

**BOARD OF EDUCATION
NORTHERN ADIRONDACK CENTRAL SCHOOL**

JULY 14, 2020

Reorganizational Meeting and Regular Session

6:00 PM

AGENDA
REVISED

- I. Call to Order by District Clerk
- II. Pledge of Allegiance
- III. Roll Call

_____ Paul Gilmore	_____ Bryan Trombley
_____ Phalon Miner	_____ Trevor Finley
_____ Mark DeCoste	
_____ Willie Venne	
_____ Steve Bartlemus	

Time In: _____

- IV. Administration of Oath of Office to New Board Members

- V. Elections

A. Election of President

Motion:	Seconded:	Yes:	No:	Abstain:
(Accept Reject Table)				

B. Election of Vice-President

Motion:	Seconded:	Yes:	No:	Abstain:
(Accept Reject Table)				

- VI. Approve 2020-2021 Appointments of District Officers

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED.
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER.
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED.
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING, OR CURRENT LITIGATION.
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW).
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION.
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS.
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF.
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT.

Position	Employee	Pay Rate
A. District Treasurer	Sarah Watts	Per Contract
B. District Clerk	Helen Yelle	\$4430.64 *
C. Pro Tem District Clerk	Sandy Dominic	\$25.00/hr.
D. Claims Auditor	Tricia Brassard	\$17.50/hr.
E. Purchasing Agent	James Knight	N/A
F. Tax Collector	Darla Bilow	\$5,663.63 *
G. Chief Information Officer	Helen Yelle	\$553.02 *
H. Chief Emergency Officer	Craig Dumas	\$500.00 *
I. Data Protection Officer	Michael Loughman	N/A

* FY 19/20 rates – Changes(s) pending negotiations

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

VII. Approve 2020-2021 Appointments of Other Positions

Position	Employee
A. School Physician/Director of School Health Services	Plattsburgh Health Group
B. Treasurer of Extra Classroom Activity Fund	Jamie Lord
C. Faculty Auditor of Student Activity Accounts	Darla Bilow
D. Title IX Coordinator	Lisa Silver
E. 504 Compliance Officer	Cindy Hoff
F. School Attorney	Harris Beach, Attorneys At Law
G. Insurance Consultant	Eastern Insuring, LLC DBA LaBarge Agency
H. Records Access Officer	Brian Tousignant
I. Record Management Officer	Brian Tousignant
J. Homeless Liaison	Cindy Hoff

Position	Employee
J. DASA Coordinators	Rob Witkiewicz, Christine Brudvig
K. External Auditor	Boulrice and Wood CPA's P.C.
L. Title I Coordinator	Lisa Silver
M. Lead Evaluator	Rob Witkiewicz
N. Lead Evaluator	Michael Loughman
O. Lead Evaluator	Lisa Silver
P. Lead Evaluator	James Knight
Q. Asbestos Local Education Agency (LEA) Designee	Jay Bouchard

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

VIII. Approve 2020-2021 Bonding of Personnel

- A. District Clerk – Helen Yelle
- B. Pro Temp District Clerk – Sandy Dominic
- B. Payroll Clerk – Kyle Patnode
- C. Tax Collector – Darla Bilow
- D. District Treasurer – Sarah Watts
- E. Treasurer of Student Activity Account – Jamie Lord
- F. Claims Auditor – Tricia Brassard

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

IX Approved 2020-2021 Designations

- A. Official Depository for District Funds – Primary: National Bank & Trust Co. (NBT); Secondary: Greene County Commercial Bank
- B. Official District Newspaper – Press Republican
- C. Mileage Reimbursement Rate – as per contracts
- D. Impartial Hearing Officers for the District – Rotational list as provided by the State Education Department

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

X. Approve 2020-2021 Authorizations

- A. Certify Payroll – Brian Tousignant, James Knight
- B. School Purchasing Agent – James Knight
- C. Conferences, Conventions and Workshops for District Employees – James Knight
- D. Establish Petty Cash Funds, \$100 Elementary School, \$100 High School – Sarah Watts
- E. District Check Signers – Sarah Watts and James Knight
- F. Student Activity Account Check Signers – Jamie Lord, Rob Witkiewicz, and Michael Loughman
- G. Budget Transfers – Not to exceed \$2,000 – James Knight
- H. Approve participation in the cooperative purchasing program at St. Lawrence-Lewis BOCES for the 2020-2021 school year.

