Grant CCSD #110

Continued Learning Emergency Plan

1. Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in a continued learning day:

During continued learning students must be provided work from the teachers they were assigned to see on the missed day from multiple subject areas that equate to no more than 5 hours of participation. The work will be assigned to the students on the emergency day/ remote learning day and will be due to be submitted back to the teacher or staff member by the end of the day or the following day. Elementary and Middle School Certified Staff.

- Illini times for instruction and availability will be from 9am to 3pm, with a scheduled lunch period. The workday shall consist of an hour outside of the online times for checking email, set up, and planning.
- Grant times for instruction and availability will be from 8am to 2pm, with a scheduled lunch period. The workday shall consist of an hour outside of the online times for checking email, set up, and planning.
- Social Workers, School Nurses, Speech Language, Physical Therapy, and Occupational Therapy will be available to parents and students on the continued learning day and will be issued an assignment from their building administrator in lieu of planning a lesson. The specialized services will be able to schedule individual times to meet with students in person, if parents are available for transportation and would like this opportunity.
- Reading and Math RTI/ Title -support for teachers during planning Elementary and Middle School will be available. The RTI teams will also conduct the benchmark testing for students and facilitate monitoring student growth.
- The Specialist/ Case Manager is expected to reach-out, individually, to families of students on their case-load to share activities that coincide with related services. SPED Co-teachers are typically part of their gen education teachers Google classroom, therefore, they can assign their students through google classroom and check it when it gets returned. Another option is to create a separate assignment in Google classroom for just the students on their caseload - this could be the modified assignment that they created based on the Gen Ed teachers assignment or it could be something completely different related to one of the students goals.

2. Students and staff will have daily contact, either through a virtual class meeting, feedback on assignments, a direct email to students, or through a phone conversation.

It is the expectation of the district that students will be engage in the learning process on a daily basis. Parents will need to ensure that students are logged in to the district learning platforms each day and that students are available for classes and independent work. GRADES WILL BE TAKEN. Part of the educational process is student assessment and monitoring growth. Assignment will be graded and the grades will be used for a cumulative grade. The district grading policy applies to the remote learning platform. Additionally, the district/ grade level policies for late and missing assignments also apply.

When a student logs into the District system, their username and password will log them into the main platforms the district uses for remote learning; TeacherEase, Google Class, Connect Ed, Think Central, and MobyMax. There may also be supplemental learning resources assigned by the teachers.

IF WE HAVE TWO DAYS WITHOUT ANY CONTACT, ADMINISTRATION NEEDS TO BE NOTIFIED AND A HOME VISIT WILL BE CONDUCTED.

3. Facilitate access from home or other appropriate remote facility for all students participating.

Students will have assignments to complete in Google classroom on a regular basis or will have assignments and activities available through other platforms like the school website, teacher web page, class Dojo, MobyMax, etc.

- The District is providing Chrome Books to students to facilitate the remote learning process. Students must use the District issued equipment. Devices have been configured for the security and consistency of the network.
- Parents and students are responsible for the use of the device and ensuring the condition of the device. Families will be responsible for repairs or replacement of any damage which exceeds normal wear and tear. Students may also be lose the ability to participate in remote learning if there is a persistent problem with inappropriate on-line conduct or the misuse of District equipment.

4. Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology.

The school staff will work with individual families to accommodate as needed. If there is a power outage or another issue out of the families control; staff will work with the student/parent to make arrangements for an opportunity for the work to be completed. Parents should reach out to staff to make these arrangements.

5. Ensure appropriate learning opportunities for students with special needs

Students with special needs will have assignments modified or provided based on their IEP goals from their special education teacher or related service provider. Academic programs will be provided via electronic platforms. On a case by case basis, accommodations will be made for students. Additionally, staff may schedule individual in-person meetings to help facilitate the learning process or provide related services.

6. Monitor and verify each student's electronic participation

All work will be posted on the delivery platforms by 7:45am (GMS) and 8:45am (Illini) on the continued education/ remote learning day. The work will need to be completed and turned in either electronically or in paper form to verify the student's participation.

STUDENTS MUST LOG IN FOR ATTENDANCE. During a full remote learning period, attendance will be done by the student/ parent via the TeacherEase student management system. Students will be logged into TeacherEase when they log into the general system. Attendance needs to be completed by 8am at GMS and 9am at Illini.

Address the extent to which student participation is within the student's control as to the time, pace, and means of learning

Student Participation will vary based on the grade level. The IL State Board of Education released some guidance regarding the amount of time students should be engaged on line.

The ISBE Guidance during the recent closure suggest the following times for each grade level.

Grade Level	Minimum	Maximum	Recommended Length of Sustained Attention
PreK	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/ day	90 minutes/day	3-5 minutes
1-2	45 minutes/day	90 minutes/day	5-10 minutes
3-5	60 minutes/day	120 minutes/day	10-15 minutes
6-8	Class: 15 minutes/day Total: 90 minutes/day	Class: 30 minutes/day Total: 180 minutes/day	1 subject area or class
9-12	Class: 20 minutes/day Total: 120 minutes/day	Class: 45 minutes/day Total: 270 minutes/day	1 subject area or class

This is guidance and each grade level and teacher will determine the appropriate amount of time for each of their classes/ students. Regardless of the time allotted for on-line, active engagement (synchronous learning), the total time of student learning each day shall total 5 clock hours between individual work, recorded lessons, and live engagement.

7. Provide effective notice to students and their parents or guardians of the use of particular days for continued learning. Communication will go to parents explaining our plan for the year and it will be posted on our website.

8. Ensure that all teachers and staff who may be involved in the provisions of continued learning have access to any and all hardware and software that may be required for the program

All teachers have been assigned a laptop or chromebook for use at school and at home. Teachers and specialists will be available for support from 8am to 2pm at GMS and 9am to 3pm at Illini. Teachers shall report to the buildings each day to perform remote learning activities.

9. LUNCH AVAILABLE. During extended periods of remote learning, the lunch program will be available via a curbside pick-up at Grant Middle School. Parents/ students will need to email their request for a lunch at the same time that attendance is submitted.