

School COVID-19 Toolkit For Health Offices

Version 1

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Introduction:

The McHenry County Department of Health (MCDH) recognizes the challenges facing schools throughout McHenry County with the COVID-19 pandemic. MCDH shares in the goal of each McHenry County school to provide a safe environment for staff and students. MCDH from the start of the pandemic has been hosting weekly school calls to provide updates and answer questions. With the June 23, 2020 release of "Starting the 2020-21 School Year" from the Illinois State Board of Education a School Task Force was created. This task force is made up of McHenry County school health officials and public health officials to address health protocols for schools.

With the COVID-19 response in our community being very fluid, this toolkit will have ongoing updates as new recommendations and tools are developed. Recommendations and tools are all subject to change as new guidance is received from the Centers of Disease Control and Prevention (CDC), Illinois Department of Public Health (IDPH), Illinois State Board of Education (ISBE), and the McHenry County Department of Health (MCDH).

COVID-19 School Health Task Force

The McHenry County Department of Health would like to extend our gratitude to the following members of the School Task Force Team for volunteering their time and talents to help keep McHenry County Schools safe during this critical time.

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Definitions of Commonly Used COVID-19 Terms

Antibody test-blood test that identifies antibodies to the virus. Some antibodies (IgG) begin to develop when you are sick and can be identified after you recover. Not recognized as valid at this time.

Case-someone who has COVID-19. Could infect others. Positive PCR.

Suspect Case-someone exposed to a case who develops symptoms, even if they have not been tested yet.

Confirmed/Positive Case-Must be isolated for a minimum of 10 days after symptom onset date (or specimen collection date if onset unclear or if asymptomatic) and can be released after afebrile and feeling well without fever reducing medical for at least 24 hours.

Contact-defined as being within 6 feet of an infected person for at least 15 minutes starting from 2 days before the onset of illness

Close Contact-an individual who was in contact (see above). Must be quarantined for 14 days after the last/most recent contact with the case when the case was infectious. If a close contact develops symptoms, they will follow isolation rules.

Household Contacts with separate living quarters between case and contacts-Quarantine for 14 days after the last exposure to case.

Household Contacts that share a room/living quarters (ongoing contact)-Quarantine during contact and for 14 days after the case is released from isolation.

Incubation Period- time from when someone is infected until symptoms develop. Ranges from 2-14 days. 50% of people will become ill by 5 days after being infected. 5% by 2 days. 95% by 14 days.

Isolation-Separates sick people with a contagious disease from people who are not sick.

Polymerase Chain Reactions (PCR)-detects RNA in virus. Also called molecular test.

Quarantine-Separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

Contact Tracing-common public health tool used to limit contact between infectious people and others, limiting the transmission of the disease.

Narrative Flow Chart for COVID/Suspected COVID - STUDENT

Student exhibiting symptoms at school, is a suspect case, or awaiting test results:

- If a student exhibits illness at school suspicious of COVID:
 - Assess student for symptoms Follow Worksheet A for Students complete
 Page 1
 - If student meets criteria for suspected COVID (as identified on worksheet):
 - Have student remove cloth mask, place surgical mask on student and place in isolation area and arrange transportation home
 - Notify Administration
 - Notify custodian for spot cleaning needs
 - Notify parents of return to school guidelines:
 - Student must remain home for 10 days and fever free for 24 hours
 OR
 - Student can return with doctor's note stating alternative diagnosis (this option only available if student hasn't had contact with positive case)

OR

- Student can return with **proof** of negative COVID test (this option only available if student hasn't had contact with positive case)
- If student had close contact with a positive COVID case, or awaiting test result of family member, must not return to school for 14 days

