

UNOFFICIAL MINUTES OF SPECIAL SCHOOL BOARD MEETING

THE SCHOOL BOARD OF BELLE FOURCHE SCHOOL DISTRICT NO. 9-1 MET IN SPECIAL SESSION ON MONDAY, JUNE 29, 2020, AT THE BELLE FOURCHE SCHOOL DISTRICT ADMINISTRATION OFFICE with president Clem presiding and members Helmer, Knapp Mikkelson, and Tyndall present. Board members Gilbert and Justice were absent. Administration present: Superintendent Willard, Business Manager Proefrock and Activities Director Nowowiejski. Visitors: Dave Schanzenbach and Jeanne Burckhard-McKenna (via ZOOM).

Unless otherwise noted, all Board action was by unanimous decision.

President Clem called the meeting to order at 5:45 p.m.

Clem led everyone in the Pledge of Allegiance.

Motion Helmer, second Mikkelson to approve the agenda as presented. Motion carried.

Routine Business

Motion Tyndall, second Knapp to approve the claims for payment as presented. Total Current claims by fund: General Fund \$38,782.83; Capital Outlay \$30,635.46; Special Education \$11,957.04; Food Service \$33.45 and Other Enterprise Fund \$94.92. Motion carried.

Tyndall reported the Salary Committee has reached a tentative agreement with the administrative bargaining unit. Tyndall reported the Salary Committee met June 16 and 25, 2020.

Consent Agenda

Motion Helmer, second Knapp, and carried to approve the following consent agenda items (1-9):

- (1) Recommendations for support staff wage increases effective 07/01/2020 for Renee McAmis, Robin Montgomery, Carmen Smith, Brenda Whetham, Jeremy Cerny, Lanci Chapman, Brenda Grusing, Larry Langfitt, Larry Messmer, Catherine Myers, Delwin Oedekoven, Lori Tokley, Deb Ward, Brian Smith, Thomas Coyle, Donovan Burns and Brian Aspen; and support staff wage increases effective 08/01/2020 for Katie Allart, Brooks Audiss, Karen Dailey, Julie Egemo, Sandi Hespe, Kim Nelson, Rhonda Schultz, DeRea Bach, Brandi Vansickle, Daniel Proefrock, Carrie Allen, Kathy Beckett, Brittany Begeman, Tessa Boggs, Tiffany Carr, Wanda Collins, Casandra Corliss, Linda Coyle, Ann Entrup-Herrmann, Hddie Garrett, Angie Garza-Hunsley, Lesa Jewett, Geneva Kornemann, Sara Larson-Audiss, Toni Long, Dawn Queen, Amanda Quenzer-Hays, Evelyn Reade, Laurie Richardson, Brianna Rucker, Tanya Seyersdahl, Marilee Smith, Cheryl Weber, Marci VanDerWerff, Mary Lou Willard, Pamela Aden, Kim Hamilton, Rebecca Hamilton, Aron Jones, Teryl Kraklow, Amber Mundt, Rhonda Tanska, Janelle Jenson, Darla Meyer, Cheryl Brennen, Rachel Munce, Charleen Kallas, Andrew Demos, Lawrence Fenner, Curtis Gillette, Susie Gross, Timothy Henwood, Rhonda Schmautz, Timothy Smith and Don Ward.
- (2) Resignations submitted by Cal Erhart as a bus driver, effective 06/30/2020 and Sarah Munce as a special education paraprofessional, effective 07/31/2020.
- (3) Revised Support Staff Hiring Schedule effective 07/01/2020 as per administrative recommendation.

- (4) RESOLUTION FOR AMENDMENTS OF BUDGET BE IT RESOLVED, that the School Board of the Belle Fourche School District 9-1, in accordance with SDCL 13-11-3.2 and after duly considering the proposed budget amendments, hereby approves and adopts the following amendments in total:

Amended 08/10/2020

Fund	Function	Amount
General Fund	Health Services-CARES ESSER	\$ 5,000
	Improvement of Instruction Services-Title I Sch Impr	50,000
	Fiscal Services	5,000
	Operation & Maintenance of Plant Services-CARES ESSER	9,000
	Payments to State-Unemployment	7,000

Source: Other Revenue \$5,000; Unrestricted Grants-In-Aid \$7,000 – State Aid, Restricted Grants-In-Aid – CARES ESSER \$14,000, Title I Part A School Improvement 1003(a)-Middle School \$25,000, Title I Part A School Improvement 1003(a)-High School \$25,000.

Intended Purpose: Salaries, Benefits, Services Purchased from a Cooperative, Other Prof. Services, Supplies, Dues and Fees.

Capital Outlay	Elementary Programs	\$ 5,000
	High School Programs	10,000 17,000
	Programs for Educationally Deprived-Title I Sch Impr	17,000
	Improvement of Instruction Services-Title IV	2,400
	Improvement of Instruction Services-CARES ESSER	500
	Educational Media Services--CARES ESSER	500
	Board of Education Services	3,500
	Executive Administration Services	600
	Office of Principal Services	4,500
	Office of Principal Services-CARES ESSER	1,500
	Other Admin Support Services-CARES ESSER	500
	Operation & Maintenance of Plant Services	28,000
	Operation & Maintenance of Plant Services-CARES ESSER	500
	Special Education Administrative Costs-CARES ESSER	500
	Food Services	14,500
	Co-Curricular Male Activities	6,500
	Co-Curricular Female Activities	1,500

Source: Capital Outlay Fund Balance ~~\$19,500~~ \$26,500; Ad Valorem Taxes \$36,600; Donations \$18,000; Restricted Grants-In-Aid CARES ESSER \$4,000, Title I Part A School Improvement 1003(a)-Middle School \$12,000, Title I Part A School Improvement 1003(a)-High School \$5,000, Title IV Part A \$2,400.

