

# Zion Lutheran School

*Christ-Centered, Classical Education*

## COVID-19 OPERATIONAL RESPONSE PLAN

Version Date: August 11, 2020

### RESOURCES

Kearney Public Schools Return to School Blueprint; Two Rivers COVID Risk Dial & Community Guidance; NAHLD (Nebraska Association of Local Health Directors); other Lutheran Schools response plans.

This COVID-19 Operational Response Plan is our best effort to institute best health practices to help protect against potential exposure and mitigate the impact of COVID-19 on our students and staff. There is no way to completely mitigate against the potential of COVID-19, no matter how many precautions are in place. Therefore, it is also not our philosophy to completely tear apart educational best practices and child development needs in the name of health and safety precautions alone. This plan reflects our best attempt to integrate and maintain practices which best promote student learning and social, emotional, and spiritual development in the safest manner we can determine and realistically implement, given the current situation.

The purpose of this blueprint is to provide a framework for how Zion Lutheran School of Kearney will respond to the COVID-19 pandemic and its impact on the educational program during the 2020-2021 school year. The framework is structured using tenets and tiers in order to allow the Zion to be nimble and responsive to changing public health circumstances. The presence of a formal plan will also support the school in articulating its plan for next fall in a clear, comprehensive, and transparent manner.

### ZION LUTHERAN PURPOSE STATEMENT

At Zion Lutheran School we strive to provide an excellent, classical education in a safe environment, while connecting students to Christ for life the Church, world, and eternity.

