

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JULY 8, 2020

The meeting convened at 7:00 a.m. for the St. Clairsville-Richland City School District Board of Education with President Mike Jacob (via Zoom) presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present
	Mike Fador	- Present
	James Cook	- Present
	Pam Jones	- Present
	F. William Zanders	- Present

Also present were: Ryan Clifford, Sharon Harrison, Christina Sirbaugh, Amy Porter and Walt Skaggs

Approve Resolution Suspending Policies

Mr. Cook moved and Mr. Fador seconded that the Board approve the following Resolution:

RESOLUTION SUSPENDING POLICIES

WHEREAS, Board Policy BFF permits the Board to “suspend the policy for one meeting at a time” pursuant to the procedures specified therein.

WHEREAS, the certain Policies have been proposed to be suspended in writing as follows:

The Board desires to suspend any policy to the extent the policy requires a Board member, Board legal counsel, or others to be “physically present,” or “in-person” as such requirements are not required pursuant to Section 12 of Amended H.B. 197, which permits electronic participation and electronic voting. The Policies that are affected include, but are not limited to Policy BDDF, which requires a Board member “to be physically present at the meeting in order to vote.”

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that:

Section 1: Pursuant to Board Policy BFF, the Board moves to suspend the following policy requirements:

(1) Policy BDDF’s requirement that a Board Member must be “physically present at the meeting in order to vote.” The Board suspends the policy to the extent it requires a Board member to be “physically present” in order to vote.

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and Section 12 of H.B. 197.

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JULY 8, 2020

Approve Treasurer's Items

Mrs. Jones moved and Mr. Zanders seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the June 17, 2020 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for June, 2020, including the Financial Report and Appropriation Summary, Annual Spending Plan, and Budget vs Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$3,206,381.27	Student Activities 200	\$ 47,562.95
Bond Retirement 002	0.00	District Managed 300	188,562.15
Permanent Improvement 003	53,031.88	Auxiliary Services 401	106,885.55
Building 004	0.00	Data Communication 451	0.00
Food Service 006	52,783.92	Student Wellness and Success 467	17,397.91
Expendable Trust 007	51,252.39	Miscellaneous State Grant 499	0.00
Kara Fador Corrections Scholarship 008	11,548.37	IDEA Part B 516	-25,139.64
Uniform School Supplies 009	2,586.24	Title I 572	-1,370.30
Principal 018	43,491.39	IDEA Preschool Handicapped 587	-2,557.69
District Agency 022	3,302.76	Improving Teacher Quality 590	-.01
Self Insurance 024	187,349.98	Schoolwide Building Program 598	-280,465.39
Underground Storage Tank 031	11,000.00	Misc. Federal Grant Fund 599	-0.01
		TOTAL	<u>\$3,673,603.72</u>

- C. The list of bills paid in June, 2020, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

From	To	Amount
General Fund 001	Schoolwide Pool Fund 598-9020	\$258,791.50
Title I Fund 572-9020	Schoolwide Pool Fund 598-9020	\$16,749.17
Title II-A Fund 590-9020	Schoolwide Pool Fund 598-9020	\$3,550.46
Title IV-A Fund 599-9020	Schoolwide Pool Fund 598-9020	\$1,374.27

- E. The following donations made during June, 2020:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Your Cause	H.S. Principal's Fund	\$ 10.00
Red Devil Club	Athletic Dept. (Soccer uniforms)	4,760.00
Semper Fi Paving LLC	General Fund	2,820.00
	TOTAL	\$7,590.00

- F. Advance from the General Fund 001 to Title II-A Fund 590-9020 in the amount of \$583.28.

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JULY 8, 2020

Approve Treasurer's Items (Cont'd)

- G. Establish Fund 507 for the Elementary and Secondary School Emergency Relief Funds (ESSER).

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following:

- Christina Sirbaugh - Amend job title and contract to Director of Curriculum and Instruction effective August 1, 2020
- Stephen Petrochko - High School Physics teacher and issue a one year contract for the 2020-2021 school year.
- The following Classified Substitute for the 2020-2021 school year, on an as needed basis, pending proper paperwork:
Vanessa Zepeda - Educational Aide
- Dana Gallagher - Nine (9) extended days for the 2020-2021 school year.
- The following Supplemental Contracts for the 2020-2021 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Chelsea Maxwell	Girls Asst. Varsity Basketball Coach	6 yrs.	\$2,278.00
Rebecca Schwertfeger	Color Guard	5 yrs.	1,989.00
Heather Foster	Co-Preschool Dept. Chair	10 yrs.	632.50
Kristin Myser	Co-Preschool Dept. Chair	6 yrs.	560.50
Laurie Davenport	Kindergarten Dept. Chair	13 yrs.	1,265.00
Victoria McLean	First Grade Dept. Chair	11 yrs.	1,265.00
Josh Shutler	Second Grade Dept. Chair	2 yrs.	687.00
Michelle Davidson	Third Grade Dept. Chair	1 yr.	542.00
Loretta Roe	Fourth Grade Dept. Chair	6 yrs.	1,121.00
Sara Myser	H.S. English Dept. Chair	5 yrs.	1,121.00
Wayne Berk	H.S. Fine Arts Dept. Chair	7 yrs.	1,121.00
Mark Bonar	H.S. Math Dept. Chair	5 yrs.	1,121.00
Rachel Ochsenbine	H.S. Science Dept. Chair	8 yrs.	1,121.00
Carrie Marko	H.S. Special Ed Dept. Chair	11 yrs.	1,265.00
Kevin Sacco	H.S. Social Studies Dept. Chair	14 yrs.	1,265.00
Justin Schwertfeger	Instrumental Music Director	10 yrs.	4,013.00
Rebecca Schwertfeger	Jr. High Student Council	5 yrs.	1,482.00
Kim Evick	Fifth Grade Level Chair	12 yrs.	1,265.00
Eric Bush	Sixth Grade Level Chair	15 yrs.	1,265.00
Heidi Mooney	Co-Seventh Grade Level Chair - 67%	13 yrs.	848.00
Mindy Husek	Co-Seventh Grade Level Chair - 33%	5 yrs.	370.00
Sarah Steele	Eighth Grade Level Chair	7 yrs.	1,121.00

