View all Assignments for a Section

There are two ways to view all assignment for a section, through the Grade Book Settings and through the Assignment Overview.

Through the Grade Book or Planner

PATH: *Campus Instruction > Grade Book > Settings > Assignment List*
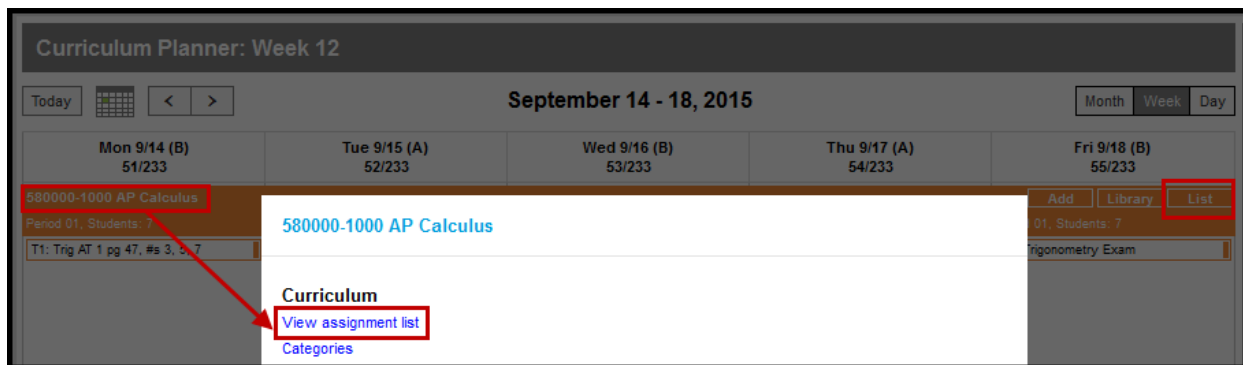
PATH: *Campus Instruction > Planner > List or Section Name > View assignment list*

From the Grade Book, expand the Settings menu and click the Assignments List to view all assignments:
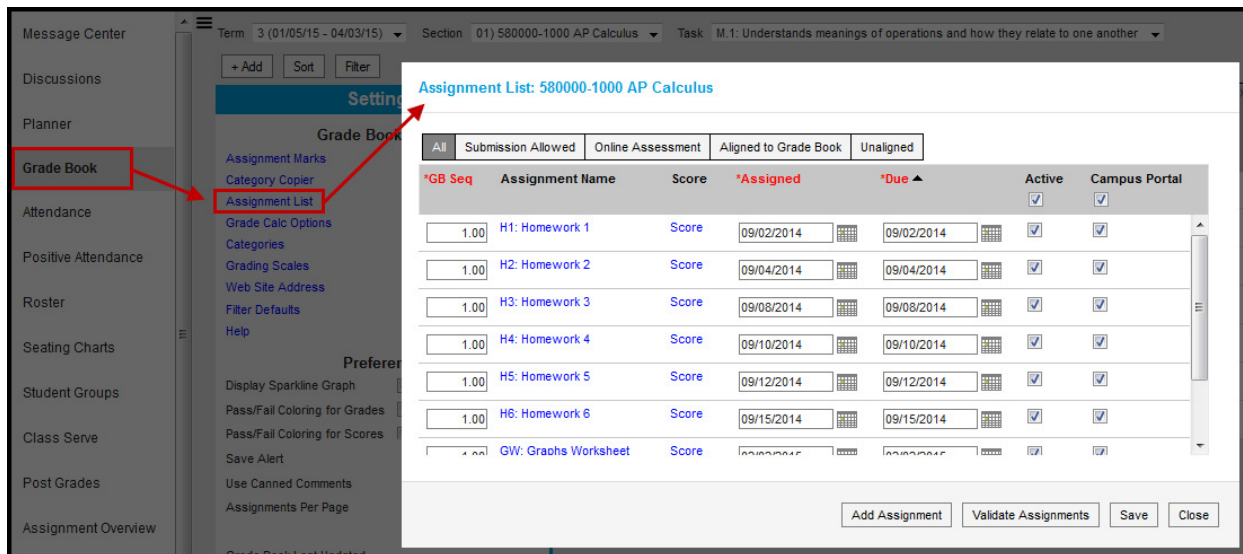
Assignment List from the Grade Book

From the Planner, click the **List** option in the section heading of the Planner, or click the **Section's name** and then **View assignment list**.

*Options for Accessing the Assignment List from the Planner*From this assignment list, you have various options for filtering, updating, and other actions.

Filtering the Assignments List

Use the buttons along the top of the list filter the assignments in your current view:

Filter	Assignments Shown
Submission Allowed	Assignments that have *Enable Student Submission* marked in the Student Work Product area.
Online Assessment	Assignments that have *Enable Online Assessment* marked in the Student Work Product area.
Aligned to Grade Book	Assignments that have the *Align to Grade Book* checkbox marked, which also means the assignment is aligned to at least one standard or grading task and is available for scoring in the Grade Book.
Unaligned	Assignments that do not have the *Align to Grade Book* checkbox marked and are not available in the Grade Book for scoring.

