

Oakridge School District No. 76
BOARD OF DIRECTORS

REGULAR SESSION

July 13, 2020

The meeting of the Board of Directors of Oakridge School District No. 76 was convened at 6:05 p.m. remotely by virtual Zoom meeting connection and called to order by Chair Weddle. In addition to the Chair, those present were directors Hardy, Edmunds, McPherson and Martin. Also present was Superintendent Doland, Business Manager Peggy Mahla and Confidential Secretary Lori McMahan.

Other Attendees: Greg Chapman, OJSH Principal, John Stapleton, PIVOT Architecture, Jim Mender, CM/GC McKenzie Commercial

Additions and Changes to the Agenda: None.

- A. Chair Weddle read the Public Meeting Statement.
- B. **ELECT BOARD CHAIR AND VICE CHAIR** - Director *Martin* nominated Director *Weddle* as Board Chairperson for the 2020-21 fiscal year. Director *Edmunds* seconded and the nomination carried with directors *McPherson, Martin, Edmunds, Hardy* and *Weddle* voting yes. Director *McPherson* nominated Director *Hardy* as Board Vice Chairperson. Director *Edmunds* seconded and the nomination carried with directors *McPherson, Martin, Edmunds, Hardy* and *Weddle* voting yes.
- C. **PUBLIC COMMENT** – None.
- D. **APPROVAL OF MINUTES** – Director *Hardy* moved to approve the Regular Meeting minutes of June 8, 2020. Director *Edmunds* seconded and the motion carried with directors *McPherson, Martin, Edmunds, Weddle* and *Hardy* voting yes.
- E. **RESOLUTION 21-01 DESIGNATIONS/AUTHORIZATIONS FOR THE 2020-21 FISCAL YEAR (Action)** – Director *Martin* noted a scrivener’s error under the Pauly, Rogers and Co., P.C. section in regards to audit fiscal years. The correction was noted changing the fiscal audit years to 2019-20 and 2020-21. Director *Hardy* moved to adopt Resolution 21-01 Designations/Authorizations for the 2020-21 Fiscal Year as corrected. Director *Edmunds* seconded and the motion carried with directors *McPherson, Martin, Edmunds, Weddle* and *Hardy* voting yes.
- F. **ANNOUNCEMENTS/CORRESPONDENCE (Information Only)** –
 - 1. **Letter dated, June 23, 2020, re: Transportation Mini-Grant Award** – Superintendent *Doland* announced the Oakridge School District was the recipient of an Oregon Department of Education \$5,000 transportation mini-grant to help offset the costs of transporting summer meals.
 - 2. **Email dated June 15, 2020, re: Division 22 Requirement to Evaluate Alternative Education Programs Waived** - Superintendent *Doland* explained the Division 22 standard to evaluate all alternative education

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programs has been waived for the 2020-21 school year due to COVID-19 pandemic. Superintendent Doland evaluated the Looking Glass Riverfront program prior to school closures in March.

- 3. Seismic Grant Notification** – Superintendent Doland reported the District received the Seismic grant paperwork to move forward with the seismic rehabilitation of the high school facility.

G. ACCOUNTS PAYABLE/GENERAL FUND/SPECIAL FUNDS - The District's total operating budget for 2019-20 is \$20,624,225. The District's expenses to operate the month of May were \$769,873 which is 3.73% of the total District operating budget (including payroll expenditures). Through May 31, the District expended and encumbered \$6,119,191 from the General Fund budget of \$7,976,835 representing 76.71% of the General Fund Budget. Business Manager Peggy Mahla reported the second interest and principal payments for the bond were paid in April. Ms. Mahla reported that the auditors asked the District to make the Board aware that the current \$100,000 individual bond on Business Manager Peggy Mahla does not cover the bank balance. Director Edmunds asked if the District could ask what other districts are doing. Director Martin asked if it was required by state law. Ms. Mahla stated it was not required by state law, it was an audit exit comment which the District receives every year. Director Martin commented he would like to see the language to know what is and is not covered. Ms. Mahla stated the liability insurance carrier has commented that the purchase of an individual bond on her is duplicating coverage; the Board has in the past requested the District keep the individual bond on Ms. Mahla.

