



CARLSBAD MUNICIPAL SCHOOL DISTRICT

Dr. Gerry Washburn, Superintendent

408 North Canyon, Carlsbad, NM 88220

(575)234-3300

August 17, 2020

School Starts Remotely and Online August 24

Carlsbad Municipal Schools will start school 100% online and remote learning starting August 24, 2020. Online and remote learning is the best option for protecting the health and safety of our Carlsbad Municipal Schools community during the COVID-19 pandemic. Carlsbad Municipal Schools will transition remote learning to the Hybrid learning model beginning September 8th, if approved to do so and in accordance with the New Mexico Public Education Department guidelines.

Connectivity

The district has expanded the wireless capabilities in the parking lots of the following schools to ensure free access to wireless internet: Cottonwood, Desert Willow, Ocotillo, Carlsbad Intermediate School, and Carlsbad High School.

Device and Information Pick Up

Schools will be distributing computing devices and other materials via a drive-thru service at their school site. Below is the schedule:

PreK- Hillcrest

All PreK (Hillcrest) students' families will be contacted to set up appointments for virtual family home visits. Virtual Family home visits will start August 24th. Students will be provided instructional packets Thursday, August 20, from 1:00 p.m. -3:00 p.m. in the parking lot by the cafeteria. 100% Online Prek Students (Hillcrest CAVE students) will receive their electronic devices at this time as well.

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All plans are subject to change pending New Mexico Departments of Health and Education orders.

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Elementary Schools

Sunset, Thursday, August 20, 8:00 a.m. – 11:00 a.m. Map was mailed and on Sunset's webpage

Monterrey, Thursday, August 20, 9:00 a.m. – 11:00 a.m. Bus lane

Ocotillo, Thursday, August 20, 1:00 p.m. – 4:00 p.m. North bus lane under the blue canopies

Cottonwood, Thursday, August 20, 4:00 p.m. – 6:00 p.m. See map on school webpage

Desert Willow, Thursday, August 20, 1:00 p.m. – 4:00 p.m. Fire lane next to building

ECEC, Thursday, August 20, 9:00 a.m. – 1:00 p.m. Front of building

Secondary Schools

CSGA(Carlsbad SixthGrade Academy) Monday, August 17, 9:00 a.m. – 12:00 p.m. and Tuesday, August 18, 4:00 p.m. – 7:00 p.m. in the Bus Lane. This is for ALL students to pick-up schedules, paperwork, IDs and if needed, chromebooks.

CIS (Carlsbad Intermediate School) – The schedule below is for schedule pick-up, paperwork, IDs and if needed, chromebooks.

- **The 7th and 8th grade CAVE students enrolled in 100% online only: Tuesday, August 18, using the bus lane**
7th Grade 8:00 a.m. –10:00 a.m. 8th Grade 10:00 a.m. – 12:00 p.m.
- **In-Person/Hybrid students:**
7th Grade only, Wednesday, August 19 using the bus lane
Last name: A-L 8:00 a.m. – 10:00 a.m.
Last name: M-Z 10:00 a.m. – 12:00 p.m.
8th Grade only, Thursday, August 20 using the bus lane
Last name: A-L 8:00 a.m. – 10:00 a.m.
Last name: M-Z 10:00 a.m. – 12:00 p.m.

CHS (Carlsbad High School) This is ONLY for Chromebooks.

August 17 (Monday) & 18 (Tuesday), 8:00 a.m. – 10:00 a.m. in front of the Freshman building near the main entrance of the campus.

CECHS (Carlsbad Early College High School) Textbook return and pick up

Only three students will be permitted in the building at a time. Please enter the building through the main office entrance and Mrs. Pinto will direct you from there. Please practice proper social distancing while in the building and while waiting outside the building. All students must wear a face mask in order to enter the building.

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Seniors August 17, Monday

Last name: A-L 8:00 a.m. – 12:00 p.m. Last name: M-Z 1:00 p.m. – 4:00 p.m.

Juniors August 18, Tuesday

Last name: A-L 8:00 a.m. – 12:00 p.m. Last name: M-Z 1:00 p.m. – 4:00 p.m.

Freshmen and Sophomore information for picking up books and exchanging technology will be released this week by the school. Information will be posted on the CECHS Facebook page, Remind 101 and class of 2023 and 2024 Google Classrooms.

Carlsbad Enrichment Center

School will contact students directly for pick-up times.

School Meals

The Carlsbad Municipal Schools Student Nutrition Department will provide meals to enrolled Carlsbad Municipal School students during the school year.

The cost per meal is: Elementary: \$2.10 Secondary: \$2.35

You must have your child's school issued student ID card to pick up meals. This ID can be picked up at the chromebook distribution for your child's school. A copy will also be placed in their back-to-school packet or paperwork. ALL families need to complete a Free and Reduced Meal Application. This form can be accessed at www.carlsbad.strataapps.com or through the Carlsbad Municipal Schools Homepage, www.carlsbadschools.net. Click on **Menu**, scroll down to **FAMILIES**, click on **Free & Reduced Meal Application**. Paper applications are available at the schools. If your child previously qualified for Free or Reduced meals, this application must be completed each school year to continue those services.

Families will be able to pick up **both breakfast and lunch** (drive-thru meal service).

Take-home-meals for students only beginning on **August 24th from 9:30-11:00**.

All 100% Online students will report to their original homeschool to pick up their meals; Carlsbad Enrichment Center and Early College students can pick up meals at CHS.

School Supply Lists

School supply lists will be posted on the school website when they are available www.carlsbadschools.net

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THE CAVE (The Carlsbad Academy of Virtual Education) 100% Online Instruction

Due to the increased request of online instruction, all students that have requested 100% online instruction (THE CAVE) will show enrollment at their home school. If you have any questions about online instruction you can reach out to the home school or call the district office at (575)234-3300.

Contact Information

Please reach out to your building principal should you have any questions.

Hillcrest Pre-K School - 575-234-3313 Principal: Marianne Burnett
Early Childhood Education Center (ECEC) - 575-234-3303 Principal: Lynde Longbine
Cottonwood Elementary - 575-234-3304 Principal: Lacye Goad
Desert Willow Elementary - 575-234-3310 Principal: Jenn Whitehead
Monterrey Elementary - 575-234-3309 Principal: Janice Rodriguez
Ocotillo Elementary - 575-234-3312 Principal: Lindsay Garza
Sunset Elementary - 575-234-3315 Principal: Yolanda Pirtle
Carlsbad Sixth Grade Academy (CSGA) - 575-234-3316 Principal: Amy Coll
Carlsbad Intermediate School (CIS) - 575-234-3318 Principal: Andrea Edmondson
Carlsbad High School (CHS) - 575-234-3319 Principal: Jesse Fuentes
Carlsbad Early College High School (CECHS) - 575-234-9415 Principal: Lesley Galyas
Carlsbad Enrichment Center - 575-234-3305 Principal: Rob Christiansen

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