School/Nurse informed of Positive Covid Test in Student

- Follow Worksheet A for Students Complete Page 1
- Call MCDH to confirm the positive test results and obtain guidance
- Notify Administration
- Begin Worksheet B for contact collection of names for students/staff who were within 6
 feet of this student for 15 minutes or greater, including 48 hours prior, to students positive
 test results. Don't forget all areas of school: bus, lunch, specials, classroom, sports, etc.
- Upon discussion with MCDH, complete Worksheet C for each identified close contact of positive student
- Notify close contacts of quarantine needed via District protocol (Quarantine is 14 days at home, no exceptions).
- Notify parents of positive student that student must stay in isolation and not return for 10 days and fever free for 24 hours without fever reducing medication.
- Custodians to disinfect affected areas per district protocol and MCDH guidance.
- Designated school contact to report in RedCap

Narrative Flow Chart for COVID/Suspected COVID - STAFF MEMBER

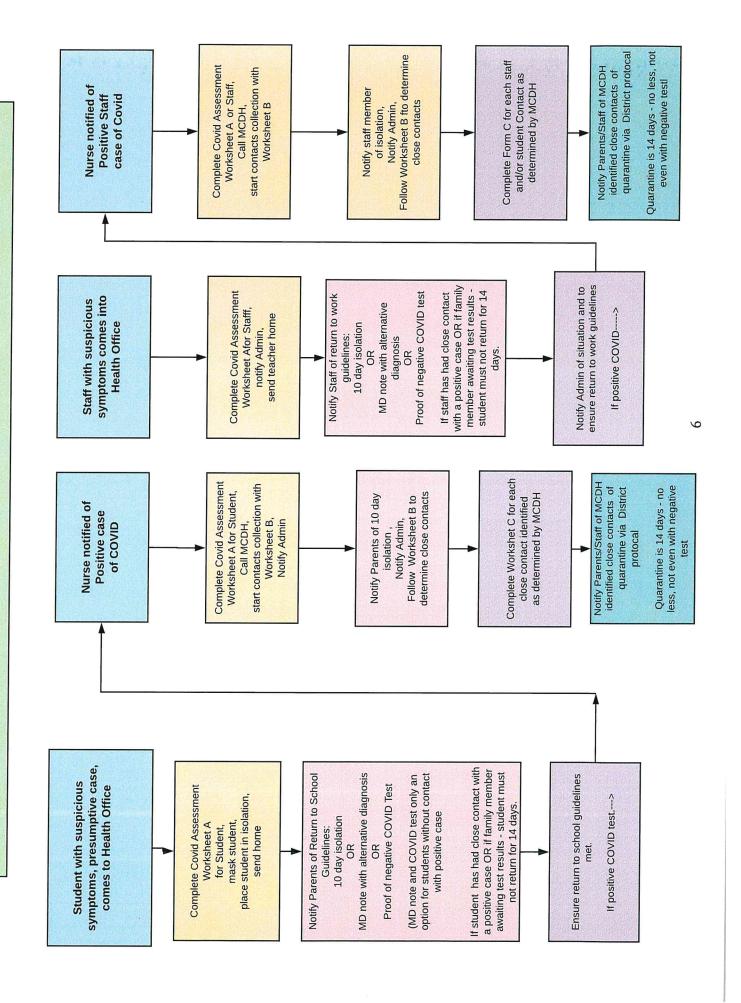
Staff member exhibiting symptoms at school, is a suspect case, or awaiting test results:

- If a staff member should exhibit illness at school suspicious of COVID:
 - Assess staff for symptoms -Follow Worksheet A for Staff
 - o If staff meets criteria for suspected COVID (as identified on worksheet):
 - Notify Administration
 - Have staff remove cloth mask and place surgical mask on staff and place is isolation area awaiting personal belongings to be brought to him/her in order to go home
 - Notify custodian for spot cleaning needs
 - Notify staff member of return to school guidelines:
 - Staff must remain home for 10 days and fever free for 24 hours
 OR
 - Staff can return with doctor's note stating alternative diagnosis
 OR
 - Staff can return with proof of negative COVID test
 - If staff member had close contact with a positive COVID case, or awaiting test result of family member, must not return to school for 14 days

