

School District of Mondovi Reopening Plan



2020-2021 School Year

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Reopening Plan:

Grade Level Groupings

Risk Level	PreK-Grade 5	Grade 6 - Grade 12
LOW	Face-to-Face Instruction: Students will remain in grade level cohorts.	Face-to-Face Instruction
MEDIUM	Face-to-Face Instruction: Students will remain in grade level cohorts.	Blended Learning: 2 days face-to-face and 3 days virtual (at home).
HIGH	Virtual (At home) Learning	Virtual (At home) Learning

*Programmatic options will be determined on an individual basis for students who receive special education services.

At the August 12th meeting of the Mondovi Board of Education, the above plan was endorsed for reopening the district for the 2020-2021 school year. The "Risk Level" is determined by the district, in conjunction with county and state agencies. The current risk level is LOW and therefore we will be offering face-to-face instruction five days per week with the option for families to choose virtual (at-home) instruction. A survey will be sent on Friday, August 14, 2020, for families to inform the school district whether they intend to have their children attend in-person or virtually. Please complete the survey for each school age student by the end of the day, Tuesday, August 18, 2020. Below is a brief description of changes that will affect the overall operation of the Elementary, Middle, and High School levels.

Elementary Details

- *Parents currently have the option to choose between face-to-face or virtual (at-home) instruction for their children. At this time, the choice of virtual instruction will be a commitment until Friday, October 30.**
- *The elementary will operate under a cohort model. What does a cohort model mean? It means that students will be placed into grade-level groups, and the groups will not mix or cross with other grade-level groups.**
- *Under the cohort model all staff (except for Special Education teachers) will be placed in a cohort group. This includes support staff, specialists, and Title I staff. There will be 5 or 6 staff members per grade level cohort for grades 5K-5th. Because specialists and Title I staff are included in the cohort groups, their traditional classroom model will temporarily not be offered. However, each cohort will be encouraged to incorporate specialists' content during the day whenever possible.**
- *Staff would also be able to take their students outdoors for movement breaks/outdoor education whenever it is appropriate.**
- *The adults on each grade-level cohort will be responsible for all supervision of students' daily routines.**
- *Elementary students will be dismissed each day at 2:30. This will help to alleviate the PM bus routes and provide collaboration time for our staff. Students leaving at 2:30 will have the option to ride the bus home, get picked up, or they can stay for homework club. The homework club will be supervised by support staff and grade level cohorts will be maintained. Students that stay for homework club will also have the option to ride the 3:30 bus home, or they can stay until 4:15 and get picked up by parents/guardians.**
- *When it is determined the district is at a low or medium level for COVID-19 transmission, the elementary will offer face-to-face instruction under a cohort model five days per week.**
- *When it is determined the district is at a high level for COVID-19 transmission, the entire district will transition to 100% virtual (at-home) instruction. In this scenario, only essential staff will be allowed inside the school building.**
- *Whether virtually or in-person, staff members will be delivering the same content to all students within their cohort. Cameras will be set up in classrooms that will allow virtual (at-home) learners to view the same instruction as the face-to-face learners. Teachers will use Google Classroom as a platform to deliver course materials to ALL students.**
- *It is essential that parents complete the survey sent out August 14th for ALL students. School personnel need to know the plans for each student in order to effectively prepare for the start of the school year. Please complete a survey for each child by Tuesday, August 18th.**

MS/HS DETAILS

- *Parents currently have the option to choose between face-to-face or virtual (at-home) instruction for their children. At this time, the choice of virtual instruction will be a commitment until Friday, October 30.**
- *When it is determined the district is at a low-risk level for COVID-19 transmission, the district will offer face-to-face instruction five days per week.**
- *When it is determined the district is at a medium level for COVID-19 transmission, the Middle School and High School will offer a blended learning environment. In this scenario, students in grades 6-12 will be broken into two groups: Group A and Group B. Group A will be in school for face-to-face instruction Monday and Tuesday while Group B does virtual (at-home) instruction. Both groups will do virtual (at-home) instruction on Wednesdays. Group A will do virtual (at-home) instruction on Thursday and Friday while Group B attends school for face-to-face instruction. Teachers will be at school and in their classrooms 5 days per week.**
- *When it is determined the district is at a high level for COVID-19 transmission, the entire district will transition to 100% virtual (at-home) instruction. In this scenario, only essential staff will be allowed inside the school building.**
- *As long as the state mandate is in place and students/staff are in the building, face coverings will be required to be worn by everyone.**
- *Whether virtually or in-person, staff members will be delivering the same content to all students within a class. Cameras will be set up in classrooms that will allow virtual (at-home) learners to view the same instruction as the face-to-face learners. Teachers will use Google Classroom as a platform to deliver course materials to ALL students. Students WILL receive letter grades. Other virtual options are available upon family request.**
- *It is essential that parents complete the survey sent out August 14th for ALL students. School personnel need to know the plans for each student in order to effectively prepare for the start of the school year. Please complete a survey for each child by Tuesday, August 18th.**

