

To: Parents
From: Connie Asher
Date: August 2020
Re: Transportation Guidelines



Welcome to Transportation!

BUS STOPS

- All students must be registered for transportation. Registration forms are available on the school website (www.lakecityschools.net) and at school offices.
- Please notify the transportation office if your child will not be riding. After (3) days of not riding the bus you will need to re-register.
- **It is recommended that students are ready and waiting at their bus stop 10 minutes prior to the pick-up time.**
- Students that cross the road **must** follow the hand signals given by the bus driver. **Do not** cross the road until bus driver gives the all clear. All students must cross in **FRONT** of the bus.

DELAYS

- Add the delay time to your normal pick-up time.
- Please be prepared for change in pick-up time due to road conditions, or bus route changes.
- Delays are posted on **TV**: 9&10; 7&4; 29&8; and 33. **Radio**: 96; 103.5; 98.5; and 107.5. Parents will also be notified by phone via All Call.

MISSED THE BUS

- Buses will not turn around if your child misses the bus.
- Buses will not meet along the route if your child misses the bus.
- Please call the Bus Garage at 231-839-6047 if your child was missed so we can check the bus time/schedule.

BUS RULES

- Students must sanitize their hands when boarding the bus, wear a mask (unless a doctor release is on file) and remain in assigned seats.
- All school rules and policies apply. The bus rules are posted on **ALL** buses.
- Not following the rules may result in the loss **ALL** bus privileges and suspension from school. The driver has the right to enforce these rules. (Rules listed on the back)

Our first priority is the safety of your children. Please read and review this letter with your child. If you have any questions, please call us at 231-839-6600, option 4, or 231-839-6047.

Bus stops only at designated stops.

Following the rules is for the safety of all passengers. Proper behavior is expected of all students. Since the bus is an extension of the classroom, all school board policies are to be followed.

Please note: Additional Covid-19 guidelines/rules apply for all students riding LCAS buses. In the event the Covid-19 guidelines/rules are not followed it may result in loss of bus privileges.

LCAS BUS RULES

1. Students are not allowed to throw objects on the bus at any time.
2. Swearing, cursing, or using inappropriate language is not tolerated.
3. Students are not allowed to use mean words (spoken or written) or act in any way that hurts a person's emotions or property.
4. Students are not allowed to eat or drink on the bus. **No** chewing gum on the bus.
5. Students may not leave their seat at any time.
6. No smoking or vaping on the bus or at stops. Students are not allowed to possess lighters, matches or any type of tobacco products on the bus or at bus stops.
7. Students are not allowed to destroy the bus or another person's personal property.
8. Students are not allowed to spit on the bus.
9. Students are not allowed to spray perfumes or other aerosols on the bus at any time.
10. Students are not allowed to bring roller blades, skateboards, skis, etc. on the bus.
11. Keep all toys, school material, sports equipment, band instruments, etc. in tote bags and/or cases, which can be contained on your lap.
12. No phone calls or video calls while on the bus unless authorized by the bus driver.
13. Headphones **MUST** be used when listening to any music, video or any other audible device.
14. Once you lose the privilege to ride the bus, it may include transportation for other school activities (i.e. sports, fieldtrips, etc).
15. No photos or videos taken of other students on the bus without their permission.

The following procedures are followed if a student violates the rules and/or displays undesirable conduct while on the school bus:

1st MISBEHAVIOR REPORT:

Student Behavior Report form will be given to child.

2nd MISBEHAVIOR REPORT:

Possible SUSPENSION of riding privileges one (1) to three (3) days. Student Behavior Report form will be given to child, driver will contact parent.

3rd MISBEHAVIOR REPORT:

Possible SUSPENSION of riding privileges three (3) to ten (10) days, parent conference requested with driver and Transportation Supervisor.

4th MISBEHAVIOR REPORT:

Possible exclusion of bus riding privileges for the remainder of the semester or permanently. Parent conference required for possible reinstatement of riding privileges.

Please return all (signed) Student Behavior Reports to the bus driver

The bus driver is responsible for maintaining a safe, clean environment. The driver has the right to enforce the rules. Insubordination or not abiding by the rules listed above may be subject to discipline.