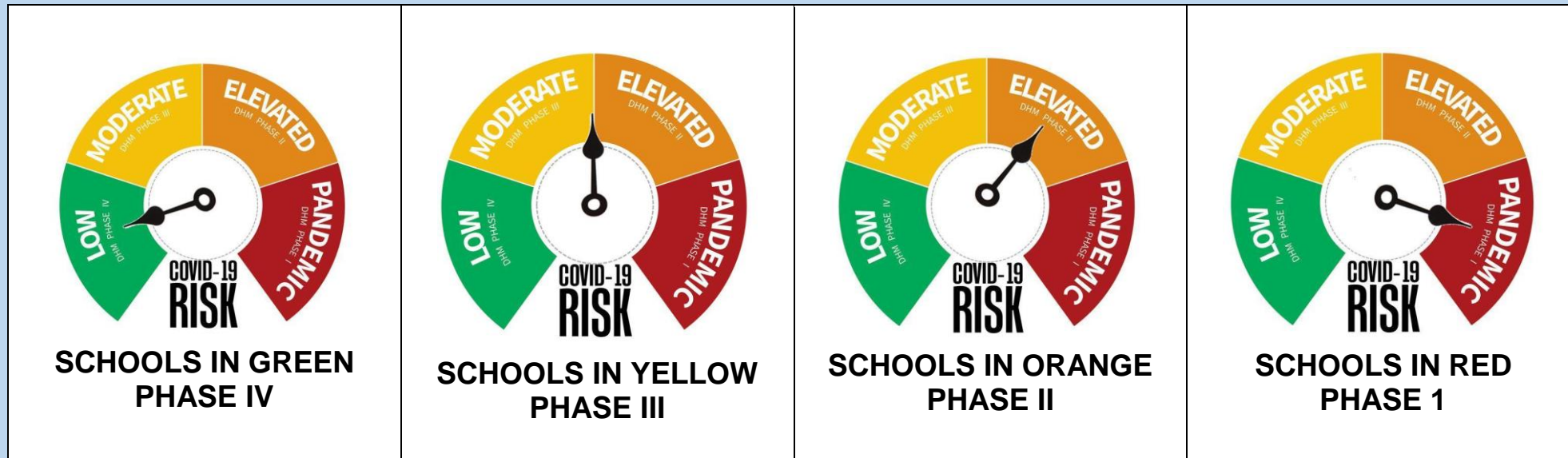
## SCENARIO, DESCRIPTION, & RATIONALE

Scenario	Description	Rationale
<b>A</b>	School is in session on campus for students & staff beginning in August as planned.	<ul style="list-style-type: none"> <li>➤ In this scenario, the school has a plan to meet guidelines provided for the reopening of schools and local public health conditions warrant a return to school on campus with appropriate safety precautions being made.</li> </ul>
<b>B</b>	Altered School Calendar	<ul style="list-style-type: none"> <li>➤ In this scenario, the beginning/ending of school and/or vacation and/or PD days could be altered to meet instructional requirements as indicated in Rule 14.</li> </ul>
<b>C</b>	School is in session (scenario A or B) with occasional short-term closures (2-5 days).	<ul style="list-style-type: none"> <li>➤ In this scenario, the district would anticipate providing educational continuity for students with occasional short-term closures that would be needed when a student or staff member who has been on campus tests positive for COVID-19. The purpose of the short-term closure (2-5 days) would be to contact trace, deep clean, and ensure the necessary exclusion of students and staff from campus for up to 14 days or as directed by public health officials.</li> </ul>
<b>D</b>	Hybrid of on campus (in-person) and virtual (remote learning) instruction for social distancing purposes	<ul style="list-style-type: none"> <li>➤ Hybrid learning will be available to those who request it. Virtual learning will be conducted in a manner similar to the spring of 2020 via platforms of Google classroom and Zoom meetings.</li> </ul>
<b>E</b>	Remote Learning	<ul style="list-style-type: none"> <li>➤ Necessary in the event of school building closure.</li> </ul>

# OPERATIONAL ZONES

## Tiered Responses

The following factors will be considered for movement from one tier to the next. Zion Lutheran will publish its own risk dial based on local school conditions and in consultation with the local health department. The risk dial will be published on the website and will be changed as conditions require.



Green--DHM Phase IV Low Risk	Yellow--DHM Phase III Moderate Risk	Orange--DHM Phase II Elevated Risk	Red--DHM Phase I Pandemic
<ul style="list-style-type: none"> <li>No confirmed cases within the buildings</li> <li>No Directed Health Measures that limit the school building capacity</li> </ul>	<ul style="list-style-type: none"> <li>Confirmed case(s) in building</li> <li>Consultation with Health Department</li> <li>Directed Health Measures</li> <li>Governor or Commissioner of Education Guidance</li> </ul>	<ul style="list-style-type: none"> <li>Confirmed case(s) in building</li> <li>Consultation with Health Department</li> <li>Directed Health Measures</li> <li>Governor or Commissioner of Education Guidance</li> </ul>	<ul style="list-style-type: none"> <li>Confirmed case(s) in building</li> <li>Consultation with Health Department</li> <li>Directed Health Measures</li> <li>Governor or Commissioner of Education Guidance</li> </ul>

## Building Procedures

Green--DHM Phase IV Low Risk		Yellow--DHM Phase III Moderate Risk	Orange--DHM Phase II Elevated Risk	Red--DHM Phase I Pandemic
School/ Academic Plan	<ul style="list-style-type: none"> <li>School conducted as normal</li> <li>Buildings open</li> </ul>	<ul style="list-style-type: none"> <li>Increased social distancing</li> <li>Buildings open</li> </ul>	<ul style="list-style-type: none"> <li>Limited student contact</li> </ul>	<ul style="list-style-type: none"> <li>School buildings closed</li> <li>Remote learning for PK-12 students</li> </ul>
Temperature Checks	<p>Temperature checks will be conducted twice per day.</p> <ul style="list-style-type: none"> <li>100.4 threshold (home 72 hours fever free w/o medication)</li> <li>An earlier return may be possible with a doctor's return to school note.</li> <li>Temperatures for tardies students are taken in the office prior to going to class.</li> </ul> <p>Two step process</p> <ul style="list-style-type: none"> <li>Temperature check in classroom</li> <li>Temperature check then in office to verify and send home</li> <li>Temperatures taken in the morning upon arrival and again at lunch or after lunch (avoid after recess)</li> </ul> <p>Staff Temperature Check:</p> <ul style="list-style-type: none"> <li>Staff will have their temps taken prior to staff devos every morning.</li> </ul>	<p>Temperature checks will be conducted twice per day.</p> <ul style="list-style-type: none"> <li>100.4 threshold (home 72 hours fever free w/o medication)</li> <li>An earlier return may be possible with a doctor's return to school note.</li> <li>Temperatures for tardies students are taken in the office prior to going to class.</li> </ul> <p>Two step process</p> <ul style="list-style-type: none"> <li>Temperature check in classroom</li> <li>Temperature check then in office to verify and send home</li> <li>Temperatures taken in the morning upon arrival and again at lunch or after lunch (avoid after recess)</li> </ul> <p>Staff Temperature Check:</p> <ul style="list-style-type: none"> <li>Staff will have their temps taken prior to staff devos every morning.</li> <li>If temp is above 100.4 the principal will be notified.</li> </ul>	<p>Temperature checks will be conducted twice per day.</p> <ul style="list-style-type: none"> <li>100.4 threshold (home 72 hours fever free w/o medication)</li> <li>An earlier return may be possible with a doctor's return to school note.</li> <li>Temperatures for tardies students are taken in the office prior to going to class.</li> </ul> <p>Two step process</p> <ul style="list-style-type: none"> <li>Temperature check in classroom</li> <li>Temperature check then in office to verify and send home</li> <li>Temperatures taken in the morning upon arrival and again at lunch or after lunch (avoid after recess)</li> </ul> <p>Staff Temperature Check:</p> <ul style="list-style-type: none"> <li>Staff will have their temps taken prior to staff devos every morning and again in the afternoon.</li> <li>If temp is above 100.4 the principal will be notified.</li> </ul>	

