Marion Public Schools Preparedness and Response Plan

(Executive Order 2020-142 District Preparedness Plan Template)

Revised 7:00AM 07/10/20

Name of District: Marion Public Schools

Address of District: 510 West Main St, Marion, MI 49665

District Code Number: 67050

Web Address of the District: https://www.marion.k12.mi.us/

Name of Intermediate School District: Wexford Missaukee ISD

Marion Public Schools Introduction

Ladies and Gentlemen,

In my twenty-one year career, I never imagined the need to prepare a communication like this document. Given this, know that Marion Public Schools has worked as a team to create a plan to ensure student and staff safety during these troubled times. As you will learn, we will follow CDC guidelines, State of Michigan protocols, and regularly involve our local health department as we move forward into the 2020-2021 school year. While beyond the scope of this document, please be on the lookout for future detailed communications regarding our upcoming virtual platforms. We value face-to-face instruction above all else, but we will be absolutely prepared to deliver high-quality instruction even if circumstances beyond our control compromise our ability to meet with your children face-to-face.

Chris Arrington, Superintendent

Preparedness Plan Introduction

Governor Whitmer's Executive Order 2020-142 "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the Michigan Safe Start Plan. In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

Preparedness Plan Assurances

The District agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.

- ✓ The District assures that during Phase 1, 2, or 3 of the Michigan Safe Start Plan it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan ("Preparedness Plan") that is informed by Michigan's 2020-21 Return to School Roadmap ("Return to School Roadmap") from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- **A.** The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1, 2, or 3** of the *Michigan Safe Start Plan*.
 - 1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student's parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April.

Parents must understand that this past year's remote learning model was a stop gap measure that was put into place to ensure a continuity of learning. The learning model that will be implemented this coming school year will be much more rigorous, including new and advanced learning. Parents must be committed to supporting teachers in providing learning support for their children in this environment, to include the monitoring of the completion of

their assignments.

District and Building Implementation Plan:

INSTRUCTION: Virtual learning will be offered to families who wish to learn from home and have a teacher of record from Marion Public Schools. In phases 1,2,3, the students will continue with this program. For families with students who were learning in school buildings, We will move classroom learners to a hybrid model of learning provided by the classroom teacher using virtual platforms, including but not limited to Michigan Virtual, EdReady, Suite360, Google Classroom/Meet (teacher driven), IXL, Iread, System 44, Rocket Math. The district already has a one-to-one device policy. All students who still need a device will be equipped with a school-issued Chromebook. For those families that have no internet access, we are working to obtain hotspots to deliver to them. However, if we are unable to obtain enough hotspots or hotspots will not work at students' homes with limited cell phone coverage, we will make additional, non-virtual plans to allow students to participate in their education. To emphasize continued relationship building, learning targets and meaningful feedback on progress will also be communicated to families and students. Teachers will differentiate instruction within the platform utilized to meet the needs of students especially those with IEP and 504 plans.

Teachers and instructional staff will be expected to be available daily to students. This availability will occur through Google Meet links, phone calls, email, and various student contact apps like Remind, etc. Finally beyond academics, administrators, teachers, office and support staff are working to create social interaction to help foster a community. If community resources are available to support these interactions, they will also be utilized for various classes and grade levels.

The plan for phases 1, 2, and 3 and any changes that may need to occur during the use of the plan will be communicated through the district's website, mobile app, FaceBook page, or robo calls/texts.

Our students in dual enrollment courses we will be working with the colleges to determine next steps. We will ensure that the students have the appropriate materials and support to complete these courses. For students enrolled in CTE programs we will work with the CTC Principal/Director to ensure our students have the ability to complete these courses. When needed, the district will ensure the student has the necessary resources.

The district will provide an opportunity for ongoing feedback for this plan through a Google Form

available on the website and mobile app. Families may also contact school offices as needed. Teachers will monitor and assess the needs of students and families through their weekly communications. If a need is identified, the teacher will elevate that need to the principal or counselor to make the necessary follow-up. Weekly staff meetings will continue at buildings for adjustments to the plan and feedback.

B. The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

Because Marion Public Schools believes that in person learning is the most effective form of instructional delivery, this will be our primary mode of instruction for phase 4 and 5. An alternative virtual learning option will be offered. Students opting for this must notify the offices using the Commitment to Instructional Delivery Form.

1. Face coverings

a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:

District and Building Implementation Plan:

Staff:

Facial coverings must always be worn by staff except for meals. Facial coverings may be homemade or disposable level-one (basic) grade surgical masks. Any staff member who cannot medically tolerate a facial covering shall provide documentation from a licensed medical provider and will be exempt from wearing a face covering. **Exempted individuals will be recorded in a master database that will be provided to instructional staff.** Homemade facial coverings must be washed daily. Disposable face coverings must be disposed of at the end of each day.