2020-2021 School District of Mondovi Elementary Handbook Addendum

*The following document is meant to explain several changes to the 2020-2021 Elementary Student Handbook that will be implemented due to the COVID-19 Pandemic.

GENERAL SAFETY GUIDELINES

When students are in the building, ALL students will be required to wear a face covering. When outdoors and on school grounds, students may remove their face covering if they are able to physically distance themselves from other students. When Governor Evers' order expires on September 28th, the district will re-evaluate our policy on face coverings and provide guidance moving forward.

VISITORS

Visitors will not be allowed unless an extreme special circumstance is approved by an administrator. If allowed, all visitors will be required to wear a face covering and must be in the presence of an assigned staff member for the entirety of their visit. Any visitor not in compliance with this procedure will be escorted out of the building. Visitor access to classrooms and instructional activities is prohibited. Students may not bring visitors to school.

LOCKERS/LOCKER SEARCHES

Lockers will be issued to 3rd-5th grade students at the start of the school year. To begin the year, the expectation is that students will only use their locker at the beginning and end of the school day. Students should keep their personal items in their locker. Lockers encourage students to congregate, which violates the social distancing requirements. Lockers will also prevent the school from creating free-flowing traffic patterns for students to safely travel from class to class.

CELL PHONES

Elementary students must have their cell phone or other electronic device secured inside their locker during the school day. Students who choose to use their device during the school day without permission will have it confiscated according to the normal guidelines of the student handbook.

FIELD TRIPS

Due to the COVID-19 Pandemic, all field trips off school grounds are suspended. Although not as effective as face-to-face field trips, teachers are encouraged to find a virtual option if appropriate.

PEP ASSEMBLIES/RECOGNITION PROGRAMS

Assemblies are a part of the curriculum and as such are designed to be educational as well as entertaining experiences. Due to the inability to social distance, large-group assemblies are suspended until further notice. Any assembly will take place virtually in small-groups within classrooms.

ATTENDANCE POLICY

All attendance policies within the regular Elementary Student Handbook will remain in place. An addendum to this policy is related to those students participating through virtual learning. In accordance with an addendum to the Buffalo County Truancy Committee rules, students participating virtually that are not on screen with their camera on during scheduled class time will be considered unexcused absent and are subject to all habitual truancy requirements. Virtual students who miss class due to medical appointments must notify the elementary office of such appointments.

STUDENTS LEAVING SCHOOL DURING THE SCHOOL DAY

Parents are not to come into the office to check out their students. We ask that you call the office at (715) 926-3645 and provide the reason for checking out your student. The student will be released after they (or a nearby adult) has signed them out.

LATE WORK

All students are expected to turn in all course work on time according to the guidelines set forth by their teacher. In the event that students are placed in a virtual environment, exceptions can be made for students with internet connectivity issues. Students with internet connectivity issues will need to formulate a plan with their teachers and/or principal to receive and submit their course work. Doing nothing due to internet issues is not an acceptable option.

BREAKFAST / LUNCH

Breakfast and lunch will temporarily be served in the classroom for elementary students.

STUDENT REMOVAL FROM CLASS

When a student is in need for removal from class, the teacher shall contact the office. A member from the Pupil Services Team will be dispatched to talk with the student in an effort to return the student to class immediately. The Pupil Services member will generally give the student an opportunity to briefly explain the situation. If the Pupil Services member determines the student should not return to class, he/she will be taken to the office. Parents may be called and asked to pick up their child if their child is endangering the safety of other students or staff members. If repeated safety issues occur, the student may be asked to attend school virtually.

