

Pikeland CUSD #10
RETURN TO LEARN PLAN
2020 -2021



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Introduction

Illinois schools may reopen this fall. Because of the pandemic and state guidelines, schools will not be able to reopen “business as usual”. The Pikeland School District intends to reopen using the guidelines and recommendations from the Center for Disease Control (CDC), the Illinois State Board of Education (ISBE), Pikeland Board of Education and the Pike County Health Department.

The guidelines and the use of local metrics, Pikeland believes schools can reopen with an In Person model in August 2020. Students, staff, parents and community members will experience new preventive and mitigating measures as they enter Pikeland buildings. Each new measure takes into consideration the health and safety of every person entering any building or visiting one of Pikeland’s many events and activities.

Reopening will include the following phases:

Phase I: Reopening Schools to Staff

Phase II: Orientation and Registration

Phase III: Reopening Schools to Staff and Students

Phase I focuses on re-opening buildings to staff for the preparation of the school year.

Phase II outlines registration and orientation timelines.

Phase III supports a gradual return of students to the classroom.

	Definitions Supporting Learning
In Person	Families selecting the In Person learning choice will send students to school on assigned days, receive daily instruction and comply with face covering requirement.
Virtual School	Families selecting the Virtual School will learn from home using digital resources. This choice has specific medical requirements for enrolling and disenrolling. These requirements will be provided for families making this choice during online registration. This option is subject to change in relation to pandemic guidance.
Remote Learning	Remote Learning involves In Person students learning from home on assigned days, snow days or during school closure windows.

PHASE III: RETURN to LEARN

Reopening Instructional Options

Based on the recommendations of national, state, and local health and educational organizations, the Pikeland School District will be offering two (2) educational options for students and families. The options are: 1) In Person Option or 2) Virtual School Option. One of the two presented options will be selected by the parents during registration. Registration runs July 27, 2020 through August 7, 2020. Parents will need to opt into one of the two presented options **by August 7, 2020.**

In Person Option

The In Person Option will have students starting with modified attendance schedules and gradually moving towards a traditional day of instruction at their assigned school. While students will attend in the school setting, there will be numerous new health and safety protocols in place. Social Distancing, Face Coverings and Wellness Checks will be a high priority.

In Person Option

Students in this learning model will:

- Attend school daily.
- Complete Wellness Self-Certification before coming to school.
- Wear a mask in buildings and on buses.
- Will participate in scheduled Wellness Checks throughout the school week.
- Learn in assigned classrooms with breaks.
- Prepare to go Remote Learning if necessary.

ATTENDANCE CHECKLIST

Students/Parents/Guest/Visitors:

- ___ Cloth mask with you at all times (recommended from home and **required**)
- ___ Water bottle (recommended from home)
- ___ Hand sanitizer (recommended from home)
- ___ Complete Self-Certification Daily (**required** symptoms Screening-Online)
- ___ Fever/illness free
- ___ Have not been in contact with anyone who has Covid-19 (required)
- ___ Sanitizing/wipe down backpack (daily, required from home)

Hallways, Main Office, and Common Areas

- Maintain six feet physical distancing when possible.
- Require face coverings for staff and students.
- Clearly mark areas to indicate safe distancing for students.
- Perform health screenings for visitors.
- Display visible signage supporting physical distancing and face covering usage entryways, hallways, classrooms, and common areas.
- Provide access to school buildings to authorized personnel only. Visitor access will be as needed only and will be restricted to the main office area (clearly visible signage at each entryway).
- Identify areas for classroom instruction. Student movement will be staggered and scheduled.
- Clean high touch areas throughout the day.

Computer Labs

Computer lab users are encouraged to spread throughout the labs and wash their hands thoroughly before and after using a computer. Computer lab areas are providing these measures to avoid spreading illness:

- Hand sanitizer
- Keyboard skins
- Daily cleaning and disinfecting procedures
- Wiping down keyboards, mice, and workspace after each usage
- Using student Chromebooks when possible
- Seek alternate pathways for software driven curriculum
- Social distancing in the space as possible

Cafeteria

- Maintain six feet physical distancing when possible.
- Clean cafeteria in between uses.
- Clearly mark areas to indicate safe distancing for students.
- Require staff and student face coverings (if not eating).

Restrooms

- Maintain social distancing and limit number of occupants at the same time.
- Require face coverings for staff and students.
- Clearly mark areas to indicate safe distancing for students.
- Display clearly visible signage reminding everyone of physical distancing and face coverings.
- Schedule/coordinate restroom and handwashing breaks when possible.
- Clean high touch areas throughout the day.
- Assign restrooms to student groups when possible.
- Provide schedule and routine deep cleaning and sanitizing.

Music-Related Courses

- Will follow the most current IDPH/ISBE guidelines for student and staff safety measures.
- Will utilize outdoor spaces when possible
- Will work with student ins smaller groups when possible.
- Students will wear face masks when singing inside or outside. Band members may remove their mask during the time they are playing. Percussionists can play in their masks.

Special Education

- Adherence to timelines for annual IEP meeting and required evaluations will be a priority.
- All Individuals with Disabilities Education Act (IDEA) and Section 504 timelines remain in effect
- IEP teams should meet to determine whether any amendments to students' IEPs are necessary to address students' current levels of performance.
- IEP teams should update remote learning plans as needed for students based on the learning experiences during the 2019-2020 school year.
- Remote Learning and Virtual School delivery models will be monitored for needed accommodations and modifications.

