## THE UNIVERSITY OF THE STATE OF NEW YORK THE STATE EDUCATION DEPARTMENT ALBANY, NY 12234

## APPLICATION FOR EMPLOYMENT CERTIFICATE

See reverse side of this form for information concerning employment of minors.

All signatures must be handwritten in ink, and applicant must appear in person before the certifying official.

I,	guardian must sign the applica	of a four-year high school a trion, but need not appear in		For all other certificates, the parent of	r		
Home Address	o o n	,	F	Date			
First Home Address   First Home Address including Zip Code    Nonfactory Employment Certificate — Valid for lawful employment of a minor 14 or 15 years of age enrolled in day sch attendance is not required.   Student General Employment Certificate — Valid for lawful employment of a minor 16 or 17 years of age enrolled in day when attendance is not required.   Full-Time Employment Certificate — Valid for lawful employment of a minor 16 or 17 years of age enrolled in day when attendance is not required.   Full-Time Employment Certificate — Valid for lawful employment of a minor 16 or 17 years of age who is not attending school.   Increby consent to the required examination and employment certification as indicated above.   [Signature of Parent or Guardian]	,	Age	•••••				
Nonfactory Employment Certificate — Valid for lawful employment of a minor 14 or 15 years of age enrolled in day sch attendance is not required.    Student General Employment Certificate — Valid for lawful employment of a minor 16 or 17 years of age enrolled in day when attendance is not required.   Full-Time Employment Certificate — Valid for lawful employment of a minor 16 or 17 years of age who is not attending school.   hereby consent to the required examination and employment certification as indicated above.    Signature of Parent or Guardenia   Signature of Parent or Signat	• • • •		annly for	a partificate on absolved helevy			
attendance is not required.  Student General Employment Certificate – Valid for lawful employment of a minor 16 or 17 years of age enrolled in day when attendance is not required.  Full-Time Employment Certificate – Valid for lawful employment of a minor 16 or 17 years of age who is not attending school.  hereby consent to the required examination and employment certification as indicated above.  [Signature of Parent or Guardian]  PART II – Evidence of Age – (To be completed by issuing official only)  — Check evidence of age accepted – Document # (if any)  [Date of Birth]  Birth Certificate  State Issued Photo  1.D Driver's License  Schooling Record  Other.  [Specify]  PART III – Certificate of Physical Fitness  Applicant shall present documentation of physical exam from a school or private physician, physician's assistant or nurse prolicensed to practice within New York State. Said examination must have been given within 12 months prior to issuance of the employment certificate. Date of physical exam on file with school  [If physical exam is over 12 months, provided if the physical exam or Certificate of Physical Exams to be completed by school medical director or private health care required.  [If the physical exam or Certificate of Physical Fitness is limited with regards to allowed work/activity, the issuing official sha Limited Employment Certificate (valid for a period not to exceed 6 months unlead intentiation noted by the physician is per them the certificate will remain valid until the minor changes jobs. Enter the limitation on the employment certificate. THE PHYSICLAN'S CERTIFICATION SHOULD BE RETURNED TO THE APPLICANT.  ART IV — Pledge of Employment — (To be completed by prospective employer)  Part IV must be completed only for (3) a minor with a medical limitation, and (b) for a minor 16 years of age or legally able to third with from school, according to Section 3205 of the Education p. p.m.  [Nonfactory]  Nonfactory  [Name of Applicant]  Nonfactory  Part V — Schooling Record — (To be completed by	[Full Hom	e Address including Zip Code]	, apply for a	a certificate as checked below			
Student General Employment Certificate – Valid for lawful employment of a minor 16 or 17 years of age enrolled in day when attendance is not required.  Full-Time Employment Certificate – Valid for lawful employment of a minor 16 or 17 years of age who is not attending school.  I hereby consent to the required examination and employment certification as indicated above.  Signature of Parent or Guardian  PART II – Evidence of Age – (To be completed by issuing official only)  ———————————————————————————————————			ıl employment of a minor 14 o	or 15 years of age enrolled in day sch	ool when		
hereby consent to the required examination and employment certification as indicated above.    Part II - Evidence of Age - (To be completed by issuing official only)	when attendance is not required.						
PART II — Evidence of Age — (To be completed by issuing official only)  ———————————————————————————————————		ertificate - Valid for lawful	employment of a minor 16 or	17 years of age who is not attending	day		
PART II — Evidence of Age — (To be completed by issuing official only)  ———————————————————————————————————	hereby consent to the required examinati	on and employment certific	ation as indicated above.				
Check evidence of age accepted — Document # (if any)   Date of Birth    Birth Certificate   State Issued Photo   LD Driver's License   Schooling Record   Other   Specify    PART III — Certificate of Physical Fitness   Applicant shall present documentation of physical exam from a school or private physician, physician's assistant or nurse pra licensed to practice within New York State. Said examination must have been given within 12 months prior to issuance of the employment certificate Date of physical exam on file with school   If physical exam is over 12 months, prost student with certificate of physical fitness to be completed by school medical director or private health care provider. If the physical exam or Certificate of Physical Fitness is limited with regards to allowed work/activity, the issuing official sha Limited Employment Certificate (valid for a period not to exceed 6 months unless the limitation noted by the physician is per then the certificate will remain valid until the minor changes jobs. Enter the limitation on the employment certificate. THE PHYSICIAN'S CERTIFICATION SHOULD BE RETURNED TO THE APPLICANT.  PART IV — Pledge of Employment — (To be completed by prospective employer)  Part IV must be completed only for: (a) a minor with a medical limitation, and (b) for a minor 16 years of age or legally able to thickdraw from school, according to Section 3205 of the Education Law, and must show proof of having a job.  The interpretation of Applicant's Work]							