School/Nurse informed of Positive Covid Test in Staff Member

- Follow Worksheet A for Staff- Complete Page 1
- Call MCDH to confirm the positive test results and ask for guidance
- Notify Administration
- Begin Worksheet B for contact collection of names for students/staff who were within 6 feet of this student for 15 minutes or greater, including 48 hours prior, to the staff member's positive test results. Don't forget all areas of school: Classroom, lunchroom, coaching, IEP meetings, staff meetings, collaboration meetings, supervision, etc.
- Upon discussion with MCDH, complete Worksheet C for each identified close contact of positive student
- Notify close contacts of quarantine needed via District protocol (Quarantine is 14 days at home, no exceptions).
- Custodians to disinfect affected areas per district protocol and MCDH guidance.
- Designated school contact to report in RedCap

School Nurse Flowsheet for Suspicious, Possible, and/or Positive Covid Student or Staff



	W	orksheet A - Covid As	ssessment for STUDENT
Date:	Student:	DOB:	Gr/Homeroom/Counselor:
Time in:	Contact/Rel	ationship:	Phone #:
Notification	of Possible COVID-19:	•	
	☐ Student presented to	o Health Office	☐ Attendance secretary
	☐ Administrator		☐ Parent phone call/email
	☐ MCDH; Public Healt	h Nurse name/number_	
3ackground	d Information:		
s the case	: Suspect - Confirmed	- Contact - Awaiting Te	st Results? (Circle all that apply)
NURSE AS	SESSMENT		
		complete Part 1 and 2 v	with student. Complete Part 3 with Parent
	tudent is at home, call F	-	· ·
	•		,
PART 1 : (if			udent will be sent home, or 911 will be called if needed) Shortness of breath/Difficulty breathing
PART 2: (lf student is afebrile but h	as one or more of the foll	lowing <u>unexplained</u> symptoms, student will be sent home):
	Chills	Congestion/runny nose	Myalgia (muscle/body aches)
	Headache :	Sore throat	New Loss of taste or smell
	Nausea/Vomiting	Diarrhea	☐ Fatigue ☐ Abdominal Pain
Vhat addition	onal symptoms does the s	student have, if any, not I	st): Temp Present: Pulse ox: isted above?
If (criteria above has been Place the student	-	to send the student home.
	☐ Place a surgical m		
	-	t Part 3 with Parent/Gua	ardian
	ditional questions to ask	• •	,
• Doe	es the student have any u	nderlying medical conditi	ons? Y N List:
• If th	e student is not at school	, was he/she hospitalized	d? Y N Hospital dates:
• Wha	at is the last date student	was at school:	
			(Print student schedule for future reference)
	the student take the bus		Bus: #
			mily who tested positive for COVID in the past 14 days? Y
			mily who tosted positive for GOVID in the past 14 days: 17
• Hou	sehold family members, i	nclude sibling grades:	
• Has	any family member teste	d positive for COVID in the	he past 14 days? Y N Name/s:
Has	any family member show	n symptoms listed above	e in the past 14 days? Y N Name/s:
Hae	any family member been	asked to quarantine at h	nome in the past 14 days? Y N
• HCF	(healthcare provider), na	ame/phone #: _	ione in the past 14 days? 1 N
 HCF 	instructions to student/fa	amily:	
 Was 	COVID test performed?	Y N Date of test:	Location of test:

DISPOSITION:	
☐ Student was picked up by parent/guardian ☐ Student drove self home	
Student already at home EMS Time of Departure:	
School Nurse Actions For SUSPECT Case:	
Give return to school guidelines to parents both verbally and in writing/email	
Student will need to remain home for 10 days until (and fever free for 24 hrs) **O	R**
• Student will need a HCP note to return with an alternative diagnosis? (option for students w/o contact)	**OR **
• Student will need proof of a negative COVID test to return prior to 10 days? (option for students w/o c	ontact)
 If student had close contact with a positive COVID case, or awaiting test result of family member, mus return to school for 14 days 	it not
Patient education given for home care	
School administrator notified: Y N Name:	
Notified attendance assistance regarding marking attendance Y N	
Custodian called for spot cleaning/disinfection Y N Notes:	
For Suspect or Contact case, no further action is required. Wait for: Positive COVID <u>OR</u> Negative Covid <u>OR</u> H	CP note
with alternative diagnosis <u>OR</u> 10 day isolation <u>OR</u> 14 day quarantine for close contact case	
School Nurse Actions For CONFIRMED Case:	
School administrator notified:(Name/Date)	
School Investigation Contact Worksheet B needs to be completed by either School Nurse or	
administrator to find potential contacts. Attach to this form with student schedule	
District Office Administrator notified: (Name/Date):	
Nursing team lead notified:	**************************************
Custodian called for spot cleaning/disinfection Y N Notes:	
MCHENRY COUNTY DEPT OF HEALTH COLLABORATION:	
MCDH notified: date: Time: Message left?	
RedCap Reporting Completed Y N Date Reported:	
MCDH guidance received (date/time):	
☐ MCHD case manager/pnone #	
MCDH recommended notification/quarantine/cleaning guidance:	
Student in isolation until:	
Family/siblings in quarantine until:	
Friends/contacts/staff recommended to quarantine until:	
Based on recommendation of Administration and/or MCDH, notification sent to: Parents	
Contacts of student (including staff) (see attached worksheets)	
Cleaning staff: Classrooms to be empty/disinfected/dates:	
Natification of ashael nurse in cibling ashaels	
Notification of school nurse in sibling schools:	
Attendance assistant notified regarding marking attendance for case and contacts per MCDH	
(RN Signature) (Date)	

			Worksheet A	- Covid A	ssessment f	or STAFF
Date:	5	Staff:		DOB:	F	Position:
ime in:_		Conta	ct/Relationship/Self:			Position: _ Phone #:
lotificatio	on of Po	ssible COVID-	19:			
		•	in Health Office		☐ Attendan	ce secretary
		Administrator	110 - N			
				· · · · · · · · · · · · · · · · · · ·		
ackgrou	nd Infor	mation:				
			med - Contact - Aw			
IURSE A			th the staff membe	_		
• 0	ompier	e Parts 1-3 Wil	in the Stan member	1.		
ART 1: ((if staff r	nember has 1	of these symptoms,	he/she will	be sent home.	or 911 will be called if needed)
,						ath/Difficulty breathing
						•
PART 2:						symptoms, student will be sent home):
	_l Chills ີ Hoad		Congestion/runi			(muscle/body aches)
L					torname.	s of taste or smell
L	Nause	ea/Vomiting	□ Diarmea		ratigue	Abdominal Pain
ate that	symptor	ns began:	Temperatur	e (hiahest)	: Tem	p Present: Pulse ox:
/hat add	itional s	ymptoms does	the student have, if	any, not lis	ted above?	
Į.		Place the staf Place a surgio	een met, begin the f in an isolation are al mask on the sta de of transportatio	ea ff		
		al questions:				
• Do	oes the	staff member h	ave any underlying	medical co	nditions? Y	N List:
• W	as the s	taff member se	en in the health offic	ce? Y	N	
• Da	ate and	reason for visit				
						Hospital dates:
						e for COVID in the past 14 days? Y N
			•	•	•	· ·
• Ho	ousehol	d family memb	ers, include children	/ages/grad	es:	
• Ha	as any fa	amily member	ested positive for C	OVID in the	past 14 days'	? Y N If so, who
• Ha	as any fa	amily member	shown symptoms lis	ted above	n the past 14 o	days? Y N If so, who
• Ha	as any fa	amily member	een asked to quara	antine at ho	me in the past	14 days? Y N
• H0	CP (hea	lthcare provide	r), name/phone #: _			
						Location of Test:
→ ∨∨∂	as oov	וה ופפו הפווחווו	cu: I IN Dale (カ につい		LUCATION OF 1691.

