



WELCOME TO GOOGLE CLASSROOM

Google Classroom is designed to help teachers and students communicate and collaborate, manage assignments paperlessly, and stay organized.

FIRST LOGIN FOR STUDENTS

Go to classroom.google.com.

The first time you arrive at the Google Classroom website (if you have never logged in) you will see a screen like the one to the right.

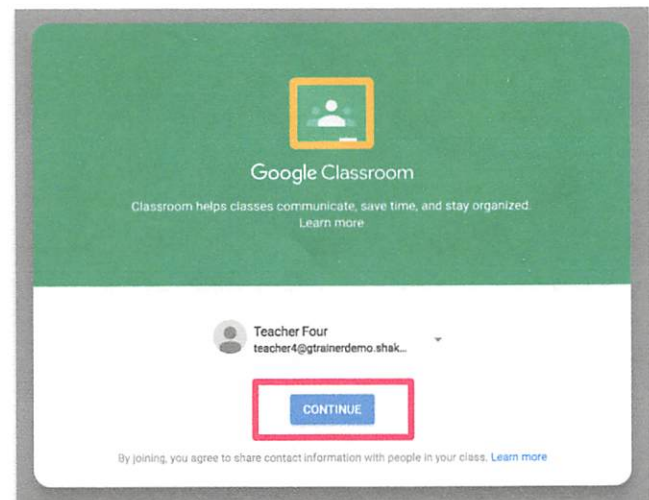
CLICK “Go to Classroom” button.



LOGIN

You will then be prompted to login with the email and password that were issued by your teacher or school.

After you enter your email and password, **CLICK “Continue”**.



SELECT YOUR ROLE

- Click on the **“I’M A STUDENT”** button as your role so you can join your teacher’s class.

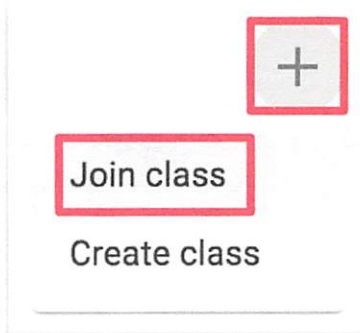


Note: You cannot change your role later, so be sure to select the correct role.

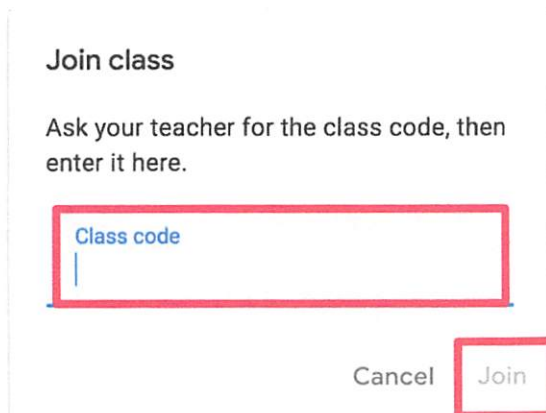
JOIN A CLASS AS A STUDENT

1 Create and Name Your Class

Click the + (near the top-right of the page) and select **"Join class"** to join your teacher's class.