H. Report (Discussion)

- 1. Construction Update – John Stapleton, PIVOT Architecture and Jim Mender, CM/GC McKenzie Commercial –**

PIVOT – John Stapleton gave kudos to Superintendent Doland and the District for successfully receiving the SRGP (Seismic Rehabilitation Grant Program) and USDA grants. The design work is 2/3rds completed for the USDA grant project and once that is completed, they will begin the generator project. The SRGP grant will help stretch the bond funds to complete more items on the list of bond projects.

Jim Mender, CM/GC McKenzie Commercial – Jim Mender complimented Superintendent Doland for receiving \$600,000 one of the largest USDA grants awarded; average is \$90,000. The Auditorium and Gym roof is now funded through the SRGP grant, which relieves \$300,000 bond funds for additional projects; the OES cafeteria upgrades were added and have been started. The grants will help offset the costs for the locker room project which is scheduled to be completed by late October; changing the multi-purpose room from a stand-alone facility to a locker room/weight room redesign saves \$350,000.

Director Edmunds asked for an update of the Science Room at OJSH. Mr. Mender stated it was nearly finished with the District furnished monitor being the last piece to be ordered and installed. Superintendent Doland stated she would be happy to give a tour and send pictures.

- 2. Superintendent Report** – Superintendent Reta Doland gave the following report:

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- **State School Fund Budget** – At the last meeting with ODE, K-12 education was still projected to be funded at \$9 billion. The District is being conservative with the uncertainty of funding due to COVID-19. There is a Special Session scheduled for late July/early August.
- **Reopening- KITS** (Kids in Transition to Schools) - 16 students signed up for KITS; there are 9 in the A.M. session and 7 in the P.M. session. The District is following all COVID-19 protocols; Oakridge is one of two districts that moved forward with an on-campus program. United Way will provide the parent education piece this year and the program is being funded with Title 1A.
ESY (Extended School Year) – There were four students eligible for ESY services; two are attending.
- **Preschool** – The District is moving forward with coordinating services for preschool children with Head Start, Early Head Start and EC Cares. The preschool classroom floors at Westridge are being redone; Head Start will cover the costs of their classroom upgrades.
- **School-based Health Center** – Superintendent Doland has been working with Orchid Health looking at funding sources to run the center. The District obligation is to provide facility upgrades to the former Family Resource Center.
- **Reopening Overview** – We are looking at a hybrid learning model for the 2020-21 school year using ODE guidelines. Timeline – survey out to parents and community for input in June which is open until August; July/August – Submit Board approved plan to ODE. There are three learning models: in person, hybrid online and in person and online only. In person requires 35 square feet per person (a classroom can hold 10-20 students); possibly do an A/B schedule by cohort families. The District will use Acellus aligned with classroom instruction providing connection with teachers and added support. Also looking to live stream teacher instruction with Google Classroom for those students who cannot attend in person. In August, students will receive their cohort groupings; may do a soft opening in September to give opportunity to train the staff and students in COVID-19 protocols. Director Weddle commented he is hearing some parents saying they are going to keep their children home even if school opens. Superintendent Doland stated when parents select a learning model, the District will offer support to home school families through Acellus and a teacher of record. Superintendent Doland will be sending a letter out to families in the next couple of weeks; will also post the letter on the District website and Facebook page. Additional details were discussed regarding: possible staggered arrival and departure times, temperature check record keeping, volunteers, come and go from separate locations, building sanitation, meals in the classroom, student assigned Chromebooks,

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transportation protocols, teachers visiting classrooms rather than students moving.

3. **Food Service** – Confidential Secretary Lori McMahon reported the Food Service program balance for May was \$75,748.62 with OES at \$2,915.47 and OJSH at \$72,833.15. Last year at this time, the program balance was \$27,861.35.
4. **OES Student Body Report** – No Report
5. **OES Report** – No Report
6. **OJSH Student Body Report** – No Report
7. **OJSH Report** – No Report