Draft Assignments

Teachers who are participating in the Closed Beta release of Assignment Drafts can filter how drafts display in your Assignment List. Filter the list to **hide** draft assignments, to **show** them interspersed with your other assignments, or to **show only** draft assignments.
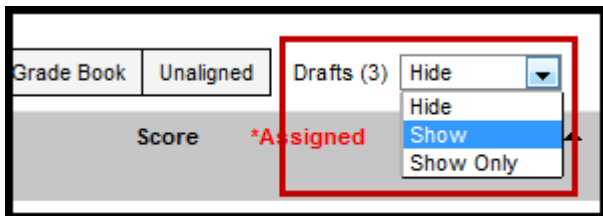
Draft Assignments in the Assignment List

Actions available in the List

From the list, the Sequence, Assigned Date, Due Date, Active checkbox (include in grade calculations), and Campus Portal checkbox (visible on the Portal) can be modified and saved.

The following other actions are also available:

- View the assignment detail by clicking the **Assignment Name**.
- Click **Score** to access the Multi-Score editor, where you can score all alignments for an assignment.
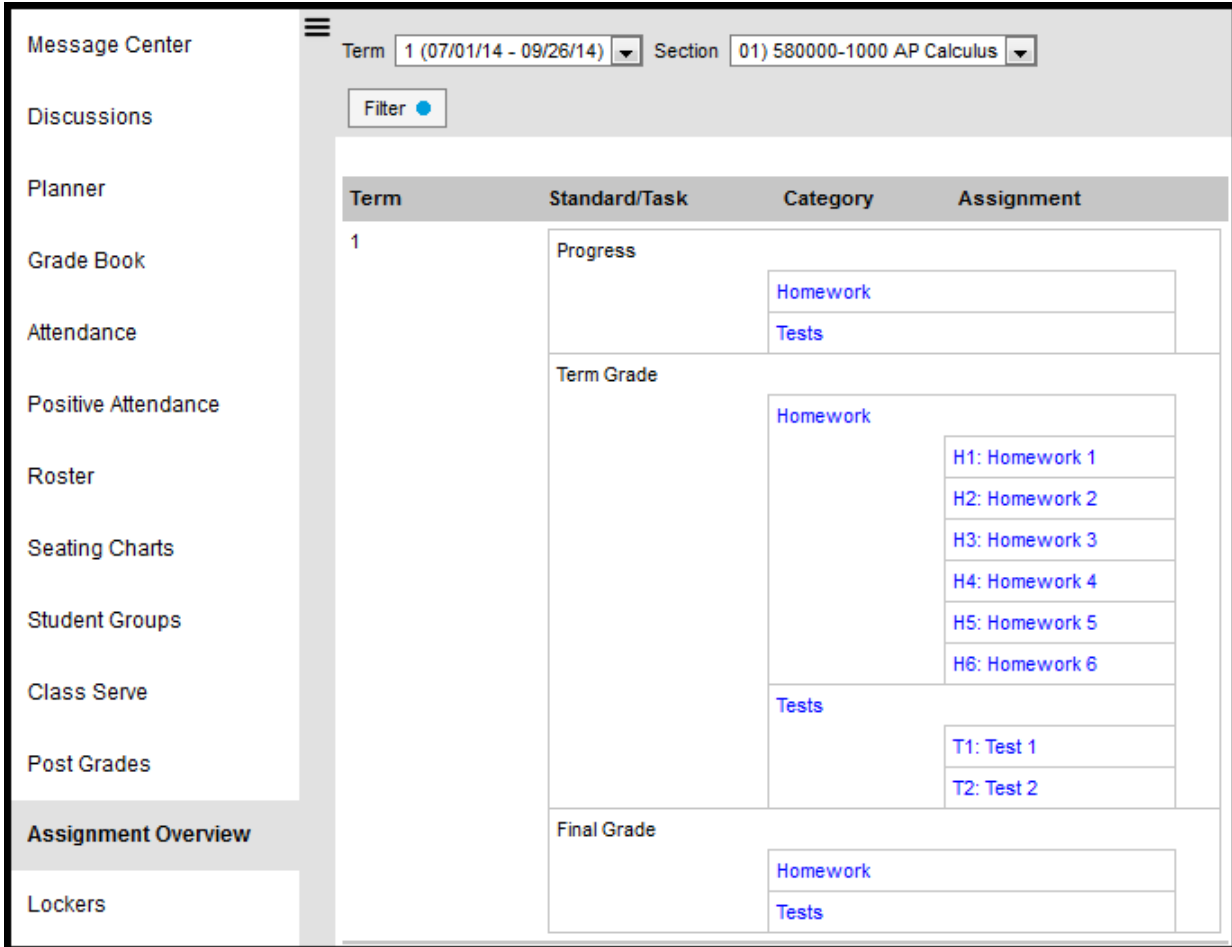- Add Assignment.
- Validate Assignments.