Physical Education, Gymnasiums, Playgrounds, and Locker Rooms

Physical activity can support students' overall health. Whenever feasible and weather permitting, schools should select outdoor PE activities that allow physical distancing. If physical education must be taught inside, utilizing markings on the gymnasium floor/wall/field to maintain distance between participants. Handshaking, high fives, or other physical contact is prohibited.

The use of shared equipment is not recommended. Any shared equipment must be cleaned between each use and disinfected at the end of each class. The use of locker rooms will be limited and students will not be required to dress for physical education class.

Preparing for When a Student or Staff Member Becomes Sick

Pikeland CUSD #10 will communicate with families and staff when an individual tests positive for COVID-19. Confidentiality will be an important part of this process. Any individual within the school environment who shows symptoms will be immediately separated from the rest of the school population. Individuals who are sick will be sent home.

Families and staff should also report possible cases to the school where the individual attends school or works. This reporting will provide the school the opportunity to initiate fact finding measures and work with local agencies.

Attendance personnel will request specific symptom reporting when absences are reported, along with COVID-19 diagnoses and COVID-19 exposure. Information will be documented and shared with the health

staff or designees and the local health department. In accordance with state and federal guidance, school community members who are sick should not return to school until they have met the criteria to return.

What actions should be taken by students/staff sent home with COVID-like symptoms?

- All students and staff sent home with COVID-like symptoms should be diagnostically tested. Student and staff should remain home from school until they receive the test results.
- Students and staff who are confirmed or probable cases of COVID-19 must complete 10 calendar days of isolation from the date of first symptom onset and be fever-free for 24 hours without use of fever-reducing medications and other symptoms have improved before returning to school.
- Students and staff returning to school after experiencing COVID-like symptoms but being diagnosed with a non-COVID illness must meet the criteria for returning to school for the illness with which they have been diagnosed. At a minimum, the individual must be fever-free for 24 hours without the use of fever-reducing medication and have had no diarrhea or vomiting in the previous 24 hours. Other diseases have specific criteria for when a student or staff member can return to school. Follow school health policies and communicable disease guidance for those illnesses. A doctor's note documenting the alternative diagnosis or a negative COVID-19 test result should accompany a student or staff member returning to school with an alternative diagnosis after experiencing COVID-like symptoms. Schools and districts should assist families in locating free or reduced cost medical clinics for assistance where needed.
- Students and staff with COVID-like symptoms who do not get tested for COVID-19 and who do not provide a healthcare provider's note documenting an alternative diagnosis, must complete 10 calendar days of isolation from the date of first symptom onset and be fever-free for 24 hours without use of fever-reducing medications and other symptoms have improved before returning to school.
- Medical evaluation and COVID-19 diagnostic testing is strongly recommended for all persons with COVID-like symptoms.

If a student is sent home sick with suspected COVID-19 symptoms (e.g., runny nose, fever, diarrhea, etc.), must all their siblings/household members be sent home as well and quarantined for 14 calendar days?

Yes, if one of the household members is being evaluated for COVID-19, the rest of the household must be quarantined until an alternative diagnosis is made or negative result received. If the sick student becomes a confirmed case (i.e., tests positive for COVID-19) or a probable case (i.e., has COVID-like symptoms and is epidemiologically linked to known case), the local health department (LHD) conducting contact tracing will place household contacts, including siblings, in quarantine for 14 calendar days. The health department also will provide guidance on how to safely quarantine and isolated within the household.

It is recommended that medically fragile and immunocompromised students and staff consult with their medical provider prior to attending school. Students or staff returning from illness related to COVID-19 should call to check in with the District office following quarantine.

Each school will have a Wellness Center to isolate a person who is not feeling well. Upon release of the individual, these areas should not be used until after proper cleaning and sanitation has taken place.

How many symptoms does a person need to have to be considered suspect COVID-19?

Students and staff exhibiting one or more COVID-like symptoms should be immediately isolated, and evaluated. Schools should evaluate each student/staff to determine if this symptom is new or if it is part of an existing condition for this student/staff.

Those who had **Close Contact** with someone who tested positive for COVID-19 or is suspected of having COVID-19 infection will follow the guidance outlined in the chart above. **Close Contact** means the individual was within six feet of the individual with symptoms for more than 15 minutes throughout the school day.

CDC guidance - <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-schools.html>

CDC Cleaning Link - <https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html>

PHASE III

Virtual School Plan Option

For those families eligible for the Virtual School during Phase III and after, it will be different from last spring. By ISBE regulations, Virtual School students will need to attend class every day. Attendance will be verified daily in TeacherEase.

Requirements/Assignments to Participate in Virtual School

- Families must complete the registration process.
- Students must have access to the internet. If a family does not have access to the internet, they will need to work directly with their child's school for alternatives to digital access to learning opportunities.
- A computer supporting digital learning. A device can be checked out from the school upon completion of the Acceptable Use policy.
- Adult over 21 years of age to serve as a Virtual School Adult of Record. Adult of Record commits accounting for 5 hours of instruction daily. This person serves as the contact for home to school communications. Maintains a daily log/planner to document the 5 hours of daily instruction.
- Submit Daily Attendance.
- Attend scheduled progress monitoring conferences at the school.
- Timely submission of assignments and projects.
- Medical statement from a licensed physician listing a medical condition is needed to exempt a student from the classroom/school attendance requirement. Students qualifying for this exemption are able to enroll in the Virtual School. Medical statements can be provided by medical doctor (MD), Doctor or Osteopathy (DO), Physician's Assistant (PA), and Advance Practice Nurse (APN).
- Families unable to obtain a medical statement can provide their written request to enroll in the Virtual School to the Superintendent for review. Requests are subject to review in consultation with legal counsel, public health officials and in accordance with risk management guidelines.