Custodial	<ul style="list-style-type: none"> <li>Daily routine cleaning procedures of student attendance centers</li> <li>Routine infectious disease protocol <ul style="list-style-type: none"> <li>Staff will comply with State and/or local health department requirements</li> </ul> </li> <li>Staff will follow manufacturer's instructions regarding the use and maintenance of equipment &amp; use &amp; storage of chemicals for cleaning &amp; sanitizing.</li> <li>Spray bottles with disinfectant provided for all PS-8.</li> <li>Signage for reopening</li> </ul>	<ul style="list-style-type: none"> <li>Continue Level I procedures <u>plus</u> heightened disinfection of touch points or areas.</li> <li>Custodians will provide heightened disinfection of touch points or areas of specific concern in student attendance centers identified by the Principal.</li> <li>Principal will determine routine cleaning schedules at each building and will require modification to meet heightened disinfection needs.</li> </ul>	<ul style="list-style-type: none"> <li>Continue Level I and II services <u>plus</u> increase disinfection procedures.</li> <li>Increased frequency and increased number of surfaces within classrooms to be disinfected to include daily midday disinfection of desktops and touch points or areas of specific concern identified by the Facilities Director.</li> <li>Principal will communicate to custodians of affected student attendance centers the specific area(s), surfaces(s), schedule, procedure and product to be used for heightened disinfection.</li> </ul>	
Lunch and Breakfast	<ul style="list-style-type: none"> <li>Lunch served in the cafeteria.</li> </ul>	<ul style="list-style-type: none"> <li>Lunch in the cafeteria with physical distancing.</li> <li>Extra sanitation procedures will be used.</li> <li>Some food items may be limited.</li> <li>Parents will not be allowed to eat lunch with students.</li> </ul>	Lunch in the classroom. The cooks will be consulted on menu options to make either class delivery or more carry-friendly options.	
Recess	<ul style="list-style-type: none"> <li>Schools will continue to have recess as scheduled with handwashing or hand sanitizer upon entry.</li> </ul>	<ul style="list-style-type: none"> <li>Schools will implement zones for recess for assigned students to support physical distancing.</li> <li>Cleaning will be completed daily</li> <li>No community balls, jump ropes, or hula hoops available. Classes may use equipment that stays with their class only.</li> </ul>	Same as yellow zone	
PS-8 Field Trips	Regular field trip opportunities can be scheduled.	No fall off site elementary or preschool field trips until further notice. Spring field trips will be reassessed by the Board of Education.	No field trips will be available	
Specials (Music & P.E.)	<ul style="list-style-type: none"> <li>Students transition to music, P.E.</li> </ul>	<ul style="list-style-type: none"> <li>Music will continue to be held in music room, but classes will avoid mixing in entry way.</li> </ul>	<ul style="list-style-type: none"> <li>Music teacher will go from classroom to classroom.</li> <li>Same as yellow.</li> </ul>	