DISPO	SITION:
	Staff was driven by family/friend Staff drove home
	Staff already at home EMS Time of Departure:
Schoo	Nurse Actions For SUSPECT Case:
	Give return to school guidelines to staff member both verbally and in writing/email
•	Staff member will need to remain home for 10 days until (and fever free for 24 hrs)
	OR
•	Staff member will need a HCP note to return with an alternative diagnosis? (option for staff w/o contact)
	OR
•	Staff will need proof of a negative COVID test to return prior to 10 days? (option for staff w/o contact)
•	☐ If student had close contact with a positive COVID case, or awaiting test result of family member, must not return to school for 14 days
	Patient education given for home care
	School administrator notified: Y N Name:
	Notified attendance assistance regarding scheduling a sub Y N
	Custodian called for spot cleaning/disinfection Y N Notes:
Foras	Suspect or Contact case , no further action is required. Wait for: Positive COVID <u>OR</u> Negative Covid <u>OR</u> HCP note
	with alternative diagnosis <u>OR</u> 14 day quarantine for close contact case
School	Nurse Actions For CONFIRMED Case:
	School administrator notified:(Name/Date)
	School Investigation Contact <i>Worksheet B</i> needs to be completed by either School Nurse or
	administrator to find potential contacts. Attach to this form with daily schedule
	District Office Administrator notified: (Name/Date):
	Nursing team lead notified:
	Custodian called for spot cleaning/disinfection Y N Notes:
MCHEN	IRY COUNTY DEPT OF HEALTH COLLABORATION:
H	MCDH notified: date:
H	RedCap Reporting Completed Y N
H	MCDH guidance received (date/time):
	MCHD case manager/phone #
☐ Staf	member in isolation until:
Fam	ily in quarantine until:
	nds/contacts/students recommended to quarantine until:
bas	ed on recommendation of Administration and/or MCDH, notification sent to: Parents
	Contacts of staff member (see attached worksheets)
	Cleaning staff: Classrooms to be empty/disinfected/dates:
	Faction of ask allowers in ability allows as all 100
☐ Not	fication of school nurse in children's schools (if needed):
(RN Signa	ture) 10 (Date)
	· · · · · · · · · · · · · · · · · · ·

RELEASING COVID-19 CASES AND CONTACTS FROM ISOLATION AND QUARANTINE



Must be isolated for a minimum of 10 days* after symptom onset medication) for at least 24 hours and improvement of other and can be released after afebrile (without fever-reducing symptoms (e.g., cough, shortness of breath)

Has 2 negative COVID-19 tests in a row, with testing done at least 24 hours apart (A test-based strategy is no longer recommended in the majority of cases. Consult with Infectious Disease MD.

Onset date

date if onset unclear or

if asymptomatic)

Minimum 10 days

from isolation Case released

feeling well for at + Afebrile and

east 24 hours

not prevent a case from being Note: Lingering cough should released from isolation.

> *A limited number of persons with severe illness may produce replication-competent virus beyond 10 days; this may warrant extending duration of isolation and precautions for up to 20 days after symptom onset. Consider consultation with infection control experts.

CLOSE CONTACTS¹

Must be quarantined for 14 days after the last/most recent contact with the case when the case was infectious.

Minimum 14 days

infectious case

contact with

Date of last

If a close contact develops symptoms, they should follow isolation rules for cases above.

Household Contacts:

Household contacts with separate living quarters between case and contacts: quarantine for 14 days after last exposure to case.

