WELCOME BACK BULLDOGS!

District Office
800 NE 9th Street
605-256-7700
Fax 605-256-7711
Superintendent
Joel Jorgenson
joel.jorgenson@k12.sd.us
Business Manager
Mitchell Brooks
mitchell.o.brooks@k12.sd.us
Special Education Director
Paula Kingery
paula.kingery@k12.sd.us
Director of Technology
Jon Forster
jon.forster@k12.sd.us
605-256-7700
Director of Maintenance
Brad Eichmann
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605-256-7700
Bus Garage
Transportation Director
Stan Fods
605-256-7702
stan.fods@k12.sd.us
Director of Child Nutrition
Darlene Steffensen
605-256-7730
darlene.steffensen@k12.sd.us

Madison High School
800 NE 9th Street
605-256-7706
Fax 605-256-7711
Principal
Adam Shaw
adam.shaw@k12.sd.us
Asst. Principal/Athletic Dir
Mike Ricke
michael.ricke@k12.sd.us

Madison Middle School
820 NE 9th Street
605-256-7717
Fax 605-256-7728
Principal
Cotton Koch
cotton.koch@k12.sd.us

Madison Elementary School
700 NW 9th Street
605-256-7721
Fax 605-256-7729
Principal
Janel Guse
janel.guse@k12.sd.us
School Nurse
Ashley Coomes
ashley.coomes@k12.sd.us

Madison Central School Board Members:
Tom Farrell-Pres.,
Laurie Schultz-VP,
Steve Nelson,
Rob Honomichl,
Keith Bundy,
Angi Kappenman
Rich Avery

*School Board meetings are held on the second Monday of every month. Meeting locations are located in the Board Room #400 located in the high school unless posted otherwise. Dates and times are subject to change.

Please visit madison.k12.sd.us for school supply list, district calendar and each school’s webpage. You can also find all the staff for Madison Central School District.

TO EDUCATE ALL STUDENTS TO FULLY ACHIEVE THEIR PERSONAL AND ACADEMIC POTENTIAL AS LIFELONG LEARNERS SKILLED IN COMMUNICATION, PROBLEM SOLVING AND GLOBAL RESPONSIBILITY
Madison Central Students, Parents, Staff and Community Members,

The start of the school year is just around the corner and we are excited to have students back in the buildings. In the board approved Back to School Plan, masks are required at Level II and above and recommended at Level I. We are planning to set the starting Level later in the day on August 17th for the start of the school year. Whenever a Level is announced, that Level will stay in place for each day following until the time a new notification is sent out notifying of a change in the Level. If there is a change to a new Level, we will send out an email notification to parents, a push notification on our phone app and will post on our website. Please have face masks for your child(ren) in preparation of our different Levels. We have also ordered 2 face masks per student which we will handout once the masks arrive. In the event they do not arrive by the start of school, please have a mask for your child(ren) ready for the start of school.

Air purification system
At the August 10, 2020 school board meeting, the board approved the purchase and installation of plasma air purification systems for the elementary, middle school and high school facilities. The expected completed installation is mid to late September. This system works to remove active viruses from the air and surfaces. This same technology is also being installed in our state universities and is also in place in many hospital facilities. This is a system which will be another layer of protection for not only the Covid-19 virus, but also for the many other seasonal viruses’ students/staff deal with on a yearly basis. We will follow up with more information once the system has been installed in all facilities.

School Lunch
The board approved FREE lunches for the start of the school year from August 20th through August 28th. Then starting on August 31st, we will run our food service program as normal. As in the past free and reduced school lunch forms are available.

Students who are attending the online Edgenuity option of education for the 20-21 school year, will be able to participate in daily sack lunches, and they will also be FREE from August 20th through the 28th and then become paid lunches starting August 31st. Those wishing to have a sack lunch each day will need to contact the school at 256-7730 by 9:00 am each morning and will need to pick up the lunches @ 10:30 am on the North side of the high school by the food service loading dock. Again, there will be a charge for the sack lunches starting August 31st, as the summer free sack lunch program has ended. And again, free and reduced school lunch forms are available.

Please be watching for additional information from building principals as we move forward. As always, thank you for your continued patience, kindness, and partnership as we move forward and navigate our way through the 2020-2021 school year!

Joel Jorgenson
Superintendent of Schools
Madison Central School District

**Please make sure your students are prepared with face coverings or face mask**
# Open House August 18th and 19th

**6th Grade**

The table below was built using your child's last name and indicates what day your child will attend open house. Buses will not run on either day and lunch will not be served at school.

<table>
<thead>
<tr>
<th>Time</th>
<th>Tuesday, August 18</th>
<th>Wed, August 19</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00-8:15 Arrive</td>
<td>Student's last names starting with</td>
<td>Student's last name starting with</td>
</tr>
<tr>
<td>8:15-11:00 Open House</td>
<td>A-L</td>
<td>M-Z</td>
</tr>
<tr>
<td>6th Grade Parent Meeting</td>
<td>11:00 AM both days.</td>
<td>Approximately 44 students</td>
</tr>
<tr>
<td></td>
<td>Approximately 49 Students</td>
<td></td>
</tr>
</tbody>
</table>

**8:00 AM to 8:15 AM** - Registration in the front lobby of the middle school (parents should drop off students and leave).

