

St. Joseph-Ogden CHSD #305



Reopening Plan for 2020-2021 School Year

EDUCATIONAL MODEL

The goal for instruction for the 2020-2021 school year is to meet students' instructional needs in a variety of ways regardless of the instructional setting, with the emphasis on trying to get as much face to face instruction time as possible for students, within the guidance from the Illinois Department of Public Health (IDPH), the Illinois State Board of Education (ISBE), and the Center for Disease Control (CDC). **Please understand that all of this is subject to change if/when guidance changes from ISBE, IDPH, or the Governor's office.**

Reopening Plans

Below is the St. Joseph-Ogden CHSD #305 School Reopening Plans for Phase 3 (in case we go back to Phase 3), Phase 4 (phase we are currently in), and Phase 5 of the Restore Illinois Plan. These plans are **subject to change due to this situation being a very fluid situation**. Our hope is that we will be able to implement our **Phase 4 plan to start the school year with students on August 17**. We would then **re-evaluate this plan sometime in September to see if we can/need to make changes to our plan**.

Phase 3 (Recovery)

During Phase 3 instruction, most instruction will take place off-campus. High school students will follow some type of asynchronous or synchronous schedule that will allow for students to move through their daily schedule with off-campus/remote learning. Students needing additional support may receive those supports in a variety of ways including online platforms, real-time virtual instruction, and in-person within the school building (groups of 8 or less).

Students receiving special education and related services may receive support in a variety of ways including online platforms, real-time virtual instruction, and in-person within the school building (groups of 8 or less). *ISBE has suggested that related services be provided remotely during this phase, whenever possible.*

Teachers and staff will be on campus during Phase 3. Offices are open during regular school hours. We will have set hours for instruction and teacher office hours. Asynchronous or Synchronous instruction will take place online.

Phase 4 (Revitalization-PHASE WE ARE CURRENTLY IN)

During Phase 4, students will follow an every other day in-person/remote learning schedule. This hybrid schedule of in-person instruction and remote learning to start the 20-21 school year, assumes that nothing changes between now and August 17 in terms of what Phase our region is in. Most students would be split into one of two groups (Maroon or Columbia Blue) and would have in-person instruction every other day on a bell schedule from 8:10 until roughly 2:05. An exact bell schedule with an exact ending time will be sent out by Mr. Page shortly. Students would be dismissed at around 2:05, but buses would still run at 3:00. Mr. Page will have a supervised location for students to go until 3:00 for those who need to ride the afternoon bus to get home. The earlier dismissal time is going to allow our teachers extra time to better address the needs of our students who are on a Remote Learning Day or are 100% Remote Learning. Below are sample day to day schedules. One group has in person instruction 3 times one week, and then 2 times the next week. When that group is not at school, they are doing Remote Learning from home.

- **Monday—Maroon Group In Person Learning/Columbia Blue Group Remote Learning**
- **Tuesday—Columbia Blue Group In person learning/Maroon Group Remote Learning**
- **Wednesday— Maroon Group In Person Learning/Columbia Blue Group Remote Learning**
- **Thursday— Columbia Blue Group In Person Learning/Maroon Group Remote Learning**
- **Friday— Maroon Group In Person Learning/Columbia Blue Group Remote Learning**

Below is what the first two weeks of school will look like in terms of which group is doing in-person instruction on particular days. The group not listed would be Remote Learning that day. Details of how this will work for students on the days they will be Remote Learning will be communicated to students by teachers during that first week of school.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
16	MAROON	COLUMBIA BLUE	MAROON	COLUMBIA BLUE	MAROON	22
23	COLUMBIA BLUE	MAROON	COLUMBIA BLUE	MAROON	COLUMBIA BLUE	29

We will also be providing additional academic supports and tutoring to students before and/or after school to students who need or want this. This can come in the form of in-person or remotely. More information on this will come from Mr. Page and/or teachers as school gets started.

Phase 5 (Illinois Restored)

During Phase 5, all instruction will take place on-campus. All students will return to school Monday – Friday.