- Virtual School enrollment ends when schools return to full operation per guidance from the State of Illinois, ISBE and IDPH.
- In the event of periodic or long-term school closure, Virtual School students will stay enrolled in this programming.
- As information unfolds, expectations within the Virtual School may need to shift to comply with state and federal guidance.

Virtual School Commitment

All families/learners requesting the Virtual School Option will have until September 4, 2020 to alter their request and return to In-Person instruction. For planning purposes, requests to switch instructional delivery models (In-Person or Virtual School) after September 4 will be honored by the developmental levels outlined below. Parents wishing to have their child(ren) move from Virtual School to “In Person” instruction may complete the Return to In Person Instruction form available in every school office.

Grades K- 5- Parents wishing to move from Virtual School to In Person instruction must contact the school for an appointment to discuss the return timeline. Upon completing the Return to In Person Instruction form, parents should anticipate a 2 week window before attending school. The intake process will include a questionnaire regarding contact and travel during the Virtual School window.

Grades 6-8- Parents wishing to move from Virtual School to In Person instruction must contact the school for an appointment to discuss the return timeline. Upon completing the Return to In Person Instruction form, parents should anticipate students transitioning back to In-Person Instruction at the start of a new semester. Parents should anticipate a 2 week window before entering school.

Grades 9-12- Parents wishing to move from Virtual School to In Person instruction must contact the school for an appointment to discuss the return timeline. Upon completing the Return to In Person Instruction form, parents should anticipate students transitioning back to In-Person Instruction at the start of a new semester.

Virtual School Grading

Virtual students will be instructed on the same state standards as the In Person students and will be graded with the same grading scale.

Virtual School Attendance

Student’s attendance will be monitored each day. Virtual Academy students must attend the same 174 days/hours of instruction as the In Person students.

Food Service

Students enrolled in the Virtual School are completing daily attendance, receiving grades and recorded as a Pikeland student to the Illinois State Board of Education. This makes a student enrolled in Virtual Academy eligible for meals. Parents will need to complete Free and Reduced Meal application to determine the cost of meals. Students enrolled in the Virtual School program will be required to pick meals up at the school. Provided meals will cover multiple days. Times and location will be communicated with families. Families missing 3 meal appointments will be required to consult with school social workers regarding commitment to the Food Service program.

Extra-Curricular Requirements

Students who participate in the Virtual Academy Option will be able to participate in after-school extra-curricular activities as athletics, clubs, music, plays, etc. when attendance and eligibility criteria are fulfilled. However, Virtual Academy students will not be allowed to participate in any of these activities during the normal instructional day. Transportation will not be available for Virtual Academy students to or from after school activities.

PHASE III

Remote Learning

Remote Learning will serve In Person students in the event school must close due to the pandemic, weather emergencies or scheduled days in the school calendar. Remote Learning will provide a blend of teacher-led instruction with home supported learning. During the Remote Learning experience, students must daily report attendance and complete 5 clock hours of instruction.

APPENDIX A

Wellness and Protection Plan Self-Certification

Pikeland Community Unit School District #10 is committed to the health and safety of students, staff, and families. The effectiveness of this plan relies on the personal commitment of each individual. Adherence to the plan also includes reporting. Issues that seem outside of the plan to should be reported to the main office of a school or the Board Office.

Physical Distancing

Students, staff and visitors are expected to maintain physical distancing to the greatest extent possible. The recommendation of 6 feet apart throughout the school day is the goal. Signage reminding staff, visitors, and students to maintain physical distancing will be placed at all entrances, in classrooms and throughout other common areas. Physical distancing applies to all areas including the classroom, common areas and the school offices.

To reduce mixing and contact, students will be in grade level or class cohorts. This concept helps in the event contact tracing should a case of COVID-19 be confirmed at a location. It also helps control the spread of COVID-19 throughout the school environment.

Close Contact (defined as within 6ft for 15 minutes) with someone who is positive for COVID-19 must Students and staff who have had contact with someone who is positive for COVID-19 must follow the IDPH guidelines for self-monitoring and self-quarantine and notify the school immediately.

Each building principal or administrator will be responsible for submitting their individual plans for review and approval. While uniformity across the district is always a goal, it is understood that differences in plans will exist because of factors such as enrollment, developmental levels, geography, facility designs, etc.

Face Coverings and P.P.E.

Pikeland understands that physical distancing will not be possible for all circumstances. While inside a building or on a bus, students and staff will be required to properly wear Personal Protective Equipment (PPE). Current ISBE guidelines require this to be a mask. For this reason, Pikeland requires all students, staff and visitors wear a face covering in order to comply with current IDPH/ISBE guidelines. Students and staff are encouraged to bring a clean, appropriately fitting mask to school each attendance day. Masks will be monitored for full coverage of the nose and mouth.

Disposable masks will be available yet supplies will be limited. This requirement is subject to change as these guidelines evolve from IDPH/ISBE. With administrative clearance, employees may use approved face covering other than a mask.

If you are not medically able to wear a face mask, you will need to provide a doctor's note/medical documentation to be exempt from this requirement to a school administrator. This medical documentation must

be presented to the school by August 17, 2020. Parents should anticipate 24 hours before a response is provided regarding the request. Documentation will be review by the superintendent, legal counsel and insurance agent. Medical notes provided after August 17th should anticipate 48 hours response time.

