Arkansas Arts Academy School Board Agenda
Tuesday, July 14th, 2020, 6:30 pm
Through Technology

1. Call to order and Welcome New Board Members at 6:36 pm

2. Establish quorum / Roll Call: Howard Alsdorf, Tony Beardsley, Nate Fries, Jeff Hunnicutt, Adriene Jackson, Leslee Post and Cara Riley

3. Board Officer Elections: President, Vice President, Secretary/Treasurer: Howard Alsdorf ask for nominations for President and Cara Riley nominated Tony Beardsley and Leslee Post nominated Jeff Hunnicutt. Howard Alsdorf called for a vote and Tony Beardsley received 5 votes and was voted in as President of our School Board.
Tony Beardsley assumed office and ask for nomination for Vice President. Tony Beardsley nominated Howard Alsdorf and Leslee Post nominated Jeff Hunnicutt. Tony Beardsley called for a vote and Jeff Hunnicutt received 5 votes and was voted in as Vice President of our School Board.
Tony Beardsley ask for nominations for the Secretary/Treasurer, Nate Fries was nominated for Secretary/Treasurer, and no other nominations were given. Nate Fries was named as Secretary/Treasurer for our School Board having run unopposed.

4. Comments from the Public: Erin Guzik who has a son entering 1st Grade, spoke on being open minded about our Covid preparedness going forward. She said she felt we were doing a good job so far, but would like us to continue to be open-minded.

5. Consent Agenda
- Approve minutes from June Regular Meeting – Attached #1
- Enrollment Report
- June Financials Attachment #2

   There was a motion to accept the Consent Agenda by Cara Riley, with a second by Jeff Hunnicutt and the motion passed with a 6 – 0 vote.

6. New Business
- Principal Reports: Matt Young spoke about Katie Milligan and Maribel Morgan's great research on our Covid response. Dan and Teresa Blocker are coaching our Mountain Biking Team and have 23, 6 – 12th grade students signed up to compete. Catapult Health will be on the EMS Campus to perform our annual health screenings required by our school health insurance. The Leadership Team at both campuses are coming up with plans to start school. He thanked the parents that have been offering support to us at this time. We will be discussing our plans for the upcoming semester later in the meeting. Dance Camp will be taking place next week and will be following State Guidelines. Enrollment is currently full and we are still getting applications for enrollment.

Heather Wright shared that the preliminary schedules are complete and that Schedule Change Forms are now available. There are only two open positions at the High School, Study Hall and a SPED Teaching Position. There are three current options available for this fall. 1, Full Time at School. 2. All Virtual. 3. Blended option on campus 2 days and 3 days Virtual. Students on campus will be assigned a desk and Virtual on Wednesday. We will practice community spread with desks being 6 feet apart in the Commons, PAC and Library. Teachers will come get students for small group instruction. Teachers will be utilizing tri pods to record lessons, attendance will be taken by active engagement with teachers, assignments, and involvement in Zoom learning and projects.

Matt Young the Elementary will also offer three options, 1. On campus learning, 2. Online learning using the ADE approved virtual program and 3. A Blended option.

Dr. Cara Riley recommended that masks be worn at all times except when eating or outside. She ask what other local school districts would be doing.

- Student Handbooks – High School/Middle School and Elementary – Attachment: The Student Handbooks have been updated to follow current school policies and rearranged in a clearer format.

- Calendar – Intersession Dates on Calendar: Due to Covid changing this year calendar, intersession will not be an issue and will be addressed at a later time.

- Policy Updates: Policy updates include beefed up bullying action. There was some discussion about clarifying what constitutes bullying and discipline from bullying incidents. A motion was made to accept the Student Handbooks as written with follow up on the Bullying Section by Howard Alsdorf, a second by Jeff Hunnicutt and the motion carried with a 6 – 0 vote.

- Progress on Next Year's Schedule: With our school start date was moved to August 24th by the Governor, the first week in Fall and Spring Break will now be virtual learning days. The days off following Memorial Day will be changed to classroom days. We are waiting for State Guideline for handling Covid positive tests for students and teachers.