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JULY 8, 2020

Approve Personnel Items (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Mindy Husek	MS Yearbook / Newspaper	8 yrs.	\$1,772.00
Courtney Rodak	Co-National Honor Society	2 yrs.	614.50
Kody Skinner	Co-National Honor Society	2 yrs.	614.50
Justin Schwertfeger	Pep Band Director	10 yrs.	1,916.00
Chelsea Maxwell	Schi Schan Advisor	3 yrs.	2,712.00
Courtney Rodak	Co-Senior Class Advisor	3 yrs.	1,048.50
Chelsea Maxwell	Sophomore Class Advisor	5 yrs.	1,410.00
Wayne Berk	St. C Singers Director	22 yrs.	2,422.00
Kristen Rateno	Asst. St. C Singers Director	4 yrs.	1,049.00
Justin Schwertfeger	Stage/Jazz Band Director	10 yrs.	2,314.00
Ann Jeffries	Co-H.S. Student Council Advisor	2 yrs.	795.50
Sara Myser	Co-H.S. Student Council Advisor	2 yrs.	795.50
Wayne Berk	Vocal Music Director	22 yrs.	2,422.00

6. The following Pupil Activity Contracts for the 2020-2021 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Denise Skaggs	Junior Class Advisor	20 yrs.	\$2,820.00

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Zanders seconded that the Board approve the following recommendations:

- Resolution Adopting a Calamity Day Alternative Make-Up Plan (Blizzard Bags) for the 2020-2021 school year.
- The following revised substitute and special pay rates effective for the 2020-2021 school year:

Certified:

Teachers	\$107.00/day
Teachers - More than 60 days in same assignment	\$196.50/day (BA-0 daily rate for 20-21 school yr)
Summer School	\$21.50/hr.
Tutors	\$21.50/hr.
Health Aide (RN Certification)	\$27.40/hr.
Sub Health Aide (RN Certification)	\$25.40/hr.
After School Detention Teacher	\$20.00/hr.
Saturday School	\$80.00/Saturday (4 hr block)
After School meeting for supt. approved committee	\$25.00/hr. (SEA agreement 6/4/14)
Master Teacher Meeting	\$50.00 per mtg. / \$60.00 for Chair

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JULY 8, 2020

Approve Recommendations (Cont'd)

Classified:

Aide	\$ 9.70/hr.
Special Ed Aide	\$10.20/hr.
Bus Driver	\$16.70/hr.
Cook	\$ 9.70/hr.
Custodian	\$10.70/hr.
Interpreter	\$15.70/hr.
Maintenance	\$11.70/hr.
Mechanic	\$12.70/hr.
Secretary	\$ 9.70/hr.
Painter	\$10.70/hr.
Maintenance Helper	\$10.70/hr.
Bus Inspection Preparation	\$10.70/hr.
Student Technology Helper	\$ 9.15/hr.
Work Study Students (85% of min wage)	\$ 7.40/hr.

3. Administrative Salary Schedules for the 2020-2021 school year. Copies are on file in the Treasurer's office.
4. Agreement between Easter Seals Rehabilitation Center and the St. Clairsville-Richland City School District Board of Education to provide physical therapy and other related services effective July 1, 2020.
5. Agreement with Wheeling Hospital to provide athletic trainer services to the St. Clairsville-Richland City School District for the 2020-2021 school year.
6. The ECOESC Business Advisory Council meeting minutes dated February 24, 2020.
7. Payment to Cory Elerick for providing athletic trainer services to the Girls Soccer team in the amount up to \$1,860.00 to be paid from the Soccer Fund.
8. Addendum to the Contract with AVI Foodsystems, INC. to provide food services at St. Clairsville-Richland City School District, effective July 1, 2020 through June 30, 2021.
9. The following job descriptions effective August 1, 2020:

Director of Curriculum and Instruction
Secretary to Superintendent/Executive Administrative Secretary
EMIS Coordinator/District Registrar

10. Per Board Policy File: BF (Board Policy Development and Adoption), review the following Board Policies to be approved at the next regularly scheduled meeting:

File: GBRA	Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)
File: GBRA-R	Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)
File: GBRAA	Emergency Paid Sick Leave (Families First Coronavirus Response Act)
File: GBRAA-R	Emergency Paid Sick Leave (Families First Coronavirus Response Act)
File: IGAD	Career-Technical Education
File: AFC-1	Evaluation of Professional Staff (Ohio Teacher Evaluation System)
File: GCN-1	Evaluation of Professional Staff (Ohio Teacher Evaluation System)

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JULY 8, 2020

Approve Recommendations (Cont'd)

The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.
Motion carried

Approve Work Session

Mr. Fador moved and Mr. Jacob seconded that the Board approve a work session for Tuesday, July 14, 2020 at 8:00 a.m. The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Adjournment

There being no further business brought before the Board, President Jacob adjourned the meeting at 7:30 A.M.

The next scheduled Board of Education meeting is Wednesday, August 12, 2020 at 7:00 a.m.

President

Treasurer