Intended Purpose: Repairs, Equipment, Software and Computer Equipment.

Capital Outlay	Elementary Programs	\$ 48,000
	Middle School Programs	46,000
	High School Programs	64,000 71,500
	Fiscal Services	10,000

Source: Other Financing Source (Capital Lease)

Intended Purpose: Other Equipment.

Capital Outlay Debt Services \$ 43,000

Source: Sale of Fixed Assets.

Intended Purpose: Principal (early termination of lease agreements).

Special Education Programs for Special Education \$ 27,000

Source: Special Education Fund Balance ~~(\$126,000)~~ (\$99,000); and Restricted Grants-In-Aid \$126,000.

Intended Purpose: Services Purchased from a Cooperative, Supplies, Textbooks and Instructional Software.

Fund	Function	Amount
Pension Fund	Transfer Out	\$800
Source: Prior Years Ad Valorem Taxes. Intended Purpose: Miscellaneous.		
Food Service	Food Services	\$35,000
Source: Food Service Assistance-Federal Reimbursement. Intended Purpose: Other Prof. Services.		
Enterprise Fund	Custody & Care of Children Services	\$ 2,000
	Other Community Services	500
Source: Fund Balance \$2,000 and Other Revenue \$500. Intended Purpose: Other Prof. Services and Supplies.		

- (5) Authorize Business Manager Proefrock to make the necessary transfer of funds from the General Fund contingency line item (10-7000-000-700) not to exceed the contingency budget. Transfers were made to the accounts as follows:

Account	Description	Amount
Health Services	Classified Staff Wages/Benefits	\$ 8,000
Office of Principal Services	Classified Staff Wages/Benefits	8,000
Support Services - Other	Classified Staff Wages	4,000
Fiscal Services	Classified Staff Wages	5,000
Operaton & Maint of Plant	Overtime Salaries/Benefits	15,000
Payments to State-Unemployment	Benefits	2,000 5,000
Total Transfers from General Fund Contingency		\$42,000 45,000

- (6) Authorize Business Manager Proefrock to transfer out in the amount of \$2,586.38 from Capital Outlay Fund to Debt Service Fund QSCB 2010.
- (7) Authorize Business Manager Proefrock to transfer out in the amount of \$2,792.66 from Pension Fund to General Fund and close out the Pension Fund at the fiscal year ending 06/30/2020.
- (8) Authorize Business Manager Proefrock to transfer out in the amount of \$100,000.00 from Capital Outlay to General Fund for fiscal year ending 06/30/2020.
- (9) Declare as surplus property old laptop computers, iPads, smartboards, keyboards, scanner, printers, misc. technology equipment, audio visual and misc. electronic equipment and carts as per lists presented – all items are no longer used . Appoint Robin Montgomery, Dave Schanzenbach and Steve Willard to appraise the value of the equipment. Pursuant to SDCL 6-13-4 authorize Supt. Willard and Business Manager Proefrock to negotiate the private sale of the items appraised five hundred dollars or less. If necessary, bids shall be opened by Business Manager Proefrock and witnessed by Superintendent Willard at the advertised time. Items not sold may be disposed of.

Scoreboard Advertising Agreements

Motion Helmer, second Knapp to approve the Lou Graslie Field Scoreboard Advertising Agreements effective July 1, 2020 between the Belle Fourche School District 9-1 and the following businesses: First Interstate Bank, contract term of 10 years; Nehl Dental, contract term of 10 years; Mineral Technologies, contract term of 10 years; and Tri-State Chiropractic, contract term of 7 years. Motion carried.

SDHSAA Membership

Motion Mikkelson, second Tyndall to authorize membership in the South Dakota High School Activities Association for the Belle Fourche High School for the period which begins July 1, 2020, and ends on June 30, 2021, with the supervision, control, and regulation of any and all high school interscholastic activities being delegated to said Association. In addition, the School Board has ratified the Constitution, By-Laws, and rules of the South Dakota High School Activities Association as of July 1, 2020 and agrees to conduct its activities programs within the framework of these instruments. Motion carried.

Amendments to Cafeteria Plan Document and Summary Plan Description

Motion Helmer, second Knapp to approve the amendments to the Plan Document and Summary Plan Description for the Belle Fourche School District Cafeteria Plan in response to COVID-19. Motion carried.

Applications for CARES ESSER and GEER Funds

Motion Tyndall, second Mikkelson to approve application submissions for the Coronavirus Aid, Relief, and Economic Security (CARES) Act Elementary and Secondary School Emergency Relief (ESSER) and Governor's Emergency Education Relief Fund (GEER). Motion carried.

Ratify Negotiated Agreement

Motion Knapp, second Tyndall, to approve ratification of the Annual (2020-21) Salary Agreement between the Belle Fourche School District 9-1 and the Belle Fourche Administrative Team. Motion carried.

Motion Tyndall, second Knapp to approve the employment contracts, July 1, 2020 through June 30, 2023, with Dr. Steve Willard as Superintendent and Susan Proefrock as Business Manager. Motion carried.

Executive Session

Motion Helmer, second Mikkelson to enter into executive session at 5:52 p.m. with for the purpose of contract negotiations or negotiating with employees or employee representatives pursuant to SDCL 1-25-2(4). Motion carried.

President Clem declared the Board out of executive session at 6:25 p.m.

Motion Helmer, second Tyndall to assign additional duties to Tommy Coyle and reclassify him as the Director of Facilities and Transportation and offer employment contract effective July 1, 2020 through June 30, 2021. Motion carried.

There being no further business to come before the Board at this time, the meeting adjourned at 6:28 p.m.

Tammy Clem
President

Susan L. Proefrock
Business Manager