- Vendor Renewals: SSC, Comfort Systems, Midwest Risk Management: SSC Cleaning Contract has been renewed with a 3% increase due to new Covid Guidelines. Comfort Systems Contract for service and minor repairs of our HVAC units at both campuses has been renewed. Midwest Risk Management Insurance in now providing coverage for student injuries and more liability coverage for our teachers. A motion was made to approve the above contracts by Cara Riley, a second by Jeff Hunnicutt and the motion carried with a 6 – 0 vote.

- Computer Science Independent Study Policy – Attached #3: Jake Farmer introduced a new Computer Science Independent Study Course that he would like to offer, extending our current Computer Science Courses. It would be Student Led, Supervised by Jake Farmer. Please see attached outline. A motion was made to approve the Computer Science Independent Study Course by Cara Riley, with a second by Jeff Hunnicutt and the motion passed with a 6 – 0 vote.

- Resolution for the Suspension of District Policy to Align with Emergency Covid 19 –Attached #4: We have been instructed to sign the attached resolution from the Governor agreeing to Suspend

District Policy to Align with Emergency Covid-19 Legislation and Statutory/Rule Waivers. A motion was made to accept the Resolution from the Governor by Cara Riley, with a second by Jeff Hunnicutt and the motion passed in a 6 – 0 vote.

- Following the above resolution vote, there was discussion about requiring students to wear masks to provide an additional level of safety on our campus's', a motion was made to mandate all students wear masks while on campus by Howard Alsdorf and a second by Cara Riley and the motion carried with a 6 – 0 vote.

- Donor Recognition: Mary Ley brought up for discussion naming the art wing in the future Remodeling Plans for our Elementary Campus after a woman that has provided constant support for the Elementary Campus through her personal commitment and financial donations. After some discussion a motion was made to name the future art wing after Avis Bailey with the understanding that we come up with a Donor Recognition Policy, established by our Foundation for future recognitions by Cara Riley with a second by Howard Alsdorf and the motion carried with a 6 – 0 vote.

- CEO Search: The final three candidates will be interviewed this Thursday. Our seven-person committee hopes to select a candidate soon.

7. Discussion of items since publication of the agenda: Two questions were brought up for discussion, regarding our revenue vs expenditures. Ozark Bank payments will start this year along with WFF. Mary said that APSRC would provide future information regarding any financial questions that might arise.

- Tony Beardsley shared information regarding School Board Training Opportunities. Returning Board Members are required to have six hours of PD per year and new Board Members are required to have nine PD hours by the end of the next calendar year to serve on a School Board.

9. Executive Session

- Personnel: Hiring/Renewal/Promotion/Demotion/Transfer/Non-Renewal/Termination: Review Personnel Policy

- Contracts to be signed

- New employees, resignations, non-renewals. None

10. Adjournment: A motion was made to adjourn the July 2020 School Board Meeting at 9:05 pm by Cara Riley, with a second by Jeff Hunnicutt and the motion carried with a 6 – 0 vote.

_____
Tony Beardsley, President

7-28-20
Date

**ARKANSAS
ARTS ACADEMY**
Aspire. Achieve. Advance.

Arkansas Arts Academy School Board Agenda
Tuesday, July 14th, 2020, 6:30 pm
Through Technology

1. Call to order and Welcome New Board Members

2. Establish quorum / Roll Call

3. Pledge of Allegiance

4. Board Officer Elections: President, Vice President, Secretary/Treasurer

5. Comments from the Public

6. Consent Agenda
   - Approve minutes from June Regular Meeting – Attached #1
   - Enrollment Report
   - June Financials Attachment #2

7. New Business
   - Principal Reports
   - Student Handbooks – High School/Middle School and Elementary – Attachment
   - Calendar – Intersession Dates on Calendar
   - Policy Updates
   - Progress on Next Year's Schedule
   - Vendor Renewals: SSC, Comfort Systems, Midwest Risk Management
   - Computer Science Independent Study Policy – Attached #3
   - Resolution for the Suspension of District Policy to Align with Emergency Covid 19 –Attached #4
   - Donor Recognition
   - CEO Search

8. Discussion of items since publication of the agenda

9. Executive Session
   - Personnel: Hiring/Renewal/Promotion/Demotion/Transfer/Non-Renewal/Termination: Review Personnel Policy
   - Contracts to be signed
   - New employees, resignations, non-renewals