Students--Grades 6-12 in Marion High School: Facial coverings must be worn in classrooms by all students grades 7-12. Any student who cannot medically tolerate a facial covering shall provide documentation from a licensed medical provider and will be exempt from wearing a face covering. **Exempted individuals will be recorded in a master database and issued a sticker to display on their student ID indicating this exemption.** There will possibly be alternate lunch settings, either in a classroom or a designated area. Students who are capable of wearing a face covering and refuse to do so will be issued a face covering by a

school staff and asked to put it on. This will be documented. Students that show patterns of noncompliance will be sent home and placed into our virtual learning program until the following marking period.

Students--Grades K-5 in Marion Elementary School: Facial coverings may be worn in classrooms by all students grades K-5, but it is not required while in the classrooms. Although 6th grade will be hosted in Marion Elementary this year, current government rules will require sixth grade students to wear masks in the classroom. The district will seek permission from the State to waive this rule. Any student who cannot medically tolerate a facial covering shall provide documentation from a licensed medical provider and will be exempt from wearing a face covering. Exempted individuals will be recorded in a master database and issued a sticker to display on their student or staff ID indicating this exemption. It is the intention of Marion Elementary to attempt to cohort as many elementary classes as possible. There will possibly be alternate lunch settings, either in the classroom or a designated area. Additionally, alternate recess times may be implemented. Finally, when possible, special classes will be held in the general education classroom or outside. Students who are capable of wearing a face covering and refuse to do so will be issued a face covering by a school staff and asked to put it on. This will be documented. Students that show patterns of noncompliance will be sent home and placed into our virtual learning program until the following marking period.

Indoor Hallways and Common Areas: Facial coverings must always be worn in hallways and common areas by K-12 students in the building except for during meals. Facial coverings may be homemade or disposable level-one (basic) grade surgical masks. Homemade facial coverings must be washed daily. Disposable facing coverings must be disposed of at the end of each day. Face shields are not considered adequate as a face covering by the CDC.

Transportation: Facial coverings must be worn by K-12 students, staff, and bus drivers during school transportation. Any person who cannot medically tolerate a facial covering shall provide documentation from a licensed medical provider and will be exempt from wearing a face covering. Facial coverings may be homemade or disposable level-one (basic) grade surgical masks. Students unwilling to wear a facial covering during transportation will need to walk or find their own alternate form of transportation.

Guests: Any outside person whose presence is necessary to school operations (presenters, substitute teachers, etc) will be issued a disposable face covering upon signing in at the main office and will be instructed to wear the face covering at all times. Instances of non-compliance will result in the guest being escorted from the building by the school safety officer or building administrator.

2. Hygiene

Please describe how you will implement the **requirements** for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

District and Building Implementation Plan:

The district will provide adequate supplies to support healthy hygiene behaviors (including soap,hand sanitizer with at least 60% alcohol for safe use by staff and students, paper towels, tissues, and signs reinforcing proper handwashing techniques).

On the first day of school, the school staff will teach handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol. Throughout the year, the teachers will reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol. Poster reminders will be visible in classrooms, common areas and bathrooms.

Custodians will systematically check and refill soap and hand sanitizers in public areas and common restrooms throughout the school day following their scheduled bathroom checks/cleanings. Custodians will systematically check and refill soap and hand sanitizers in classrooms each night and upon request of any staff member during the school day.

Elementary students and teachers will follow routine handwashing with soap and water periodically throughout the day and include this information on their visual schedules. Secondary students and teachers will wash hands with soap or sanitizer periodically throughout the day and in their daily schedule.

A local health representative will educate staff at the before school training on how to cough and sneeze into their elbows, or to cover with a tissue using CDC recommendations Staff will train students on the first days of school. Used tissues will be thrown in the trash and hands will be sanitized immediately using proper hygiene techniques. Proper mitigation strategies including hand washing and sneezing will be communicated to families via newsletters, web pages, bulletin boards, and the like. Parents and caregivers will be asked to review and reinforce with their students.

Students' items and supplies, such as writing utensils, etc will be used per student to limit sharing. The district will provide additional items as needed. School items will be labeled with students' names to minimize sharing.

Each student in K-12th grade, will be assigned a personal cubby or locker for storage of personal items.

Teachers will design lessons and routines, especially in elementary and secondary classes, when needed, to limit the use of classroom materials to small groups and disinfect between use, or provide adequate supplies to assign for individual student use.

Permanent hand sanitizing stations will be located throughout the school, including the main entrances to the buildings.

3. Cleaning

District and Building Implementation Plan:

District custodians have a schedule for monitoring and cleaning the building. Many of the previous daily custodial tasks will be altered to allow for more frequent cleaning, at least every four hours, of touched surfaces including light switches, doors, benches, bathrooms with either an EPA-approved disinfectant or diluted bleach solution.