ISOLATION ROOMS

The district has developed a flowchart to guide staff safely through the process of identifying possible COVID-19 symptoms in students. If a student exhibits any symptoms, two isolation rooms are in place within the Elementary Office and two more rooms near the new elementary art room. Students would be placed in an isolation room until a parent or guardian is able to pick them up from school. After an isolation room is used, it will be thoroughly cleaned and off limits for at least 24 hours. Any student who leaves school because of possible COVID-19 symptoms will not be allowed to return to the building without clearance from their health care provider and the school nurse or office personnel.

BUS TRANSPORTATION TO SCHOOL

Bus transportation is provided for all eligible students. Bus routes may be adjusted for safety reasons. Depending upon the need to transport rural students, transportation for students living within close proximity to the school may be suspended until further notice. Every effort will be made to provide social distancing on buses; however, depending upon the number of students requesting transportation, open seats between riders may not be possible. Students may receive assigned seats. Family members will be allowed to share seats. Non-family members will not be allowed to share a seat. Face coverings will be required for every student utilizing school transportation. Students will ride only assigned school buses and will board and depart from the bus at assigned bus stops. Students will be assigned to one bus only. The ability to use multiple buses to ride to various locations after school is temporarily suspended. Students will not be permitted to ride unassigned buses for any reason other than an emergency, except as approved by the Principal. Parents having the ability to do so are strongly encouraged to organize their own transportation to and from school for their children.

2020-2021 School District of Mondovi MS/HS Handbook Addendum

*The following document is meant to explain several changes to the 2020-2021 Middle School and High School Student Handbooks that will be implemented due to the COVID-19 Pandemic.

GENERAL SAFETY GUIDELINES

When students are in the building, ALL students will be required to wear a face covering. When outdoors and on school grounds, students may remove their face covering if they are able to physically distance themselves from other students. When Governor Evers' order expires on September 28th, the district will re-evaluate our policy on face coverings and provide guidance moving forward.

VISITORS

Visitors will not be allowed unless an extreme special circumstance is approved by an administrator. If allowed, all visitors will be required to wear a face covering and must be in the presence of an assigned staff member for the entirety of their visit. Any visitor

not in compliance with this procedure will be escorted out of the building. Visitor access to classrooms and instructional activities is prohibited. Students may not bring visitors to school.

LOCKERS/LOCKER SEARCHES

Lockers will be issued to start the school year. To begin the year, the expectation is that students will limit the use of their locker during the school day. The expectation is that students will carry the materials for their morning classes in their backpack/book bag until lunch. After lunch, the students should carry the materials for their afternoon classes in the backpack/book bag until the end of the day. Students should keep their personal items in their locker. Lockers encourage students to congregate, which violates the social distancing requirements. Lockers will also prevent the school from creating free-flowing traffic patterns for students to safely travel from class to class.

BACKPACKS and BOOK BAGS

The use of backpacks, book bags, etc. to carry necessary school materials will be allowed temporarily until the restrictions put in place due to the COVID-19 Pandemic have ended.

CELL PHONES

Middle School students must have their cell phone or other electronic device secured inside their locker during the school day. High School students are not allowed to have their cell phone or electronic device out during class without teacher permission. Middle or High School students who choose to use their device during class without permission will have it confiscated according to the normal guidelines of the student handbook.

FIELD TRIPS

Due to the COVID-19 Pandemic, all field trips off school grounds are suspended. Although not as effective as face-to-face field trips, teachers are encouraged to find a virtual option if appropriate.

PEP ASSEMBLIES/RECOGNITION PROGRAMS

Assemblies are a part of the curriculum and as such are designed to be educational as well as entertaining experiences. Due to the inability to social distance, large-group assemblies are suspended until further notice. Any assembly will take place virtually in small-groups within classrooms.

ATTENDANCE POLICY

All attendance policies within the regular MS/HS Student Handbook will remain in place. An addendum to this policy is related to those students participating through virtual learning. In accordance with an addendum to the Buffalo County Truancy Committee rules, students participating virtually that are not on screen with their camera on during scheduled class time will be considered unexcused absent and are subject to all habitual truancy requirements. Virtual students who miss class due to medical appointments must notify the MS/HS office of such appointments and provide the office with a doctor's note.

STUDENTS LEAVING SCHOOL DURING THE SCHOOL DAY

Parents are not to come into the office to check out their students. We ask that you call the office at (715) 926-3656 and provide the reason for checking out your student. The student will be released after signing out. Students continue to have a maximum of 15 parent-excused absences during the course of the school year.