10. Adjournment:

19-20 Revenue Projection

Fund	Fund Description	Acct	Account Description	Period 1 July-Sept	Period 4 October	Period 5 November	Period 6 December	Period 7 January	Period 8 February	Period 9 March	Period 10 April	Period 11 May	Period 12 June	Projected Totals
2001	OTHER OPERATING	19200	PRIVATE CONTRIBUTIONS	90,500.00	-	2,501.94	100.97	350.00	228.14	-	193,753.58	-	100,693.27	388,127.90
2001	OTHER OPERATING	19800	REFUNDS OF PRIOR YR EXPEN					864.61					1,914.00	2,778.61
2001	OTHER OPERATING	19900	MISC REV FR LOCAL SOURCES			62.94	3,043.31	1,104.61	1,496.96	(7,196.06)	1,040.09	1,132,440.46	(1,129,117.17)	2,875.14
Other Revenue				90,500.00		2,564.88	3,144.28	2,319.22	1,725.10	(7,196.06)	194,793.67	1,132,440.46	(1,026,509.90)	393,781.65
2001	OTHER OPERATING	31700	CHARTER SCHOOL FUNDING	1,757,433.00	585,811.00	585,811.00	585,812.00	585,812.00	585,811.00	585,812.00	585,812.00	585,811.00	585,810.00	7,029,735.00
2217	GROWTH	31450	GROWTH					496,021.00		162,782.00		167,283.00		826,086.00
		32220	NBCT											
2223	PROFESSIONAL DEVELOPMENT	32256	PROFESSIONAL DEV. ACT 59	27,919.00										27,919.00
2246	AIMM MENTORING	32250	PATHWISE MENTORING GRANT											
		32350	EARLY CHILDHOOD											
		32361	AP SCORES										7,619.65	7,619.65
2276	ENGLISH LANGUAGE LEARNERS	32371	LIMITED ENGLISH PROFICIEN										910.25	910.25
2281	NSLA	32381	ESA (was NSL)				24,495.00							24,495.00
2293	CAREER EDUCATION	32415	SECONDARY CAREER	26,396.00	13,289.44	13,198.00	13,198.00	13,198.00	13,198.00	13,198.00	13,198.00	13,198.00	13,196.00	145,267.44
3400	FACILITY FUND	32914	CHARTER FACILITY FUNDING											
		19200	OTHER BLDG FUND		124,560.00	41,520.00	42,495.00	44,926.00	44,926.00	44,926.00	42,495.00	45,994.00	45,994.00	477,836.00
Total Revenue				1,902,248.00	723,660.44	643,093.88	669,144.28	1,142,276.22	645,660.10	799,521.94	836,298.67	1,944,726.46	(372,980.00)	8,538,958.09

Note (Period 11 May, highlighted): includes PPP to be refunded — (Period 12 June) Refunded