LTC residents or Household Contacts that share a room/living quarters (i.e. have ongoing contact with or exposure to the case): quarantine during contact and for 14 days after case is released from isolation. 1 For COVID-19, a close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated. Guidance for Healthcare Worker Contacts: https://www.cdc.gov/coronavirus/2019-ncov/hcp/return-to-work.html

Guidance for Critical Workers in Essential Infrastructure: https://www.cdc.gov/coronavirus/2019-ncov/community/critical-workers/implementing-safety-

Quarantine: https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html References: Isolation: https://www.cdc.gov/coronavirus/2019-ncov/hcp/duration-isolation.html

Close contact is released from quarantine

Interim guidance, revision 7.17.2020. Subject to change.

Releasing COVID-19 Cases/Contacts from Isolation/Quarantine

2020 - 2021

Aug 2020							
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30	31						

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Jan 2021							
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May 2021							
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30	31						

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Isolation and quarantine help protect the public by preventing exposure to people who have or may have a contagious disease.

<u>Isolation</u> - separates sick people with a contagious disease from people who are not sick.

<u>Quarantine</u> - is used to keep someone who might have been exposed to COVID-19 away from others.

<u>Positive Cases</u> – <u>MUST</u> be isolated for a <u>minimum</u> of 10 days after symptom onset date (day '0') (or specimen collection date (day '0') if onset unclear **or if asymptomatic**) and can be released after afebrile (fever free, without fever-reducing medication) and feeling well for at least 24 hours and improvement of other symptoms (e.g cough, shortness of breath)

Examples:

- A case that is well on day 3 and fever free and feeling well for 24 hours must remain isolated through day 10.
- A case that is still symptomatic on day 10, symptoms have improved and fever free and feeling well for 24 hours on day 12, can be released on day 13.

<u>Close Contacts for COVID-19 -</u> defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated. - <u>Must</u> be quarantined for 14 days after the last/most recent contact with the case when the case was infectious. (If a close contact develops symptoms, they should follow isolation rules for cases above)

<u>Household Contacts</u>: Household contacts with separate living quarters between case and contacts: quarantine for 14 days after last exposure to case.

<u>Household Contacts that share a room/living quarters (i.e. have ongoing contact with or exposure to the case)</u>: quarantine during contact and for 14 days after case is release from isolation.

Information provided and resourced from CDC and IDPH-Illinois Department of Public Health, July 17, 2020. Subject to change

Worksheet B - School Contact Investigation Report for SARS-CoV-19 (COVID-19)

CONFIDENTIAL** SHOULD BE COMPLETED BY SCHOOL NURSE OR ADMINISTRATOR****

Date:			*
Student w/ Positive Resu	lts:	Gr:	Homeroom/Counselor:
Date of Start of Symptom	ıs	Date of Positiv	ve Test:
period, meaning, within 6 timeframe prior to the sta assist investigation.	feet of student, with or w rt of symptoms (or date o	ithout masks, for at f positive test if asy	itive student/staff during their infectious least 15 minutes during the 48 hour mptomatic). Print off student schedule to
The following a	areas/groups must be inve	estigated to ensure a	all potential contacts were explored:
Classmates Teace Bus Driver Coace Bus Peers Subsection Transportation (car) Peer Counselor/SW/Psych Peer Social Interactions	ches Cafeteria A stitutes Clubs L ers Before/After scho Siblings/Family M	Members 🔲 Therap	ers Sports IEP Meetings
<u>Name</u>	Gr/Position (if Staff)	Describe Details o	f Contact (IncludeDates/Length of Contact)
			
		1	
		J	
		,	
-			

Worksheet B - School Contact Investigation Report for SARS-CoV-19 (COVID-19) Page 2

<u>Name</u>	Gr/Position (if Staff)	<u>Describe Details of Contact (IncludeDates/Length of Contact)</u>
A THE STATE OF THE		
	And the second s	
-		
nvestigation Completed By: _		Date:
conganon compiciod by		Date.