2020-2021 Remote Learning Option(s)

If a parent/guardian would rather their student do 100% Remote Learning (which will encompass asynchronous or synchronous learning) due to safety concerns during this Pandemic, there will be a request form to fill out and handed in to Mr. Page, our building Principal. Please understand that in doing so, the parent/guardian and student are agreeing to the following:

- The course expectations will be the same as if they were in the classroom. Students will be expected to keep up with the lessons and coursework that is being done by the students inside the classroom.
- All students will be graded as they are in the classroom. It will not be like it was in the spring where students' grades could not go down. Students will be able to earn anything from an "A" to an "F", whether they are in the classroom part/full time or doing Remote/Synchronous Learning 100% of the time. These grades will go onto their transcripts.

ST. JOSEPH-OGDEN CHSD #305 Covid-19 RETURN TO SCHOOL HEALTH PLAN

The purpose of this policy is to outline health guidelines as they pertain to re-opening of St. Joseph-Ogden CHSD #305 after the Covid-19 school closures. These guidelines are designed to promote the safety, health, and welfare of our community, in accordance with Illinois Department of Public Health (IDPH) and Illinois State Board of Education (ISBE) recommendations.

Per IDPH-ISBE guidelines, all students, staff, and visitors will be screened daily for Covid-19 symptoms, OR will have to provide a self-certification form signed by a parent/guardian (for students) stating that they are Covid-19 Symptom Free. This form will be provided prior to the start of school. Visitors to the building will not have this option. Visitors will be screened in the main office.

Students, faculty and staff will be required to stay home if they are sick. If an individual presents to school with the following symptoms, they will be sent home until return to school criteria (see below) is met.

I. Symptoms Requiring Absence

- a. If a person has **COVID-19 like symptoms** (fever, cough, shortness of breath) or exposure to COVID-19, the individual **will be sent home**. Other symptoms may include sore throat, loss of taste/smell, headache, and fatigue.
 - i. Direct affected staff member or parent/guardian of affected student should call the IDPH COVID-19 hotline at 1-800-889-3931, or the C-U Public Health Department (C-UPHD) hotline at (217) 239-7877 for guidance regarding symptoms to determine if testing for COVID-19 is warranted.
- b. **Exposure to COVID-19**
 - i. Individuals must let the School District nurse or administration know if they have been in close contact (within 6 feet for 15 minutes or more) with someone, or they live with someone, who tested positive for COVID-19 or is suspected to have a Covid-19 infection.
 - ii. Individuals who have had close contact, or live with someone, with Covid-19 **must isolate at home and monitor symptoms for 14 days**.
- c. **Fever/chills/generalized body aches**
 - i. Fever typically constitutes 100.5 degrees or higher. However, in light of recent events, a temperature of 99.5 degrees Fahrenheit **with symptoms** likely indicates an acute illness, and the individual will be sent home.
- d. Sore Throat with fever over 99.5 or visibly swollen glands.
- e. Consistent coughing with pain or fever.

- f. The first 24 hours of antibiotic treatment for contagious illness (strep throat, pink eye, etc.).
- g. Active vomiting or diarrhea.

II. When to Return to School

- a. **COVID-19 like symptoms:** (Per IDPH and Centers for Disease Control (CDC) guidelines).

- i. **Untested with COVID-19 symptoms:**

- I. At least **24 Hours** have passed with no fever, without use of fever reducing medications, and improvement of symptoms.

AND

- II. At least 10 days have passed since symptoms first appeared.

- ii. **Tested positive with symptoms:**

- I. At least 10 days have passed since first symptoms
 - II. At least **24 Hours** have passed with no fever, without use of fever reducing medications, and improvement of symptoms.

AND

- III. Two (2) negative COVID tests in a row, at least 24 hours apart, **OR** a note from health department, authorizing safe to return to school, or school related activities.

- iii. **Tested positive without symptoms:**

- I. At least 10 days have passed since positive test, and no symptoms have developed.

AND

- II. Two (2) negative COVID-19 tests in a row, at least 24 hours apart, **OR** a note from health department authorizing safe to return to school, or school related activities.

