

Roundup Jr-Sr High School

Return to School Procedures

2020-21

Dear Parents & Students of Roundup Jr-Sr High School:

The teachers, staff and administrators at Roundup Public Schools are eager to begin the 2020-21 academic year and are very grateful and excited to have the students back in the building! While the status of COVID-19 cases in Musselshell County continues to change on a daily basis, we wanted to share with you the plans, processes, and procedures established to keep everyone safe and healthy. We all must keep in mind *these could all change* on any given day depending upon many factors such as the Governor's directives, regulations from the Office of Public Instruction, and/or the incidence of infection in our buildings or community.

These are challenging times, for sure! It is going to take *cooperation* and *patience* from all involved in order to make our educational system as effective as it can be during this time.

Roundup Jr.-Sr High School is set to begin WEDNESDAY, AUGUST 19TH, 2020. There are many changes in place from previous years, **SO PLEASE READ THE FOLLOWING CAREFULLY:**

1. **SCREENING:** Parents/caregivers are expected to screen their child/ren each morning before sending them to school. If a child presents with runny nose, sore throat, cough, fever, chills, body aches, diarrhea, vomiting or abdominal pain, children are to remain home for the day. Parents/caregivers are to contact the attendance clerk and the child's physician for medical direction. School policy requires all students with fever symptoms to stay home from school for 5 days.
2. **ENTRANCE DOORS:** Students will report to the building through entrances designated by grade level.
 - a. 7th & 8th Graders enter and exit through the SOUTH doors (next to the Library)
 - b. 9th & 11th Graders enter and exit through the MAIN doors (by the Main Office)
 - c. 10th Graders enter and exit through the EAST doors (facing the Lutheran Church)
 - d. 12th Graders enter and exit through the NORTH door (at the end of the north hallway by Mrs. Schaff's classroom)
 - 12th Graders ONLY will be allowed to park in the back parking lot, to the North of the building
3. **ENTRY TIME:** Doors will open for entry at 7:50 AM
4. **BREAKFAST:** Upon entry, students who choose to eat breakfast at school will take a "Grab-and-go" breakfast sack from the Commons and proceed to their 1st period classrooms, where they will be allowed to eat breakfast until 8:10 am.
5. **LOCKERS:** Student lockers will be assigned in the respective sections alphabetically by last name. Students will be allowed to visit their lockers
 - Before 1st Period
 - During Study Hall at Lunch Time
 - At the end of the day
6. **BELL SCHEDULE:** There will be 6 minutes allotted between classes, and each grade level will change classes separately. Each grade level will have approximately 1 ½ minutes to clear the halls to allow the next grade level to pass. **Therefore, no restroom breaks, water bottle filling, or locker stops will be allowed during passing periods.** Students will be signed out of class to take care of these needs.

<u>Full-Day Schedule</u>		<u>Early Out Schedule</u> <u>(Day #1, 8/19/2020)</u>
1st Period:	8:10 am - 8:59 am	8:10 am - 8:45 am
2nd Period:	9:05 am - 9:54 am	8:51 am - 9:26 am
3rd Period:	10:00 am - 10:49 am	9:32 am - 10:07 am
HS 4th Period:	10:55 am - 11:55 am	*5th Period 10:13 am - 10:49 am
JH 4th Period:	11:54 am - 12:54 pm	HS 4th Period 10:55 am - 11:55 am
5th Period:	12:59 pm - 1:48 pm	JH 4th Period 11:55 am - 12:55 pm
6th Period:	1:54 pm - 2:43 pm	12:59 pm - 1:29 pm
7th Period:	2:49 pm - 3:39 pm	1:35 pm - 2:06 pm

7. **LUNCH:** Lunches will be staggered by grade level. Those students leaving the building for lunch will only be allowed to enter the building when their lunch period ends. Students are encouraged to utilize the available outdoor seating as weather permits.

- a. 7th Grade Lunch: 10:49 am - 11:19 am
- b. 8th Grade Lunch: 11:21 am - 11:51 am
- c. 12th Grade & 9th Grade Lunch: 11:55 am - 12:25 pm
- d. 11th Grade & 10th Grade Lunch: 12:27 pm - 12:57 pm

8. **DISMISSAL*:** Grade levels will be dismissed on a staggered schedule

		<u>Early Out Schedule</u>
12th Grade:	3:33 pm	2:00 pm
11th Grade:	3:35 pm	2:02 pm
8th & 10th Grade:	3:37 pm	2:04 pm
7th & 9th Grade:	3:39 pm	2:06 pm

*Students are expected to leave the school-grounds immediately upon dismissal unless they have a previously scheduled after-school activity under the supervision of school personnel .

9. **SANITATION:**

- a. All students are expected to use hand-sanitizer upon entry to each classroom
- b. Students may be required to wear masks in classrooms where appropriate distancing is not possible
- c. All students are expected to actively participate in the disinfection of classroom surfaces at the end of each class period including, but not limited to desks, chairs, countertops, keyboards, handrails, door knobs, and other commonly touched surfaces.
- d. Students are expected to wash their hands as frequently as possible, especially before and after eating.

10. **VISITORS:** All parents or visitors will be allowed entrance into the building ONLY by pre-scheduled appointment.

Parents/caregivers planning NOT to send their child(ren) to school for the start of the 2020-21 academic year, must contact the building principal at (406) 323-2402 prior to August 19th, 2020.

Updates and information can be found on the Roundup Public Schools website
at: <https://www.roundup.k12.mt.us/>