School Nurse STUDENT Contact Form for Positive Covid - Worksheet C- STUDENT

(this form to be attached to worksheet A)

Date:				
Student:		Gr:	Homeroom:	
DOB:				
Parent/Guardian	Name:			· · · · · · · · · · · · · · · · · · ·
Parent/Guardian	Phone Number:		Cell	☐ Home ☐ Work
Home Address: _				
			t suggested to quarantine?	Y N
Who notifi		an of restrictions? _	Y N	
If so, what	vith fever and/or respin	of symptoms?	′ N	
Referral to HCP?	Y N		ys after last date of last contact	
Administration A	actions:			
☐ Notify tead ☐ Notify atte	her about remote lea ndance assistant rega	rning needs and len arding marking atten	gth of remote instruction	
Notes:				

Worksheet C School Nurse STAFF Contact Form for Positive Covid -STAFF

(this form to be attached to worksheet A)

Date	•						
Staff	Member		School:		Additio	onal Schools?	
DOB	:						
Posit	ion at School:						
Hom	e Address:						
Phon	ne Number:		Cell			Home	
Per N	MCDH (or resider	nt county) guideli	nes, was the staff me	mber sug	gested to qu	uarantine? Y	N
Was	Who notified th	ne staff member	ne restrictions? of restrictions?				
ls the	staff member ill	with fever and/or	respiratory illness?	Υ	N		
			of symptoms? present?				
Refer	rral to HCP?	Y N					
Date	staff member car	n return to schoo	l:				
Admi	inistration Actio	ons:					
		•	ute for in school?				
Notes	S:						
	 						
		***************************************			*************************************		
			WALES				
	· · · · · · · · · · · · · · · · · · ·						

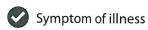
COVID INVESTIGATION/COMMUNICATION NURSING NOTES

Studen	t/Staff Name	Grade/Position:
Date	Comments:	
·/····································		
WWW.		

Signs and Symptoms	Allergies	Asthma	Cold	Influenza (Flu)	SARS-CoV-19	BD
Fever			Rare	Usual: lasts 3-4	Usual less offen in	
Body Aches (Myalgia)			Slight	Usual; often	Common (23%)	
Chills			Uncommon	Fairly common	Possible	
Fatigue, weakness		Fatigue/unable to participate fully in daily activties	Sometimes	Usual	Possible	
Sneezing	Common		Common	Sometimes		
Chest discomfort, cough	Common	Common	Mild to moderate; hacking cough	Common; can be severe	Usual (54%)	
Runny/Stuffy nose	Common		Common	Sometimes	Occasional (7.2%)	
Shortness of breath		Common				
Chills					Possible	
Headache					Common (28%)	
Repeated snaking with					Possible	
Nausea, vomiting or diarrhea				-	Occasional (11- 13%)	Common
Sore throat					()070)	
Loss of taste or smell					Possible	
Abdominal pain					r Ossible	C
Itchy, watery eyes	Common				Occasional (5.6%)	Common
Itchy, sensitive skin,red	Common				Possible-blotchy	
Wheeze, chest tightness	Common	Common			i desible-blotchy	
Red, cracked lips					Possible	
Ked eyes					Possible	
Swollen glands on one or both sides of the neck					Possible	
Swollen hands or feet					Possible	

Symptoms of COVID-19

Symptoms of COVID-19	Strep Throat	Common Cold	Flu	Asthma	Seasonal Allergies
FEVER	Ø		Ø		
COUGH					
SORE THROAT					
SHORTNESS OF BREATH					
FATIGUE					
DIARRHEA OR VOMITING					
RUNNY NOSE					
BODY/ MUSCLE ACHES					







COVID-19 FAQ's From your School Nurse 2020/2021

As we all transition to what this upcoming school year will look like, here are some important FAQ's that you may find helpful while in the building of your school. If you have further questions, please feel free to reach out to your school's health office and/or administration. All the information below can be found on ISBE with further clarification if you have further questions.

