

Grade Book Analysis Tools

The Grade Book includes a variety of tools designed to help teachers view and analyze their students' data in different ways.

Options such as [filtering](#) and color-coding change the visual display of the Grade Book to highlight patterns in student performance and help teachers drill into specific problem areas.

Other options display score data in a new way, such as sparkline graphs and box and whisker diagrams. Some analysis tools differ based on whether you are viewing a [Grading Task](#) that uses traditional scoring logic or a [standards-based](#) approach scored with rubrics.

Finally, the Grade Totals section provides basic calculations based on student performance. These sections also differ based on whether you're scoring [Tasks](#) or [Standards](#).

Keyboard Shortcuts

The following keyboard shortcuts are available when using the Grade Book:

Key Command	Result
Arrow Keys, Tab, Shift, Enter	Navigate among score cells in the direction of the arrow, Tab to move right, Enter to move down, Shift Tab to move left, Shift Enter to move up.
ALT >	Moves to the next task in the currently selected term.
ALT <	Moves back one task in the currently selected term.
ALT A	Expands the Assignment area for using the Fill Options and entering score comments and flags.
ALT S	Expands the Student area to view student demographics and performance graphs.
ALT E	Opens the Assignment Tool for the current assignment to be edited.
ALT N	Opens the Assignment Tool within the Grade Book to create a new assignment.
ALT T	Expands or collapses the Grade Totals area.
ALT G	Expands or collapses the Settings area.