**8:15-11:00** - Orientation Activities

**11:00-11:45** – 6th Grade Parent Meeting with Mr. Koch and 6th Grade Teachers. **In the MHS Auditorium.** Please enter from the MHS Ramp Doors (park on the northside of MHS). Students will be supervised by MMS staff during the meeting and brought to the Northside of MHS at 11:45 for pick up.

If you are unable to attend the meeting you should plan to pick up your child at 11:00 from the front of the middle school or make arrangements ahead of time for them to go home. Please have your child inform his/her teacher.

**7th & 8th Grade**

The table below was built using your child's last name and indicates what day your child will attend open house. Buses will not run on either day and lunch will not be served at school. Students will remain at school from the time they arrive until the end of the open house activities. **There will not any type of a parent meeting this year.**

<table>
<thead>
<tr>
<th>Time</th>
<th>Tuesday, August 18</th>
<th>Wed, August 19</th>
</tr>
</thead>
<tbody>
<tr>
<td>7th Gr</td>
<td>Student's last names starting with</td>
<td>Student's last name starting with</td>
</tr>
<tr>
<td>8:45-9:00 Arrive</td>
<td>A-K</td>
<td>M-Z</td>
</tr>
<tr>
<td>9:00-11:00 Open House</td>
<td>Arrive- South Doors of MMS</td>
<td>Approximately 44 students</td>
</tr>
<tr>
<td></td>
<td>Depart-South Doors</td>
<td></td>
</tr>
<tr>
<td>8th Gr</td>
<td>Student's last names starting with</td>
<td>Student's last name starting with</td>
</tr>
<tr>
<td>1:00-1:15 Arrive</td>
<td>A-H</td>
<td>L-Z</td>
</tr>
<tr>
<td>1:15-3:30 Open House</td>
<td>Arrive- South Doors of MMS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Depart-South Doors of MMS</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**OPEN HOUSE AUGUST 18TH AND 19TH**  
**ELEMENTARY, MIDDLE AND HIGH SCHOOL**

### 9th Grade Orientation

Freshman Orientation will be split into two groups this year on Tuesday, August 18th. We have divided them up by the alphabet.

<table>
<thead>
<tr>
<th>9th Gr.</th>
<th>AUGUST 18</th>
<th>8:10 - 10:20</th>
<th>10-45 – 12:55</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Report to the Lunchroom Area</td>
<td>Student’s last names starting with A-L</td>
<td>Student’s last name starting with M-Z</td>
</tr>
</tbody>
</table>

### 10th, 11th, 12th Grade

Upperclassmen will have mandatory open house on Wednesday, August 19th. This will provide us time to cover all the logistics for the school year, daily protocols, and provide time to hand out their computers.

<table>
<thead>
<tr>
<th>AUGUST 19th</th>
<th>10th grade</th>
<th>11th grade</th>
<th>12th grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Report to the Lunchroom Area</td>
<td>8:30 – 9:30</td>
<td>9:45 -10:45</td>
<td>11:00 -12:00</td>
</tr>
</tbody>
</table>

### Elementary Open House

**MES Open House** will be held from 8:00-11:00 and 12:00-4:00 PM on August 18-19. A link has been emailed to parents to sign up for a time for students and parents to visit the classroom. Students and parents will have an opportunity to meet their teacher, learn about grade level information, and learn how to login to the student’s chromebook. Students will take the device home from open house, complete an at home activity, and return with the device on the first day of school. The activity will allow families the opportunity to become familiar with “SeeSaw” which is the MES Learning Management System and communication tool. Students should bring their school supplies with them to open house. If you would like to make a donation to the MES Snack Project, it may be left with your classroom teacher.

We look forward to seeing you at the MES Open House!

IF you did not receive an email please call the school 605-256-7721
Food Service Program

Breakfast and Lunch will be served every day that school is in session. Breakfast is served in each building starting at 7:30am.

To view account balances, student purchase history, or add funds to your family account, just visit your parent portal site within Infinite Campus at https://sis2.ddncampus.net/campus/portal/madison.jsp.

For menus, free/reduced application, and other information please visit our Food Service Program website at: https://www.madison.k12.sd.us/o/madison-central-school-district/page/food-service-home

Current Prices:
- Student Breakfast: $1.60
- Reduced Breakfast: $0.30
- Student Lunch: $2.70
- Reduced Lunch: $0.40
- Extra Entrée: $1.00
- Extra Milk: $0.35
- Adult Lunch: $3.85

If you have any questions, please email or give me a call.