19-20 Expenditure Projection

Account Description	Period 1-3 July-Sept	Period 4 October	Period 5 November	Period 6 December	Period 7 January	Period 8 February	Period 9 March	Period 10 April	Period 11 May	Period 12 June	Actual & Expected Expenditure
Salary											
CERT SALARY/CLS SALARY	895,783.85	404,517.00	408,939.30	411,171.04	400,490.39	406,944.62	407,124.00	406,530.87	395,206.32	751,608.25	4,888,315.64
BENEFITS	227,783.13	104,891.90	103,489.00	104,282.38	106,458.99	102,963.91	107,037.00	105,592.98	101,246.88	195,299.53	1,259,045.70
Salary Benefits Totals	1,123,566.98	509,408.90	512,428.30	515,453.42	506,949.38	509,908.53	514,161.00	512,123.85	496,453.20	946,907.78	6,147,361.34
INSTRUCTIONAL	26,368.63	8,166.66	1,000.00	4,166.66	8,398.32	4,166.66	2,551.69	2,294.00	12,499.98	(30.66)	69,581.94
SUBSTITUTES	11,667.41	6,510.00	7,019.00	3,844.14	147.15	12,743.38	12,756.92				54,688.00
ASSESSMENT	6,187.32	2,499.00	33,417.00					305.75		465.75	42,874.82
PROF DEVELOPMENT CERT	23,202.00		178.00	2,625.00	49.00	2,500.00	4,300.00			300.00	33,154.00
AUDIT				9,982.20		14,373.98					24,356.18
ACCOUNTING SERVICES								8,483.06			8,483.06
LEGAL SERVICES	6,300.00	4,200.50		160.00						750.00	11,410.50
Other Professional Services	15,717.86	3,199.59	4,435.00	8,555.88		2,104.03	829.92	2,422.50		1,735.57	38,850.35
Other Purchased Services	139.00	208.50	92.00					2,520.47		787.50	3,747.47
Medicaid match			3,331.00								3,331.00
WATER/SEWER	1,199.37	941.72	1,105.00	790.62	775.50	623.51	397.77	748.02	411.84	330.56	7,323.91
DISPOSAL/SANITATION	3,338.14	2,541.89		2,644.37	1,273.93		1,301.27	1,555.28	346.90	158.73	13,160.51
CUSTODIAL	38,010.82	21,494.66	34,169.00	21,494.57	21,494.66	21,494.66		6,587.52	21,763.34	4,222.32	190,731.55
LAWN CARE	2,200.00	1,250.00		1,250.00	950.00			1,750.00		2,050.00	9,450.00
BLDG & GROUNDS	22,449.66	15,051.65	3,660.00	9,701.27	54,661.20	4,543.43	7,131.00	7,869.53	1,036.09	1,018.18	127,122.01
LAND & BLDGS	326,234.60	108,745.00	106,494.00	110,994.80	109,250.00	111,500.00	108,744.80	55,497.40	55,497.40	71,311.93	1,164,269.93
Equipment/vehicle lease (copier/bus)	48,480.75	750.00	410.00	9,754.76	2,271.10	391.63	4,900.00	377.78	6,441.13	1,892.68	75,669.83
Computer Leases	70,111.81	7,151.26	(35,736.00)							(35,736.42)	(35,736.42)
PROPERTY INSURANCE	23,845.50	8,463.42					5,157.00	10,318.72	1,726.00	5,161.67	70,449.01
LIABILITY INSURANCE/OTHER (chromebk)		3,069.00							4.61	1,914.00	4,987.61
ACCIDENT INS FOR STUDENTS											-
TELEPHONE	10,477.07	4,989.56	1,612.00	3,326.21	3,186.13		9,426.54	130.88	3,147.91	3,243.11	39,539.41
POSTAGE	1,287.78	246.32		460.60	708.83	201.83	211.00	201.83	719.33	201.83	4,239.35
ADVERTISING	499.00					352.40					851.40
PRINTING & BINDING - lease		896.29		311.72	237.72	22.58	1,284.61	342.43	275.35	371.54	3,742.24
PS TRAVEL	3,880.55	250.69	1,136.00	778.49	1,035.80	179.52	297.00	69.77	10.74	151.94	7,790.50
Purchase Services Totals	641,597.27	200,625.71	162,322.00	201,359.09	187,103.58	176,147.61	180,784.18	99,724.94	105,630.62	60,300.23	2,009,804.58
SUPPLIES	6,988.36	27,078.46	4,672.00	9,484.20	4,691.14	7,654.83	1,338.57	2,979.50	2,427.70	11,978.24	79,293.00
NAT.GAS	2,451.71	923.35	2,076.00	3,581.06	4,916.36	3,383.39	11,409.92	3,601.44	1,255.41	510.83	30,726.08
ELECTRICITY	21,845.81	36,645.97	14,563.00		5,692.62	3,383.39	2,126.25	8,932.82	11,807.07	4,183.80	109,180.73
Gasoline - Bus	3,511.82	2,076.01	(805.00)	2,600.02	2,845.44		548.62	1,865.85			12,642.76
CN Management Services								(449.13)			(449.13)
TEXTBOOKS (recognition)											-
Library books	48.59										48.59
TECHN SUPPLIES			2,655.57	3,346.54	678.56		516.46		160.95	237.68	7,595.76
Tech Hardware/Software	23,523.50	13,682.49		5,058.50	1,375.00	732.33	9,000.00		29,188.13	37,864.25	120,424.20
Transportation		4,436.63									4,436.63
TECH REPAIRS											-
Supplies and Materials Total	58,369.79	84,842.91	23,161.57	24,070.32	20,199.12	11,770.55	15,939.82	25,930.48	44,839.26	54,774.80	363,898.62
BUILDINGS								215,709.87		77,671.00	77,671.00
Capital Outlays Total								215,709.87		77,671.00	77,671.00
DUES AND FEES	15,242.01	1,096.25	(1,223.00)		216.00	12,152.25	46.25		295.00		27,959.80
BACKGROUND CHECKS	32.72										-
Furniture		4,582.80								747.00	747.00
MISC EXPENDITURES				(611.96)						(14,838.13)	(10,222.61)
RESERVE/CONTINGENCY										3,954.90	3,954.90
Other Expenditure Total	15,274.73	5,679.05	(1,223.00)	(611.96)	216.00	12,152.25	46.25		295.00	(10,136.23)	21,692.09
Total	1,838,808.77	800,556.57	696,688.87	740,270.87	714,468.08	709,978.94	710,931.25	853,489.14	647,218.08	1,129,517.58	8,542,756.63

