

**Condon School District 25J
Board of Directors Meeting
Condon High School
Wednesday, July 10, 2019, 7:00pm**

PRESENT:

Board of Directors
Nichole Schott, Chair
Tim Campbell
Brian Johnson
Corey Wade
Scott Nation

District Employees
Michelle Geer, Superintendent
Lori Myers, Deputy Clerk
Laura Harsin, GS Teacher

Others

CALL TO ORDER: Board Chair Nichole Schott called the meeting to order at 7:00pm, established a quorum and led the flag salute

OATH OF OFFICE: Corey Wade and Scott Nation read their Oath of Office.

INTRODUCTIONS & COMMUNICATIONS: None

ADDITIONS/ REVISIONS TO AGENDA: Added under Consent Agenda 3.5, Consider for Approval Hiring of Elementary Teacher, Kayla Reffett.

BOARD ORGANIZATION: Elect Board Chair and Vice Chair
Corey Wade nominated Brian Johnson as board chair. Brian Johnson declined. Brian Johnson nominated Tim Campbell as board chair. Corey Wade seconded, unanimous.

Corey Wade nominated Brian Johnson as board vice chair. Nichole Schott seconded, unanimous.

Other Board Organization

Set Board Meeting Schedule (date, time, place)

Nichole Schott moved to set the board meeting schedule as follows - 2nd Wednesday of the month, November through April, 6:00pm, May through October, 7:00pm, Condon High School. Meeting dates and times may be adjusted as needed. Brian Johnson seconded, unanimous.

Nichole Schott moved to approve the following designations for the 2019-20 school year:

- Designate Chief Executive Officer – Michelle Geer;
- Designate Budget Officer – Michelle Geer;
- Designate Business Manager/Deputy Clerk/Confidential Employee – Lori Myers;
- Custodian of Funds/Authorize Signatures – Superintendent/Principal/Business Manager;
- Depositories of Funds – Bank of Eastern Oregon, Local Government Investment Pool;
- District Legal Counsel – OSBA, PACE;
- Insurance Agent of Record – Wheatland Insurance;
- Daily Rate of Substitute Pay - \$211.40;
- District Auditors – Accuity, LLC;
- Newspaper of Record – The Times Journal.

Corey Wade seconded, unanimous.

Nichole Schott and Scott Nation volunteered to sit on the Consolidation Initiative/Facilities committee.

Corey Wade moved to maintain the current interdistrict transfer policy of students in an amount not to exceed 100 students. Scott Nation seconded, unanimous.

CONSENT AGENDA: Brian Johnson moved to approve the regular board meeting minutes of June 12, 2019, the bill listing and the financial statements as presented. Corey Wade seconded, unanimous.

Nichole Schott moved to approve the 2019-20 extra duty contracts as presented; District Maintenance, Kenneth Potter; Title Coordinator, Laura Harsin; Concessions Coordinator, Amanda Mayers and Dean of Students/TOSA, Levi Day. Corey Wade seconded, unanimous.

Superintendent Geer reported that Kayla Reffett has been a fifth grade school teacher in Dufur School District and will be the fourth grade teacher in Condon. Superintendent Geer stated that there will be some shifting in teaching staff to cover various positions and a schedule will be finalized shortly.

Nichole Schott moved to approve the hiring of elementary teacher, Kayla Reffett. Brian Johnson seconded, unanimous.

**REPORTS/
DISCUSSION:** None

**UNFINISHED
BUSINESS:** None

NEW BUSINESS: None

**ANNOUNCEMENTS/
DATES:** Teacher Work Days – August 26-28, 2019. Superintendent Geer noted that there will be CPR training as well as training on the new student software on these staff work days.

First Day of School – September 3, 2019.

PUBLIC COMMENTS: None

**NEXT BOARD
MEETING:**

The next regular meeting of the board is scheduled for Wednesday, September 11, 2019, 7:00pm. It was noted that there is no August meeting scheduled, but that will change if the District receives the OSCIM Grant. Superintendent Geer stated that the grant will be submitted on July 15 in the amount of \$3.5 million and the results should be known by the end of July.

ADJOURNMENT: The meeting was adjourned at 7:30pm.

Tim Campbell, Board Chair

Lori Myers, Deputy Clerk