Darlene Steffensen
Director of Child Nutrition
Madison Central School
darlene.steffensen@k12.sd.us
605-256-7730

If you do not have Parent Portal or need your login information you can contact: madisonparentportal@k12.sd.us or call 605-256-7700

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**LIFETOUCH PHOTOGRAPHY**

will be taking school pictures

SEPTEMBER 14**TH** at the Elementary
SEPTEMBER 15**TH** at the
High School/Middle School

Picture packet forms will be available online at madison.k12.sd.us under Menu>Current Families>> District Wide Student Registration Information.
Welcome to the 2020-21 School Year Bulldog Nation. It’s been an interesting 5 months we are excited to get back to school to try and establish a little sense of normalcy in the lives of our students, staff, parents, and community. At this time, we are planning to start all athletics and activities on time and as normally as we can. We have made some necessary modifications to some of our activities in order to keep our students safe and will continue to modify things as necessary. Please know that our number one priority is to keep all students and staff as safe as possible and all decisions will be made with that thought in mind. Information specific to each sport or activity will come out through my office, the coaching/advising staff, and through parent meetings. Please don’t hesitate to contact me if you have any questions.

The activities calendar is up to date as of today, but it is important to understand that all practices and events are subject to change based on the status of Covid-19 numbers in the school district and surrounding areas. We will do our best to keep everyone updated as those changes happen. I also want to let everyone know that there may be events that are forced to limit fan attendance at both home and away events. When attendance is restricted, family members of the athletes participating will be given priority. When, or if this happens, we will do everything we can to get the word out to everyone through emails, social media and the MCSD app.

We are once again offering Athletic Passes for anyone who might be interested. However, with the uncertainty of what is to come, we are going to offer a couple of different options for the 20-21 school year. You will still be able to buy a year long pass like you’ve done in the past, but we are also going to give people the option to buy a 1st Semester Only Pass or a 2nd Semester Only Pass. This gives the buyer a little protection against canceled games, restricted attendance, or seasons being suspended/cancelled. Please note that whatever option you choose, your purchase will be non-refundable and you are purchasing the pass at your own risk. You will always have the option of paying at the gate for all events if you choose not to purchase a pass. Please see the attached document for more information about purchasing an athletic pass.

We are looking forward to a great 2020-21 school year, and it is my hope that Bulldog Athletics and Activities will be able to continue as planned and we will all have the opportunity to be together soon to cheer on the Bulldogs!

Senior Citizens Passes
Residents of the school district who are 62 years or older are eligible for free lifetime passes to school activities. Passes may be picked up at the Superintendent’s office located at Madison High School.

Certain restrictions may apply to state sponsored events such as football play-offs, district and region basketball tournaments, and region and state track meets hosted by Madison High School.

It’s Everything Madison, in your pocket.
Cafeteria Menus · Events · Staff Directory · Alerts · Athletics
Download on the App Store · Get it on Google Play
Madison Central School District – Athletic Pass Information

** Some of this is new for the 2020-2021 School Year (changes updated August 2020) **

MCSD Resident Senior Citizens please contact the Superintendent’s Office for a senior citizen pass (free of charge).

**Price of Admission to Regular Season Home Athletic Events:**
- Students grade 1-12 and College/Tech School with a valid ID: $3.00 per student
- Adults: $5.00

**Price of Admission to Regular Season Double Header Home Athletic Events:**
- Students grade 1-12 and College/Tech School with a valid ID: $4.00 per student
- Adults: $6.00

**Athletic Passes offered at the following rates:**

<table>
<thead>
<tr>
<th></th>
<th>1st Semester Athletic Pass</th>
<th>2nd Semester Athletic Pass</th>
<th>Year Long Athletic Pass</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family:</td>
<td>$55</td>
<td>Family: $55</td>
<td>Family: $110</td>
</tr>
<tr>
<td>Adults:</td>
<td>$30</td>
<td>Adults: $30</td>
<td>Adults: $60</td>
</tr>
<tr>
<td>Student:</td>
<td>$15</td>
<td>Student: $15</td>
<td>Student: $30</td>
</tr>
</tbody>
</table>

**PLEASE NOTE THAT ALL PASSES PURCHASED ARE NON-REFUNDABLE IN THE EVENT THAT ACTIVITIES ARE CANCELLED DURING THE SEASON – YOU ARE PURCHASING A PASS AT YOUR OWN RISK!**

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**PLEASE PRINT CLEARLY**

Parents/Guardians (First/Last): _______________________________  _______________________________

Names of Children (First/Last): Family rates applies to grades 1-12 who are immediate family members residing in the household (children who are enrolled in college/tech school can be included).

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Please Circle One:

1st Semester Family: $55  2nd Semester Family: $55  Year Long Family: $110

1st Semester Adults: $30  2nd Semester Adults: $30  Year Long Adults: $60

1st Semester Student: $15  2nd Semester Student: $15  Year Long Student: $30

Amount Paid: $________________ Check Number: __________________ Cash: ________________

PLEASE RETURN THIS FORM TO THE HIGH SCHOOL OFFICE. YOUR PASSES WILL BE PRINTED AND MAILED TO YOU OR SENT HOME WITH ONE OF YOUR STUDENTS.