Motion:
(Accept Reject Table)

Seconded:

Yes: No: Abstain:

XI. Approve appointments to the Committee on Special Education for the 2020-2021 School Year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukowski	Parent Representative

Motion:
(Accept Reject Table)

Seconded:

Yes: No: Abstain:

XII. Approve Appointments to the Committee on Preschool Special Education for the 2020-2021 School Year.

Name	Position
Cindy Hoff	Chairperson
Michael Loughman	Chairperson (Alternate)
Debbie Zukowski	Parent Representative

Motion:
(Accept Reject Table)

Seconded:

Yes: No: Abstain:

XIII. Approve the following substitute rates as follows for the 2020-2021 school year:

Substitute Teachers	\$90.00/day
Temporary On-Call Bus Drivers	\$30.00/run
Temporary On-Call Nurses	\$21.00/hour
Temporary On-Call Custodial	\$12.50/hour
Temporary On-Call Food Service	\$12.50/hour
Temporary On-Call Teacher/Student Aides	\$12.50/hour
Temporary On-Call Bus Monitors	\$12.50/hour
Part-Time Teacher/Student Aides	\$12.50/hour
Teacher Aide/Student Aide (after 1 yr. srv.)	\$12.75/hour

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIV. Executive Session

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time In: _____

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XV. Return to Regular Session

XVI. Approval of Minutes from Previous Meeting

- June 22, 2020 – Regular Board of Education Meeting

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XVII. Superintendent's Report

XVIII. Financial

A. Accept Schedules of Expenditures (Warrants)

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

B. Accept Budget Status Report and Treasurer's Report

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

C. Approve Fiscal Budget Transfers for 2019-2020.

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XIX. Reports to School Board

A. Accept CSE Recommendations

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

- A. Food Service Report
- B. Student Association Reports and Bank Reconciliation Reports
- C. Custodial-Maintenance Report
- D. CSEA
- E. NATA
- F. Administrators

XX. Public Comment

XXI. Old Business

A. Approve the CV-TECH Adult Education and Safety Education
Sponsorship Agreement between Champlain Valley Educational
Services and Northern Adirondack Central School District.

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XXII. New Business

A. Next Board of Education Meeting, Monday, August 11, 2020

B. Approve the FY 2020-2021 Preliminary Smart Schools Investment Plan (SSIP), under the Smart Schools Bond Act (SSBA) Program.

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

C. Approve the Resolution (District to Participate in BOCES Summer School 2021). (See attached).

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

D. Approve the Engagement Agreement for Legal Services with Harris Beach PLC for the 2020-2021 school year.

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

E. Approve students for release to Chateaugay School District for the 2020-2021 school year.

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

F. Approve the following 2020-2021 Board Meeting Dates:

August 11, 2020	January 12, 2021
September 15, 2020	February 9, 2021
October 20, 2020	March 9, 2021
November 10, 2020	April 20, 2021
December 8, 2020	May 11, 2021
	June 8, 2021

XXIII. Personnel – Appointments and Retirement

Employee	Position	Department	Effective Date	Pay Rate	Comments
A. Leslie LaBarge	Girls Varsity Soccer Coach	Athletics	July 15, 2020	Per NATA Contract	
B. Damien Nevader	Boys Varsity Soccer Coach	Athletics	July 15, 2020	Per NATA Contract	
C. Tyler Pombrio	Boys Junior Varsity Coach	Athletics	July 15, 2020	Per NATA Contract	
D. Samantha LaVigne	Girls Modified Soccer Coach	Athletics	July 15, 2020	Per NATA Contract	
E. Jamie Gilmore	Boys Modified Soccer Coach	Athletics	July 15, 2020	Per NATA Contract	
F. Elizabeth Brown	Varsity Volleyball Coach	Athletics	July 15, 2020	Per NATA Contract	
G. Dennis LaBarge	Girls Varsity Basketball Coach	Athletics	July 15, 2020	Per NATA Contract	
H. Nate Bilow	Boys Varsity Basketball Coach	Athletics	July 15, 2020	Per NATA Contract	
I. Kristie Gregory	Girls Junior Varsity Softball Coach	Athletics	July 15, 2020	Per NATA Contract	
J. Jessica Barnhart	Girls Varsity Tennis Coach	Athletics	July 15, 2020	Per NATA Contract	
K. Laura Nutt	Girls 3/4 Grade Basketball	Athletics	July 15, 2020	Per NATA Contract	
L. Helen Yelle	Secretary to the Superintendent/District Clerk	District	October 2, 2020		Retirement

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

M. Upon the recommendation of the Superintendent, Damie Durgan who holds a Permanent Certificate in Elementary Level Special Education, is hereby granted tenure in the area of Elementary Level Special Education effective on August 30, 2020.

Motion: Seconded: Yes: No: Abstain:
 (Accept Reject Table)

N. Upon the recommendation of the Superintendent, Maria Blondo, who has a certification in Students with Disabilities area is hereby appointed to the position of Students with Disabilities tenure area for a 3 year probationary period, commencing on August 30, 2020.

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

XXIV. Public Comment

XXV. Executive Session (if necessary)

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time In: _____

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time Out: _____

XXVI. Adjournment

Motion: Seconded: Yes: No: Abstain:
(Accept Reject Table)

Time Out: _____

RESOLUTION
(District to Participate in BOCES Summer School 2021)

WHEREAS, the _____ District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the _____ District cannot provide special education school age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the _____ District intends to participate in the 2021 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2021 summer school; and

BE IT FURTHER RESOLVED, that no later than August 3, 2020, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2021 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.