

**MINUTES
SPECIAL MEETING
BISHOP BOARD OF EDUCATION
JUNE 10, 2020 – 12:00PM
Library – Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **SPECIAL** meeting on **June 10, 2020, at 12:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: *Thresa Seabolt, Arlene Timbo, Willie Guest*
Absent: *None*
Quorum: *3*
Staff Present: *Lori Baggett, Howard Hampton, Christy Mays, Cindy Pennington, Christie Tugmon, Suzan Wait*
Others Present: *Holly Landers*

II. HEARING OF CITIZENS

- A. Any citizen who wishes to make a presentation to the board concerning any agenda item
None
- B. Any citizen who would like to address the board concerning an item for future consideration
None

III. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

- A. April 2, 2020, Regular Meeting
B. May 4, 2020, Regular Meeting

Motion: *To approve the Minutes of the April 2, 2020, Regular Meeting and the Minutes of the May 4, 2020, Regular Meeting.*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE TRANSFER REQUESTS:

- A. Open Transfer Requests 2020-2021

Motion: *To approve Open Transfer Requests for the 2020-2021 school year.*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer’s Report

Cyenthia Pennington presented the monthly treasurer’s report.

B. Superintendent’s Report

1. Employee Attendance Stipends

Mr. Hampton presented the Employee Attendance Stipends Report.

2. 2020-2021 Classroom Assignments

Mr. Hampton stated that the 2020-2021 Classroom Assignments have not been completed since Bishop School is still in the process of hiring and accepting resignations.

3. 2020-2021 Professional Development Update

Mr. Hampton presented the most recent 2020-2021 Professional Development Report.

4. E-Rate

Mr. Hampton discussed the possibility of purchasing hot spots for distance learning.

5. 2020-2021 Extended Day Program

Mr. Hampton stated that Bishop School is planning to have a 2020-2021 Extended Day Program. He said there are some uncertainties due to the current health crisis.

6. Purchase of Buses

Mr. Hampton stated that Bishop School is waiting for Ross Transportation to deliver the buses.

7. District Unemployment Claims

Mr. Hampton reported that unemployment claims were up but that most were third party fraudulent. He said that the ones who were not fraudulent were from substitutes.

8. FY20 CARES

Mr. Hampton reported that Bishop School District would receive about \$100,000 for the FY20 CARES (Coronavirus Aid Relief Econ) Act.

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

A. 2019-2020

- | | | |
|----|-------------------------|---|
| 1. | General Fund | #282-291 |
| 2. | General Fund Payroll | #70208 |
| 3. | Building Fund | None |
| 4. | Child Nutrition | #21-28 |
| 5. | Child Nutrition Payroll | None |
| 6. | Change Orders | GF #4, 37, 86, 113, 120, 144
GF Payroll #70010, 70012-70015, 70019, 70022-70023, 70027,
70029, 70032, 70038-70039, 70041, 70128, 70200-70201, 70203-
70207
CN Payroll #70002, 70004 |

Motion: *To approve Warrants and Encumbrances as listed. [Item IV.A.1-6]*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

- B. 2020-2021
 - 1. General Fund Payroll #70001-70003

Motion: *To approve Warrants and Encumbrances as listed. [Item IV.B.1]*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

Vote:

<i>Seabolt</i>	<i>Yes</i>
<i>Timbo</i>	<i>Yes</i>
<i>Guest</i>	<i>Yes</i>

Motion carried.

VII. PERSONNEL

- A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted ...for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..) 25 O.S. § 307 (B) (1-07):

- 1. Items for discussion:
 - a. The evaluation and employment status of certified personnel listed below:
 1. Stephanie Adams – Elementary Teacher
 2. Amber Anderson – Elementary Teacher
 3. Lori Baggett – Reading Specialist
 4. Elizabeth Bennett – Elementary Teacher
 5. Sandra Brierton – Elementary Teacher
 6. Brenda Chambers – Library Media Specialist
 7. Kayla Durgin – Elementary Teacher
 8. Lacey Gretsinger – Elementary Teacher
 9. Lindsey Herbert – Elementary Teacher
 10. Gwen Hunt – Elementary Teacher
 11. Shaelynn Jones – Elementary Teacher
 12. Terry Jolly – Physical Education Teacher
 13. Jennifer Kuntz – Elementary Teacher
 14. Karri Landoll – Elementary Teacher
 15. Jared Mansel – Elementary Teacher
 16. Laura Mansel – Elementary Teacher
 17. Josianne Marcum – Elementary Teacher
 18. Raegan Martin-Teakell – Elementary Teacher
 19. Christy Mays – Elementary Teacher
 20. Mary McCoy – Elementary Teacher
 21. Carole Morris – Elementary Teacher
 22. Mistie Murrah – Elementary Teacher
 23. Shelly Penrod – Elementary Teacher
 24. Jeanette Peters – Elementary Teacher
 25. Amy Rittenhouse – Elementary Teacher
 26. Jacqueline Simmons – Elementary Teacher
 27. Christie Tugmon – Elementary Teacher
 28. Megan Veldhuizen – Elementary Teacher
 29. Judy Williams – Elementary Teacher
 30. Marissa Williams – Elementary Teacher

