



**BELEN HIGH SCHOOL-Home of the Eagles**  
**Lawrence Sanchez, Principal**  
**David Jimenez, Assistant Principal**  
**Rhonda Martinez, Assistant Principal**  
***“Successfully preparing all students for  
their futures”***

I hope this message finds you well. As we begin the 2020/2021 school year, we have determined the process we will follow for checking a laptop out to Belen High School students who do not have a device at home (BHS status will be verified). Should you have multiple Belen High School students at home who do not have a device, we will check one out to each of them.

- Monday, August 17th from 8am to 3pm we will check out devices to Seniors only.
- Tuesday, August 18th from 8am to 3pm we will check devices out to Juniors only.
- Wednesday, August 19th from 8am to 3pm we will check devices to Sophomores only.
- Thursday, August 20th from 8am to 3pm we will check out devices to Freshman only.
- Friday, August 21st and Monday, August 24th from 8am to 3pm will be reserved for any student who could not make their scheduled day.
- Pick up will be in the student drop off area at the front of Belen High School where a staff member will greet you and direct you to the right place. In order to practice safe social distancing measures students/parents will not exit their vehicle but instead will remain in their vehicle while necessary documents are signed, BHS student status is verified, and a laptop issued. Please respect the safety of all involved in this process and wear masks/face coverings while picking up and signing documents. Also, we ask that you bring your own pen to use to assist our employees in staying safe. Call us at 966-1300 should you have any questions.

**Please note that the cost of the computer will be added to your student’s fee account until the device is returned, at which point the fee will be taken off the students account. This assists us in knowing who has checked out a computer.**

Lawrence A. Sanchez  
Principal, Belen High School

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