The use of the library, art, and other hands-on classrooms will be kept to a minimum. Those rooms will have an assigned staff oversee the cleaning of their space. Common areas, such as the library, will be cleaned by the assigned staff. All hands-on areas will undergo cleaning after every class period with either an EPA-approved disinfectant or diluted bleach solution.

Student desks and chairs will be wiped down with either an EPA-approved disinfectant or diluted bleach solution after every class period.

Playground structures will undergo normal routine cleaning, and when possible, an EPA approved disinfectant will be used.

The administration will ensure that all custodial cleaning products are safe, used correctly, and stored properly. The administration will also work with teachers to ensure the same protocols are followed. All storage of cleaning and disinfection products will be done securely away from children. Additionally, adequate ventilation will be maintained when staff uses products. Until further guidance is given by the state, staff must wear gloves, surgical mask, and face shield

when performing all cleaning activities.

Administrators will meet to review all guidance related to cleaning and disinfecting of buildings and to review the Building Operations the MI Safe Schools: Michigan's 2020-21 Return to School Roadmap.

4. Athletics

District and Building Implementation Plan:

The guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS) will be adhered to. The district will comply with all guidance from these associations.

Students, teachers, coaches, and staff must use proper hand hygiene techniques before and after every practice, event, or other gathering. Every participant should confirm that they are healthy and without any symptoms prior to any event. All coaches and students will be screened for signs/symptoms of COVID-19 prior to a workout. Screening includes a temperature check. Responses to screening questions for each person needs to be recorded and stored so that there is a record of everyone present in case a student develops COVID-19. Any person with positive symptoms reported will not be allowed to take part in workouts and should contact his or her primary care provider or other appropriate health-care professional.

Hand sanitizer will be plentiful and available to individuals as they transfer from place to place. Students are encouraged to shower and wash their workout clothing immediately upon returning to home. Vulnerable individuals will not oversee or participate in any workouts.

All equipment will be disinfected before and after use. Efforts, when possible, will be made to limit the use of shared equipment. Prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be wiped down and sanitized.

When allowed by MHSAA, inter-school competitions will be held. Facial coverings will be worn if school transportation is provided. Buses will be cleaned and disinfected before and after every loading and unloading, as detailed in the subsequent "Busing and Student Transportation" section. Spectators are allowed provided that facial coverings are used by observers and six feet of social distancing can be maintained at all times. Attention will be given to entry and exit points

to prevent crowding.

Each participant must use a clearly marked water bottle for individual use. Equipment will not be shared. All students shall bring their own water bottle. Water bottles will not be shared. Hydration stations (water cows, water trough, water fountains, etc.) will not be utilized. The district will not provide hydration stations or shared water bottles/fountains that student-athletes can use. Student-athletes are expected to bring their own water bottles and may not share between teammates. Gallon containers are highly recommended.

Handshakes, fist bumps, and other unnecessary contact is not allowed.

Indoor weight rooms and physical conditioning activities that require shared equipment are suspended. Outdoor physical conditioning activities are allowed while maintaining social distancing.

Large scale indoor spectator events are suspended. Large scale outdoor spectator or stadium events are limited to 100 people, and people not part of the same household must maintain six feet of distance from one another. When possible, the district will attempt to add live-streaming of its home athletic events to allow for remote viewing.

5. Screening

District and Building Implementation Plan:

Marion Public Schools will cooperate and coordinate with the local Health Department regarding implementing protocols for screening students and staff. The district has obtained touchless thermometers. MPS will continue to adjust as needed with guidance from the Central Michigan District Health Department.

The district will use a classroom in each building near an exterior door and the office as a designated quarantine area. The district will identify a staff person to care for students who become ill at school. This person will depend on the student in need, time of day, and availability of given staff members.

Students who become ill with symptoms of COVID-19 will be placed in an identified quarantine area with a surgical mask and other needed PPE equipment in place until they can be picked up. Identified school staff caring for these children will wear a surgical mask, with the exception of students with special needs requiring aerosolized procedures in which an N95 mask is required.

Symptomatic students sent home from school must remain at home until they have tested negative or have completely recovered according to CDC guidelines. The district will work with the students and their families to meet their academic needs during this time.

Staff must conduct daily self-examinations, including a temperature check, prior to coming to work. If they exhibit any respiratory or gastrointestinal symptoms, or have a temperature of 100.4 or greater, they must not work.

6. Testing

District and Building Implementation Plan:

Marion Public Schools will fully cooperate with the Central MichiganDistrict Health Department regarding implementing protocols for screening students and staff. Additionally, Marion Public Schools will cooperate with the local public health department if a confirmed case of COVID-19 is identified, and in particular, will collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present at the school.

