



Career and Technical Education Department

Remote Learning Information for Parents

A quick reference guide for virtual learning from our reopening plan.



All reopening plans developed by school districts and BOCES across the state are required to include information regarding how virtual learning will be accomplished. Although the Career and Technical Education Department is working hard to ensure that all of our students can attend in-person instruction daily, health and safety requirements may mean that there are times when your child may be participating in virtual instruction.

Our reopening plan can be found on our website at www.boces.com and includes specific information regarding remote instruction. We are providing these highlights for your convenience.

- All students participating in remote instruction are required to receive daily meaningful instruction in their CTE program. It is important that your student is regularly attending his or her scheduled program and completing assignments.
- Teachers will take daily attendance and will grade all student work; all grades will count towards students' quarterly and final averages.
- We will work with districts to ensure that class schedules align. In the event that instruction moves on-line, it is important that morning students are available to work on CTE content from home in the AM and likewise for afternoon students.
- We will be reaching out to families to discuss any technology or connectivity concerns. We will work to develop solutions so that all students can regularly participate in virtual learning activities.
- We will make every effort to offer a loaner device through BOCES if one is not available from their home school or if the device your student has is not capable of program-specific technology tasks.
- Teachers will identify which concepts from spring 2020 that require reinforcement and they will review those with students.
- We will utilize Webex for guest speakers and other WBL activities with industry professionals and patrons.
- When school begins in September, all teachers will be using the learning management system Canvas to enhance instruction. It will be utilized in class so that students will know how to use and access it remotely if the need were to arise. Online forums will be held in the fall to help familiarize parents with Canvas. We will also make use of video conferencing using Webex for real-time lessons for those students who must participate from home. All virtual learning tools will be reviewed to ensure internet safety and privacy for your child.
- Special Education consultant teachers will work with CTE instructors to make instructional materials more accessible to students with special needs.

If you have any questions after reviewing this plan, we invite you to visit our full plan on the Jefferson-Lewis BOCES website, <https://www.boces.com/o/boces/browse/154791> or contact the CTE office at 315-779-7200.