REMEMBER – ALL PASSES PURCHASED ARE NON-REFUNDABLE!
<table>
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<tbody>
<tr>
<td>S M T W T F S</td>
<td>1</td>
<td>1 2 3 4 5 6 7</td>
<td>2</td>
<td>3 4 5 6 7 8 9</td>
<td>10 11 12 13 14 15</td>
<td>16 17 18 19 20 21 22</td>
<td>23 24 25 26 27 28 29</td>
<td>30 31</td>
<td>1 2</td>
<td>3 4 5</td>
<td>6 7</td>
<td>8 9 10</td>
</tr>
</tbody>
</table>

**August 2020**
- District Wide Student Registration: 1:00-7:00 pm MHS/MMS Commons area
- New Teacher in-service
- Teacher in-service
- Open house
- First day of classes Jrk-12
- Early Release
- Sept. 7 – No School Labor Day
- Sept 23 No School Parent/Teacher Conf. Jrk-12th 9-5:00 pm
- Oct. 7-Early Release Teacher in-service
- Oct. 12 – No School Native American
- Nov. 25-27 – No School Thanksgiving
- Dec. 2 Early Release Teacher in-service
- Dec. 23-Jan. 1 - No School Christmas Break
- Jan. 4 – School Resumes
- Jan. 18-No School - Professional Development Day for teachers
- Feb 3-Early Release Teacher in-service
- Feb 12 – No School
- Feb 15 – No School-President’s Day
- Mar 3-Early Release Teacher in-service
- Mar 15 & 16 Parent/Teacher Conf. Jrk-12th 4-7pm both days.
- Apr 2 & 3 School: Good Friday
- Apr 5 - No School-Easter Monday
- May 5 - Early Release Teacher in-service
- May 16: Graduation – 2:00 pm
- May 18 – Last day of school-Early release

**Early Release Dismissal Times:**
- Elementary School 12:45 pm
- Middle School 1:00 pm
- High School 1:00 pm

**Make up days are needed, they will be added starting May 19, 2021. April 5, 2021 may also be used.**

**End Dates:**
- High School
  - End of 1st Q: 10/20/2020
  - End of 2nd Q: 12/22/2020
  - End of 3rd Q: 3/11/2021
  - End of 4th Q: 5/19/2021
- Middle School
  - End of 1st Q: 10/23/2020
  - End of 2nd Q: 1/7/2021
  - End of 3rd Q: 3/12/2021
  - End of 4th Q: 5/19/2021

**Update 7/13/2020**
Step-Up Scholarship Madison Residents Step Up to Support MHS Students Attending DSU

If you reside in the City of Madison, you have the opportunity to help fund scholarships for Madison High School students by having your municipal utility bill rounded up to the nearest dollar each month. The highest this amount could be in a year is $11.88.

The City of Madison collects this money for the Step-Up Scholarship Fund at the Madison Central School Educational Foundation, Inc. It is used to provide a scholarship to any MHS senior who continues his/her education at Dakota State University. If you are a utility customer of the City of Madison, please consider signing up to participate in the Step-Up Scholarship Program to support MHS students who attend DSU.

Sign Up and Return to: Madison Municipal Utilities
116 West Center
Madison, SD 57042

I want to support the Step-Up Scholarship Program by rounding up my utility bill each month.

Signature: ___________________________ Date: ________________
Billing Name: ____________________________
Address: ________________________________
SchoolMessenger is a telephone broadcasting service that will allow the district to help keep parents better informed about school happenings. Through the School Messenger notification system, school personnel will be able to notify all households, parents, and guardians by phone, email, or text message within minutes of an emergency, early dismissal, school cancellation, late start or a message to our Parent listserv.

Here is some specific information you should know:
Caller ID: the Caller ID will display 605-256-7700, which is the main number for the Madison Central School District.

Live Answers: There is a short pause at the beginning of the message, usually a few seconds. Answer your phone as you normally would; “hello” and hold for the message to begin. Multiple “hellos” will delay the message. Inform all family members who may answer your phone of this process.

Answering Machines: The system will detect that your machine has answered and will play the recording to your machine. The phone will ring for up to 40 seconds. Make sure that your machine answers after four rings or you may miss the message. Contact information for SchoolMessenger will be placed into the system from the information received at registration and put into Infinite Campus. It is very important that parents/guardians keep the office updated with any changes to the family contact information. Please contact the school if you suspect your phone number is not being called by the system or if you ever have a change of number/s.

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

- The right to inspect and review the student's education records within 45 days after the day the District receives a request for access. Parents or eligible student(s) who wish to inspect their child’s or their education records should submit to the school principal (or appropriate school official) a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA. Parents or eligible students may ask the Madison Central School District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want to have changed, and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parents or eligible student(s), the District will notify the parent or eligible student(s) of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- The right to consent to disclosures of Personally Identifiable Information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official typically includes a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
- A school official has a legitimate educational interest in the official needs to review an education record in order to fulfill his or her professional responsibility.
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.

A copy of these policies and regulations may be obtained in the building principal’s or superintendent’s office of the Madison Central School District. Complaints regarding violation of rights accorded parents and students should be submitted to the Superintendent of Schools of the Madison Central School District, or the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202. For further information, please contact the Special Education Director, 800 NE 9th St. Madison, SD 57042 or (605)256-7700.
Information Regarding Homeless Children

Homelessness exists in many communities. A combination of high housing costs and poverty causes many families to lose their housing. Children and youth who have lost their housing live in a variety of places, including motels, shelters, shared residences, transitional housing programs, cars, campgrounds, and other. Their lack of permanent housing can lead to potentially serious physical, emotional, and mental consequences. Madison Central School District will ensure that all children and youth receive a free and appropriate public education and are given meaningful opportunities to succeed in our schools. This district will also follow the requirements of the McKinney-Vento Act.