Students who develop a fever or become ill with COVID-19 symptoms at school will wear a mask, if medically feasible, and be transported by their parent or guardian, emergency contact, or ambulance if clinically unstable, for off-site testing. Additionally, staff who develop a fever or become ill with COVID-19 symptoms at school will wear a mask and be transported for off-site testing. Symptomatic students and staff sent home from school will be kept home until they have tested negative for COVID-19, or have been released from isolation according to CDC guidelines.

In the event of a lab or clinically diagnosed case of COVID-19, families will be notified of the presence of any laboratory positive or clinically diagnosed cases of COVID-19 in the classroom and/or school to encourage closer observation for any symptoms at home. Additionally, immediate efforts will be made to contact any close contacts (those who spent more than 15 minutes less than six feet in close proximity to the student or staff member) so that they can be quarantined for 14 days at home. Students and staff should be closely monitored for any symptoms of COVID-19. At this time, empiric testing of all students or staff members in the class is not recommended. Only those that develop symptoms require testing for COVID-19. Also, Marion Public School will notify the local health officials, staff, and students immediately of any possible case of COVID-19 while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and

state privacy laws.

The Central MichiganDistrict Health Department will initiate contact tracing, following regular public health practice. Anyone who was within close contact of the case (less than six feet apart for 15+ minutes) will be asked to self-quarantine for up to 14 days after exposure. Local health officials, depending on the situation, may identify other contacts requiring quarantine. Schools can help the local health department by collecting data and contact information of those exposed.

Marion Public Schools will provide staff with guidance on confidentiality laws and statutes that protect student and staff health information. Student communicable disease related information is protected health information. (Even if a family/student acknowledges and publicly discloses a positive test, school staff and officials must not participate in discussions or acknowledge a positive test).

Employees with a confirmed case of COVID-19 will only return to the workplace after they are no longer infectious. Local health officials will provide instruction about return to work, using the most current guidelines from the CDC for this determination.

Cleaning staff will wear a surgical mask, gloves, and a face shield when performing cleaning of these areas. If possible, smaller areas such as individual classrooms will be closed for 24 hours before cleaning to minimize the risk of any airborne particles.

7. Busing and Student Transportation

District and Building Implementation Plan:

Transportation will be provided to families in the fullest capacity possibile contingent on the district having enough clean busses and healthy bus drivers to complete scheduled routes. As mentioned in the Hygiene section, hand sanitizers will be installed in all main busses.

Any other bus that is used, will be equipped with hand sanitizer. The use of hand sanitizer will be required before entering/exiting the bus for all staff and students.

The bus driver, staff, and all students in grades preK-12, if medically feasible as determined by a physician, must wear facial coverings while on the bus. If students choose not to wear a facial covering on the bus, they must make alternate arrangements for transportation (i.e. walking, personal vehicle, etc.).

Prior to all routes, including the morning and afternoon routes, busses will be cleaned and

disinfected with particular attention to frequently touched surfaces in the vehicle (e.g., surfaces in the driver's area, hard seats, arm rests, door handles, seat belt buckles, light and air controls, doors and windows, and grab handles). Additionally, other transportation equipment such as car seats, wheelchairs, walkers, and adaptive equipment being transported to schools daily will be cleaned, sanitized, and disinfected. The routines for cleaning the bus will be agreed upon by the transportation department and administration. Children will not be present when a vehicle is being cleaned.

If a student becomes sick during the day, they will not use school transportation to return home and must follow the outlined protocols. As with other illnesses, students who are not allowed to board the school bus will remain in the quarantine area until a guardian or emergency contact can assist in safely returning the student home. If a driver becomes sick during the day, they must follow protocols for Dean's Transportation. An alternate driver, and whenever possible an alternate bus, will be used for the route.

Weather permitting, school busses will keep doors and windows open while being cleaned and between trips to let the vehicles thoroughly air out. Additionally, weather permitting if appropriate and safe, windows will be kept open while the bus is in motion to help reduce spread of the virus by increasing air circulation.

C. Describe the policies and procedures that the district will follow when the region in which the district is located in Phase 5 of the Michigan Safe Start Plan.

In efforts to maintain the most healthy school environment possible, Marion Public Schools will treat phases 4 and 5 as the same. All routines and procedures listed above for phase 4 will remain in place while in Phase 5. As additional information is obtained this plan may be amended to relax restrictions within the categories of strongly recommended and recommended.

D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in Phase 4.

The district intends to follow highly recommended protocols listed in Phase 4. Considering the guidelines for spacing and distance, the district will create the most spacing and distance possible in classrooms and in common school spaces. Signage will be posted for reminders regarding this.

Final Steps for Submission

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator: August 11, 2020

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator: [Google.doc Link]

Link to the approved Plan posted on the District/PSA/nonpublic school website:

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan: Chris Arrington

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator: August 12, 2020

Date Submitted to State Superintendent and State Treasurer: To be completed by ISD Superintendent