Date of Birth	- ·		• •				
PART III — Certificate of Physical Fitness Applicant shall present documentation of physical exam from a school or private physician, physician's assistant or nurse pra licensed to practice within New York State. Said examination must have been given within 12 months prior to issuance of the employment certificate. Date of physical exam on file with school	— C	heck evidence of age accept	ed – Document # (if any)				
Applicant shall present documentation of physical exam from a school or private physician, physician's assistant or nurse pra licensed to practice within New York State. Said examination must have been given within 12 months prior to issuance of the employment certificate. Date of physical exam on file with school	•	I.D Driver's License	Schooling Record				
Applicant  state   Starting date   Starting date   Starting date   Starting age to attend school, according to Section 3205 of the Education Law.    Part V must be completed only for a minor 16 years of age to attend school, according to Section 3205 of the Education Law.    Starting that the records of   S	Part IV must be completed only ithdraw from school, according to Section	for: (a) a minor with a med n 3205 of the Education Lav	lical limitation; and (b) for a m w, and must show proof of hav	ring a job.	to		
Description of Applicant's Work    [Job Location]     or		[Applicant]					
Factory ending a.m. p.m.  Factory ending a.m. p.m.  [Name of Firm]  Nonfactory  [Address of Firm]  Starting date [Signature of Employer]  ART V - Schooling Record - (To be completed by school official)  Part V must be completed only for a minor 16 years of age who is leaving school and resides in a district (New York City and which require a minor 16 years of age to attend school, according to Section 3205 of the Education Law.  Sertify that the records of [Name of School] [Address]  Now that whose date of birth is [Name of Applicant]  in grade. [Signature of Principal of Designee]							
Factory   Ending   Record   Factory   Factor	Description of Applicant	hours per day, beginni	ing a.m	p.m.			
[Name of Firm]  Nonfactory  [Address of Firm]  Starting date			·				
Starting date   Starting dat	r days per week	Factory ending	a.m	p.m.			
[Signature of Employer]  ART V — Schooling Record — (To be completed by school official)  Part V must be completed only for a minor 16 years of age who is leaving school and resides in a district (New York City and which require a minor 16 years of age to attend school, according to Section 3205 of the Education Law.  The sectify that the records of [Name of School] [Address]  Town that [Name of Applicant]  In grade. [Signature of Principal of Designee]	r days per week	, ,		•			
Part V must be completed only for a minor 16 years of age who is leaving school and resides in a district (New York City and which require a minor 16 years of age to attend school, according to Section 3205 of the Education Law.  [Name of School] [Address]  now that	r days per week	, ,		·			
Part V must be completed only for a minor 16 years of age who is leaving school and resides in a district (New York City and which require a minor 16 years of age to attend school, according to Section 3205 of the Education Law.  [Name of School] [Address]  now that	f	Nonfactory		[Address of Firm]			
[Name of Schoot] [Address]  now that	[Name of Firm]  [Telephone Number]	Nonfactory Starting date		[Address of Firm]			
now that whose date of birth is [Name of Applicant] in grade. [Signature of Principal of Designee]	[Name of Firm]  [Telephone Number]  ART V - Schooling Record - (To be Part V must be completed only which require a minor 16 years	Nonfactory  Starting date  c completed by school office for a minor 16 years of age of age to attend school, according to the school of the scho	ial) who is leaving school and resion	[Address of Firm]  [Signature of Employer]  des in a district (New York City and	Buffalo)		
[Signature of Principal of Designee]	[Name of Firm]  [Telephone Number]  ART V — Schooling Record — (To be Part V must be completed only which require a minor 16 years ertify that the records of	Nonfactory  Starting date  c completed by school office for a minor 16 years of age of age to attend school, accounts.	ial) who is leaving school and resion	[Signature of Employer]  [Signature of Employer]  des in a district (New York City and Education Law.			
ART VI – Employment Certification – (To be completed by issuing official only)	[Name of Firm]  [Telephone Number]  ART V — Schooling Record — (To be Part V must be completed only which require a minor 16 years ertify that the records of	Nonfactory Starting date	ial) who is leaving school and resionding to Section 3205 of the E	[Address of Firm]  [Signature of Employer]  des in a district (New York City and Education Law.  [Address]			
AKI VI - Employment Certification - (To be completed by issuing official only)	[Name of Firm]  [Telephone Number]  ART V — Schooling Record — (To be Part V must be completed only which require a minor 16 years ertify that the records of	Nonfactory  Starting date	ial) who is leaving school and resionding to Section 3205 of the E	[Address of Firm]  [Signature of Employer]  des in a district (New York City and Education Law.  [Address]			
ertificate Number	[Name of Firm]  [Telephone Number]  ART V — Schooling Record — (To be Part V must be completed only which require a minor 16 years ertify that the records of	Nonfactory  Starting date	ial) who is leaving school and resion of the E whose date of birth is	[Address of Firm]  [Signature of Employer]  des in a district (New York City and Education Law.  [Address]			

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## PHYSICAL FITNESS CERTIFICATION

(Name of Applicant)		(Address)	
		Male Emale	
	(Date of Birth)		
	TRUCTIONS TO PHYSICIAN plete Part A unless certificate is lin	: mited —in which case complete Part B	
A. <u>phys</u>	I hereby certify that I have examinable to the control of the cont	ined the above-named applicant and find <u>he/she is</u> nent.	
(Date	e of Physical)	(Signature of Physician)	
(Addı	ress of Physician)		<u>.</u>
B. <u>lisab</u>	I hereby certify that I have exami ility that requires limited employn	ned the above-named applicant and find he/she has a nent.	
	(1) Disability		
	(2) Occupation		
	(3) Employer		
Date)		(Signature of Physician)	

If a limited certificate is indicated, the disability, occupation, and employer must be indicated to make this certificate valid.