Signage will be placed in areas requiring the use of face coverings. Gloves or other PPE must be used as needed when assisting students requires close contact. Employees may use their own approved face covering.

Hand Hygiene

Frequent hand washing and hand sanitizing is key to help prevent the spread of COVID-19. Staff members must clean hands as often as possible with soap and water for at least 20 seconds. When washing hands or using hand sanitizer, rub hands together thoroughly to create friction which helps loosen germs. If soap and water are not available, an alcohol-based hand sanitizer that contains at least 70% alcohol may be used. Staff must avoid touching their mouth, eyes, or nose as much as possible.

Staff and students must use hand sanitizer upon entering the classroom each time. Hand sanitizer will be provided by the District.

Each building will place signage reminding everyone of the need for proper hand hygiene in the appropriate areas. If assisting a student requires close contact, hand washing, or sanitizing must be done before and after contact with students.

Training

Each staff member will be required to complete safety training related to physical distancing, face covering, hand hygiene procedures and protocols for a symptomatic staff member, student or visitor. Each building will provide training to staff that is specific to their unique circumstances. Hand hygiene and physical distancing will be included in curriculum and daily routines to help educate our students on the importance of proper hand hygiene and personal safety. Additionally, employees will be trained on the proper way to disinfect their workspace.

How to Wear, Wash, & Clean Masks - <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

Social Distancing - <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

Training for those 15-21 - <https://www.cdc.gov/coronavirus/2019-ncov/communication/toolkits/young-adults-15-to-21.html#young-adults-faqs>

Facilities Cleaning Plan

The District's plan for cleaning buildings to prevent the spread of cold, flu and COVID-19.

Objective: Prevent the spread of disease to staff, students, volunteers and community members through frequent, effective and safe cleaning and disinfecting procedures in district buildings and school buses.

Scope: Applies to all schools, offices, programs, auxiliary service buildings. Routine cleaning is performed on a regularly scheduled basis by district custodial staff assigned to that building or area. Routine cleaning includes

daily cleaning and disinfecting of all restrooms, scheduled sweeping of all floors, sanitizing of cafeteria tables, emptying trash and other building-based tasks.

Supplemental cleaning is performed by either regular custodial staff, substitute custodial staff or temporary custodial services assigned to perform cleaning over and above what is considered routine. Supplemental cleaning is focused on cleaning and disinfecting high touch surfaces, specifically for the purpose of preventing spread of disease.

Personal area cleaning is performed by all employees in their personal workspace, which may include their desk, telephone, keyboard, chair or any other items they use in performing their duties. This cleaning is customized to personal preference and standards and is done using district supplied cleaning products and equipment. Classroom teachers will clean learning materials such as manipulatives each day.

Health Screenings

Personal responsibility is the key to this portion of the plan. Staff and families will need to commit to self-screenings daily. Staff and parents will be provided a digital option for recording this certification. If individuals do not feel the digital option is the best match for their personal situation, he or she will be provided with a reporting document

Parents are required to complete the COVID-19 Daily Student Checklist for their child(ren) each day before sending their child(ren) to school. Parents should make every attempt to complete the Self-Verification 30 minutes before the students arrives at school or loads a bus.

An agreement for Daily Student Health Screening (by the parent/guardian) will be part of the Online Registration process completed by the parent/guardian.

If you answer YES to any of the questions below, have your child(ren) STAY HOME, contact your child's school to report their absence and contact your physician to report the information. Your child will not be permitted to return to school until you provide the District a statement from a physician that your child is cleared to return to school. If your child(ren) begins to feel sick while at school or experiences any of the symptoms listed below, your child(ren) should report the symptoms to their teacher immediately.

Student Self-Certification Form

Question	Yes	No
Does your child have a temperature over 100.4 °F ?	<input type="checkbox"/>	<input type="checkbox"/>
Is your child taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce fever?	<input type="checkbox"/>	<input type="checkbox"/>
Has your child had close contact or cared for someone with COVID-19 within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Have you returned from travel outside the United States or on a cruise ship or river boat within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Has your child received a confirmed diagnosis for COVID-19 by a test or from a diagnosis by a health care professional in the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Is your child experiencing any of the following symptoms?		
• Chills	<input type="checkbox"/>	<input type="checkbox"/>
• Cough	<input type="checkbox"/>	<input type="checkbox"/>
• Shortness of breath or difficulty breathing	<input type="checkbox"/>	<input type="checkbox"/>
• Fatigue	<input type="checkbox"/>	<input type="checkbox"/>
• Muscle or body aches	<input type="checkbox"/>	<input type="checkbox"/>
• Headache	<input type="checkbox"/>	<input type="checkbox"/>
• New loss of taste or smell	<input type="checkbox"/>	<input type="checkbox"/>
• Sore Throat	<input type="checkbox"/>	<input type="checkbox"/>
• Congestion or runny nose	<input type="checkbox"/>	<input type="checkbox"/>
• Nausea or vomiting	<input type="checkbox"/>	<input type="checkbox"/>
• Diarrhea	<input type="checkbox"/>	<input type="checkbox"/>

*Students who have had contact with someone who is positive for COVID-19 must follow the IDPH guidelines for self-monitoring and self-quarantine. Students will be provided with remote instruction during their self-quarantine.