		<ul style="list-style-type: none"> <li>• P.E. teachers will make a conscientious effort to teach outside and will disinfect equipment after each lesson.</li> <li>• Students will need to be masked for singing unless outdoors.</li> </ul>		
Handwashing	<ul style="list-style-type: none"> <li>• PS/PK scheduled 2-3 times a day (1/2 day format)</li> <li>• K-8 scheduled 3-4 times a day.</li> </ul>	<ul style="list-style-type: none"> <li>• PS/PK scheduled 2-3 times a day (1/2 day format)</li> <li>• K-8 scheduled 3-4 times a day.</li> <li>• Nurse talks supporting hand washing.</li> </ul>	Same as yellow zone.	
Hallways	<ul style="list-style-type: none"> <li>• K-8 students transition normally with staff support</li> </ul>	<ul style="list-style-type: none"> <li>• K-8 students transition and some specialists come to classrooms.</li> <li>• Some areas of the building off limits. Scheduled transitions.</li> </ul>	<ul style="list-style-type: none"> <li>• K-8 students transition and all specialists come to classrooms, with p.e. being a possible exception.</li> <li>• PK-8 students may be in isolated classrooms with only limited and scheduled hallway access.</li> </ul>	
Beginning of the day staff	<ul style="list-style-type: none"> <li>• Teachers will report for duty as normal. Devos will be at 7:50 with one teacher on upstairs duty in the Fellowship Hall.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff devos at 7:25.</li> <li>• Teachers should be in their room and ready to receive students by 7:45 am.</li> <li>• Students will enter the building when doors open at 7:45 and go directly to their classroom for temperature checks.</li> </ul>	Same as yellow zone	
Beginning of the day students	<ul style="list-style-type: none"> <li>• Early arriving students may report to the Fellowship Hall for pick-up by staff at 8:10.</li> <li>• Students arriving after 8:10 may report directly to their classrooms.</li> </ul>	<ul style="list-style-type: none"> <li>• PS-8 Students will enter the building when doors open at 7:45 and go directly to their classroom for temperature checks and hand-washing.</li> </ul>	Same as yellow zone	
Dismissal	<ul style="list-style-type: none"> <li>• Regular dismissal.</li> <li>• All students will be required to leave the building at the end of the day unless in an approved activity, after school program, or working with a teacher.</li> </ul>	<ul style="list-style-type: none"> <li>• Students must wear masks at dismissal.</li> <li>• Students will remain in class cohorts outside until pickup with their homeroom teacher.</li> </ul>	Same as yellow zone	



<p>Building Access</p>	<ul style="list-style-type: none"> <li>Temp checks for visitors that enter the building.</li> <li>Zion events will not require a mask, but masks are encouraged if needed with appropriate social distancing utilized when possible.</li> <li>Non Zion events are at the discretion of the event sponsors.</li> <li>Parents may eat lunch with their child when scheduled with the office.</li> </ul>	<ul style="list-style-type: none"> <li>Parents are allowed to drop off students in building if wearing mask.</li> <li>Masks required for all visitors and not provided by the district.</li> <li>Masks are required at any Zion sponsored events before or after school.</li> <li>Non Zion events are at the discretion of the event sponsors.</li> <li>Parents will not be allowed to eat lunch with students</li> </ul>	<ul style="list-style-type: none"> <li>No outside visitors or user groups allowed on campus.</li> </ul>	<ul style="list-style-type: none"> <li>No campus access available beyond required personnel.</li> </ul>
<p>Facemasks</p>	<ul style="list-style-type: none"> <li>Face masks shields will be provided as requested for everyone but not required for anyone.</li> <li>Families are encouraged to provide their own facemasks for students; if this is not feasible, the school will provide.</li> </ul>	<ul style="list-style-type: none"> <li>Staff required to wear face shields during instruction and masks or when not in the classroom. Staff may be unmasked outside.</li> <li>Families are encouraged to provide their own facemasks for students; if this is not feasible, the school will provide.</li> <li>Student mask/shield use is required for grades 4-8 in the classroom, and required for all students during morning arrival, end of day, chapel, music and other times where cohorts may mix..</li> <li>All E.C.E. aides will wear masks at all times.</li> <li>Grades K-3 are not required to be masked when alone in cohorts, though shields may be encouraged when activities bring students close to each other.</li> </ul>	<ul style="list-style-type: none"> <li>Families are encouraged to provide their own facemasks for students; if this is not feasible, the school will provide.</li> <li>Staff requirements same as yellow.</li> <li>Students required to wear a mask outside the classroom.</li> <li>All E.C.E. aides will wear masks at all times</li> </ul>	
<p>Restrooms</p>	<ul style="list-style-type: none"> <li>Regularly scheduled and as needed.</li> </ul>	<ul style="list-style-type: none"> <li>Regularly scheduled and as needed.</li> </ul>	<ul style="list-style-type: none"> <li>Regularly scheduled and as needed.</li> </ul>	
<p>Chapel</p>	<ul style="list-style-type: none"> <li>Regularly scheduled.</li> <li>Family groups may be utilized.</li> </ul>	<ul style="list-style-type: none"> <li>Regularly scheduled.</li> <li>Students will sit in class cohorts.</li> </ul>	<ul style="list-style-type: none"> <li>Same as yellow.</li> </ul>	