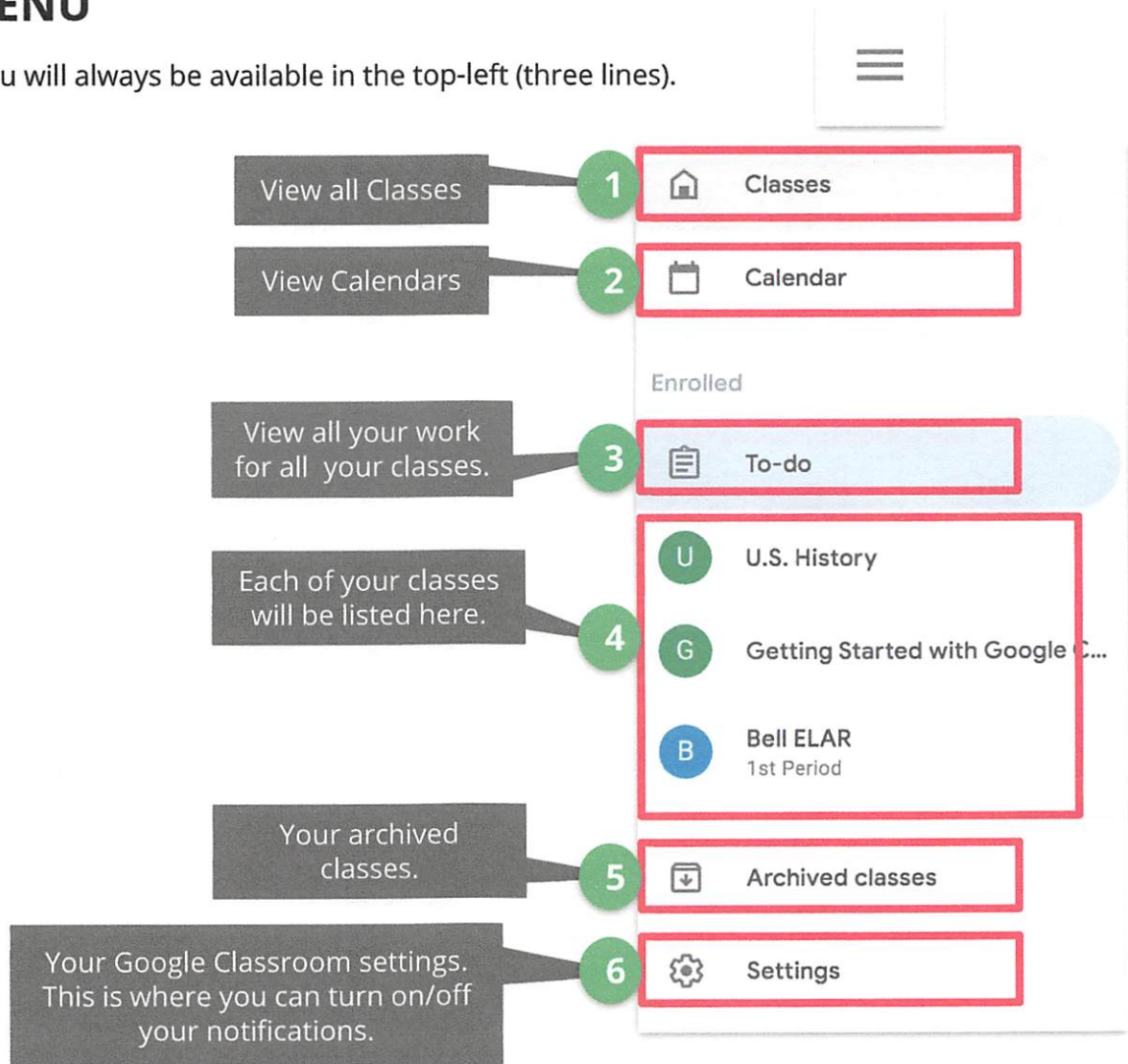


2 Enter the class code given to you by your teacher. Then, **CLICK "Join."**



MAIN MENU

The main menu will always be available in the top-left (three lines).



The screenshot shows the main menu of Google Classroom. At the top right, there is a hamburger menu icon (three horizontal lines). Below it, the menu items are listed: 'Classes' (with a house icon), 'Calendar' (with a calendar icon), 'Enrolled' (a section header), 'To-do' (with a checklist icon), a list of classes (each with a colored circle icon and the class name), 'Archived classes' (with a calendar icon and a downward arrow), and 'Settings' (with a gear icon). Six numbered callouts (1-6) point to these items with descriptive text boxes.

- 1 View all Classes
- 2 View Calendars
- 3 View all your work for all your classes.
- 4 Each of your classes will be listed here.
- 5 Your archived classes.
- 6 Your Google Classroom settings. This is where you can turn on/off your notifications.

STUDENT NAVIGATION

- 1 Main Menu (3 lines):** Access all of your classes, calendar, student work, and settings.
- 2 Stream:** The stream is where you will find announcements from your teacher, upcoming deadlines, and where you can post and comment (if your teacher enables this for you).
- 3 Classwork:** The Classwork page is where you will find your assignments and class materials.
- 4 People:** The People page is where you can email your teacher and classmates.
- 5 G Suite Apps:** This icon represents your G Suite apps. You can click on this icon to open other G Suite applications.

