

RECORD OF PROCEEDINGS

Minutes of the Felicity-Franklin Board of Education Meeting Monday, March 20, 2017

The Felicity-Franklin Board of Education met in regular session on Monday, March 20, 2017 in the board conference room, President Chris Smith presiding. Roll call was taken: Mrs. Yvonne Baker - present, Mrs. Broadwell - present, Mr. Randy McElfresh – present, Mr. Chris Smith – present, Mr. Donnie Woodall – present.

2017-045 Minutes from the February 27, 2017 regular meeting and the February 24, 2017 special board meeting were distributed. There being no objections or corrections, the motion was made by Mrs. Broadwell, seconded by Mrs. Baker to approve the minutes as read. Roll call: Mrs. Broadwell – yea, Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea; motion passed unanimously.

2017-046 Moved by Mr. McElfresh, seconded by Mrs. Baker:
The Board reviewed and approved the following reports for the month of February, 2017 as presented by the treasurer.

- 1) List of expenditures CHKREG and CHEKPY
- 2) FYTD Financials vs FCST & Prior Years COMPARE
- 3) Financial FINSUMM Report by Funds & FUND BALANCE SUMMARY
- 4) Financial FUNDSUM, FNDREVEX, and FNDEXP Reports
- 5) Appropriation Accounts Summary by Funds APPSUMS
- 5) Revenue Accounts Summary by Funds REVSUMS
- 6) Payroll Information: February 15th Payroll February 28th Payroll
- 7) Investments

<u>Time Period</u>	<u>Amount</u>	<u>Type/Fund</u>	<u># Days / Months</u>	<u>Rate</u>
02/01/17-02/28/17	\$435,222.69	5/3 Investment Program	28 Days	0.20%
04/29/15-05/01/17	\$248,000.00	MBS Discover Bank	24 Months	0.80%
07/08/15-07/07/17	\$248,000.00	MBS Capital One Bank	24 Months	1.15%
01/13/16-01/16/18	\$98,000.00	5/3 (CD Goldman Sachs Bank NY)	24 Months	1.35%
08/18/16-08/20/18	\$248,000.00	5/3 (CD Ally Bank UT)	24 Months	1.10%
02/02/17-02/01/19	\$200,000.00	MBS-Worlds Foremost Bk, Sydney, NI	24 Months	1.55%
01/20/17-04/20/19	\$245,000.00	5/3-JP Morgan Chase	36 Months	1.80%
05/04/16-05/03/19	\$245,000.00	MBS-Wells Fargo Bank Sioux Falls	36 Months	1.25%
01/31/17-07/31/19	\$245,000.00	5/3 -Cape Cod Svgs	30 Months	1.60%

2016-2017 Interest:

General Fund	\$16,819.36
Lunchroom Fund	\$140.45
Total Interest	\$16,959.81

Roll call: Mr. McElfresh – yea, Mrs. Baker – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Broadwell - yea; motion passed unanimously.

2017-047 Moved by Mrs. Broadwell, seconded by Mr. Smith:
Accepted a \$5,000 donation from Verizon on behalf of the 7th grade Gifted Program Best in State Award earned in the **Verizon Innovative Learning App Challenge**, approved

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the creation of fund 014-9918, and increased the appropriations and certificate of estimated resources as needed. Roll call: Mrs. Broadwell – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mr. McElfresh - yea; motion passed unanimously.

2017-048 Moved by Mr. Woodall, seconded by Mrs. Baker:
 Accepted the **tax rates and amounts** as provided by the Budget Commission, authorized the necessary tax levies, and certified them to the county auditor. Roll call: Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith - yea; motion passed unanimously.

2017-049 Moved by Mr. McElfresh, seconded by Mr. Woodall:
 Adopted the Neola Policies listed below:

NEOLA NEW/REVISED/REPLACEMENT - VOLUME 35 NO. 1 -- SEPTEMBER 2016

Bylaw 0100	Definitions (Revised)
Bylaw 0160	Use of Electronic Mail/Text Messages (Revised)

POLICY

Policy 1530	Evaluation of Principals and Other Administrators (Revised)
Policy 1619/3419/4419	Group Health Plans (New/Revised)
Policy 1619.01/3419.01/4419.01	Privacy Protections of Self-Funded Group Health Plans (Revised)
Policy 1619.02/3419.02/4419.02 (Revised)	Privacy Protections of Fully Insured Group Health Plans
Policy 1619.03/3419.03/4419.03	Patient Protection and Affordable Care Act (New)
Policy 2460	Special Education (Revised)
Policy 3220	Standards-Based Teacher Evaluation (Revised)
Policy 3223	Standards Based School Counselor Evaluation (Revised)
Policy 3420/4420	Health Insurance Benefit (Delete)
	Procurement and Use of Epinephrine Auto Injectors in Emergency
Policy 5330.02	Situations (Revised)
Policy 5830	Student Fund Raising (Revised)
Policy 6605	Crowdfunding (New)
Policy 6700	Fair Labor Standards Act (FLSA) (Revised)
Policy 8330	Student Records (Revised)
Policy 9700	Relations with Special Interest Groups (Revised)

Roll call: Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea; motion passed unanimously.