		<ul style="list-style-type: none"> <li>Class cohorts will observe social distancing from other classes by alternating pew seating.</li> <li>Cohorts will be masked.</li> <li>Students may bring own hymnal from class or utilize printed order of service.</li> </ul>		
Water Fountains	<ul style="list-style-type: none"> <li>Regularly scheduled water breaks.</li> <li>Students are encouraged to bring individual water bottles.</li> </ul>	<ul style="list-style-type: none"> <li>Students are encouraged to bring individual water bottles.</li> <li>The Water Fountain is closed and students are encouraged to bring individual water bottles.</li> </ul>	<ul style="list-style-type: none"> <li>The Water Fountain is closed and students are encouraged to bring individual water bottles.</li> </ul>	
Classroom Seating, Materials Usage, & Sanitization	<ul style="list-style-type: none"> <li>Regular classroom/teacher preferred arrangement</li> <li>Social distancing will be utilized when possible.</li> <li>Regular classroom supply usage. <ul style="list-style-type: none"> <li>Encourage individual student supplies.</li> </ul> </li> <li>Regular classroom cleaning.</li> </ul>	<ul style="list-style-type: none"> <li>Seating arrangements encouraged to maximize distancing.</li> <li>Students utilize individual supplies when possible.</li> <li>Minimize furniture and center items</li> <li>P.E. and other equipment is cleaned between classes</li> <li>Contaminated materials will be isolated for cleaning each day</li> </ul>	<ul style="list-style-type: none"> <li>Desks separated and not in pods. (Avoid face to face seating options)</li> <li>Row seating</li> <li>Students will be limited to specific classrooms.</li> <li>Locations in the building as determined and outlined in the alternate schedule.</li> <li>Increased sanitization measures</li> <li>Some materials will not be allowed. Only necessary items.</li> </ul>	
Technology	<ul style="list-style-type: none"> <li>1-to-1 devices provided to all 4-8 students.</li> <li>1-to-1 devices 4-8 stay at the building.</li> </ul>	<ul style="list-style-type: none"> <li>Devices will be cleaned daily according to tech department guidance.</li> </ul>	<ul style="list-style-type: none"> <li>Devices will be cleaned daily according to tech department guidance.</li> </ul>	<ul style="list-style-type: none"> <li>Chromebooks are used to complete online/remote learning.</li> </ul>
5-8 Activities	<ul style="list-style-type: none"> <li>Activities and Athletics will be conducted as normal.</li> </ul>	<ul style="list-style-type: none"> <li>Activities and Athletics will be conducted in coordination with participating schools.</li> <li>Social distancing for fans may be observed.</li> <li>All spectators are to be masked.</li> </ul>	<ul style="list-style-type: none"> <li>Same as yellow.</li> </ul>	<ul style="list-style-type: none"> <li>Activities and Athletics will be suspended.</li> </ul>
Student Attendance	<ul style="list-style-type: none"> <li>All students in grades PS-8 will attend school in person.</li> </ul>	<ul style="list-style-type: none"> <li>All students in grades PK-8 will attend school in person.</li> <li>Accommodations may be made for students in K-8 who are unable to</li> </ul>	<ul style="list-style-type: none"> <li>Same as yellow.</li> </ul>	