Make sure to **Save** any changes you've made in the list before you leave.

Through the Assignment Overview

The Assignment Overview provides a list of all assignments in a section, grouped by Standard/Task and Category.
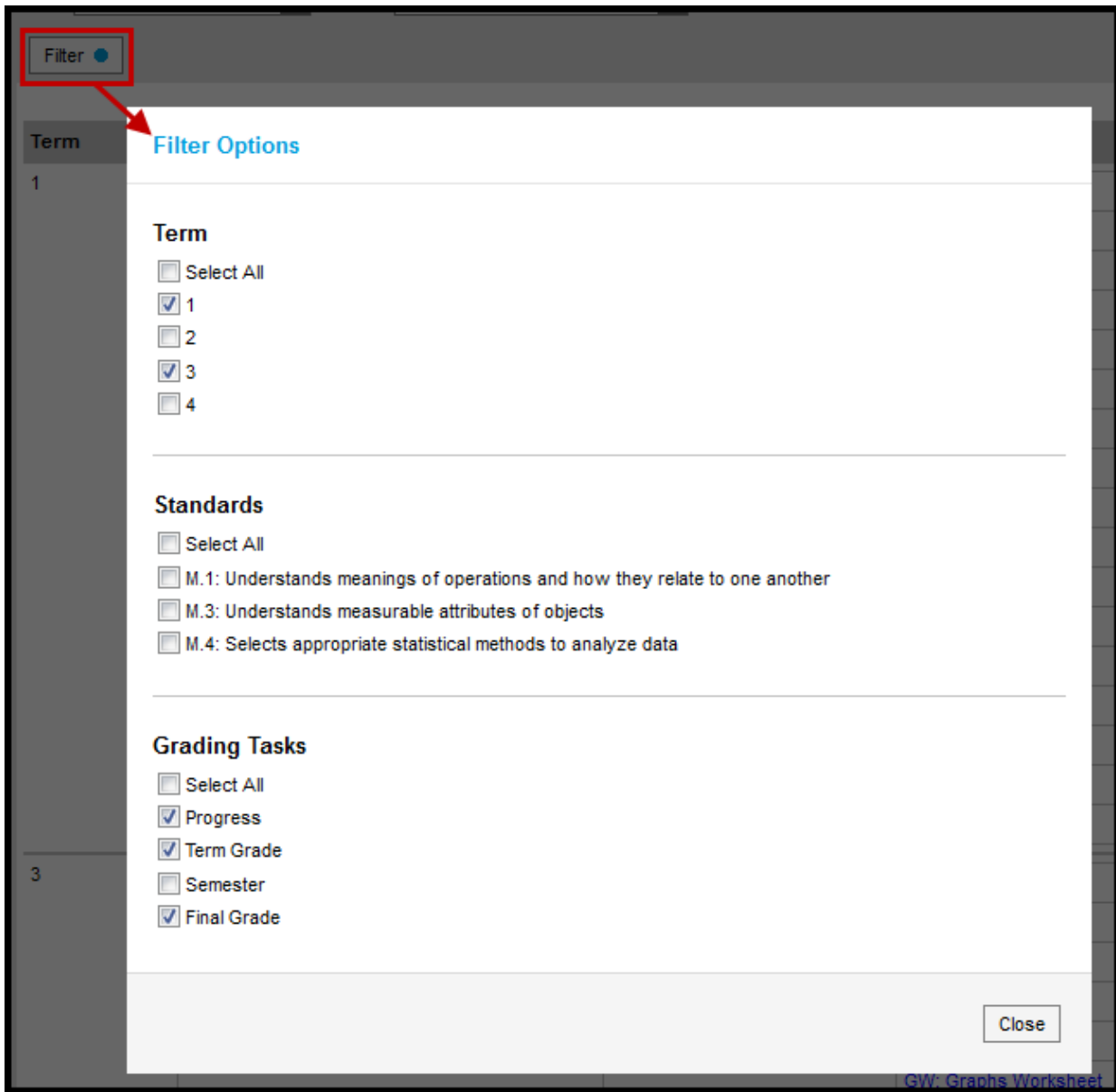
To view assignments, select a **Term** and then a **Section** in that term at the top of the tool.

Assignment Overview

Filtering the Assignment Overview

Click **Filter** to view the filtering options for which Terms, Standards, and Grading Tasks display in the overview. A blue dot appears in the Filter button when a filter is set.

Filters Available in the Overview