Note (LAND & BLDGS): Will use left over Grant Funds for major expenses

Arkansas Computer Science Standards for Grades 9-12

Independent Study

2016

Independent Study

A Computer Science Independent Study Program shall be designed to enrich the student's computer science educational experience. The student will be required to develop an educational plan, submit it to a local advisor or advisory board responsible for reviewing, monitoring, and approving the plan. The student will produce a final product for presentation.

Requirements for Districts implementing a Computer Science Independent Study Program
A. The district school board must adopt a written policy outlining at minimum the following:
   a. Eligibility of Students
   b. Independent Study Program Admittance Requirements
   c. Documentation, evaluation, and retention of Independent Study activities and hours
   d. Credit to be awarded to a student enrolled in a Computer Science Independent Study opportunity
      i. The district may decide to awarded credit to meet a Computer Science Flex Credit, Career Focus Credit, or local credit only
      ii. The district may award:
         1. 0.5 credit to a student completing a minimum of 60 independent study hours
         2. 1.0 credit to a student completing a minimum of 120 independent study hours
B. District policy and implementation of a Computer Science Independent Study Program must be in accordance with all applicable federal, state, and local laws and regulations.

A student's independent study plan must be tied directly to extending the computer science concepts found within:
- the most current revision of the Arkansas High School Computer Science Standards,
- College Board AP Computer Science Principles or A, and/or
- IB Computer Science SL or HL.

Course Title: 465910 - Independent Study Level 1
                          465920 - Independent Study Level 2

Course/Unit Credit: 0.5 Credits per Course/level

Teacher Licensure: Please refer to the Course Code Management System (https://adedata.arkansas.gov/ccms/) for the most current licensure codes.
Grades: 9-12
Prerequisites: There are no ADE established course prerequisites for any of the Computer Science levels; it is up to the local district to determine placement based on student ability.

Computer Science Practices

Students will exhibit proficiency in computer science through:

Perseverance - Students expect and persist in overcoming the challenges that occur when completing tasks. They recognize that making and correcting mistakes will take place during the learning process and problem solving.

Collaboration - Students effectively work and communicate with others ensuring multiple voices are heard and considered. They understand that diverse thoughts may lead to creative solutions and that some problems may be best solved collaboratively.

Patterns - Students understand and utilize the logical structure of information through identifying patterns and creating conceptual models. They decompose complex problems into simpler modules and patterns.

Tools - Students evaluate and select tools to be used when completing tasks and solving problems. They understand that appropriate tools may include, but are not limited to, their mind, pencil and paper, manipulatives, software application programs, programming languages, or appropriate computing devices.

Communication - Students effectively communicate, using accurate and appropriate terminology, when explaining the task completion or problem solving strategies that were used. They recognize that good documentation is an ongoing part of the process, and when appropriate, provide accurate documentation of their work in a manner that is understandable to others.

Ethics and Impact - Students comprehend the ramifications of actions prior to taking them. They are aware of their own digital and cyber presence and its impact on other individuals and society.

Problem Solving - Students exhibit proficiency in Computer Science through identifying and systematically solving problems (e.g., engineering design process). They recognize problem solving as an ongoing process.

