

**RECORD OF PROCEEDINGS**  
**Minutes of the Felicity-Franklin Board of Education Meeting**  
**Monday, January 9, 2017**

The Felicity-Franklin Board of Education held its organizational meeting Monday, January 9, 2017 at 7:00 p.m. in the Board Conference Room, President Pro Tem, Chris Smith presiding until the election of new officers. Roll call was taken with the following members present: Mrs. Yvonne Baker – present, Mrs. Jennifer Broadwell – present, Mr. Randy McElfresh – present, Mr. Chris Smith - present, Mr. Donald Woodall – present.

2017-001 Mr. Smith, President Pro Tem, asked for nominations for president. Mr. Randy McElfresh nominated Mr. Chris Smith, seconded by Mrs. Baker that the nominations for president be closed, and elect Mr. Smith as president. Roll call: Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea, Mr. Woodall - yea; motion passed unanimously.

2017-002 Mr. Smith, President, asked for nominations for vice-president. Mr. McElfresh nominated Mrs. Yvonne Baker, seconded by Mr. Woodall that the nominations for vice-president be closed, and elect Mrs. Baker as vice-president. Roll call: Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea; motion passed unanimously.

- Appointed *Randy McElfresh* as the *Legislative Liaison*.
- Appointed *Jennifer Broadwell* as the *Student Achievement Liaison*.
- Appointed *Donnie Woodall* to the *Grant Joint Vocational School Board*.

2017-003 Moved by Mr. McElfresh, seconded by Mr. Woodall:  
Set the time and place of the 2017 Felicity-Franklin Board of Education meetings as follows - meetings to be held in the board conference room at 7:00 p.m.

January 9 <sup>th</sup>	April 17 <sup>th</sup>	July 17 <sup>th</sup>	October 23 <sup>rd</sup>
January 30 <sup>th</sup> (*)	May 15 <sup>th</sup>	August 21 <sup>st</sup>	November 20 <sup>th</sup>
February 27 <sup>th</sup>	June 19 <sup>th</sup>	September 18 <sup>th</sup>	December 18 <sup>th</sup>
March 20 <sup>th</sup>			

\*Special Meeting at 6:00 for annual planning purposes.

Roll call: Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea; motion passed unanimously.

- Reviewed Board Member compensation and no changes were made.

2017-004 Moved by Mr. McElfresh, seconded by Mr. Woodall:  
Authorized the renewal of the treasurer's bond at \$25,000 with the Ohio Casualty Company until the organizational meeting in 2018. Roll call: Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea; motion passed unanimously.

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- 2017-005      Moved by Mrs. Baker, seconded by Mrs. Broadwell:  
Authorized the treasurer to pay all bills as they are due with proper documentation.  
Roll call: Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith –  
yea, Mr. Woodall – yea; motion passed unanimously.
- 2017-006      Moved by Mr. Woodall, seconded by Mr. McElfresh:  
Established a \$5000 service fund for the Felicity-Franklin Board of Education for  
2017. Roll call: Mr. Woodall – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mrs.  
Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.
- 2017-007      Moved by Mrs. Broadwell, seconded by Mrs. Baker:  
Authorized the treasurer to invest inactive funds. Roll call: Mrs. Broadwell – yea,  
Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall – yea; motion  
passed unanimously.
- 2017-008      Moved by Mrs. Baker, seconded by Mr. McElfresh:  
Authorized the treasurer to request real estate tax advances as needed from the county  
auditor. Roll call: Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr.  
Woodall – yea, Mrs. Broadwell – yea; motion passed unanimously.
- 2017-009      Moved by Mrs. Baker, seconded by Mrs. Broadwell:  
Appointed the Treasurer as the public records officer and designated her to attend a  
Public Records training on their behalf, as allowed by the auditor of state. Roll call:  
Mrs. Baker - yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr.  
Woodall – yea; motion passed unanimously.
- 2017-010      Moved by Mr. McElfresh, seconded by Mrs. Broadwell:  
Authorized the Superintendent to serve as the Board's designee/hearing officer for  
the purpose of hearing suspension or expulsion appeals, unless the suspension or  
expulsion is issued by the Superintendent at which time the district's attorney will  
serve as the hearing officer. Roll call: Mr. McElfresh – yea, Mrs. Broadwell – yea,  
Mr. Smith – yea, Mr. Woodall – yea, Mrs. Baker – yea; motion passed unanimously.
- 2017-011      Moved by Mr. Woodall, seconded by Mrs. Baker:  
Authorized the Superintendent to employ temporary personnel, as needed, subject to  
vote of ratification by the board. Roll call: Mr. Woodall – yea, Mrs. Baker - yea,  
Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea; motion passed  
unanimously.
- 2017-012      Moved by Mr. McElfresh, seconded by Mr. Woodall:  
Authorized the Superintendent to accept resignations which have been submitted by  
employees during times when this Board is not in session, subject to ratification by  
this Board; provided however, that upon ratification by this Board, such resignations  
shall be deemed effective as of the date and time of the Superintendent's acceptance.

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Roll call: Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea; motion passed unanimously.

- 2017-013      Moved by Mrs. Broadwell, seconded by Mrs. Baker:  
 Authorized the superintendent to hire staff during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such hiring shall be deemed effective as of the date and time of the Superintendents acceptance. Roll call: Mrs. Broadwell - yea, Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Smith – yea, Mr. Woodall - yea; motion passed unanimously.
- 2017-014      Moved by Mr. McElfresh, seconded by Mr. Woodall:  
 Authorized the Superintendent and Treasurer to execute service contracts less than \$7,500. Roll call: Mr. McElfresh – yea, Mr. Woodall – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Smith – yea; motion passed unanimously.
- 2017-015      Moved by Mrs. Baker, seconded by Mr. Woodall:  
 Adjourned the organizational meeting of the Felicity-Franklin Board of Education:  
 Roll call: Mrs. Baker – yea, Mr. Woodall – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Smith – yea; motion passed unanimously.

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Chris Smith, President  
 Felicity-Franklin Board of Education

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Christina L. Laubach, Treasurer/CFO  
 Felicity-Franklin Board of Education