Under federal law, children and youth in transition must have access to appropriate public education, including preschool, and be given a full opportunity to meet state and local academic achievement standards. They must be included in state-wide assessments and accountability systems. Our district will ensure that children and youth in transition are free from discrimination, segregation, and harassment.

Information regarding the rights of children and youth in transition will be made available to all students upon enrollment, provided to students who seek to withdraw from school, and distributed to places where children, youth, and families in transition receive services, including family and youth shelters, soup kitchens, motels, campgrounds, drop-in centers, welfare departments, health departments and other social service agencies. If you feel you have worked with a child or youth who may be experiencing homelessness, please contact the Homeless Liaison listed below.

Madison Central School District
Homeless Liaison: Janel Guse
Phone Number: (605)256-7721

NOTICE OF RIGHTS FOR DISABLED STUDENTS AND THEIR PARENTS UNDER SECTION 504 REHABILITATION ACT

The purpose of this notice is to inform parents and students of the rights granted to them under Section 504. The federal regulations that implement Section 504 are found at Title 34, Part 104 of the Code of Federal Regulations (CFR) and entitle parents of eligible children and the student themselves to the following rights:

1. You have the right to be informed of your rights under Section 504. the School District must provide your written notice of your rights under Section 504. (This document represents written notice of rights are required under Section 504).

2. Under Section 504, your child has the right to an appropriate education designed to meet his or her educational needs adequately as the needs of nondisabled students are met.

3. Your child has the right to receive educational services, with the exception of pediartic costs normally also paid by the parents of nondisabled students. Insurance companies and other similar third parties are not relieved of any existing obligations to provide or pay for services to a student who becomes eligible for Section 504 services.

4. To the maximum extent appropriate, your child has the right to be educated with children who are not disabled. Your child will be placed and educated in regular classes, unless the District demonstrates that his or her educational needs cannot be adequately met in the regular classroom, even with the use of supplementary aides and services.

5. Your child has the right to services, facilities, and activities comparable to those provided to nondisabled students.

6. The School District must undertake an evaluation of your child prior to determining his or her educational placement or program of services under Section 504 and also before every significant change in placement.

7. If formal assessment instruments are used as part of an evaluation, procedures used to administer assessments and other instruments must comply with the requirements of Section 504 regarding test validity, proper method of administration, and appropriate test selection. The District will consider information from a variety of sources in making it determinations, including aptitude and achievement tests, teacher recommendations, reports of physical condition, social and cultural background, adaptive behavior, health records, report cards, progress notes, parent observations and test scores.

8. Placement decisions regarding your child must be made by a group of persons (504 committee) knowledgeable about your child, the meaning of the evaluation date, possible placement options, and the requirement that to the maximum extent possible, disabled children should be educated with nondisabled children.

9. If your child is eligible under Section 504, he or she has a right to periodic evaluations to determine if there has been a change in educational need. Generally an evaluation will take place at least every three years.

10. You have the right to be notified by the Madison Central School District prior to any action regarding the identification, evaluation or placement of your child.

11. You have the right to examine relevant documents and records regarding your child (generally documents relating to identification, evaluation or placement under Section 504).

12. You have the right to an impartial due process hearing if you wish to contest any action of the District with regard to your child’s identification, evaluation or placement under Section 504. You have the right to participate personally in the hearing or to be represented by an attorney if you wish to hire one.

13. If you wish to contest an action taken by the Section 504 committee by means of an impartial due process hearing, you must submit a notice of appeal or request for hearing to the District’s 504 Coordinator, Madison Central School District, 800 NE 9th St. Madison, SD 57042. Ph. (605)256-7700. A date will be set for the hearing and impartial hearing officer will be appointed. You will be notified in writing of the hearing date, time and place.

14. If you disagree with the decision of the hearing officer, you have the right to seek a review of that decision before a court of competent jurisdiction (normally the closes federal district court).

15. With respect to other issues surrounding your child’s education that do not specifically involve identification, evaluation or placement, you have a right to present a grievance or complaint to the District’s 504 Coordinator, who will then investigate the situation, taking into account the nature of the complaint and all necessary factors, in an effort to arrive at a fair and speedy resolution.

16. You also have a right to file a complaint with the Office for Civil Rights of the Department of Education. The address for the regional office that covers the Madison Central School District is OCR-1010 Walnut, Suite 320, Kansas City, Missouri 64106. Phone (816)268-0550, Fax – (816)268-0599, Telecommunication device for the Deaf – (877)-521-2172 or email – OCR.KansasCity@ed.gov
Public Complaints About Federal Programs

A parent, student, employee, or District stakeholder who has a complaint regarding the use of federal NCLB funds and is unable to solve the issue, may address the complaint in writing to the District’s superintendent.