Instructions for Staff Self-certification

- Employees must be screened each day for COVID-19 symptoms and other criteria prior to entering a school building. You must screen yourself each day prior to reporting to work.
- TeacherEase will be used by certified staff. Non-certified staff will track self-certification manually.
- If you do not meet all the wellness criteria, you must STAY HOME and immediately contact your supervisor. You will not be permitted to return to work until you provide the District a statement from a physician that you are cleared to return to work.
- If you start feeling sick while at work or experience symptoms listed below, report your symptoms to your supervisor immediately.
- By reporting to work you are certifying you have screened yourself and you meet all the following criteria to report to work.

Name: _____ Time: _____ Date: _____

Question	Yes	No
Do you have a temperature over 100.4 F?	<input type="checkbox"/>	<input type="checkbox"/>
Are you taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce your fever?	<input type="checkbox"/>	<input type="checkbox"/>
Have you had close contact or cared for someone with COVID-19 within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Have you received a confirmed diagnosis for COVID-19 by a test or from a diagnosis by a health care professional in the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Have you returned from travel outside the United States or on a cruise ship or river boat within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Are you experiencing any of the following symptoms?		
· Chills	<input type="checkbox"/>	<input type="checkbox"/>
· Cough	<input type="checkbox"/>	<input type="checkbox"/>
· Shortness of breath or difficulty breathing	<input type="checkbox"/>	<input type="checkbox"/>
· Fatigue	<input type="checkbox"/>	<input type="checkbox"/>
· Muscle or body aches	<input type="checkbox"/>	<input type="checkbox"/>
· Headache	<input type="checkbox"/>	<input type="checkbox"/>
· New loss of taste or smell	<input type="checkbox"/>	<input type="checkbox"/>
· Sore throat	<input type="checkbox"/>	<input type="checkbox"/>
· Congestion or runny nose	<input type="checkbox"/>	<input type="checkbox"/>
· Nausea or vomiting	<input type="checkbox"/>	<input type="checkbox"/>
· Diarrhea	<input type="checkbox"/>	<input type="checkbox"/>

Visitor Wellness Certification

Visitors must be restricted to authorized personnel only. Visitors to any building must always wear an appropriate and approved face covering and report directly to the main office for a wellness screening which includes a temperature check. Visitors will remain in the main office or other designated area for the duration of the visit. Students or staff will be asked to meet the visitor to conduct business as needed. Visitors will not have access to the building in general. This will be in addition to the normal sign in procedures. Exceptions may include contractors or individuals needing to due repair work to school facilities. When routine repairs and maintenance are necessary, every effort will be made to have this work completed outside of student attendance hours.

COVID – 19 Visitor Checklist

Visitor Name: _____ Visitor Company: _____

Date: _____ Time: _____ Purpose: _____ Telephone: _____

Question	Yes	No
Do you have a temperature over 100.4 F?	<input type="checkbox"/>	<input type="checkbox"/>
Are you taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce your fever?	<input type="checkbox"/>	<input type="checkbox"/>
Have you had close contact or cared for someone with COVID-19 within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Have you returned from travel outside the United States or on a cruise ship or river boat within the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Have you received a confirmed diagnosis for COVID-19 by a test or from a diagnosis by a health care professional in the past 14 days?	<input type="checkbox"/>	<input type="checkbox"/>
Are you experiencing any of the following symptoms?		
· Headache, chills and/or muscle aches	<input type="checkbox"/>	<input type="checkbox"/>
· Cough and/or Shortness of breath (not activity related)	<input type="checkbox"/>	<input type="checkbox"/>
· Sore throat, runny nose, and or congestion	<input type="checkbox"/>	<input type="checkbox"/>
· New loss of taste or smell	<input type="checkbox"/>	<input type="checkbox"/>
· Nausea, vomiting, and/or diarrhea	<input type="checkbox"/>	<input type="checkbox"/>

*If the visitor replied YES to any of the questions above, do not permit the visitor to enter the school.

*Upon entry to school property instruct the visitor to:

- Wash their hands or use alcohol-based hand sanitizer.
- Wear a cloth face covering at all times.
- Observe social distancing by avoiding close contact with other individual.
- Escorted to location of visit.

Integrity and Fidelity Schedule for Self-Certification

Staff options for reporting:

- On-line form (daily)
- Manual Reporting (documentation submitted on monthly)

Student options for reporting:

- On-line form (daily)
- Manual Reporting (PreK-5 carried daily in folders. 6-12-daily planner)

Attendance Tracking

- Daily attendance will be monitor for trends in student and staff attendance.

Appendix B

Transportation and Food Service

Pikeland CUSD #10 is working to ensure all procedures follow all applicable expectations under state and federal guidelines. Given the impact of the pandemic on resources, parents are encouraged to self-transport their children when possible.

- All individuals on a bus must wear a face covering, no more than 50 individuals will be on a bus at one time, and social distancing will be maintained to the greatest extent possible.
- Parents will need to self-certify students at least 30 minutes before loading the bus each morning.
- Parents will be asked to stay at a bus stop until their child has loaded the bus.
- Social distancing should be practiced at the bus stop.
- Drivers and monitors will radio instantly when they suspect a student is not feeling well.
- Drivers and monitors will wear approved and appropriate PPE and perform regular hand hygiene. Before the start of each workday, drivers and monitors will undergo symptom and temperature checks to verify that they are free of symptoms. Drivers and monitors who have a temperature greater than 100.4 degrees Fahrenheit/38 degrees Celsius or symptoms of COVID-19 will not work. Drivers and monitors who become ill during their route will contact their supervisor immediately.

