom participating in lesson from remotely. Then switch from school to remote the following day. This would allow less student traffic in the classroom, hallway, and building and still ensure all students were getting direct instruction from our staff.

If the number of COVID cases climb further, we may need to implement Distance Learning where all students would log into their computer remotely and participate in the lessons during the regular class time that is scheduled

### **Face Coverings**

- Cloth face coverings may prevent the person wearing the mask from spreading respiratory droplets when breathing, talking, sneezing or coughing
- The use of face coverings will be required by all persons in Norman County East Public School buildings and on buses. This includes students grade K-12.
- Face coverings can be removed only at meal times, or while outdoors when social distancing can be practiced.
- A face mask will be provided to all students and staff at the start of the year.
- Students and staff may choose to supply their own face covering meeting the guidelines below.
- Face coverings must comply with Minnesota Department of Health (MDH) guidelines, covering the nose and mouth, fitting snugly against the sides of the face.
- Cloth face coverings should be washed frequently and disposable coverings should only be used once.
- Should a student forget a mask, a disposable mask will be provided that day.
- All visitors are required to wear a mask once they enter the building. Disposable masks are available at the office.

### **Visitors**

- Only students and staff should be present inside school buildings.
- Visitors will be limited to only accessing the main entrance/office area.
- While indoors, face coverings are required. All visitors will be screened for symptoms of COVID-19 and will verify they do not have a known exposure or are not awaiting test results.
- Any communication, to the office/student, should be done through electronic communication or phone, to limit the number of individuals inside the school building.

### **Reporting Symptoms and Exposure**

- Parents will be responsible for reporting daily to the school the presence of any symptoms in students, or possible COVID-19 exposure. Isolation and quarantine requirements are outlined by the Minnesota Department of Health (MDH) must be followed.
- Students will be asked if they are experiencing any symptoms at the start of each school day and will be reminded of what symptoms to report to an adult at school if they begin to feel ill.
- Any students or staff who experience symptoms of COVID-19 will be sent home and must comply with isolation and quarantine requirements as outlined by Minnesota Department of Health (MDH) and Norman County East Public School policy guidelines.

COVID-19 Symptoms include:

- Fever of 100.4F or greater or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea
- Minor complaints and simple injuries will be addressed in the classroom to reduce possible transmission of COVID-19.
- Additional information regarding reporting, isolation and quarantine requirements will be provided once finalized in coordination with the state and local health departments.

### **Transportation**

- In compliance with the Minnesota Department of Education (MDE) guidelines school busses and school transportation vehicles are to carry students at 50 percent of full capacity
- All students and drivers will wear a mask while in school vehicles.
- Students will fill the vehicle starting from the back and fill to the front.
- Students are only allowed to share a seat if they are from the same household.
- Parent/Guardians of students eligible for bus transportation services should indicate if they plan to use the service, so they can be assigned a route. Please call (218) 584-5151.

### **Building & Classroom Use**

- Hallways will be divided to keep traffic on one side or the other.
- All non-essential furniture is being removed from classrooms to allow for greater social distancing. Students will have assigned seats, facing the same direction.
- Students are encouraged to bring their own labeled water bottle as drinking fountains will only be used to fill bottles.

### *Cleaning & Sanitizing*

- Cleaning and sanitization will follow CDC guidelines, including frequent cleaning of high touch points. Thorough cleaning will occur each evening.
- EPA approved disinfecting products will be used to disinfect hard surfaces throughout the day and after school.
- Hand sanitizer will be available in the hallways of the building.
- Norman County East School will be reinforcing frequent hand washing by students and staff.
- Reminders for proper handwashing, social distancing and the use of face coverings will be reinforced in the classroom and posted throughout the school.
- Norman County East School will contract with local public health and continue to work closely with them to monitor and make modifications as needed as well as case investigation.

### *Food Service*

- Breakfast and Lunch menu will remain very similar.
- Staff will serve meals, students will not be allowed to self-serve.
- All tables will be used in the Cafenadium to allow for social distancing. Tables will be cleaned and sanitized between groups of students.
- Students that are on an alternating day schedule, will pick up their meals, at school, at the end of the day and take the bag home with them for the following day.

We want to hear from you if you have questions or concerns:

Call: (218) 584-5151

Email: [dustinf@nce.k12.mn.us](mailto:dustinf@nce.k12.mn.us)

[robn@nce.k12.mn.us](mailto:robn@nce.k12.mn.us)

More information will be made available on our district website: [www.nce.k12.mn.us](http://www.nce.k12.mn.us)

Changes and modifications may need to be made as situations and challenges arise. Thank you for your continued trust and support as we navigate these times.