I. UNFINISHED BUSINESS – None

J. NEW BUSINESS –

1. **Board Resolution(s) (Action)** –
 - **21-02 Food Products and Non-Food Supplies RFP Award** – *Director Martin moved to approve Resolution 21-02 Food Products and Non-Food Supplies RFP for the 2020-2021 fiscal year. Director Hardy seconded and the motion carried with directors Weddle, Hardy, McPherson, Edmunds and Martin voting yes.*
2. **Appoint Standing Committees** – Superintendent Doland and the Board discussed the need for each of the Standing Committees. The Board agreed to not appoint Site Council and Negotiations committee members. The following committees were appointed:
 - Budget – All Board Members
 - Insurance – Director Hardy and Edmunds
3. **Facility Use Liability Release and Hold Harmless Addendum (Communicable Diseases including COVID-19) and Waiver of liability and Hold Harmless for Communicable Diseases including COVID-19** – PACE provided the Facility Use addendum to address COVID-19 liability concerns. All patrons requesting to use the facility will be required to sign the liability release form; students participating in programs will also be required to sign the release.
4. **Oakridge Teachers Association 2020-2023 Collective Bargaining Agreement (Action)** – Superintendent Doland stated there were some minor language changes and recommended approval of the OTA 2020-2023 Collective Bargaining Agreement. *Director Hardy moved to approve the Oakridge Teachers Association 2020-2023 Collective Bargaining Agreement. Director Martin seconded and the motion carried with directors Hardy, McPherson, Edmunds, Weddle and Martin voting yes.*

K. PERSONNEL

1. **Employee Recommendation(s) (Action)** – Director Martin declared an actual conflict of interest in regards to the Confidential Contract Recommendations and will abstain from voting. *Director Martin moved to approve the following Extra Duty contracts:*

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Extra Duty

Ray Yarbrough, Athletic Director (Effective July 1, 2020)

Erin Gardner, ESY Summer School, Teacher

Erin Gardner, KITS Lead Teacher

Vicki Bates, ESY Summer School, Educational Assistant

Vicki Bates, KITS Educational Assistant

Tina Maher, KITS Educational Assistant

Jamie Kies, SFSP Lead Cook

Vicki Bates, SFSP Food Prep

Sarah Willis, SFSP Food Prep

Amanda Martin, SFSP Food Prep

Heather Harrison, SFSP Food Prep

Valerie Pederson, SFSP Food Prep

Aileron Moran-Hogansen, SFSP Food Prep

Director Edmunds seconded and the motion carried with directors Weddle, Martin, Edmunds, Hardy and McPherson voting yes.

2. **Employee Resignation(s) (Action)** – *Director Hardy moved to approve the following resignations:*

Classified

**Niki Gamez, Educational Assistant 7.5 hours per day
(Effective June 5, 2020)**

Extra Duty

**Dave Tipton, OHS Head Boys Basketball Coach (Effective
June 19, 2020)**

**Dave Tipton, OHS Head Girls Basketball Coach (Effective
June 19, 2020)**

**Pete Tipton, OHS Assistant Girls Basketball Coach (Effective
June 19, 2020)**

Director Edmunds seconded and the motion carried with directors Weddle, Edmunds, Martin, McPherson and Hardy voting yes.

3. **Administrator Contract Recommendations (Action)** – Superintendent Doland stated OJSH Principal Greg Chapman is in his third year of a three-year contract. OES Principal Peter Iten is on a probationary contract. *Director Edmunds moved to approve the Administrator contracts as listed. Director Martin seconded and the motion carried with directors Martin, Edmunds, Hardy, Weddle and McPherson voting yes.*

4. **Confidential Contract Recommendations (Action)** – Director Martin left the meeting due to an actual conflict of interest. *Director Edmunds moved to approve the Confidential Contract Recommendations as listed. Director McPherson seconded and the motion carried with directors Edmunds, Hardy, McPherson and Weddle voting yes.*

5. There was no Executive Sessions held. **Executive Session Pursuant to ORS 192.660 (2)(i) Review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing. Executive Session pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.**

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Executive Session pursuant to ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

L. POST MEETING PUBLIC COMMENT – None

M. FUTURE AGENDA ITEMS

1. Next Regular School Board Meeting, August 10, 2020, 6:00 p.m., by virtual Zoom Meeting.

N. ADJOURN – The meeting was adjourned at 7:50 p.m.

APPROVED:

LJM

Chairman

Superintendent