- iv. **Exposure to COVID-19**

- I. 14 days have passed since date of exposure, with no onset of symptoms (length of time during which symptoms will appear). ***If the exposure was from a member of your household, and you have ongoing contact and CANNOT be separated within the living quarters, an additional 14 days from when the positive person was released from quarantine will be required. If 100% separated during quarantine from the infected household member, then the non-infected person may return after 14 days from last date of exposure. A note from health department, authorizing it is safe to return to school is required.***

b. Other symptoms/non-COVID illness

- i. At least 24 hours have passed with no fever, without use of fever reducing medications.
- ii. After 24 hours on antibiotics.
- iii. After 24 hours since last episode of vomiting or diarrhea.
- iv. With doctor's note of clearance.

III. Non-Pharmacological Intervention Recommendations for Communicable Disease

- a. Stay home when you are sick.
- b. Avoid close contact with people who are sick.
- c. Cover your cough or sneeze with your elbow or a tissue, then throw the tissue in the trash. Wash your hands with soap and water.
- d. Avoid touching your eyes, nose, and mouth.
- e. Wash your hands often with soap and water for 20 seconds, and dry them
- f. If soap and water are not available, use hand sanitizer.
- g. Clean and disinfect frequently touched objects and surfaces using regular household cleaning sprays or wipes (ex: toys, desks, door handles, counters).
- h. Ensure all vaccines are up to date.
- i. Promote non-contact methods of greeting.
- j. Practice physical distancing (stay at least 6 feet away from other people).
- k. Wear a mask or face covering at all times inside, and when social distancing is not possible outside.

IV. When to Wear a Mask/Face Covering

- a. Per ISBE Return to School guidance, face coverings **must be worn at all times**, by both students and staff, while in the school building.
- b. When walking into or out of the building with other students (i.e.: before/after school).
- c. While riding the bus.
- d. In public, anytime it is not possible to stay at least 6 feet away from other people.

V. Communicable Disease Monitoring

- a. Parents are asked to record symptoms in the Information Now under comments section when students are entered for absence, **OR** are asked to relay symptoms to the office staff if calling a student in sick. This is necessary for illness tracking as required by IDPH.
- b. Non-authorized visitors will not be allowed into the buildings.
- c. Authorized visitors must sign in and wear a mask or face covering while in the building.
- d. Hand sanitizer will be provided in the office for visitors signing in, and 6 foot distance must be maintained between individuals.

ON-CAMPUS PROCEDURES

Masks & Face Shields

Masks must be worn at all times while in the building. Face shields have not been approved by the IDPH to be worn in schools as effective protection against the coronavirus. However, if a **student has a physician's note documenting medical indications that a student should not wear a face mask due to health concerns, then a Face Shield may be worn instead.** Students who cannot wear any kind of face covering due to medical issues will be directed to Mr. Page (Principal) for further direction, and may have to do Remote Learning full time.

We have one (1) reusable mask for all students and staff that will be distributed on the first day of school. Students and staff can wear their own masks as well. We are asking all students and staff to provide their own mask on the first day if possible. If students do not have a mask and/or cannot obtain one, the school will provide you with one. We will also maintain a supply of disposable masks in the event that a staff member, student, or visitor forgets their personal mask on a given day. Hand hygiene should be performed immediately after removing, and after replacing the mask. Gloves or other PPE must be used as needed when assisting students requires close contact.

Hygiene

Frequent hand washing and hand sanitizing are key to help prevent the spread of COVID-19. Staff and students should clean hands as often as possible with soap and water for at least 20 seconds. If soap and water are not available, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. Staff and students should avoid touching their mouth, eyes, or nose as much as possible. Staff and students should use hand sanitizer upon entering the classroom each time. Hand sanitizer will be placed in common areas and classrooms throughout the building. We will place signage reminding everyone of the need for proper hand hygiene in the appropriate areas. If assisting a student requires close contact, hand washing or sanitizing must be done before and after contact with students. It is recommended that hand hygiene is performed upon arrival to and departure from school; after blowing one's nose, coughing, or sneezing; following restroom use; and before and after eating.

We have installed touchless sinks and touchless towel dispensers in each restroom this summer so that everyone can wash and dry their hands without touching anything afterwards. We have also installed 4 water bottle filling stations throughout the building so that students can obtain water without touching the water fountains. We will be allowing students to carry water bottles during the school day this year.