The CDC recommends entities should “create distance between children on school buses when possible. Capacity on any size bus will be limited to no more than 50 individuals at any Time.

Pikeland will provide visual guides to ensure that students comply with expectations. All students will have assigned seating. Name tags will be used to secure a daily routine with the seating chart. Family members Muay Be seated together and all riders will be distanced as much as possible. Buses will unload at the schools one at a time and buses will be loaded in groups less than 50 at a time. IEP or 504 teams should meet to determine individual transportation needs for students who require special accommodations.

All IDOT inspections will occur as required. In addition, student transportation vehicles will be sanitized each day. Seats and high touch areas will also be sanitized between routes. Sanitizing products will meet the EPA criteria and be used according to manufacturers’ guidelines.

Food Services

- Masks must be worn by students until they are seated and ready to begin eating. The masks must be put back on once they have finished eating.

- Breakfast and lunch will be available.
- Meals will be individually plated or packaged as grab and go items. Non-disposable food service items will be handled with gloves and washed with dish soap and hot water or in a dishwasher.
- Areas where students consume meals will be thoroughly cleaned and disinfected. Food service personnel will use appropriate PPE, including gloves and face coverings, while preparing and distributing food.
- Families in Remote Learning or Virtual School may request meals. Payment will be established through the Free and Reduced meal pricing.
- Hand hygiene will be emphasized.
- Faculty and staff should avoid eating in large numbers.

Appendix C

Classroom Guidance

Principals and program supervisor will review space with individual staff members to ensure daily routines are in place and within the presented COVID-19 guidelines.

<p style="text-align: center;">Shared Objects</p> <ul style="list-style-type: none"> • Discourage sharing of items that are difficult to clean or disinfect. • Keep each child’s belongings separated from others’ (cubbies or assigned areas). • Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (e.g., assigning each student their own art supplies, equipment) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between use. • Avoid sharing electronic devices, toys, books, and other games or learning aids. • Manipulatives should be used individually and kept in individual containers that are not shared. <u>Disposable manipulatives should be used as much as possible.</u> • Strategically use items for stations to minimize the amount these items need to be cleaned. Classroom staff are responsible for this cleaning. 	<p style="text-align: center;">Classroom Layout</p> <ul style="list-style-type: none"> • Seating/desks at least 6 feet apart when feasible. • Turn desks to face in the same direction (rather than facing each other), or have students sit on only one side of tables, spaced apart. • Classroom areas must be clearly marked to show where to sit, stand or line-up in order to practice social distancing • Students will remain with the same classroom group throughout the day, services will take place in the classroom when feasible. • To promote social distancing, non-essential teacher materials must be moved from the classroom. (bookshelves, file cabinets, personal items, plants, reading corners, sofa/couch, etc.) • Teachers should maximize their classroom space to achieve appropriate social distancing to the greatest extent possible within the confines of the classroom.
<p style="text-align: center;">Common Areas</p> <ul style="list-style-type: none"> • Common areas must be clearly marked to show where to stand or line-up for 6 foot spacing. • Recess/breaks must be scheduled and coordinated by grade level to minimize student mixing. • Lockers 	<p style="text-align: center;">Classroom Routines</p> <ul style="list-style-type: none"> • Collection of student work should include folders, baggies, or mailboxes. • Procedures for lining up, restroom, travel throughout the classroom should be clearly marked. • Staggered transitions times are suggested. • Backpacks

Students and staff are encouraged to limit borrowing or sharing any items. The CDC recommends electronic devices, toys, books, and other games or learning aids not be shared. Electronics, including, but not limited to, tablets, touchscreens, keyboards, remote controls,

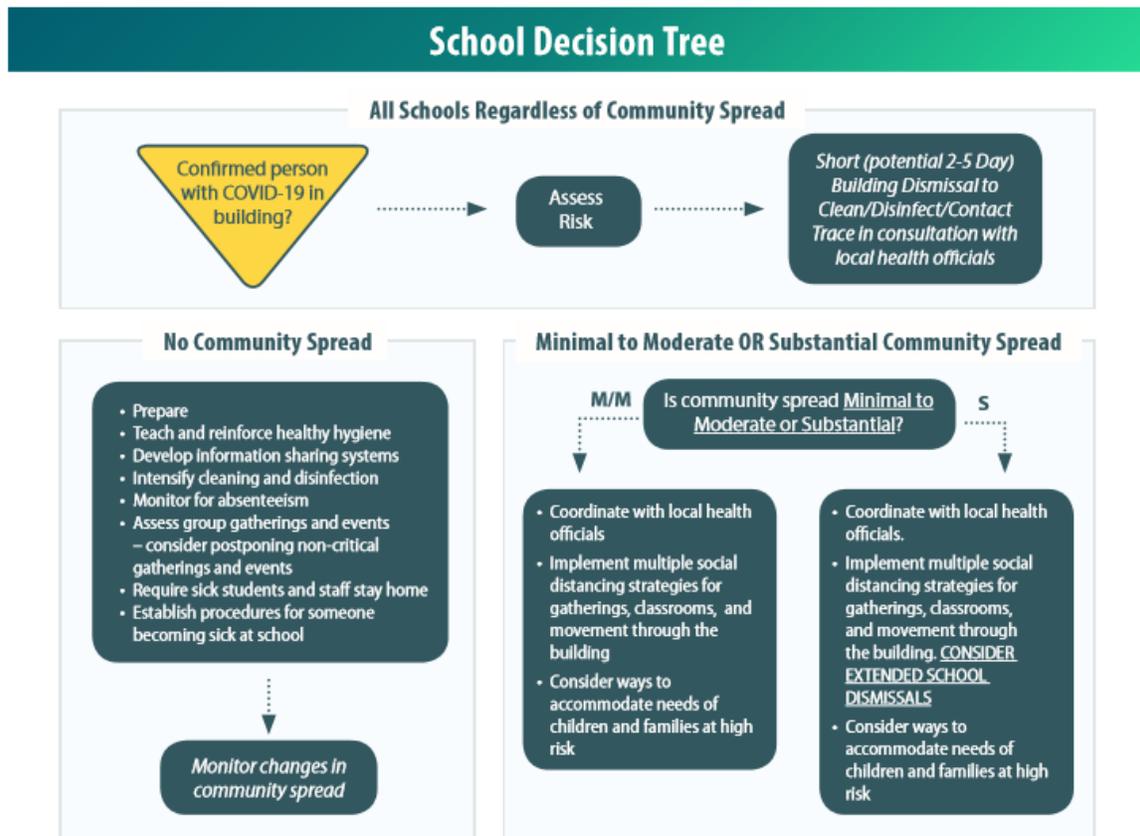
lunchroom keypads, door entry systems, etc., must be cleaned before and after use. Items that must be shared or communally used, must be cleaned after use and individuals perform hand hygiene between uses. Utilizing hand sanitizer before and after use of classroom library books is recommended. When possible, use materials that can be thrown out, cleaned after one use, or labeled for individual use. Machine washable cloth items must be used by one individual at a time and cleaned in between uses or must not be used at all.