	<ul style="list-style-type: none"> <li>Accommodations will not be made for students in K-12 who are unable to attend in person.</li> <li>Students will only have this option with a medical excuse provided by a doctor with a specified period of time notated.</li> </ul>	<p>attend in person to utilize synchronous online learning through Zoom and other remote learning tools. Synchronous means that students log on to receive instruction with their class at certain set times during the school day.</p> <ul style="list-style-type: none"> <li>Students will only have this option with a medical excuse provided by a doctor with a specified period of time notated.</li> <li>This will only be possible as Zion's technology capabilities allow.</li> </ul>		
Staff Attendance	<ul style="list-style-type: none"> <li>All staff will report as normal.</li> <li>Any questions or concerns relative to work expectations should be directed to the principal.</li> </ul>	<ul style="list-style-type: none"> <li>All staff will report as normal.</li> <li>Any questions or concerns relative to work expectations should be directed to the principal.</li> </ul>	<ul style="list-style-type: none"> <li>All staff will report as normal.</li> <li>Any questions or concerns relative to work expectations should be directed to the principal.</li> </ul>	
After School Program	<ul style="list-style-type: none"> <li>Temperatures taken upon arrival.</li> <li>Handwashing upon arrival.</li> <li>Regular scheduled program activities.</li> </ul>	<ul style="list-style-type: none"> <li>Temperatures taken upon arrival.</li> <li>Handwashing upon arrival.</li> <li>Students divided into small groups for activities.</li> <li>Follow all above processes for recess and off site activities.</li> </ul>	<ul style="list-style-type: none"> <li>After School Program will not be offered.</li> </ul>	

## Potential Tiered Responses/Consultation with Health Department

<p>1 or more confirmed case(s)* in the building of a student or staff member.</p>	<ul style="list-style-type: none"> <li>A more restrictive environment will be implemented up to potential extended (6 days or more) building closure.</li> <li>Zion will communicate the situation with building stakeholders.</li> <li>In the event of repeated confirmed cases, district officials will confer with the health department for a closure plan of the building.</li> <li>School nurses will be consulted for building closure/reopening planning.</li> <li>Sanitization plan will be executed by the teaching/custodial.</li> <li>Zion will execute an immediate remote learning plan and schedule.</li> <li>Reopening communications will be provided to stakeholders from the district.</li> </ul>
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1 confirmed case* of immediate household members of a staff member.	<ul style="list-style-type: none"> <li>• Self-quarantine for 10-14 days for household members.</li> <li>• Teacher continues to teach to the class virtually by following the remote learning plan (based on the situation) and/or a sub may be provided.</li> <li>• If Zion is unable to cover a sub, then the class will transition to a remote learning plan.</li> </ul>	
1 confirmed case* immediate household member of students.	<ul style="list-style-type: none"> <li>• Self-quarantine for 10-14 days.</li> <li>• Teachers will provide remote learning opportunities.</li> </ul>	
Confirmed exposure* of staff or travel to an impacted state/country/location.	<ul style="list-style-type: none"> <li>• Self-quarantine for 10-14 days for household members.</li> <li>• Teacher continues to teach to the class virtually by following the remote learning plan (based on the situation) and/or a sub may be provided.</li> <li>• If Zion is unable to cover a sub, then the class will transition to a remote learning plan.</li> </ul>	
Confirmed exposure* of students or travel to an impacted state/country/location.	<ul style="list-style-type: none"> <li>• Self-quarantine for 10-14 days.</li> <li>• Teachers will provide remote learning opportunities.</li> </ul>	
Visitor who has entered our building and is a confirmed case.	<ul style="list-style-type: none"> <li>• A more restrictive environment could be implemented up to potential extended (6 days or more) building closure.</li> <li>• The District will communicate the situation with building stakeholders.</li> <li>• District officials will confer with the health department for a closure plan (if needed) of that building.</li> <li>• School nurses will join a district team for building closure/reopening planning (if needed).</li> <li>• Sanitization plan will be executed by the district facilities team.</li> <li>• Building will execute an immediate remote learning plan and schedule (if the building is closed).</li> <li>• Reopening communications will be provided to stakeholders from the district.</li> </ul>	
<p><i>*A case is considered “confirmed” when the individual has had a positive test conducted by a medical professional.</i></p> <p><i>*A confirmed exposure will be based on the continued tracing of the medical community.</i></p>		
Short Term Closure	<ul style="list-style-type: none"> <li>• School building closed for up to 2-5 school days</li> </ul>	<ul style="list-style-type: none"> <li>• Remote learning will be used by teachers</li> </ul>
Extended Building Closure	<ul style="list-style-type: none"> <li>• School building closed for 6 school days or more</li> </ul>	<ul style="list-style-type: none"> <li>• Remote learning will be used by teachers</li> </ul>