

**Condon School District 25J
Board of Directors Meeting
Condon High School
Wednesday, December 11, 2019, 5:00pm**

PRESENT:

Board of Directors
Tim Campbell, Chair
Brian Johnson
Nichole Schott
Scott Nation
Corey Wade

District Employees
Michelle Geer, Superintendent
Lori Myers, Deputy Clerk

Others
Jeff Schott, Pillar Consulting
Ann Sherman, Hawkins Delafield & Wood, LLP (Phone Conference)

CALL TO ORDER: Board Chair Tim Campbell called the board meeting to order at 5:00pm, established a quorum and led the flag salute.

INTRODUCTIONS & COMMUNICATIONS: None

ADDITIONS/ REVISIONS TO AGENDA: None

CONSENT AGENDA: Brian Johnson moved to approve the regular board meeting minutes of November 13, 2019, the bill listing and the financial statements as presented. Corey Wade seconded, unanimous.

Nichole Schott moved to approve the 2019-20 extra duty contracts as presented: High School Girls Basketball Assistant Coach, Jennifer Day. Corey Wade seconded, unanimous.

Brian Johnson moved to approve the Pers retirement for Sarah Carlson. Nichole Schott seconded, unanimous. It was noted that Mrs. Carlson will be retiring from the district at the end of the school year.

REPORTS/ DISCUSSION: Facility Project Discussion
Superintendent Geer updated the board on the facility project. She stated that at the last board meeting it was determined that finding a construction project manager and starting core team meetings were the priorities. It is her feeling, as well as Tom Hogstad's, that the construction project manager should be in place before beginning core team meetings, as they will be very involved in that process. Mr. Hogstad is

currently working on that RFP process to hire that individual. Superintendent Geer also reported that we are in the process of completing the OSCIM Grant Agreement requirements, as well as the requirements for the bond process, noting that Ann Sherman, bond counsel will be on a phone conference with the board tonight to review the Authorizing Resolution for the bonds. Jeff Schott noted that he is getting information on stick built options as well as modular options just to see if stick built would be a possibility within our budget.

HVAC Discussion

Jeff Schott reported that the advertisement for bids on the HVAC project went out today. It was sent out to multiple agencies, including Daily Journal of Commerce and several plan centers. He noted that there is a mandatory walk through scheduled for Thursday, December 19, 2019 at 1:00pm. The base bid was listed at \$550,000 with two alternates listed, 1) replacing the burner (which can burn either oil or propane) and; 2) adding a second boiler. He stated that if the base bid does come in at approximately \$550,000 there would be funds available to possibly do one or both alternates. He noted that there will also be a tankless water heater installed so the school will have hot water without the boiler having to run. He also stated that asbestos abatement will begin in February/March. While the company is here removing the abatement for the HVAC project, it might be beneficial to have them also remove the asbestos floor tile in the server room. After the asbestos abatement, the HVAC project can begin and should be completed by September. It was requested that the January board meeting be moved from January 8, 2020 to January 15, 2020 to accommodate the RFP process timeline. The board agreed.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Consider for Approval Resolution No. 2019-20-02 Authorizing the Issuance, Sale and Delivery of General Obligation Bonds; Designating an Authorized Representative; Delegating the Negotiation and Approval of Financial Documents and Related Matters
Ann Sherman of Hawkins Delafield & Wood, LLP called into the board meeting to review the proposed resolution. She explained each section of the resolution as well as the attached Exhibit A. There were no questions following. The Abstract of Votes and Notification of Election Results were discussed. The Notification of Election Results will be signed by Superintendent Geer and sent to their respective counties. Nichole Schott moved to approve Resolution No. 2019-20-02 Authorizing the Issuance, Sale and Delivery of General Obligation Bonds; Designating an Authorized Representative; Delegating the Negotiation and Approval of Financial Documents and Related Matters. Brian Johnson seconded, unanimous.

Consider for Approval Resolution No. 2019-20-03 Approving and Authorizing the Execution of the OSCIM Program Grant Agreement

Superintendent Geer reviewed Resolution No. 2019-20-03. Nichole Schott moved to approve Resolution No. 2019-20-03 Approving and Authorizing the Execution of the OSCIM Grant Agreement. Corey Wade seconded, unanimous.

Consider for Approval Pre-Construction Project Manager Contract – Tom Hogstad

Superintendent Geer reported that Tom Hogstad has been moving forward as the pre-construction project manager. His old contract expired November 15, 2019 and this contract will replace that one. It is based on an hourly rate. Brian Johnson moved to approve the pre-construction project manager contract for Tom Hogstad. Corey Wade seconded, unanimous.

ANNOUNCEMENTS/ DATES: None

PUBLIC COMMENTS: None

NEXT BOARD MEETING: The next regular meeting of the board is scheduled for Wednesday, January 15, 2020, 6:00pm, Condon High School. This was changed from the regular meeting date of January 8, 2020 to accommodate the HVAC project RFP process timeline.

ADJOURNMENT: The meeting was adjourned at 5:40pm.

Tim Campbell, Board Chair

Lori Myers, Deputy Clerk