Appendix D

Response to COVID-19 in the School/Classroom

How should schools prepare for, and respond to, COVID-19?

Schools should be prepared for COVID-19 outbreaks in their local communities and for individual exposure events to occur in their facilities, regardless of the level of community transmission, for example a case associated with recent travel to an area with sustained COVID-19 transmission. The following decision tree can be used to help schools determine which set of mitigation strategies may be most appropriate for their current situation.



When a confirmed case has entered a school, regardless of community transmission, the school might need to implement short-term closure procedures regardless of community spread if an infected person has been in a school building. If this happens, CDC recommends the following procedures regardless of the level of community spread:

- Coordinate with local health officials. Once learning of a COVID-19 case in someone who has been in the school, immediately notify local health officials. These officials will help administrators determine a course of action for their child care programs or schools.

- Dismiss students and most staff for 2-5 days. This initial short-term dismissal allows time for the local health officials to gain a better understanding of the COVID-19 situation impacting the school. This allows the local health officials to help the school determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19.

APPENDIX E

Phase Calendars

PHASE I

REOPENING of SCHOOLS to STAFF

July 20 th - August 15 th	<p>12-month Employees and Visitors:</p> <ol style="list-style-type: none">1. Daily Self Certification of Symptom Free2. Temp Checks3. Face Covering (inside)4. Social Distancing <p>9, 10 and 11 month Employees and Visitors:</p> <ol style="list-style-type: none">1. Self-Certification of Symptom Free upon Sign-in2. Temp Checks3. Face Covering (inside)4. Social Distancing5. Schedule time/day with principal/supervisor.6. Duration of work time/visit established by principal/supervisor.7. Establish routine point of entrance.
July 20 th -September 8th	<p>Facilities Use</p> <ol style="list-style-type: none">1. Buildings are cleared by 5:00 pm daily.2. Internal organizations (athletics, clubs, activities) by appointment with principal/supervisor3. External Organizations- Buildings are closed to external organizations unless liability waiver is signed and on file with the Board Office two (2) weeks prior to the event.

PHASE II

REGISTRATION and ORIENTATION

Date	Activity
July 27-August 7, 2020	On-Line Registration-K-12
August 4, 5, and 6 2020	Kindergarten Orientation (Remote or In Person) By Appointment Only Dates: August 4, 5, & 6 Location: South School Gym & Cafeteria Times: Monday, August 4 90 minute sessions, (8:30, 10:30, 1:00, 5:00). Tuesday, August 5 90 minute sessions, (8:30, 10:30, 1:00, 5:00) Wednesday, August 6 90 minute sessions, (8:30, 10:30)
August 7, 2020	Parent Deadline for “In-Person” or “Virtual Academy” Options
August 7, 2020	3 rd Grade Orientation (Remote)
August 7, 2020	6 th Grade Orientation (Remote Virtual Tour)
August 7, 2020	9 th Grade Orientation (Remote)
August 11, 12, and 13 2020	PCS Grades 6-8 Device Distribution
September 3 and 4	PreK Orientation