FACE COVERINGS -

Will my student (s) be required to wear a face covering? Yes. As required by IDPH, except while eating and during band, face coverings must be worn at all times in school buildings, even when social distance is maintained. All individuals in a school building must wear a face covering unless they have a medical contraindication, are under 2 years of age, have trouble breathing, or are unconscious, incapacitated, or unable to remove the face covering without assistance. Face coverings are not required outside if physical distance is maintained (if individuals remain 6 feet apart from each other). Face shields are not effective protection against coronavirus and should only be used in situations when other methods of protection are not available.

PHYSICAL DISTANCING -

Are all individuals in a school building required to maintain physical distance (remain 6 feet apart) at all times? Physical distancing must be observed as much as possible. It is recommended that excess furniture be removed from classrooms to allow for as much space as possible in between desks.

How will the school handle students coming into the buildings, hallway passing and lockers? Based on individual school buildings, and to adhere to physical distancing requirements and IDPH limitations on gathering sizes, when possible the following are potential situations for your student(s):

- Limit the number of persons within hallways at any given time to the greatest extent possible
- Limit required movement of students between classes.
- Provide hallway supervision using hall and bathroom monitors to ensure a limited number of persons enter bathrooms at one time.
- Suspend the use of lockers, if possible. Sharing lockers should be prohibited. If lockers must be used, consider staggering locker assignments and creating schedules to stagger locker access to allow for 6-foot distancing between students.

Is physical distance required to be maintained on school busses? No. No more than 50 individuals may be on a bus at one time. All individuals on a bus must wear a face covering. It is recommended that students from the same household sit together on a bus.

SYMPTOM SCREENINGS/TEMPERATURE CHECKS -

How should symptom screenings be administered? Based on individual Districts, temperature and symptom screenings or self-certification and verification for all staff, students, and visitors entering school buildings will be required. Individuals who exhibit symptoms, should not come to school and should be referred to a medical provider for evaluation, treatment and be given information about when they can return to school. Refer to your individual district for more information.

Can students under the age of 18 self-certify? No. For students who are not legally emancipated, parents/guardians or the individual who enrolled the student will certify on behalf of the student.

CAPACITY LIMITS -

What does 'one space' mean? Examples of one space may include one school bus, one classroom, or areas of a hallway. Capacity restrictions do not apply to an entire school building
What does 'one space' mean when outside? Each group of 50 or fewer individuals must remain 30 feet apart. If individuals are 6 feet apart at all times, face coverings do not need to be worn.

POTENTIAL COVID-19 CASE IN MY STUDENT(S) CLASS -

What to do if my student or another student is sent home with COVID-19 or COVID-19 like symptoms? Each school district will follow the below guidelines based from ISBE/IDPH along with the procedure developed for the individual health offices.

Individuals who have tested positive for COVID-19 or who are suspected of having COVID-19 infection should seek medical attention, self-isolate. Individuals who have had close contact with an individual who has tested positive for COVID-19 or is suspected of having COVID-19 infection should be quarantined at home and monitored for symptoms for 14 days. Individuals who did not have close contact can return to school immediately after disinfection. *Close contact means the individual was within 6 feet of the individual who tested positive for COVID-19 or is suspected of having COVID-19 infection for more than 15 minutes. Schools should provide a supervised isolation space for students/staff who are experiencing COVID-19-like symptoms and may be awaiting evaluation and/or pickup. Judgment of nursing professionals or the administrator/designee (in the absence of a nurse) must determine who is placed in the isolation space and the level of supervision (e.g., supervised by nurse or unlicensed personnel) required for persons within the quarantine space.

*Close contact - is defined as any individual who was within 6 feet of an infected person for at least 15 minutes, with or without masks, starting from 2 days before illness onset (or, for asymptomatic persons, 2 days prior to positive specimen collection) until the time the person is isolated.

* Isolation - separates sick people with a contagious disease from people who are not sick.

*Quarantine - separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

NOTE: Requirements are subject to change pursuant to updated public health guidance and changing public health conditions.

Above information has been resourced from CDC and ISBE, last updated July 17, 2020