LATE WORK

All students are expected to turn in all course work on time according to the guidelines set forth by their teacher. In the event that students are placed in a virtual environment, exceptions can be made for students with internet connectivity issues. Students with internet connectivity issues will need to formulate a plan with their teachers and/or principal to receive and submit their course work. Doing nothing due to internet issues is not an acceptable option.

BREAKFAST / LUNCH

The cafeteria and commons will not be available for congregating at any time during the school day. Students will report to their first period class immediately upon entering the building. Students who wish to participate in the breakfast program should go to the cafeteria upon arrival, and take their breakfast items to their first period class.

Middle and High School students will eat lunch in 4 rotations. 7th and 8th grade students will eat lunch at the same time. 6th grade students will eat lunch at a separate time. 9th and 10th grade students will eat lunch at the same time. The 11th and 12th grade students will eat lunch at a separate time. The cafeteria as well as other locations in the school will be utilized for dining/lunch time purposes.

Due to the COVID-19 Pandemic, the district's closed campus policy during lunch break will be temporarily suspended for high school students. Students who turn in a permission form with a parent or guardian signature will be allowed to leave campus during lunch. High school students who remain on campus for lunch will eat in the cafeteria or other designated location within the school. All students are expected to report to class after lunch on time.

CORRIDOR CONDUCT

Students will walk along the right side of all hallways unless crossing the hallway to enter or exit a classroom. There shall be no running, pushing, scuffling, shouting, swearing, littering or any other disorderly behavior in the halls or lobby. Students should also take every precaution to avoid contact with other students, and must wear their face mask at all times while in the halls.

PUBLIC DISPLAY OF AFFECTION

All physical contact between students should be avoided. Hand Holding for High School students has been suspended until further notice.

FUNDRAISERS

Any organization wishing to facilitate a fundraiser during the COVID-19 Pandemic must have the fundraising plan approved by the principal. An appropriate plan for any collection or delivery of items must be thoroughly planned.

DANCES

Due to restrictions against large group gatherings and social distancing recommendations, all dances are suspended until further notice.

STUDENT REMOVAL FROM CLASS

When a student is in need for removal from class, the teacher shall contact the office. A member from the Pupil Services Team will be dispatched to talk with the student in an effort to return the student to class immediately. The Pupil Services member will generally give the student an opportunity to briefly explain the situation. If the Pupil Services member determines the student should not return to class, he/she will be taken to the office. Parents may be called and asked to pick up their child if their child is endangering the safety of other students or staff members. If repeated safety issues occur, the student may be asked to attend school virtually.

LOCKER ROOMS

Locker rooms will remain open for students who choose to store Physical Education and/or athletic items in a school-issued locker. Students can choose to bring their own padlock or utilize a school-issued padlock for their Physical Education or athletic locker.

ISOLATION ROOMS

The district has developed a flowchart to guide staff safely through the process of identifying possible COVID-19 symptoms in students. If a student exhibits any symptoms, three isolation rooms are in place within the MS/HS Office and two rooms near the Buffalo Lobby. Students would be placed in an isolation room until a parent or guardian is able to pick them up from school. After an isolation room is used, it will be thoroughly cleaned and off limits for at least 24 hours. Any student who leaves school because of possible COVID-19 symptoms will not be allowed to return to the building without clearance from their health care provider and the school nurse or office personnel.

BUS TRANSPORTATION TO SCHOOL

Bus transportation is provided for all eligible students. Bus routes may be adjusted for safety reasons. Depending upon the need to transport rural students, transportation for students living within close proximity to the school may be suspended until further notice.

Every effort will be made to provide social distancing on buses; however, depending upon the number of students requesting transportation, open seats between riders may not be possible. Students may receive assigned seats. Family members will be allowed to share seats. Non-family members will not be allowed to share a seat. Face coverings will be required for every student utilizing school transportation. Students will ride only assigned school buses and will board and depart from the bus at assigned bus stops. Students will be assigned to one bus only. The ability to use multiple buses to ride to various locations after school is temporarily suspended. Students will not be permitted to ride unassigned buses for any reason other than an emergency, except as approved by the Principal. Parents having the ability to do so are strongly encouraged to organize their own transportation to and from school for their children.