

Stanfield Secondary School

1120 North Main Street

Stanfield Oregon 97875

Phone 541-449-3851 Fax 541-449-8751

REQUEST FOR TRANSFER OF EDUCATIONAL RECORDS

Date: _____

Previous School: _____

Address: _____

Phone: _____ Fax: _____

Student Name

Grade

Birthday

Please forward all educational records for the above named student to:

Stanfield Secondary School

c/o Kirsten Wright

1120 North Main Street

Stanfield, OR 97875

Please include the following:

Check-Out Grades

Transcripts of grades and courses taken

Health/Immunization Records – Sports Physicals

Achievement Tests – Talented and Gifted records – IEP initial placement – Test results

Parent/Guardian Signature

Date