Note: The following have been hired as elementary teachers for the 2020-2021 school year:

- 1. *Kasey Cook (Rhoads), Pending Certification – May 4, 2020*

- b. The evaluation and employment status of support personnel listed below:
 - 1. Jody Ingram – Secretary
 - 2. Jennifer Kaplan – Support Staff
 - 3. Roselynn Macias – Teacher Assistant
 - 4. Sheri Nicholson – Teacher Assistant
 - 5. Cyenthia Pennington – Secretary
 - 6. Carmen Sierra – Teacher Assistant
 - 7. Erica Tondre –Custodian
 - 8. Mike Wait - Custodian
 - 9. Suzan Wait – Secretary

No Action.

- B. Vote to return to Open Session.
- C. Executive Session Minutes Compliance Statement.
- D. Discuss and vote to approve or disapprove employment of Certified Personnel Employees for the 2020-2021 school year.

Motion: *To approve employment of Certified Personnel Employees, with the exception of Karri Landoll, for the 2020-2021 school year.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

- E. Discuss and vote to approve or disapprove employment of Support Personnel Employee for the 2020-2021 school year.

Motion: *To approve the employment of Support Personnel Employees, with the addition of Alisha Saufoi, for the 2020-2021 school year.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

- F. Discuss and vote to approve or disapprove the employment of Holly Landers as a Teacher Assistant for the 2020-2021 school year.

Motion: *To approve the employment of Holly Landers as a Teacher Assistant for the 2020-2021 school year.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

VIII. REGULAR BUSINESS

- A. Discuss and vote to approve or disapprove a 2020-2021 service agreement with the Oklahoma State Board Association (OSSBA) Employment Services for unemployment representation and services.

Motion: *To approve a 2020-2021 service agreement with the Oklahoma State Board Association (OSSBA) Employment Services for unemployment representation and services.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

- B. Discuss and vote to approve or disapprove the Worker’s Compensation Insurance Quote.

Motion: *To approve the Oklahoma School Assurance Group (OSAG) for Worker’s Compensation Insurance.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

- C. Discuss and vote to approve or disapprove the Property and Liability Insurance Quote.

Motion: *To approve Oklahoma Schools Insurance Group (OSIG) for Property and Liability Insurance.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

- D. Discuss and vote to approve or disapprove the 2020-2021 Bishop Student Handbook.

Motion: *To approve the 2020-2021 Bishop Student Handbook*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

E. Discuss and vote to approve or disapprove the following policies and regulations:

1. Bishop Public School: District Policy EA – General Student Policies

Motion: *To approve Bishop Public School: District Policy EA – General Student Policies.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

2. Bishop Public School: District Policy CG – Child Nutrition Program Procurement Policy

Motion: *To approve District Policy CG – Child Nutrition Program Procurement Policy.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

F. Discuss and vote to approve or disapprove the deregulation waiver to the Oklahoma State Department of Education for Alternative Education for less than 10 students.

Motion: *To approve the deregulation waiver to the Oklahoma State Department of Education for Alternative Education for less than ten (10) student.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

G. Discuss and vote to approve or disapprove the deregulation waiver for Library Media Services for an Elementary School. (OAC 210:35-5-71) The Waiver for Library Media Services will expire at the end of the 2022-2023 school year.

Motion: *To approve the deregulation waiver for Library Media Services for an Elementary School. (OAC 210:35-5-71)*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

H. Discuss and vote to approve or disapprove a cash lease agreement Fisher Cattle Co. for pastureland and George Fisher for cropland.

Motion: *To approve a cash lease agreement with Fisher Cattle Co. for pastureland and George Fisher for cropland.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

I. Discuss and vote to approve or disapprove a virtual site for Pre K through sixth grades.

Motion: *To approve a virtual site for Pre K through sixth grades.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

J. Discuss and vote to approve or disapprove surplus of the following buses:

1. Bus No. 1 Motor / Serial No. 1BAKGCPF6AF269792 (Trade-In)
2. Bus No. 44 Motor / Serial No. 1HVBBAAP11H401719 (Destruction)

Motion: *To approve surplus of the buses as listed. [Item VIII.J.1-2]*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

IX. VOTE TO ADJOURN

Motion: *To adjourn. (The time was 1:03PM.)*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Mr. Guest*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

Agenda and notice of this meeting were posted on the 9th day of June 2020 at 12:00PM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the **2nd day of June, 2020.**

APPROVED THIS 13TH DAY OF AUGUST, 2020.

Board President

Board Vice-President

Board Clerk