Health Screenings

Only students who are healthy should report for in-person learning. As mentioned previously, all students and staff will be screened daily. **Students will not be penalized for missing school when having any illness symptoms, and are encouraged to stay home when not feeling well.** Students and staff with any of the following symptoms of COVID-19 must remain home:

- Cough, Sore Throat, Fatigue, Fever, Chills
- Known close contact with a person who has been diagnosed with COVID-19
- Measured temperature of 100.4 degrees Fahrenheit or greater
- Temperature of 99.5 degrees Fahrenheit or greater combined with chills and body aches
- New loss of taste or smell
- Shortness of breath or difficulty breathing
- Nausea or Vomiting

Preparing for When a Student or Staff Member Becomes Sick

St. Joseph-Ogden CHSD #305 will communicate with families and staff when any individual at the school tests positive for COVID-19. We will **NOT** release names. Families and staff are asked to also report COVID-19 cases to the school, to initiate contact tracing. Attendance personnel should request specific symptom reporting when absences are reported, along with COVID-19 diagnoses and COVID-19 exposure. Information will be documented and only shared with the appropriate personnel and our local health department.

Transportation

We are encouraging all students who are able to get to school without riding the bus to please do so in order to create more space for social distancing on our buses. **All individuals on a bus must wear a face covering, no more than 50 individuals will be on a bus at one time, and social distancing will be maintained to the greatest extent possible.** Students must undergo temperature checks, or have a self-certification form signed by their parents, before boarding a bus. If a student has a temperature greater than 100.4 degrees they will be seated in a designated spot on the bus (unless they are able to safely go back home with parent/guardian present) and will be met by school personnel upon arrival at school. Students and families should be aware of procedures and expectations regarding transportation. Adult personnel will wear approved and appropriate PPE, and perform regular hand hygiene. Before the start of each workday, drivers and/or monitors will undergo symptom and temperature checks to verify that they are free of symptoms. Drivers and/or monitors who have a temperature greater than 100.4 degrees, and/or symptoms of COVID-19, will not work. Drivers and/or monitors who become ill during their route will contact their supervisor immediately.

Lunch

Students will unfortunately NOT be able to walk up town for lunch to start the school year. We may or may not be able to allow students to leave for lunch at some point during the 20-21 school year. To start the school year, all students will have to eat at the school, either by purchasing a lunch through the school, or by bringing their own lunch. There will be a designated area for students to put any lunches they bring to school. Students will be socially distanced, and will eat in three separate designated areas.

Lockers/Chromebooks

Students will NOT have access to their lockers to start the year. Students will also still not be allowed to carry non see through backpacks/book bags due to school safety concerns. However, we have decided to allow students to use **clear** backpacks/book bags. These things may or may not change after the school year is started and we get a better idea of traffic flow in the hallways. All textbooks will be assigned to a particular student, and will be able to be taken home if needed. Every student will have a Chromebook assigned to them. Those Chromebooks will stay at the school and not go home with the students. We will have a designated time at the beginning of the day for students to get their Chromebook for the day, and a time at the end of the day to put their Chromebooks back. If a student does not have access to technology at home, they will be able to check their Chromebooks out as needed.

QUICK CONTACTS

Who do I contact?

- Questions/concerns about academic work/remote learning:
 - First point of contact is the classroom teacher.
 - Second point of contact: Mr. Page (pageg@sjk12.il.us/217-469-7321, Ext 308) or Mr. Franzen (franzenj@sjk12.il.us/ 217-469-7321, Ext. 305)
- My student tests positive for COVID-19:
 - Mr. Page (pageg@sjk12.il.us/217-469-7321, Ext 308) OR
 - School Nurse, Katy May 217-469-2291, Ext. 104 mayk@stjoe.k12.il.us
- I am a staff member who tests positive for COVID-19:
 - Contact Mr. Page and/or Mr. Brooks
- I have questions/concerns about transportation: Shane Baker 217 469-7321 Ext. 129 bakersm@sjk12.il.us or Mr. Page (pageg@sjk12.il.us/217-469-7321, Ext. 308)
- My student needs tech support during Remote Learning: Please contact Josh Halls, for tech support at 217-469-7321 Ext. 318 or hallsj@sjk12.il.us. Support will be available on regular school days from, 8:00 AM - 4:00 PM.