Disputes addressing the enrollment, transportation (including inter-district disputes), and other barriers to the education of children and youth experiencing homelessness are also addressed under this procedure. Parents, guardians, and unaccompanied youth may initiate the dispute resolution process directly at the school they choose, as well as at the District or District’s homeless liaison’s office. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the school’s decision including the rights of the parent, guardian, or youth to appeal the decision.

Students should be provided with all services for which they are eligible while disputes are resolved.

The superintendent will investigate, within one week, the circumstances of the complaint and render a decision, within two weeks, after receipt of the complaint.

The superintendent will notify the complainant of the decision in writing.

The complainant will be allowed one week to react to the decision before it becomes final.

The complainant will either accept or disagree with the decision and will provide such acknowledgement in writing, addressed to the District’s superintendent.

If the issue is not resolved with the superintendent, the complaint will be forwarded to the District’s School Board for further review. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the District’s decision including the rights of the parent, guardian, or youth to appeal the decision.

Unresolved complaints may be forwarded by the stakeholder to the South Dakota Department of Education for review.

Important Notice to Parents, Teachers and Employee Organizations of Madison Central School District #39-2

Madison Central School District has on file a complete and updated Management Plan for dealing with asbestos containing building materials within the school district’s buildings. The Management Plan is available for viewing by interested parties, Monday through Friday, 8:00 a.m. through 4:00 p.m. at the Business Office located at 800 NE 9th, Madison, SD.

The asbestos-containing materials are required to be kept under surveillance. The semi-annual surveillance will be conducted by our trained personnel. The required re-inspection was conducted by Veblen Asbestos Inc., Veblen SD in July 2012.

Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents or students over 18 years of age (“eligible students”) the following rights regarding the district’s conducting surveys, collecting and using information for marketing purposes, and requiring certain physical exams:

Consent before students are required to submit to a survey (if the survey is partially or fully funded by USDE funds) that includes:

- Political affiliations or beliefs of the student or student’s parents;
- Mental or psychological problems of the student or student’s family;
- Sexual behavior or attitudes;
- Illegal, anti-social, self-incriminating, or demeaning behavior;
- Critical appraisals of others with whom respondents have close family relationships;
- Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- Religious practices, affiliations, or beliefs of the student or parents;
- Income, other than is required by law to determine program eligibility.

Notice and an opportunity to opt a student out of:

- Any other protected information survey, regardless of funding;
- Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under state law; and

- Activities involving the collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Right to inspect, upon request and before administration or use of:

- Protected information surveys of students;
- Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and Instructional material used as part of the educational curriculum.

Madison Central School District, using the most appropriate method, will notify parents of students who are scheduled to participate in specific activities or surveys and will provide an opportunity for the parent to opt his or her child out of participation. Parents will also be provided an opportunity to review any pertinent surveys.

Report Card

Madison Central issues an annual district “report card” This year’s “report card” was not available when this newsletter went to press; however, the information will become available at http://www.doe.sd.gov/reportcard/index.aspx

The purpose of this report is to show the public how the educational progress of district students and to compare district results with other students/districts in the state. If such progress is not satisfactory the school will be identified for improvement, corrective action, or restructuring.

Information reported includes date showing how students achieved according to four determined levels as follows: Advanced, Proficient, Basic, and Below Basic. For high schools, the information shall include graduation rates also. The professional qualification of the teaching staff is also part of the report.
## BACK TO SCHOOL PLAN

### School Status

<table>
<thead>
<tr>
<th>Level</th>
<th>I</th>
<th>II</th>
<th>III</th>
<th>IV</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>School is Open</td>
<td>School is Open</td>
<td>School Closure</td>
<td>School Re-entry Process</td>
</tr>
<tr>
<td></td>
<td>Individual classes or departments MAY be closed if needed</td>
<td>School facilities are CLOSED</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Educational Delivery

<table>
<thead>
<tr>
<th>Level</th>
<th>I</th>
<th>II</th>
<th>III</th>
<th>IV</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Option A Traditional in-person</td>
<td>Option A Traditional in-person</td>
<td>Option A Traditional in-person</td>
<td>Option A Traditional in-person &amp; distance</td>
</tr>
<tr>
<td></td>
<td><strong>Option B (semester commitment)</strong></td>
<td><strong>Option B (semester commitment)</strong></td>
<td><strong>Option B - Continues</strong></td>
<td><strong>Option B - Continues</strong> Edgenuity</td>
</tr>
</tbody>
</table>

### Instructional

<table>
<thead>
<tr>
<th>Level</th>
<th>I</th>
<th>II</th>
<th>III</th>
<th>IV</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1:1 Chromebooks 9-12 Paper work filled out for 1:1 transition for Jr.K-8th if needed</td>
<td>Inform parents of status change increased modifications in place Planning in the event of the need to move to Level III</td>
<td>Inform families of the move to distance learning Initiate distance learning for a timeframe until we can move back to in-person</td>
<td>Inform families of the move to hybrid platform of in-person and distance learning to help phase back to all in-person</td>
</tr>
<tr>
<td></td>
<td>Train students on Phases III&amp;IV Classroom social distancing and hygiene explained</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Health/Safety Protocols