Contributors

The following people contributed to the development of this document:

Stephany Alhajjaj – Little Rock School District	Lori Kagebein – Wonderview School District
Jeff Anderson – Rogers Public Schools	Jeff Matocha – Ouachita Baptist University
Brent Burgin – Dassault Falcon Jet	Daniel Moix – Arkansas School for Mathematics, Sciences, and the Arts
Kristian Cartwright – Fayetteville Public Schools	Larry Morell – Arkansas Tech University
Kevin Collins – Alma School District	David Nance – Arkansas Department of Education
Cecil Cossey – Hamburg School District	Thad Nipp – Alma School District
Ty Davis – Springdale Public Schools	Anthony Owen – Arkansas Department of Education
Jennifer Feltmann – Berryville Public Schools	Kenneth Powell – Metova Federal
Carl Frank – Arkansas School for Mathematics, Sciences, and the Arts	Jerry Prince – EAST Initiative
Charles Gardner – Cyber Innovation Center	Kimberly Raup – Conway Public Schools
Tammy Glass – Spring Hill School District	Sandra Rhone – Mineral Springs School District
Tommy Gober – Cyber Innovation Center	Linda Riley – Wonderview School District
Joel Gordon – Arkansas Regional Innovation Hub	Nicholas Seward – Arkansas School for Mathematics, Sciences, and the Arts
Marilyn Harris – Virtual Arkansas	Tom Simmons – El Dorado Public Schools
Andy Hostetler – Jonesboro Public Schools	Dustin Summey – Virtual Arkansas
Tim Johnston – Arkansas Department of Career Education	Travis Taylor – Little Rock School District
Linda Joplin – Fort Smith Public Schools	Karma Turner – Lake Hamilton School District

Model Policy for Computer Science Independent Study

Courses 465910 & 465920

Jake Farmer

Purpose

The purpose of this policy is to direct the current Computer Science teacher how best to offer an Independent Study course at Arkansas Arts Academy, as well as to inform potential students of expectations in this course.

Policy

Arkansas Arts Academy understands the role that Computer Science education plays in today's ever-changing, technology filled world. To encourage student success, critical thinking, and interest in the technology field, two levels of Computer Science Independent Study are needed. This course will be offered to students who have met the requirements, and wish to further their education in Computer Science under the Arkansas state and national Computer Science standards.

Procedure

Student Eligibility

Students enrolling in the first Independent Study course (**465910**) should be classified as a Junior or Senior with at least 2 years of Computer Science experience.

Students enrolling in the second Independent Study course (**465920**) must have successfully completed the first Independent Study course.

Admittance Requirements

Interview

Students should meet with the current Computer Science teacher for an informal interview to discuss potential ideas for study, motivations, and pitfalls of an Independent Study course prior to registering. Students should have a clear understanding of the workload and expectations of this course before enrolling, as it is not a traditional course.

Prior Work

Students should show creativity and motivation in previous Computer Science courses.

<u>Interest in Continuing Education</u>

Students enrolling in these courses should show a general interest in furthering his or her Computer Science education.

<u>Independent Study Activities and Hours</u>

Students should complete the following in order to earn credit for the Independent Study course:

Independent Study I (465910): A minimum of 60 independent study hours - (0.5 Credit)

Independent Study II (465920): A minimum of 120 independent study hours - (1.0 Credit)

<u>Activities</u>

Independent Study activities may include, but are not limited to the following:

- Active research.
- Writing novel code.
- Analyzing already written code.
- Documentation of code and process.
- Creating deliverables.

<u>Documentation</u>

Students must document hours spent on independent study activities and turn those in to advisor on a weekly basis for approval.

<u>Evaluation</u>

Often in research, there are gaps of time where little to no progress is made before a breakthrough or results. Students should show consistent progress over time, but not necessarily week to week. Students enrolled in independent study should meet with the advisor / teacher at minimum weekly to discuss progress. The subject of those meetings may include, but is not limited to:

- What is being worked on?
- How does that apply to the overall research goal?
- Any specific questions, concerns, or issues students currently have.

Retention

Students must keep an accurate record of activities directly related to Independent Study work and hours spent on those activities.

This record should be available for review by the advisor at any time.

Deliverables

Written Research Plan

A written Research Plan must directly extend concepts found in the state and national Computer Science standards, and must be presented to the advisor for approval before any work can begin. It can include, but is not limited to the following topics:

- Topic of Study
- Main Goal or Hypothesis
- General Timelines of Completion
- Major Milestones
- Potential Roadblocks

Professional Report

Students are required to create a professional report as the main graded deliverable for the course. This should detail the background, research, methods, and results of student work during the independent study course.