PHASE III

Student Schedule: In-Person Instruction

Date	Activities
August 17, 2020	Teacher Institute-Students not in attendance. Teacher training.
August 18, 2020	Teacher Institute-Students not in attendance Teacher training.
August 19, 2020	Remote Learning Planning Day #1 Students not in attendance. Teacher training.
August 20, 2020	Saukee Start Day One-Phase III
	<p>In-Person Learners</p> <ul style="list-style-type: none"> • Grades Kindergarten A/B, 1, 3, 5, 7, 9 and 11 attend school. • Wellness Check-Self-Certification • Student Attendance 8:00 am- 1:30 pm (arrival and release times will be staggered.) • Student Lunch- Served on site. In classrooms. • Remote Learning: 1.0 hour <p>Remote Learners</p> <ul style="list-style-type: none"> • Grades Kindergarten C/D, 2, 4, ,6 8, 10 and 12 • Complete Online Attendance in TeacherEase • Remote Grade Level learning/assignments
August 21, 2020	Saukee Start Day Two-Phase III
	<p>In-Person Learners</p> <ul style="list-style-type: none"> • Grades KindergartenC/D, 2, 4, ,6 8, 10 and 12 attend school. • Wellness Check-Self-Certification • Student Attendance 8:00 am- 1:30 pm (arrival and release times will be staggered.) • Student Lunch- Served on site. In classrooms. • Remote Learning: 1.0 hour <p>Remote Learners</p> <p>Grades Kindergarten A/B, 1, 3, 5, 7, 9 and 11</p> <ul style="list-style-type: none"> • Complete Online Attendance in TeacherEase • Remote Grade Level learning/assignments
August 24, 2020	Saukee Start Day Three-Phase III
	<p>In-Person Learners</p> <ul style="list-style-type: none"> • Grades Kindergarten A/B, 1, 3, 5, 7, 9 and 11 attend school. • Wellness Check-Self-Certification • Student Attendance 8:00 am- 1:30 pm (arrival and release times will be staggered.) • Student Lunch- Served on site. In classrooms. • Remote Learning: 1.0 hour

	<p>Remote Learners</p> <ul style="list-style-type: none"> • Grades Kindergarten C/D, 2, 4, ,6 8, 10 and 12 • Complete Online Attendance in TeacherEase • Remote Grade Level learning/assignments
August 25, 2020	<p style="text-align: center;">Saukee Start Day Four-Phase III</p> <p>In-Person Learners</p> <ul style="list-style-type: none"> • Grades Kindergarten C/D, 2, 4, ,6 8, 10 and 12 attend school. • Wellness Check-Self-Certification • Student Attendance 8:00 am- 1:30 pm (arrival and release times will be staggered.) • Student Lunch- Served on site. In classrooms. • Remote Learning: 1.0 hour <p>Remote Learners Grades Kindergarten A/B, 1, 3, 5, 7, 9 and 11</p> <ul style="list-style-type: none"> • Complete Online Attendance in TeacherEase • Remote Grade Level learning/assignments
August 26, 2020	<p style="text-align: center;">Remote Learning Day-Phase III</p> <ul style="list-style-type: none"> • All In-Person students learning remotely. • Teachers reporting. • Special services offered by appointment/small groups. • Virtual Academy conferences. (in person or remote)
August 27, 2020	<p style="text-align: center;">Phase III Day Five</p> <ul style="list-style-type: none"> • Kindergarten through 12th grade attending. • Wellness Check-Self Certification • Student Attendance 8:00-1:30 (arrival and release times will be staggered) • Student Breakfast/Lunch Served on site. In classrooms. • Remote Learning 1.0 hour
August 28, 2020	<p style="text-align: center;">Phase III Day Six</p> <ul style="list-style-type: none"> • Kindergarten through 12th grade attending. • Wellness Check-Self Certification • Student Attendance 8:00-1:30 (arrival and release times will be staggered) • Student Breakfast/Lunch Served on site. In classrooms. • Remote Learning 1.0 hour
August 31, 2020	<p style="text-align: center;">Phase III Day Seven</p> <ul style="list-style-type: none"> • Kindergarten through 12th grade attending. • Wellness Check-Self Certification • Student Attendance 8:00-1:30 (arrival and release times will be staggered) • Student Breakfast/Lunch Served on site. In classrooms. • Remote Learning 1.0 hour
September 1, 2020	<p style="text-align: center;">Phase III Day Eight</p> <ul style="list-style-type: none"> • Kindergarten through 12th grade attending.

	<ul style="list-style-type: none"> Wellness Check-Self Certification Student Attendance 8:00-1:30 (arrival and release times will be staggered) Student Breakfast/Lunch Served on site. In classrooms. Remote Learning 1.0 hour
September 2, 2020	<p>Remote Learning Day -Phase III (Remote Planning Day #3)</p> <ul style="list-style-type: none"> All In-Person students learning remotely. Teachers reporting. Special services offered by appointment/small groups. Virtual Academy conferences (in person or remote)
September 3, 2020	<p>Phase III Day Nine</p> <ul style="list-style-type: none"> Kindergarten through 12th grade attending. Wellness Check-Self Certification Student Attendance 8:00-1:30 (arrival and release times will be staggered) Student Breakfast/Lunch Served on site. In classrooms. Remote Learning 1.0 hour
September 4, 2020	<p>Phase III Day Ten</p> <ul style="list-style-type: none"> Kindergarten through 12th grade attending. Wellness Check-Self Certification Student Attendance 8:00-1:30 (arrival and release times will be staggered) Student Breakfast/Lunch Served on site. In classrooms. Remote Learning 1.0 hour
September 4, 2020	<ul style="list-style-type: none"> September 7- Labor Day- Holiday/Schools are closed. Move to Phase IV if school and/or community spread is minimal/low risk. Shift back to Saukee Start Day Schedule if school and/or community spread is moderate/moderate risk. Students divided A-L and M-Z. Shift to full Remote Learning if school and/or community spread is high/high risk. <p>Decisions to shift instructional models will use local attendance data in consultation with resources from the Illinois Department of Public Health used to determine community risk levels.</p>

Appendix F

IESA and IHSA

Pikeland CUSD #10 will follow guidance presented by the IESA and IHSA. To the extent possible, Pikeland will provide alternative activities to support the physical development of students.