<table>
<thead>
<tr>
<th>Level</th>
<th>I</th>
<th>II</th>
<th>III</th>
<th>IV</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>STAFF Face coverings recommended - 6 ft Health screen at home</td>
<td>STAFF Face coverings required - 6 ft Health screen at home</td>
<td>STAFF Face coverings required - 6 ft Health screen at home</td>
<td>STAFF Face coverings required - 6 ft Health screen at home</td>
</tr>
<tr>
<td></td>
<td>STUDENTS Face coverings recommended Health screen at home Temp checks in school as needed Temp of 100.4 or greater sent home Temp checked twice for 100.4 or greater Students isolated for parent pickup</td>
<td>STUDENTS Face coverings required Health screen at home Temp checks in school as needed Temp of 100.4 or greater sent home Temp checked twice for 100.4 or greater Students isolated for parent pickup</td>
<td>STUDENTS NA - Students are at home</td>
<td>STUDENTS Face coverings required Health screen at home Temp checks in school as needed Temp of 100.4 or greater sent home Temp checked twice for 100.4 or greater Students isolated for parent pickup</td>
</tr>
</tbody>
</table>

### Physical Distancing

<table>
<thead>
<tr>
<th>Level</th>
<th>I</th>
<th>II</th>
<th>III</th>
<th>IV</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>STAFF Reconfigure rooms to best accommodate social distancing Controlled movement as possible Limited assemblies per grade Teach proper hygiene Stagger lunches, recess, hallways All desks face same direction Table partitions where feasible</td>
<td>STAFF Reconfigure rooms to best accommodate social distancing Controlled movement as possible No assemblies Teach proper hygiene Stagger lunches, recess, hallways All desks face same direction Table partitions where feasible</td>
<td>Schools Closed</td>
<td>STAFF Reconfigure rooms to best accommodate social distancing Controlled movement as possible No assemblies Teach proper hygiene Stagger lunches, recess, hallways All desks face same direction Table partitions where feasible 1/2 of the students attending class in-person daily</td>
</tr>
</tbody>
</table>
# BACK TO SCHOOL PLAN

## Cleaning Protocol

<table>
<thead>
<tr>
<th>Level I</th>
<th>Level II</th>
<th>Level III</th>
<th>Level IV</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increased sanitizing of touched surfaces</td>
<td>Increased sanitizing of touched surfaces</td>
<td>Daily sanitizing</td>
<td>Increased sanitizing of touched surfaces</td>
</tr>
<tr>
<td>Daily sanitizing of classrooms/ common areas</td>
<td>Daily sanitizing of classrooms/ common areas</td>
<td></td>
<td>Daily sanitizing of classrooms/ common areas</td>
</tr>
<tr>
<td>Increased hand sanitizer stations</td>
<td>Increased hand sanitizer stations</td>
<td></td>
<td>Increased hand sanitizer stations</td>
</tr>
<tr>
<td>Disinfecting wipes provided</td>
<td>Disinfecting wipes provided</td>
<td></td>
<td>Disinfecting wipes provided</td>
</tr>
<tr>
<td>Daily use of disinfecting towers</td>
<td>Daily use of disinfecting towers</td>
<td></td>
<td>Daily use of disinfecting towers</td>
</tr>
<tr>
<td>Increased daily sanitizing of bathrooms</td>
<td>Increased daily sanitizing of bathrooms</td>
<td></td>
<td>Increased daily sanitizing of bathrooms</td>
</tr>
<tr>
<td>Daily sanitizing of buses 2x daily</td>
<td>Daily sanitizing of buses 2x daily</td>
<td></td>
<td>Daily sanitizing of buses 2x daily</td>
</tr>
</tbody>
</table>

## Food Service

<table>
<thead>
<tr>
<th>Level I</th>
<th>Level II</th>
<th>Level III</th>
<th>Level IV</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food staff REQUIRED to wear face coverings</td>
<td>Food staff REQUIRED to wear face coverings</td>
<td>Staff REQUIRED to wear face coverings</td>
<td></td>
</tr>
<tr>
<td>Food served in cafeteria or delivered to classroom</td>
<td>Food served in cafeteria or delivered to classroom</td>
<td>Food served in cafeteria or delivered to classroom</td>
<td></td>
</tr>
<tr>
<td>No self-serve options</td>
<td>No self-serve options</td>
<td>No self-serve options</td>
<td></td>
</tr>
<tr>
<td>Plexi-glass shields for cashiers</td>
<td>Plexi-glass shields for cashiers</td>
<td>Plexi-glass shields for cashiers</td>
<td></td>
</tr>
<tr>
<td>Bar code readers replace keypads</td>
<td>Bar code readers replace keypads</td>
<td>Bar code readers replace keypads</td>
<td></td>
</tr>
<tr>
<td>Additional seating space utilized</td>
<td>Additional seating space utilized</td>
<td>Additional seating space utilized</td>
<td></td>
</tr>
<tr>
<td>Table dividers</td>
<td>Table dividers</td>
<td>Table dividers</td>
<td></td>
</tr>
<tr>
<td>Limit number of kids per table</td>
<td>Limit number of kids per table</td>
<td>Limit number of kids per table</td>
<td></td>
</tr>
<tr>
<td>Hand sanitizer stations at entrance and exit</td>
<td>Hand sanitizer stations at entrance and exit</td>
<td>Hand sanitizer stations at entrance and exit</td>
<td></td>
</tr>
</tbody>
</table>