Presentation

The advisor may require a formal presentation of results, methods, and background in addition to a final report.

Advisor or Committee Selection

The Computer Science teacher will be the main advisor for students during the independent study course. He / She will be responsible for reviewing, monitoring, and approving the students' independent study plan.

In the event of a student wishing to perform a cross-discipline study, a committee should be formed consisting of the Computer Science teacher, and at least one other teacher

from the chosen discipline. In this case, all committee members must approve the independent study plan before student work may begin.

Grading

Please see Appendix A.

Use of School Resources

Students are allowed the general use of school resources within reason to complete their coursework for this Independent Study course. Resources are available for the student to use during their scheduled class time, and as needed with permission and direction from the advisor or committee member(s). If school resources are abused during the course, this privilege shall be restricted to necessary items only needed to complete the course, and only under supervision of the advisor or committee members.

APPENDIX A: RUBRIC

Grade	Explanation
A	Student demonstrates a strong command of the subject matter. Final report goes above and beyond expectations, and is accurate, comprehensive, and well planned. Results and discussions show a deep level of critical thinking.
B	Student demonstrates a good understanding of the subject matter. Final report is accurate and comprehensive. Student gathers expected results, or has justification for unexpected results, showing some critical thinking.
C	Student demonstrates some understanding of the subject matter. Report shows some errors and omissions, but is mostly accurate and comprehensive. Student is able to show some results, either correct or incorrect.
D	Student demonstrates little understanding of the subject matter. Report and results fail to meet most of the requirements.
F	Student demonstrates no understanding of the subject matter. Report and results fail to meet most of the requirements, or are not submitted at all.

Report:

Criteria	Weight	Exceptional	Proficient	Capable	Needs Work
Background	25%	The background details the work that has previously been done on this topic, and leads into the methods/results in a clean and informative manner.	The background details the work that has previously been done on this topic, but may be short. It leads into the methods/results in a clean and informative manner.	The background details the work that has previously been done on this topic, but may be short, and leaves out critical facts.	The background does not detail any pertinent work on the chosen topic, or is missing entirely.
Results	25%	The results section details the work completed in depth, as well as an in-depth review of the results showing a deeper level of critical thinking.	The results section details the work completed, as well as a review of the results.	The results section does not detail the work completed, but does list the results.	The results section does not detail the work completed, nor the results of the study.
Length	10%	The essay meets the given length requirements.			The essay does not meet the given length

					requirements.
Bibliography / Works Cited	10%	The bibliography has no issues with organization, style, structure, etc., and includes a variety of resources.	The bibliography has 1 or fewer issues with organization, style, structure, etc. Resources may be similar.	The bibliography has some issues with organization, style, structure, etc. Resources may be similar, or there may be few.	The bibliography has major issues with organization, style, structure, etc.
Information Quality	10%	Information used was gathered from a variety of credible resources and applied appropriately.	Information used was gathered from credible resources and applied appropriately, but with some mistakes.	Information used was gathered from a variety of resources some of which may be dubious.	Most information used was gathered from dubious resources and applied incorrectly.
Organization	5%	The report is organized in an easy to read manner, with well defined sections with headings, charts, etc.	The report is organized in an easy to read manner, with some headings, and some sections tend to blend together.	The report is organized in a slightly confusing manner, with sections blending together, and no cohesive structure can be found.	The report is poorly organized in a confusing manner, with no defined sections and no cohesive structure to be found.
Grammar, Usage, etc.	5%	There are no errors in the report.	There are one or two errors per section.	There are more than two errors per section.	There are numerous errors throughout the report that detract from understanding.

Vocabulary	5%	Vocabulary is varied and used to support correct details.	Vocabulary is somewhat varied and used to support correct details.	Vocabulary is common and unimaginative.	Vocabulary is basic and does not accurately describe the level of work.
Neatness	5%	Report is neatly typed with a cover sheet. Report follows a chosen style guide, and is easily readable.	Report follows a chosen style guide, and is easily readable, but may have a few formatting errors, or hard-to-read charts.	Report is hard to read and follow, but typed, and has several significant formatting errors.	Report is typed, but in no cohesive format, with multiple errors in formatting and style. A handwritten report will also fall into this category.