

RESIDENCY ENROLLMENT CHECKLIST

Name of Parent/Guardian _____

Address _____

City/State _____ Zip _____

Telephone Number - Home _____ Work _____

Name of Student _____

Address _____

City/State _____ Zip _____

Telephone Number _____ Date of Birth _____

Address Verification (Parent/Legal Guardian) (Attach copy of document)

Rental contract

Real Estate Contract signed by all parties

Utilities Bill/Deposit Receipt

Other, such as payroll check, driver's license, W-4, employment documents

OFFICE USE ONLY

Basis for Admission of Student (167.020 RSMo)

- Resides with parent in the school district
- Resides with legal guardian in the school district (Copy of court ordered guardianship must be attached. A guardian may be appointed for the sole and specific purpose of school registration (SB944)).
- Resides with a military guardian in the school district (SB944).
- Homeless child (person less than 21 years of age who lacks a fixed, regular and adequate nighttime residence), including a child who is:
 - a. living on the street, in a car, abandoned building or other form of shelter not designated as a permanent home
 - b. living in a community shelter facility
 - c. living in transitional housing for less than one year

Give address or directions _____

- Special circumstances (Section 167.151, RSMo):
 - a. an orphan
 - b. one parent living
 - c. parents do not contribute to the student's support
 - d. agriculture (all four of the following conditions must be met: owns real estate of which 80 acres or more are used for agricultural purposes, parent's residence is on the real estate, at least 35% of the real estate is in the district, parent notified district on or before June 30 that student would be attending)
- Parent is a teacher under contract with the district (Board policy required-Section 167.151, RSMo, 168.151, RSMo)
- Parent is a regular employee with the district (Board policy required-Section 163.011, RSMo)

Other exemptions to the residency requirements (Section 167.020.6, RSMo)

- Attending school not in the pupil's district of residence as a participant in an interdistrict transfer program established under a court-ordered desegregation program
- A ward of the state and has been placed in a residential care facility by state officials*
- Has been placed in a residential care facility due to a mental illness or developmental disability*
- Has been placed in a residential facility by a juvenile court*
- Has a disability identified under state eligibility criteria if the student is in the district for reason other than accessing the district's educational program

*The district of residence will be billed for the local tax effort for the student(s) attending under these circumstances.

Date of Student Admission _____

Student denied admission. Date of denial _____

Waiver requested. Date of request _____