## Access to Facilities

<table>
<thead>
<tr>
<th>Level I</th>
<th>Level II</th>
<th>Level III</th>
<th>Level IV</th>
</tr>
</thead>
<tbody>
<tr>
<td>No visitors past entry point</td>
<td>No visitors past entry point</td>
<td>No visitors past entry point</td>
<td></td>
</tr>
<tr>
<td>Scheduled visitor access by appointment</td>
<td>Scheduled visitor access by appointment</td>
<td>Scheduled visitor access by appointment</td>
<td></td>
</tr>
<tr>
<td>Designated visitor appointment room</td>
<td>Designated visitor appointment room</td>
<td>Designated visitor appointment room</td>
<td></td>
</tr>
<tr>
<td>Visitor REQUIRED to wear face covering</td>
<td>Visitor REQUIRED to wear face covering</td>
<td>Visitor REQUIRED to wear face covering</td>
<td></td>
</tr>
<tr>
<td>Late arrival - Guardian brings student to vestibule</td>
<td>Late arrival - Guardian brings student to vestibule</td>
<td>Late arrival - Guardian brings student to vestibule</td>
<td></td>
</tr>
<tr>
<td>Early pickup - Guardian will wait at vestibule</td>
<td>Early pickup - Guardian will wait at vestibule</td>
<td>Early pickup - Guardian will wait at vestibule</td>
<td></td>
</tr>
</tbody>
</table>

## Student Activities

<table>
<thead>
<tr>
<th>Level I</th>
<th>Level II</th>
<th>Level III</th>
<th>Level IV</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activities in session</td>
<td>Activities in session</td>
<td>Activities in session</td>
<td>Activities Suspended Until Further Notice</td>
</tr>
<tr>
<td>Spectator attendance - encourage face coverings</td>
<td>Spectator Attendance MAY change: TBD</td>
<td>Spectator Attendance MAY change: TBD</td>
<td>Spectator Attendance MAY change: TBD</td>
</tr>
<tr>
<td>*Parents Only with face covering Required</td>
<td>*Parents Only with face covering Required</td>
<td>*Parents Only with face covering Required</td>
<td>*Parents Only with face covering Required</td>
</tr>
<tr>
<td>*Limited 4 per family may attend</td>
<td>*Limited 4 per family may attend</td>
<td>*Limited 4 per family may attend</td>
<td>*Limited 4 per family may attend</td>
</tr>
<tr>
<td>*No Spectator Attendance</td>
<td>*No Spectator Attendance</td>
<td>*No Spectator Attendance</td>
<td>*No Spectator Attendance</td>
</tr>
<tr>
<td>*Events live-streamed</td>
<td>*Events live-streamed</td>
<td>*Events live-streamed</td>
<td>*Events live-streamed</td>
</tr>
</tbody>
</table>

## Transportation

<table>
<thead>
<tr>
<th>Level I</th>
<th>Level II</th>
<th>Level III</th>
<th>Level IV</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Bus Routes</td>
<td>4-Out-of-town routes - country stops only</td>
<td>4-Out-of-town routes - country stops only</td>
<td>4-Out-of-town routes - country stops only</td>
</tr>
<tr>
<td>Face coverings recommended</td>
<td>2-In-town routes - Change to run 4 routes</td>
<td>2-In-town routes - Change to run 4 routes</td>
<td>2-In-town routes - Change to run 4 routes</td>
</tr>
<tr>
<td>1 family per seat</td>
<td>Face coverings REQUIRED</td>
<td>Face coverings REQUIRED</td>
<td>Face coverings REQUIRED</td>
</tr>
<tr>
<td>Hand sanitizer - entry and exit</td>
<td>Buses disinfected twice daily</td>
<td>Buses disinfected twice daily</td>
<td>Buses disinfected twice daily</td>
</tr>
<tr>
<td>Windows open when temp allows</td>
<td>1 family per seat</td>
<td>1 family per seat</td>
<td>1 family per seat</td>
</tr>
<tr>
<td>Assigned seats</td>
<td>Hand sanitizer - entry and exit</td>
<td>Hand sanitizer - entry and exit</td>
<td>Hand sanitizer - entry and exit</td>
</tr>
<tr>
<td>Empty seat behind bus driver</td>
<td>Windows open when temp allows</td>
<td>Windows open when temp allows</td>
<td>Windows open when temp allows</td>
</tr>
<tr>
<td></td>
<td>Assigned seats</td>
<td>Assigned seats</td>
<td>Assigned seats</td>
</tr>
<tr>
<td></td>
<td>Empty seat behind bus driver</td>
<td>Empty seat behind bus driver</td>
<td>Empty seat behind bus driver</td>
</tr>
</tbody>
</table>

7/27/2020