

GENERAL INSTRUCTIONAL EXPECTATIONS

USING GOOGLE CLASSROOM

1. All teachers will establish a google classroom for each of their courses taught. This can be, but does not have to be, separated into individual sections. The way in which a teacher organizes their unique course sections remains a decision based upon personal preference. All students should be enrolled into their respective google classroom courses by the end of the first week of school.
2. Within each google classroom course, teachers will organize all instructional materials by calendar date. For example, Monday, August 31, 2020. Teachers will provide brief lesson instructions and all of the essential materials needed inside each calendar listing.
3. All instructional materials for the day will be scheduled to appear in google classroom by 8:00am each morning. Teachers will have additional planning time between the hours of 2:00pm-3:15pm. At this time, teachers will plan, prepare, and schedule all instructional content for the next student attendance day. Students who are attending in person will receive the instructional content alongside personalized teaching, while students who are absent due to illness or quarantine will continue to have the ability to remain engaged using the google classroom platform. Teachers will focus on the essential learning objectives when sharing out information and resources within google classroom. Hard copies of student make up work will not be collected or distributed by the SHS office staff.
4. Teachers will enable the student comment feature within google classroom. They will answer questions and provide meaningful feedback every day. All grades will be updated by the end of each week.