2017-050 Moved by Mrs. Broadwell, seconded by Mr. McElfresh:
 Approved the **2017-2018 School Calendar**. Roll call: Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mr. Smith – yea; motion passed unanimously.

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2017-051 Moved by Mrs. Baker, seconded by Mr. Smith:
Approved the anticipated **2017 diploma list**. Roll call: Mrs. Baker – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea; motion passed unanimously.

2017-052 Moved by Mr. McElfresh, seconded by Mrs. Broadwell:
Approved an agreement with **Hamilton Clermont Cooperative Boards of Education for EMIS Coordinator services** to be rendered April 1 – June 30, 2017 at \$326.84/day, not to exceed 39 days. Roll call: Mr. McElfresh – yea, Mrs. Broadwell – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Baker – yea; motion passed unanimously.

2017-053 Moved by Mr. McElfresh, seconded by Mrs. Broadwell:
Approved an agreement with **AccuTrain Corp.** for 2017-2018 Responsibility-Centered Discipline professional development services for \$10,958. Roll call: Mr. McElfresh – yea, Mrs. Broadwell – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Baker – yea; motion passed unanimously.

2017-054 Moved by Mr. Woodall, seconded by Mr. McElfresh:
That the Felicity-Franklin Board of Education go into executive session for the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employee, official, or student. Roll call: Mr. Woodall – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.

■ Mr. Chris Smith reconvened the board into regular session.

2017-055 Moved by Mr. McElfresh, seconded by Mr. Woodall:
Non-renewed all 2016-2017 **supplemental** contracts. Roll call: Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mrs. Smith – yea; motion passed unanimously.

2017-056 Moved by Mrs. Baker, seconded by Mr. Woodall:
Accepted the **resignation** for retirement purposes from **Nadine Rudd**, effective June 1, 2017 with her last day of work being May 31, 2017. Roll call: Mrs. Baker – yea, Mr. Woodall – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea; motion passed unanimously.

2017-057 Moved by Mrs. Baker, seconded by Mrs. Broadwell:
Issued a supplemental contract to Angela Carnahan as Assistant Girls Softball coach for the 2016-2017 school year per the supplemental salary schedule, position adjusted to 5/7 of rate due to late start, pending proper certification and background check. Roll call: Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea; motion passed unanimously.

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- 2017-058 Moved by Mrs. Broadwell, seconded by Mr. McElfresh:
Approved **Brian Jennings and Brian Jowers as volunteers** for the **softball program**, pending proper certification and background checks. Roll call: Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Baker – yea; motion passed unanimously.
- 2017-059 Moved by Mrs. Baker, seconded by Mr. McElfresh:
Approved a new **Accounts Payable Clerk Salary Schedule**, effective April 1, 2017. Roll call: Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Broadwell – yea; motion passed unanimously.
- 2017-060 Moved by Mrs. Broadwell, seconded by Mr. Woodall:
Employed **Shana Stevenson** as an **Accounts Payable Clerk**, effective April 1, 2017, Step 19 of the new **Accounts Payable Clerk Salary Schedule**. Roll call: Mrs. Broadwell – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea; motion passed unanimously.
- 2017-061 Moved by Mr. McElfresh, seconded by Mrs. Baker:
Accepted the **retirement resignation** of **Lynn Woodruff**, as of May 31, 2017 with retirement effective June 1, 2017. Roll call: Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea, Mr. Woodall – yea; motion passed unanimously.
- 2017-062 Moved by Mrs. Broadwell, seconded by Mr. Smith:
Accepted the **retirement resignation** of **Cathy Howes**, as of July 31, 2017 with retirement effective August 1, 2017. Roll call: Mrs. Broadwell – yea, Mr. Smith – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mr. McElfresh – yea; motion passed unanimously.

■ **Legislative Liaison Report:** Report given by Randy McElfresh

■ **Student Achievement Liaison:** Jennifer Broadwell presented the following items

- 1) Straight A Grant, Blended Learning Planning Team, & Leadership
- 2) Georgetown School District-Site Visit
- 3) Straight A Grant
- 4) Professional Development schedule
- 5) Social Studies Curriculum Revision
- 6) Ohio Writing Project
- 7) ACT required for Juniors
- 8) New Operating Standards for Gifted
- 9) HS Fall End of Course Data
- 10) Curriculum/Upcoming Testing
- 11) Explora Vision
- 12) Building Highlights: Elem, Middle School, High School

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- *U.S. Grant J.V.S. Report:* Grant Career Center Newsletter was distributed

- *Miscellaneous Business:*

- 1) The Superintendent/Treasurer approved the following contracts <\$7,500
 - CompManagement \$1,855
 - School Insurance Consultants \$3,500
 - Azily Solutions/Microcheck \$1,785

2017-063 Moved by Mr. McElfresh, seconded by Mr. Woodall:
 Adjourned this regular meeting of the Felicity-Franklin Board of Education. Roll call: Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith - yea; motion passed unanimously.

 Christina L. Laubach, Treasurer/CFO
 Felicity-Franklin Board of Education

 Chris Smith, Board President
 Felicity-Franklin Board of Education