

JEFFERSON COUNTY NORTH SCHOOLS  
UNIFIED SCHOOL DISTRICT NUMBER 339

MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF EDUCATION OF USD 339  
HELD ON JULY 25, 2020, AT THE DISTRICT OFFICE  
WINCHESTER, KANSAS

The special meeting of the Board of Education of USD 339 was called to order by Justin Finley, President, at 10:05 a.m. on July 25, 2020, at the district office in Winchester after Zoom connection was established.

Also present were Sharon Porter, Traci Noll, Paige Noll, Lindsay Aspinwall, Jim Bodenheimer, Denise Jennings, Spencer Wilson, Rick Nichols, Dave Chaffee and Kristina Zitek Board Clerk.

Lucas Hattermer joined the meeting by Zoom.

**Budget Review:** Mrs. Jennings reviewed with the Board the SY20-21 documents prepared prior to publication.

Jim Bodenheimer made a motion to approve the budget as presented for publication in the Oskaloosa Independent. Motion seconded by Sharon Porter. Motion carried 7 – 0.

**Approve the Return to School Plan (due to COVID):** After discussion Sharon Porter made a motion to approve the Return to School Plan as presented. Motion seconded by Jim Bodenheimer. Motion carried 5 – 2.

**Approve the revised August 2020 school calendar (changes due to COVID):** After discussion Lucas Hattermer made a motion to approve the revised August 2020 school calendar as presented and to postpone school opening by one week. Motion seconded by Paige Noll. Motion carried 7 – 0.

**Establish substitute teacher pay:** Sharon Porter made a motion to approve the substitute pay at \$100/day for one building and \$105/day for both buildings. Motion seconded by Traci Noll. Motion carried 7 – 0.

**Personnel (executive session):** Traci Noll made a motion at 11:47 a.m. to go into executive session for 15 minutes, with the superintendent to discuss personnel matters of non-elected personnel in order to protect the privacy interest of the individual(s) to be discussed and the open meeting will resume in the same room at 12:02 p.m. Motion seconded by Sharon Porter. Motion carried 7 – 0.

Traci Noll made a motion at 12:03 p.m. to go back into executive session for 15 minutes, with the superintendent to discuss personnel matters of non-elected personnel in order to protect the privacy interest of the individual(s) to be discussed and the open meeting will resume in the same room at 12:18 p.m. Motion seconded by Sharon Porter. Motion carried 7 – 0.

Justin Finley called the meeting back into regular session at 12:18 a.m.

**Classified Salary Approval:** Jim Bodenheimer made a motion to move the base hourly rate for bus and custodian to \$13.00/hr. Motion seconded by Traci Noll. Motion carried 7 – 0.

**Contract Approval:** Traci Noll made a motion to extend a contract to Ray Mitchell (Bus/Custodian) SY20-21. Motion seconded by Jim Bodenheimer. Motion carried 7 – 0.

**Personnel:** Traci Noll made a motion at 12:21 p.m. to go into executive session for 5 minutes with the superintendent to discuss personnel matters of non-elected personnel in order to protect the privacy interest of the individual(s) to be discussed and the open meeting will resume in the same room at 12:26 p.m. Motion seconded by Sharon Porter. Motion carried 7 – 0.

Justin Finley, President, removed himself from executive session at 12:21 p.m., declaring a conflict of interest in this matter.

Lindsay Aspinwall acted as President during this executive session only.

Lindsay Aspinwall called the meeting back into regular session at 12:26 p.m. LA (LA)

**Contract Approval:** Traci Noll made a motion to extend a contract to Molly Finley (HS Library Paraprofessional) SY20-21 at rate proposed. Motion seconded by Paige Noll. Motion carried 6 – 0.

Justin Finley came back to the meeting at 12:27 p.m.

Justin Finley thanked the office staff for all of their hard work during this COVID time.

Justin Finley adjourned the meeting at 12:28 p.m.

  
Justin Finley

President, USD 339

Board of Education

  
Kristina J Zitek

Board Clerk, USD 339

July 25, 2020